



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, May 2, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

5/2/2016 9:02 AM **Roll Call.**

Present: Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 5/2/2016 9:02 AM Review Calendar, Meetings, and Correspondence
- 5) 5/2/2016 9:12 AM Personnel Matters
 - a. Change of Status Requests

5/2/2016 9:15 AM **Motion:** Change of Status Requests as presented, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

- b. Payout of Accruals – Administrative Benefits Report dated 04/28/2106 was provided to the Board by the Auditor’s Office
- c. Time Cards
- d. Executive Session as needed

5/2/2016 1:53 PM **Motion:** Evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, an individual, **Action:** Enter Executive Session under Idaho Code 74-206 (1) (b), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

5/2/2016 2:30 PM Exiting Executive Session, no decisions were made.

- 6) 5/2/2016 9:12 AM Junior College Residency Applications Review and Discussion - None

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, May 2, 2016

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- 7) 5/2/2016 9:20 AM County Road and Bridge Report
 - a. Crane Reported on Road and Bridge activity.
 - b. Strevell-Yost Road: Agreement Discussions and Payment Discussion

5/2/2016 9:23 AM **Motion:** Support counter-offering Box Elder County payment of State tax receipts from Cassia County for the 9.4 miles of road currently maintained by Box Elder County and do that in conjunction with Box Elder County, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- 8) 5/2/2016 9:24 AM Review Applications for Tax Exemption – Assessor Davis

5/2/2016 9:27 AM **Motion:** Tax Exempt Status for the Christian Church as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member. Motion passed unanimously.

- 9) 5/2/2016 9:43 AM Review and Execute AlertSense, Inc. Master Service Agreement

5/2/2016 9:44 AM **Motion:** Execution of a three-year Master Service Agreement in the total amount of \$8,175.00 with AlertSense, Inc., **Action:** Approve, Moved by Paul Christensen - Member, Seconded by Bob Kunau - Member. Motion passed unanimously.

- 10) 5/2/2016 9:46 AM Review and Execute 2016 AOP to Cassia County Coop Law Agreement with Forest Service – Lieutenant Rogers

5/2/2016 9:48 AM **Motion:** Execution of a 2016 County Coop Law Agreement with the US Forest Service for reimbursement of \$10,000.00 for law enforcement services on US Forest land as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member. Motion passed unanimously.

- 11) 5/2/2016 9:49 AM Review and Execute LifeMap Group Insurance Implementation Worksheet and Master Application Group Insurance Employer Application – Delayed until next week
- 12) 5/2/2016 9:49 AM LifeMap Group Plan Enhanced Coverage Recommendations

5/2/2016 9:53 AM **Motion:** Act on the recommendation of the clerk and establish a 20% threshold of involved employees to participate as a county with LifeMap group life coverage for employees, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- 13) 5/2/2016 1:03 PM Follow-up on Court Records Storage Process and Location Considerations – Clerk Larsen
- 14) 5/2/2016 1:23 PM Report of iCourt/Odyssey Kickoff Meeting, Budget, and Timelines – Clerk Larsen
- 15) 5/2/2016 1:30 PM Commissioners Review and Set Proposed Commissioners Budget
- 16) 5/2/2016 12:28 PM Execute Certificate of Exemption from Tax

5/2/2016 12:28 PM **Motion:** Revised Certificate of Exemption from Tax form as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

17) 5/2/2016 1:36 PM Review and Approve Minutes

5/2/2016 1:36 PM **Motion:** Minutes from 04/25/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously.

5/2/2016 1:37 PM **Motion:** Minutes from 04/12/2016, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

18) 5/2/2016 1:37 PM Review and Approve Payables

5/2/2016 1:37 PM **Motion:** Payables from 05/02/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously.

19) 5/2/2016 1:37 PM Indigent Matters

5/2/2016 1:37 PM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

5/2/2016 1:52 PM **Motion:** Recommendations of the Social Services Director as presented coming out of Executive Session, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

20) 5/2/2016 9:16 AM Public Hearing for Assessor Administration Fee Increase

5/2/2016 9:16 AM **Motion:** Enter public hearing to consider administrative fee increase for DMV transactions, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

5/2/2016 9:19 AM **Motion:** Act on the recommendation of the Assessor and Increase DMV administrative transactions fees from \$3.50 to \$5.25 as presented, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

5/2/2016 9:19 AM 5/2/2016 9:19 AM **Motion:** Exit of the public hearing, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

