



CASSIA COUNTY

MANUFACTURED/MOBILE HOME PLACEMENT CHECKLIST

A. Treasurer's Office: Current year's property taxes must be paid before moving.

Pursuant to Idaho Code Section 63-1014 it shall be a misdemeanor for any person, firm, or corporation to move from the county or sell or repossess any personal property or manufactured home without the payment of the current year's property taxes or without paying property taxes due and owing.

B. Department of Motor Vehicles: Before moving a manufactured home, it must be registered.

Pursuant to Idaho Code Section 49-422 it shall be unlawful for any manufactured home or towed recreational vehicle to be moved on any highway without first being registered.

C. Building Department: Before moving a manufactured home to any place within Cassia County it must have a placement permit.

Pursuant to Cassia County Code 11-1-4A any person, firm, or corporation desiring to place, park, or tie down a mobile, modular, or manufactured or other building in Cassia County, state of Idaho, shall first apply for a permit therefore to the building inspector and shall pay a fee for said permit. Cassia County Code Section 11-1-4C states that failure to procure the proper permit or inspections shall also result in a monetary penalty equal to one hundred percent (100%) of the permit or inspection fee being imposed in addition to the standard fee.



Cassia County Manufactured/Mobile Home Placement Permit Application

Main Contact Phone #: _____

1. Site Address _____
(Actual) or (Approximate) (please circle) City State Zip

2. **Property Owner** _____
Name _____
Address City State Zip Phone _____

3. **Contractor** _____
Name _____
Address City State Zip Phone _____
Contractor Registration Number _____ Expires _____

4. Parcel Number _____ Is there a residence existing on this parcel? yes no

Reviewed by: _____
(Assessor's Office Verification Signature)

**** For Residential Permit only: If Assessor's Office marked that a residence is already existing on the parcel number listed, the County Administrative Office will need to see if the parcel qualifies for construction of a residence. ****

5. Recorded Deed Number (for new residential construction only) _____ (submit copy)

6. **Septic Permit Number** _____ (submit copy)
(Must be obtained from the South Central District Health 2311 Parke Ave, Burley ID, 678-8221)

7. **Drive Approach Permit Number** _____ (submit copy)
(Must be obtained from the applicable Highway District—The applicant shall submit proof that the designated entity is notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

8. **Applicable Irrigation District or Canal Company** _____
(Please designate which entity, if any, covers the area for which the permit is sought. The applicant shall submit proof that the designated entity is notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

9. **Applicable Fire District** _____
(Please designate which entity, if any, covers the area for which the permit is sought. The applicant shall submit proof that the designated entity is notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

10. **Manufactured Home Information:**

Month/Date/Year: _____ (In accordance with Idaho Code Title 44 Chapter 25 homes manufactured prior to June 15, 1976 shall require "Mobile Home Compliance Rehabilitation Certificate" from the Department of Building Safety prior to the issuance of a placement permit.)
Rehabilitation HUD information available at the Cassia County Building Department

Model _____ Serial Number _____

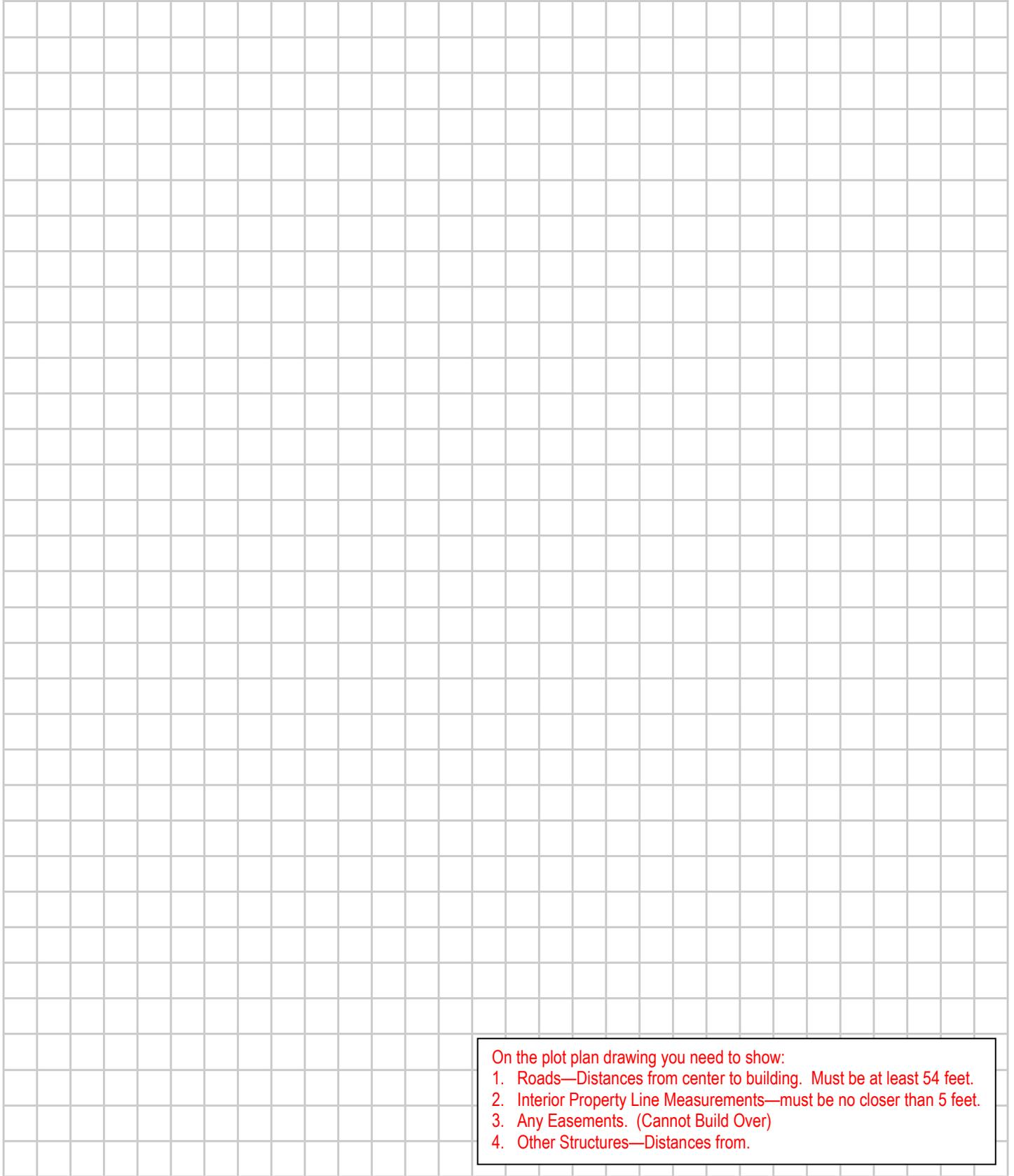
Installation: Block/Tie Down

Permanent foundation (Fee required per lineal foot of foundation in addition to placement fee)

Multi-Section (**\$200.00 Placement Fee without permanent foundation**)

Single Section (**\$150.00 Placement Fee without permanent foundation**)

PLOT MAP



On the plot plan drawing you need to show:

1. Roads—Distances from center to building. Must be at least 54 feet.
2. Interior Property Line Measurements—must be no closer than 5 feet.
3. Any Easements. (Cannot Build Over)
4. Other Structures—Distances from.

NAME: _____

SCALE: 1 Square = _____ feet.

ADDRESS: _____ Indicate distance from road & interior property lines to project