



# Cassia County Board of Commissioners

*Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.CassiaCounty.org](http://www.CassiaCounty.org)*

CASSIA COUNTY

Recorded for:

CASSIA COUNTY COMMISSIONER

8:37:24 am 09-12-2016

**2016-003798**

No. Pages: 12

Fee: \$

JOSEPH W. LARSEN

County Clerk

Deputy: CVELASQUEZ

## Board Members:

*Dennis Crane, Chair (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)  
Paul Christensen, Member (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)  
Bob Kunau, Member (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)*

**Phone:** (208) 878-7302

**Fax:** (208) 878-9109

Monday, July 25, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse. Joseph W. Larsen – Clerk of the Board was excused to attend the NACo Annual Conference.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

7/25/2016 9:02 AM **Roll Call.**

**Present:** Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Heather Evans – Lead Deputy Auditor.

- 4) 7/25/2016 9:03 AM Amendment of Agenda

7/25/2016 9:03 AM **Motion:** Add agenda item, **Action:** Amend Agenda under Idaho Code § 74-206 (4) (c) (reason for amendment): Time critical Indigent Defense Grant Application needs to be sent in by 07/31/2016 deadline (good faith reason why it was not included on the original posting): Application was not completed to present prior to publishing of the agenda, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

- 5) 7/25/2016 9:03 AM Review Calendar, Meetings, and Correspondence
- 6) 7/25/2016 9:05 AM Personnel Matters: - None Today
- 7) 7/25/2016 9:06 AM Junior College Certificate of Residency Applications Review and Discussion

7/25/2016 9:06 AM **Motion:** Recommendations by the Clerk's Office to approve nine Junior College Certificate of Residency applications, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

- 8) 7/25/2016 9:06 AM County Road and Bridge Report
- 9) 7/25/2016 9:07 AM Discussion Regarding Secure Rural Schools (SRS) IAC Dues Payment
  - a. IAC requested dues payment of \$239.00 for Gordon Cruickshank to work with securing further funding of SRS.

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

**Monday, July 25, 2016**

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- b. Kunau indicated their efforts are what helps insure SRS funding.

7/25/2016 9:10 AM **Motion:** Pay IAC SRS Dues as requested, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.  
Motion passed unanimously.

- 10) 7/25/2016 9:10 AM Execute Resolution No. 2016-019 – Destruction of County Election Records
  - a. Abenroth reviewed and approved the proposed resolution.

7/25/2016 9:10 AM **Motion:** Resolution No. 2016-019 as presented, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

- 11) 7/25/2016 9:22 AM Idaho Indigent Defense Grant Application Approval
  - a. Evans indicated Deputy Auditor Carrie Merrell coordinated application with the Minidoka County Clerk and the application is complete and just needs board approval.
  - b. Additional questions, details, or clarifications can be provided by Merrell if needed.

7/25/2016 9:23 AM **Motion:** Signing and sending the Idaho Indigent Grant Application as presented, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

- 12) 7/25/2016 9:25 AM Deliberation on Information Provided by Southern Idaho Economic Development Organization (SIEDO)
  - a. Kunau said this is in response to a request for information from SIEDO.
  - b. The amount of request for Cassia County is \$7,448.00, the same as Minidoka County.
  - c. The Board determined to look at what funds may be available before deciding.

- 13) 7/25/2016 9:29 AM Review Quotes for Data Storage

- a. Data storage from the Sheriff's office and the courts have required more data storage and we are approaching full storage with our current IBM System i Series (AS/400)
- b. Ben from Stephenson's Computer Consulting, Inc. provided the following proposals:
  - i. Additional box with four terabytes of storage at \$8,397, which presents more trouble with data storage according Miicor Consulting who provides the system. It will not work as well for what we need it to do.
  - ii. A new IBM System i Series Model 890 upgrade to replace the existing Model 890 to facilitate four terabytes more storage. This option at \$15,000 would provide no trade-in credit for the existing obsolete server. Cloud storage would remain at one terabyte.
  - iii. A new IBM System i Series Model 895 upgrade to replace the existing 890 which would provide an additional 12 terabytes of storage totaling 24 terabytes. Trade-in credit for the Model 890 would cost \$31,000. Cloud storage would remain at one terabyte.
  - iv. A new IBM System i Series Model 990 upgrade to replace the existing Model 890 which would provide an additional 24 terabytes of storage totaling 36 terabytes. Trade-in credit for the Model 990 would cost \$39,000. Cloud storage would remain at one terabyte.