21) 5/2/2016 9:28 AM Mini-Cassia Commerce Authority (MCCA) Presentation

22) 5/2/2016 10:06 AM Website Presentations

- a. EvoGov.com – John McKown
- b. CivicPlus – Ahron Jones
- c. Revize.com – Thomas Jean
- d. iGovwebsites.com – Brian King

23) 5/2/2016 12:00 PM Discussion Regarding Ordinance 2012-04-01 – Assessor Davis

24) 5/2/2016 12:29 PM Follow-up on Asset Inventory Recommendations from Last Board Meeting – Clerk Larsen and Deputy Auditor Carrie Merrell

25) 5/2/2016 1:15 PM FY2017 Budget Timelines, Discussion, and Follow-up

26) 5/2/2016 2:30 PM Adjournment

5/2/2016 2:31 PM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

COUNTY EXPENDITURES ATTACHMENT

5/2/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$0.00	
	AUDITOR & RECORDER	104.402	\$684.30	
	TREASURER	104.404	\$289.99	
	ASSESSOR	104.405	\$382.60	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$44.30	
	JUDICIAL CENTER	104.412	\$510.78	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$10.95	
	GENERAL	104.415	\$1,476.09	
	CIVIL DEFENSE	104.416	\$0.00	
	COUNTY ELECTIONS	104.417	\$16,234.15	
	LAW ENFORCEMENT BUILDING	104.418	\$21.59	
	COUNTY ADMINISTRATION	104.419	\$0.00	
	VETERANS SERVICE OFFICER	104.421	\$987.50	
	CURRENT EXPENSE FUND TOTAL			\$20,642.25
	Dedicated Funds	SOCIAL SERVICES	105.502	\$482.76
CASSIA COUNTY COURTS		106.602	\$1,534.00	
COUNTY ROAD & BRIDGE		107.707	\$1,250.13	
WEED & PEST		108.708	\$0.00	
SOLID WASTE		109.709	\$0.00	
AMBULANCE SERVICE		110.710	\$0.00	
FAIR EXHIBITS		111.711	\$0.00	
HISTORICAL SOCIETY		112.712	\$0.00	
COMMUNITY COLLEGE		113.713	\$0.00	
REVALUATION		114.714	\$0.00	
9-1-1 COMMUNICATIONS		115.715	\$0.00	
CONSOLIDATED ELECTIONS		116.716	\$0.00	
COUNTY WATERWAYS		117.717	\$214.00	
COUNTY SNOWMOBILE		118.718	\$0.00	
ASSESSOR TRUST		123.323	\$53.25	
EMERGENCY MEDICAL SERVICE		133.733	\$0.00	
NARCOTICS SEIZED ASSETS		134.334	\$0.00	
CASSIA DRUG TASK FORCE		136.736	\$0.00	
D.A.R.E. TRUST		137.737	\$0.00	
PHYSICAL FACILITIES		144.744	\$102.61	
ADULT MISDEMEANOR PROB TRUST		149.349	\$0.00	
ADULT MISDEMEANOR PROBATION		149.749	\$825.99	
VIOLENT PREDATOR ACCOUNT		150.750	\$0.00	
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00		
WIDOW BENEFIT TRUST	198.798	\$0.00		
DEDICATED FUNDS TOTAL			\$4,462.74	
130 Justice Fund	JUSTICE FUND	130.330	\$0.00	
	CLERK OF THE DISTRICT COURT	130.803	\$0.00	
	CONFLICT PUBLIC DEFENDER	130.804	\$637.50	
	JUVENILE JUSTICE	130.805	\$0.00	
	PROSECUTING ATTORNEY	130.807	\$0.00	
	PUBLIC DEFENDER	130.808	\$186.76	
	CORONER	130.809	\$295.96	
	SHERIFF - PATROL	130.821	\$1,071.68	
	SHERIFF - INVESTIGATIONS	130.822	\$0.00	
	SHERIFF - DISPATCH	130.823	\$0.00	
	SHERIFF - ADMINISTRATION	130.824	\$300.64	
	M-C CRIMINAL JUSTICE CENTER	130.827	\$0.00	
	M-C JUVENILE DETENTION CENTER	130.828	\$23,193.88	
JUSTICE FUND TOTAL			\$25,686.42	

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TOTAL EXPENDITURES \$50,791.41

ATTENDANCE LOG ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 5-2-2016

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Tim Darrington	Declo	citizen
2.	Jason Rogers	CCSO	CCSO
3.	Awright Davis	Burley	Assessor
4.	Winston Inouye	Burley	MCCA
5.	Ruthie Hobbs	Burley	Concerned Citizen
6.	Sara Haynes	Burley	Admin
7.	Todd Quast	Burley	Admin
8.	Jared Larsen	Springdale	Self.
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