



## Cassia County Board of Commissioners

Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.CassiaCounty.org](http://www.CassiaCounty.org)

### Board Members:

Dennis Crane, Chair (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)  
Paul Christensen, Member (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)  
Bob Kunau, Member (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)

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Monday, May 9, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

5/9/2016 9:03 AM **Roll Call.**

**Present:** Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 5/9/2016 9:02 AM Amendment of Agenda

5/9/2016 9:02 AM **Motion:** Add to the agenda a walkthrough of the third floor of the courthouse as a proposed location for records storage for the Clerk's Office, **Action:** Amend Agenda under Idaho Code § 74-206 (4) (c) (reason for amendment): Did not get placed on the agenda (good faith reason why it was not included on the original posting): none given, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member. Motion passed unanimously.

- 5) 5/9/2016 9:03 AM Review Calendar, Meetings, and Correspondence
- 6) 5/9/2016 9:30 AM Personnel Matters:
  - a. Change of Status

5/9/2016 9:32 AM **Motion:** Change of Status requests as presented, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member. Motion passed unanimously.

#### b. Executive Session for Personnel

5/9/2016 9:35 AM **Motion:** Evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, an individual, **Action:** Enter Executive Session under Idaho Code 74-206 (1) (b), **Moved by** Bob Kunau, Member **Seconded by** Paul Christensen, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

**Monday, May 9, 2016**

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5/9/2016 9:46 AM Exiting Executive Session, no decisions were made.

7) 5/9/2016 9:46 AM Junior College Residency Applications Review and Discussion

5/9/2016 9:47 AM **Motion:** Recommendations by the Clerk's Office regarding for approval of one CSI Certificate of Residency application, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

8) 5/9/2016 9:47 AM Board of Equalization - None

9) 5/9/2016 9:47 AM County Road and Bridge Report

a. 5/9/2016 9:48 AM Consider Idaho Transportation Department (ITD) Request for Extension of Cooperative Maintenance Agreement on State Highway 77 Spur

5/9/2016 9:52 AM **Motion:** Enter into an extension agreement with ITD on our cooperative agreement with State Highway 77 Spur, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

b. 5/9/2016 9:52 AM Deliberate on 2016 payment on Box Elder County Road Agreement

i. Larsen asked if the Board desired to make our FY2016 payment of \$11,000.00 to Box Elder County.

ii. The Board requested that payment be made to Box Elder County.

10) 5/9/2016 9:57 AM Execute Letter of Support for West Cassia Quick Response Unit Grant Application

5/9/2016 9:58 AM **Motion:** Send a letter of support to the West Cassia Quick Response Unit as requested, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

11) 5/9/2016 9:58 AM Execute Letter of Support for Minidoka Memorial Hospital EMS Grant Application

5/9/2016 9:59 AM **Motion:** Send a letter of support to Minidoka Memorial Hospital EMS Grant as requested, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

12) 5/9/2016 10:28 AM Review Idaho Public Utilities Commission Case No. IPC-E-16-08

13) 5/9/2016 10:36 AM Deliberate on County Website Proposals

5/9/2016 10:45 AM **Motion:** Contract with EvoGov for web design according to their fee structure and timeline, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

14) 5/9/2016 11:05 AM Review and Approve Minutes

**CASSIA COUNTY COMMISSION**  
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5/9/2016 10:46 AM **Motion:** Minutes from 05/02/2016 with corrections to include consolidating to brief and concise content which include deletions of numbered and lettered subtitle items referencing secondary discussion, all in order to facilitate the Board's ability to concentrate on the terms of motions and official action taken, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

15) 5/9/2016 11:23 AM Review and Approve Payables

5/9/2016 11:23 AM **Motion:** Payables from 05/09/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

### **SCHEDULED INFORMATION AND ACTION AGENDA ITEMS**

- 16) 5/9/2016 9:08 AM KMP Planning for ITD Regarding Re-Design of Interstate 84/86 Interchange
- 17) 5/9/2016 9:21 AM Presentation by ITD for US 30 Project
- 18) 5/9/2016 10:00 AM Southern Idaho Tourism Presentation
- 19) 5/9/2016 10:15 AM Discussion of Fees with Cassia School District
- 20) 5/9/2016 10:31 AM FY2017 Budget Timelines, Discussion, and Follow-up – Clerk Larsen
- 21) 5/9/2016 10:30 AM Follow-up on Asset Inventory Recommendations – Clerk Larsen
- 22) 5/9/2016 11:05 AM Public Testing of Election Equipment for 05/17/2016 Primary Election
- 23) 5/9/2016 11:45 AM Transfer of Liquor License from Chadwick Grille to La Hacienda Mexican Food, LLC

5/9/2016 11:46 AM **Motion:** Transfer of Retail Alcoholic Beverage License from Chadwick Grille to La Hacienda Mexican Food, LLC, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

24) 5/9/2016 11:23 AM Indigent Matters

5/9/2016 11:23 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

The Board exited the Executive Session to consider indigent matters.