- c. McMurray said the recommendation would be the last option at \$39,000 to facilitate photos, videos, and scanned documents.
- d. Kunau asked if this would all be obsolete if upgrading to something different than the IBM AS/400 or i Series server system.
- e. Crane stated they quit discussion regarding that because the cost would be so much.
- f. Horak stated that Watch Guard provides a service for data storage for video. He felt it might be worth looking at that option. Those prices warrant more investigation.
- g. Christensen asked about moving to the cloud for more storage options. McMurray said the concerns are with security with cloud storage.

14) 7/25/2016 9:37 AM Review Quote for New Carpet in the Law Enforcement Building

- a. Carpet and tile combination was requested by the Sheriff in back hallway, stairs, driver's license area, and the squad room.
- b. The Sheriff was able to contribute approximately \$4,400.00 from his budget. The total bid was for \$10,450.00. The remaining \$6,050.00 could come from the County Management Fund.
- c. The board determined the Assessor's Office should be the first priority.

15) 7/25/2016 10:10 AM Indigent Matters

7/25/2016 10:10 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

7/25/2016 10:38 AM **Motion:** Recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

7/25/2016 10:39 AM **Motion:** Exiting Executive Session under Idaho Code § 74-2016 (1)(b) regarding personnel matters in the special board meeting on 07/22/2016, the decision should reflect that no action was taken.

**Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

16) 7/25/2016 10:40 AM Review and Approve Payables

7/25/2016 10:40 AM **Motion:** Pay presented payables from 07/25/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

17) 7/25/2016 10:40 AM Review and Approve Minutes – None presented

18) 7/25/2016 10:40 AM Review of Budget Officer Recommendations and Department Budget Requests

- a. Evans stated decisions needed to be made by the Board regarding funding for FY2017 for SIEDO, The Mini-Cassia Shelter, and the Senior Center.
- b. Minidoka County intends to fund the Mini-Cassia Shelter at \$1,000.00.
- c. Lieutenant Rogers indicated that an additional \$32,000.00 needs to be budgeted in the City of Burley portion under vehicles and vehicle maintenance to fund a total of three vehicles.

- d. The board will post for a special meeting at 9:00 a.m. Thursday, 07/28/2016 to discuss the Law Enforcement Agreement with the City of Burley.
- e. Crane desired to not contribute to the Mini-Cassia Shelter as they are scattered in their organization, we have never funded the Senior Center previously, and there is a question of whether we are getting something from the funding for SIEDO.
- f. Kunau said they now have a full program in place and are aggressive with what they are doing. They originally asked for \$8,600.00 and are now asking for \$7,448.00. That is \$3,000.00 more than the county contributed last year.
- g. Kunau stated the food delivery program has been hampered at the Senior Center and they are hurting. Christensen recognized the need, but encouraged private donations for the Senior Center. He felt county government should not get involved. He also felt we should match Minidoka County's contribution for the Mini-Cassia Shelter at \$1,000.00.
- h. The board approved budgeting of \$7,448.00 for SEIDO and \$1,000 for Women's Shelter for FY2017. Revenue allocations are to come from Health Benefits savings.

### **SCHEDULED INFORMATION AND ACTION AGENDA ITEMS**

#### 19) 7/25/2016 9:10 AM Open Conflict Public Defender Proposals

- a. Bids were received as follows:
  - i. Peter Wells – \$100.00 per billable hour plus some travel expenses
  - ii. Clayne Zollinger, Jr. – Base fee of \$4,800 per month, first and second degree murder cases billable at \$85.00 per hour charges, cases exceeding 20 hours billable at \$67.50 per hour, petition the court for other extraordinary required expenses to be paid by the county if approved.
  - iii. Jeremy Pittard and Paul Ross – General rate of \$75.00 per hour; appropriate facilities, equipment, and supplies to perform public defender work; malpractice insurance for each attorney; CLE expenses for each attorney; employment benefits; and all staff technology needs to fulfill the contract.
  - iv. Hilverda McRae, LLC from Twin Falls (Guy Zimmerman, Steven McRae, and Brian Hilverda) - \$4600.00 per month for cases requiring 15 hours or less per month; over 15 hours billed at \$55.00 per hour for felonies; if contracted with both Minidoka County and Cassia County amount will be reduced to \$4,200.00 per month with the same rate over 15 hours as previously enumerated; and complex felonies and post-conviction rates upon pre-approval at \$65.00 per hour.
  - v. Calbo & DePew Trial Attorneys from Jerome – \$4,500.00 per month; video teleconferencing availability at county expense; and pre-approved reimbursement of expenses for extraordinary complex cases (capital cases, life sentence cases, multiple count cases of lewd conduct, or cases that require more than 70 hours of work) at the rate of \$65.00 per hour for out-of-court services and \$150.00 per hour for in-court services after the first 70 hours have been expended.
- b. McMurray will go through all bids to see if conditions of Request for Proposal were satisfied to provide next board meeting.

