



Cassia County Board of Commissioners

*Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org*

CASSIA COUNTY
Recorded for:
CASSIA COUNTY COMMISSIONER
4:25:13 pm 10-04-2016
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No. Pages: 9 Fee: \$
JOSEPH W. LARSEN
County Clerk
Deputy: CVELASQUEZ

Board Members:

*Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org*

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Tuesday, September 6, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in special session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

9/6/2016 9:03 AM **Roll Call.**

Present: Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 9/6/2016 9:51 AM Amendment of Agenda
 - a. Meet with fire officials regarding Grape Creek Fire near Elba

9/6/2016 9:51 AM **Motion:** Add agenda item to meet with fire officials regarding the Grape Creek wildfire near Elba, **Action:** Amend Agenda under Idaho Code § 74-206 (4) (c) (reason for amendment): Address a fire emergency in the County, (good faith reason why it was not included on the original posting): Emergency regarding the fire has escalated since publication of the agenda , **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously.

- 5) 9/6/2016 9:03 AM Review Calendar, Meetings, and Correspondence
 - a. Report of communications between Abenroth and Clayne Zollinger regarding Conflict Public Defense contract matters
 - b. City of Burley Notice of Intent to Amend Chapter 5, Title 15 of the Burley Code
 - c. Idaho Transportation Board Meeting 09/21/2016 to 09/22/2016
 - d. County Employee Appreciation Picnic 09/13/2016 from 11:30 a.m. to 1:30 a.m.

- 6) 9/6/2016 9:11 AM Junior College Residency Applications Review and Discussion

9/6/2016 9:12 AM **Motion:** Clerk's recommendations to approve 18 and deny two Certificate of Residency applications, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

7) 9/6/2016 9:12 AM Personnel Matters:

a. 9/6/2016 9:12 AM Executive Session as needed

9/6/2016 9:13 AM **Motion:** Evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, an individual, **Action:** Enter Executive Session under Idaho Code 74-206 (1) (b), **Moved by** Bob Kunau, Member **Seconded by** Paul Christensen, Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

9/6/2016 9:30 AM Exit of Executive Session and the Board will act on the recommendations of the Sheriff

b. 9/6/2016 9:31 AM Payout of Accrual Report was presented to the Board

c. 9/6/2016 9:31 AM Change of Status Request – Termination of Edna Guadarrama from the Sheriff's Office

9/6/2016 9:31 AM **Motion:** Change of Status Request as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

8) 9/6/2016 9:31 AM Canvass the Vote from 08/30/2016 Special Election

9/6/2016 9:34 AM **Motion:** Accept the presentation on the Canvassing of the Votes, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

9) 9/6/2016 9:35 AM Indigent Matters

9/6/2016 9:35 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

9/6/2016 9:43 AM **Motion:** Indigent recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

10) 9/6/2016 9:43 AM Execute Letters to Applicants for the Weed Control Supervisor Position

a. Letters will be sent to those who applied for the Weed Control Supervisor position.

9/6/2016 9:44 AM **Motion:** Letter to be sent to applicants of the Weed Control Supervisor position, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

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- a. Change of Status will likely come forward in next week's board meeting for the filling of that vacancy.

11) 9/6/2016 9:44 AM Discuss Road and Bridge Fund Issues Relative to Magnesium Chloride

- a. Larsen provided financial information from the Auditor's Office.
- b. Under the statute, the budget officer is to see departmental budgets do not get exceeded. It appears Road and Bridge is on course to do that with committed payables.
- c. Adams said he has been advised is it okay to rely on fund balances. Some funds in that balance have already been committed to expenditures, including \$33,000 in missed payments to Box Elder County as well as amounts committed to the FY2017 budget.
- d. To go beyond FY2016 budgeted amounts, the board will need to approve that by amendment to the budget prior to 09/30/2016 in order to legally expend those funds.
- e. Larsen stated he was unable to attend due to a schedule conflict and would provide a deputy clerk in his absence. Crane approved having McMurray provide information for the minutes when meeting with Road and Bridge and the officials providing firefighting for the Grape Creek wildfire.

12) 9/6/2016 9:57 AM Review and Approve Minutes

9/6/2016 9:57 AM **Motion:** Minutes from 8/29/2016, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

13) 9/6/2016 9:51 AM Review and Approve Payables

9/6/2016 10:02 AM **Motion:** Payables from 9/6/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

14) Travel to Elba and Almo for Onsite Review of Grape Creek Wildfire Added to Agenda and for a Road and Bridge Site Review and Discussion of Road Maintenance Issues Including Magnesium Chloride

Attendees: Dennis Crane – Member, Paul Christensen – Member, Bob Kunau – Member, Kerry D. McMurray – Administrator, Tim Darrington – Republican Nominee for District 3 Commissioner, and Sam Adams – Road and Bridge Supervisor

- a. Discussion and review of the status of the Grape Creek Fire near Cache Peak with agency personnel at the Incident Command Center.
- b. The board met at a working lunch with County Road and Bridge Supervisor Sam Adams at Rock City Repair and Supply in Almo.
- c. They discussed use and possible reallocation of Road and Bridge FY2017 budget line items. Possible savings from allocated funds to the Fuel Expenditure line may be reallocated to the Magnesium Chloride line.
- d. An onsite review took place at the City of Rocks Road and EY Road regarding use, application, and maintenance for stabilization of roads using magnesium chloride treatment.
- e. An onsite review took place at the Elba Canyon Road where the road crew is installing top road finish layer on road base to ease washout resulting from buildup since this past spring.