5/9/2016 11:43 AM **Motion:** Indigent recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

- 25) 5/9/2016 11:47 AM The Board Conducted a Walkthrough of the Third Floor Record Storage Area
- 26) 5/9/2016 12:13 PM Recess of Meeting

5/9/2016 12:13 PM **Motion:** Recess meeting and reconvene at 4:00 p.m., **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

27) 5/9/2016 4:05 PM Reconvene Meeting for Executive Session to Address Personnel Matters

5/9/2016 4:05 PM **Motion:** Evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, an individual, **Action:** Enter Executive Session under Idaho Code 74-206 (1) (b), **Moved by** Paul Christensen, Member **Seconded by** Bob Kunau, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

5/9/2016 4:58 PM **Motion:** Exit Executive Session and take the matter under advisement, **Action:** Approve, **Moved by** Paul Christensen, Member **Seconded by** Bob Kunau, Member.

Motion passed unanimously

28) 5/9/2016 4:59 PM Adjournment

5/9/2016 4:59 PM **Motion:** Adjourn Board meeting, **Action:** Adjourn, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ \_\_\_\_\_

Joseph W. Larsen

## COUNTY EXPENDITURES ATTACHMENT

5/9/2016

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$520.65
	AUDITOR & RECORDER	104.402	\$0.00
	TREASURER	104.404	\$111.90
	ASSESSOR	104.405	\$743.11
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$4,034.91
	JUDICIAL CENTER	104.412	\$0.00
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$35.61
	GENERAL	104.415	\$704.04
	CIVIL DEFENSE	104.416	\$0.00
	COUNTY ELECTIONS	104.417	\$0.00
	LAW ENFORCEMENT BUILDING	104.418	\$153.00
	COUNTY ADMINISTRATION	104.419	\$3,302.80
	VETERANS SERVICE OFFICER	104.421	\$0.00
	<b>CURRENT EXPENSE FUND TOTAL</b>		
<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$1,446.25
	CASSIA COUNTY COURTS	106.602	\$851.97
	COUNTY ROAD & BRIDGE	107.707	\$11,535.61
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$240.90
	9-1-1 COMMUNICATIONS	115.715	\$34,076.22
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$243.62
	ASSESSOR TRUST	123.323	\$0.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$3,131.17
	D.A.R.E. TRUST	137.737	\$605.00
	PHYSICAL FACILITIES	144.744	\$138.18
	ADULT MISDEMEANOR PROB TRUST	149.349	\$0.00
	ADULT MISDEMEANOR PROBATION	149.749	\$1,487.85
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
WIDOW BENEFIT TRUST	198.798	\$0.00	
<b>DEDICATED FUNDS TOTAL</b>			<b>\$53,756.77</b>
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$1,511.50
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$1,117.47
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$938.07
	PUBLIC DEFENDER	130.808	\$579.96
	CORONER	130.809	\$0.00
	SHERIFF - PATROL	130.821	\$2,750.75
	SHERIFF - INVESTIGATIONS	130.822	\$63.27
	SHERIFF - DISPATCH	130.823	\$136.08
	SHERIFF - ADMINISTRATION	130.824	\$1,349.08
	M-C CRIMINAL JUSTICE CENTER	130.827	\$26,392.62
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
<b>JUSTICE FUND TOTAL</b>			<b>\$34,838.80</b>
<b>TOTAL EXPENDITURES</b>			<b>\$98,201.59</b>

## ATTENDANCE LOG ATTACHMENT

# CASSIA COUNTY COMMISSIONERS

## Attendance Log

Date: 5-9-16

	<b>NAME (PLEASE PRINT)</b>	<b>TOWN</b>	<b>REPRESENTING</b>
1.	Mike Scott	Twin Falls	FD. Treas. Dept.
2.	Nathan Jerke	Twin Falls	Idaho Transportation Dept.
3.	Ruthe Hobbs	Burley	Concerned Citizen
4.	Kae Cameron	Chamber	
5.	GAYLEN SMYER	Declo	CASSIA School District
6.	CHRIS JAMES	BURLEY	CJSD #151
7.	Hilaree Young	Heyburn	C.C Elections
8.	Susan Keck	Almo	C.C Elections
9.	Amy Wix	Burley	C.C Elections
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