20) 7/25/2016 9:23 AM Review for Approval of Alcoholic Beverage Licenses

- a. A verbatim recording of the proceedings for Alcoholic Beverage License Application approval began.
  - i. Rock City Mercantile – Bottle wine, bottled and canned beer on premise, wine by the glass, and bottled and canned beer off premise
  - ii. Skyline Bar – Bottled and canned beer on premise, wine by the glass, and bottled and canned beer off premise
  - iii. Smith’s Café – Draft beer on premise, bottled and canned beer on premise, and bottled and canned beer off premise.

7/25/2016 9:25 AM **Motion:** Alcoholic Beverage License Applications as presented, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.  
Motion passed unanimously.

21) 7/25/2016 9:41 AM Discussion of Copier Lease for Assessor’s Office

- a. Valley Office Systems provided a proposal to keep monthly costs the same for the next five years with new copy machine with new features. They have realized a 30% savings from what they had previously.
- b. He asked to extend that contract for the next five years. The current lease would be bought out.

7/25/2016 9:43 AM **Motion:** Recommendation of the Assessor to extend their lease for five years to replace the existing lease with Valley Office Products as presented., **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

- c. Davis said replacing tile is only a 10 by 10 foot area and would not involve a lot of waste. He also suggested getting a service for mat or rug replacement with clean ones on a periodic basis. Other places in the county might benefit from that as well. McMurray will look into that.

22) 7/25/2016 9:48 AM Department Head Meeting

- a. Dwight Davis – Assessor
  - i. Davis reported on his budgets.
  - ii. Chief Deputy Assessor Mirella Mancias’ last day is 07/29/2016.
  - iii. Their five-year evaluation plan audit from state was performed and they are ahead of schedule.
  - iv. New property values for the next year will be completed today. New construction has been corrected.
- b. Patty Justesen – Treasurer
  - i. Justesen reported on her budget.
  - ii. The Treasurer’s Conference first week in August.
  - iii. Justesen provided a Statement of Treasurer’s Cash and Urban Renewal Report.
- c. Craig Rinehart – Coroner
  - i. Budget amount for autopsies will most likely be exceeded for FY2016.
  - ii. Request for TB titers to be conducted on exposed staff. McMurray will follow-up with notification for that concern.

- d. Theresa Forthun – Clerk’s Office
    - i. Forthun reported on training and progress with the new iCourt Odyssey implementation. Scanning of court documents has been ramped up to prepare for that.
    - ii. Cassia County School will have a special election 08/30/2016 for a two year supplemental levy in the amount of \$1,548,000.00. Early vote starts 08/15/2016.
    - iii. Several last minute liquor licenses are left to be approved. Some will not meet the 07/31/2016 deadline. A special meeting may need to be held.
    - iv. All budgets are in order for the percentage of the year gone by.
  - e. Amber Prewitt – Adult Misdemeanor Probation
    - i. Prewitt will be going to pre-trial programming training in Colorado.
    - ii. They are a little over their budgets for FY2016.
  - f. Joel Packham – Extension Agent
    - i. Packham is on schedule with his budget.
    - ii. They are in preparations for the County Fair.
  - g. George Warrell – Sheriff’s Office & MCCJC
    - i. They currently have an opening in dispatch to post next week.
    - ii. They have been busy with seven fatal accidents this year.
    - iii. Four are on light duty or on medical leave, two are at POST training, and two are in training.
    - iv. Dan Renz has really stepped up at the MCCJC.
    - v. They are tracking well on their budgets.
  - h. Doug Abenroth – Prosecuting Attorney
    - i. Budgets have been reviewed and they are in line. There are some legal things coming up that may incur witness fees.
  - i. Kerry Mc Murray – Administrator
    - i. Planning and Zoning met this past week. A special meeting for a hearing date will be held in August to accommodate a new building for the Burley Highway District.
    - ii. The Building Department is keeping busy with building permits.
    - iii. Their revenues and expenditures are tracking well.
- 23) 7/25/2016 11:27 AM United States Forest Service (USFS)/Bureau of Land Management (BLM) Report
- a. Loren Poppert – USFS District Ranger
    - i. The Lind, Utah 2,000-acre juniper tree removal project is ready to be signed.
    - ii. The upcoming fire season was discussed along with potential fire restrictions.
    - iii. Poppert reported on the Thompson Flat Campground renovations.
    - iv. They are working on a proposal for grant funding for weed control management in the Rock Creek area.
    - v. A Minidoka County law enforcement officer now will have to cover the Fairfield and Ketchum area as a result of reductions due to funding issues.
  - b. Ken Crane – BLM Burley Office Field Manager
    - i. They are working on a juniper tree removal project in Goose Creek area.
    - ii. Renewal of grazing contracts are taking place along with some relocation from some allotments to help with vegetation recovery.
    - iii. Their crews are monitoring fuel moisture to determine trends to help predict upcoming fire season and for future restrictions. He reviewed fires that have occurred thus far.