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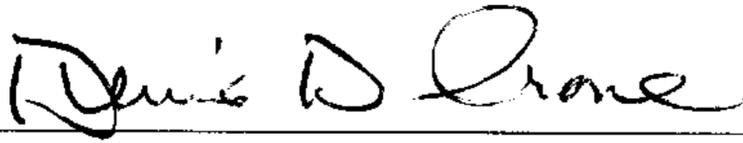
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- f. An onsite review took place at the Elba shale pit.
- 15) 9/6/16 3:32 PM Return to Burley and Adjournment

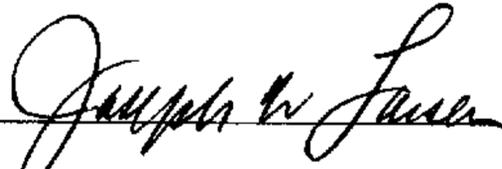
9/6/16 3:32 PM **Motion:** Meeting of the Board, **Action:** Adjourn, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously.

APPROVED:



Dennis Crane, Chairman

CLERK OF THE BOARD:



Joseph W. Larsen

COUNTY EXPENDITURES ATTACHMENT

9/6/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$0.00	
	AUDITOR & RECORDER	104.402	\$983.51	
	TREASURER	104.404	\$23.59	
	ASSESSOR	104.405	\$517.88	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$4,498.52	
	JUDICIAL CENTER	104.412	\$0.00	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$0.00	
	GENERAL	104.415	\$400.37	
	CIVIL DEFENSE	104.416	\$0.00	
	COUNTY ELECTIONS	104.417	\$19.58	
	LAW ENFORCEMENT BUILDING	104.418	\$0.00	
	COUNTY ADMINISTRATION	104.419	\$50.59	
	VETERANS SERVICE OFFICER	104.421	\$0.00	
	CURRENT EXPENSE FUND TOTAL			\$6,494.04
	Dedicated Funds	SOCIAL SERVICES	105.502	\$208.44
CASSIA COUNTY COURTS		106.602	\$2,933.61	
COUNTY ROAD & BRIDGE		107.707	\$22,948.25	
WEED & PEST		108.708	\$0.00	
SOLID WASTE		109.709	\$0.00	
AMBULANCE SERVICE		110.710	\$0.00	
FAIR EXHIBITS		111.711	\$0.00	
HISTORICAL SOCIETY		112.712	\$0.00	
COMMUNITY COLLEGE		113.713	\$0.00	
REVALUATION		114.714	\$815.42	
9-1-1 COMMUNICATIONS		115.715	\$1,350.81	
CONSOLIDATED ELECTIONS		116.716	\$76.14	
COUNTY WATERWAYS		117.717	\$0.00	
COUNTY SNOWMOBILE		118.718	\$0.00	
ASSESSOR TRUST		123.323	\$160.14	
EMERGENCY MEDICAL SERVICE		133.733	\$0.00	
NARCOTICS SEIZED ASSETS		134.334	\$0.00	
CASSIA DRUG TASK FORCE		136.736	\$0.00	
D.A.R.E. TRUST		137.737	\$0.00	
PHYSICAL FACILITIES		144.744	\$40.52	
ADULT MISDEMEANOR PROB TRUST		149.349	\$0.00	
ADULT MISDEMEANOR PROBATION		149.749	\$10,369.34	
VIOLENT PREDATOR ACCOUNT		150.750	\$0.00	
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00		
WIDOW BENEFIT TRUST	198.798	\$0.00		
DEDICATED FUNDS TOTAL			\$38,902.67	
130 Justice Fund	JUSTICE FUND	130.330	\$756.50	
	CLERK OF THE DISTRICT COURT	130.803	\$0.00	
	CONFLICT PUBLIC DEFENDER	130.804	\$4,044.50	
	JUVENILE JUSTICE	130.805	\$0.00	
	PROSECUTING ATTORNEY	130.807	\$42.20	
	PUBLIC DEFENDER	130.808	\$180.06	
	CORONER	130.809	\$750.00	
	SHERIFF - PATROL	130.821	\$3,878.15	
	SHERIFF - INVESTIGATIONS	130.822	\$48.50	
	SHERIFF - DISPATCH	130.823	\$19.88	
	SHERIFF - ADMINISTRATION	130.824	\$0.00	
	M-C CRIMINAL JUSTICE CENTER	130.827	\$14,271.98	
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00	
JUSTICE FUND TOTAL			\$23,991.77	
TOTAL EXPENDITURES			\$69,388.48	

ATTENDANCE LOG ATTACHMENT

Cassia County Commissioner Meeting

Attendance Log

Date: 9-6-16

NAME (Please Print)	TOWN	REPRESENTING
1. Tim Darrington	Deer	Citizen
2. George Warrell	Oakley	CCSO
3. Jay Howard	Burley	S.O.
4. Susan Keck	Almo	C.C Elections
5. Hilaree Yang	Hayburn	C.C Elections
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