- iv. They have received funding for paving the county road out to Milner. Some updates are going to be made to recreation site. That will include an update to the boat ramp and some interpretive sites.
- v. Engineering is being done for getting grant funding for future projects. There has been an increase in revenues since paving of the road.
- vi. Painting and placement of camp fire rings will be done within the next month. The desire to get a well put in place as well.
- vii. They are working on right-of-way for the Southwest Irrigation District pipeline project and on the draft for a final decision on the Walker Ranch.

24) 7/25/2016 12:06 PM Adjournment

7/25/2016 12:06 PM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

APPROVED:



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Dennis Crane, Chairman

DEPUTY CLERK OF THE BOARD:



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Heather Evans

**COUNTY EXPENDITURES ATTACHMENT**

7/25/2016

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$0.00
	AUDITOR & RECORDER	104.402	\$163.60
	TREASURER	104.404	\$48.50
	ASSESSOR	104.405	\$23.42
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$6,172.37
	JUDICIAL CENTER	104.412	\$965.08
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$0.00
	GENERAL	104.415	\$1,341.49
	CIVIL DEFENSE	104.416	\$18.35
	COUNTY ELECTIONS	104.417	\$963.08
	LAW ENFORCEMENT BUILDING	104.418	\$0.00
	COUNTY ADMINISTRATION	104.419	\$0.00
	VETERANS SERVICE OFFICER	104.421	\$0.00
	<b>CURRENT EXPENSE FUND TOTAL</b>		
<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$1,025.00
	CASSIA COUNTY COURTS	106.602	\$830.25
	COUNTY ROAD & BRIDGE	107.707	\$1,357.12
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$16,450.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$0.00
	9-1-1 COMMUNICATIONS	115.715	\$0.00
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$0.00
	ASSESSOR TRUST	123.323	\$81.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$387.62
	ADULT MISDEMEANOR PROB TRUST	149.349	\$0.00
	ADULT MISDEMEANOR PROBATION	149.749	\$3,196.32
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
	WIDOW BENEFIT TRUST	198.798	\$0.00
	<b>DEDICATED FUNDS TOTAL</b>		
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$0.00
	JUVENILE JUSTICE	130.805	\$77,497.50
	PROSECUTING ATTORNEY	130.807	\$0.00
	PUBLIC DEFENDER	130.808	\$881.55
	CORONER	130.809	\$230.00
	SHERIFF - PATROL	130.821	\$1,744.46
	SHERIFF - INVESTIGATIONS	130.822	\$337.84
	SHERIFF - DISPATCH	130.823	\$135.00
	SHERIFF - ADMINISTRATION	130.824	\$799.11
	M-C CRIMINAL JUSTICE CENTER	130.827	\$14,161.26
	M-C JUVENILE DETENTION CENTER	130.828	\$255,283.90
<b>JUSTICE FUND TOTAL</b>			<b>\$351,070.62</b>
<b>TOTAL EXPENDITURES</b>			<b>\$384,093.82</b>

**ATTENDANCE LOG ATTACHMENT**

# CASSIA COUNTY COMMISSIONERS

## Attendance Log

Date: 07/25/2016

	<b>NAME (PLEASE PRINT)</b>	<b>TOWN</b>	<b>REPRESENTING</b>
1.	Jeremy Luke Pittard	Burley	Himself
2.	Kevin Moran	Burley	CCSO
3.	Craig Reinhart	Burley	Coroner
4.	George Warrell	Oakley	CCSO
5.	Dwight Davis	Burley	ASSESSOR
6.	Jason Rogers	Burley	CCSO
7.	Theresa Fushun	Burley	Clerk's Office
8.	Patty Justen	Burley	Treasurer
9.	Joel Peckham	Deer	U of I
10.	Amber Pruitt	Burley	Probation
11.	Ruthe Hobbs	Burley	Concerned Citizen
12.	Jordan Pappert	Burley	USFS
13.	Ken Crane	Burley	BLM
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