



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, January 25, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

1/25/2016 9:02 AM **Roll Call.**

Present: Kerry D. McMurray – County Administrator, Bob Kunau – Member, Dennis Crane - Chairman, Paul Christensen – Member, Doug Abenroth – County Attorney, Joseph W. Larsen, Clerk of the Board.

- 4) 1/25/2016 9:04 AM Discussion of Amendment to Agenda
 - a. 1/25/2016 9:02 AM Paul Christensen, Member request to expand deliberation of Airport Site Taskforce agenda item.
 - b. 1/25/2016 9:03 AM Doug Abenroth, County Attorney states that deliberation is implied in order to authorize a representative for the Airport Site Taskforce. Amending agenda is optional.

1/25/2016 9:04 AM Motion: Add deliberation prior to authorization of a Cassia County Representative to the Airport Site Taskforce, **Action:** Amend Agenda under Idaho Code § 74-206 (4)(c) (reason for amendment): for clarity purposes, (good faith reason why it was not included on the original posting): we were into the weekend before Paul Christensen, member reviewed the agenda and noticed it, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

- 5) 1/25/2016 9:05 AM Review Calendar, Meetings, and Correspondence
- 6) 1/25/2016 9:12 AM Personnel Matters:
 - a. 1/25/2016 9:12 AM Change of Status Requests
 - i. 1/25/2016 9:12 AM Voluntary Resignation of Deputy Clerk Tammi Pollard
 - ii. 1/25/2016 9:12 AM Detention Deputy Hiring at the MCCJC
 1. Cody Dean Woolsey
 2. Kiley Lynn Godfrey

CASSIA COUNTY COMMISSION

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1/25/2016 9:12 AM **Motion:** Change of Status Requests as presented, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

b. 1/25/2016 9:13 AM CCSO Request to Extend PTO and vacation of Deputy Michael Akers

1/25/2016 9:15 AM **Motion:** A three month extension for usage of accrued time instead of six months as requested and rollover about five hours accrued time to Aker's sick bank, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

c. 1/25/2016 9:17 AM Auditor's Office issues of those listed as County employees for Affordable Care Act reporting and concerns of seasonal and part time employees as it pertains to PERSI and ACA.

7) 1/25/2016 9:20 AM Junior College Residency Applications Review and Discussion

1/25/2016 9:20 AM **Motion:** Recommendations by the Clerk's Office for 45 approvals and five denials of Certificate of Residency applications, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

8) 1/25/2016 9:20 AM County Road and Bridge Report

9) 1/25/2016 9:21 AM Review Idaho Public Utilities Commission (IPUC) Case No. IPC-E-16-01

10) 1/25/2016 9:24 AM Deliberate on US Forest Service Application to Extend Mineral Withdrawal for the Howell Canyon Recreational Complex

a. Letter presented to the Board by Kerry McMurray, Administrator

b. Dennis Crane, Chairman requested to discuss the matter when the US Forest Service reports later in the agenda.

11) 1/25/2016 9:26 AM Deliberate on a Letter of Support of the Proposed Behavioral Health Crisis Center in the Magic Valley

1/25/2016 9:33 AM **Motion:** Signing the letter of support for a proposed behavioral health crises center in the Magic Valley, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

12) 1/25/2016 9:33 AM Deliberate on Conflict Public Defender Hourly Rates of Pay

13) 1/25/2016 9:42 AM Deliberate on the Mini-Cassia Commerce Authority Request for Approval of a New "At-Large" Member

a. William A. Parsons has stepped down from the position.

b. Scott Lindstrom was recommended as the replacement.

1/25/2016 9:44 AM **Motion:** Appointment of Scott Lindstrom as a member "at-large" on the Mini-Cassia Commerce Authority as a replacement for outgoing member William A. Parsons, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

- 1) 1/25/2016 10:20 AM Review and Approve Minutes

1/25/2016 10:20 AM **Motion:** Minutes from 01/19/2016, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

- 2) 1/25/2016 10:20 AM Authorize Cassia County Representative to the Airport Site Taskforce
 - a. 1/25/2016 10:20 AM Discussion of Board Member response to a letter from the City of Burley regarding the Burley Airport
 - b. 1/25/2016 10:31 AM Paul Christensen, member asked for clarification from the City of Burley regarding governance and sponsorship
 - c. 1/25/2016 10:35 AM Paul Christensen, member suggested writing a letter of concerns he enumerated to the City of Burley and a delegate he asked to serve on that Taskforce.
 - d. 1/25/2016 10:36 AM Bob Kunau, member expressed concerns that have been discussed for years regarding potential airport costs and percentages.
 - e. 1/25/2016 10:44 AM Kerry McMurray, Administrator, to draft a letter to have the City of Burley requesting answers to some questions of concern to be approved the 2nd week of February.
- 3) 1/25/2016 10:47 AM Review and Approve Payables

1/25/2016 10:57 AM **Motion:** Payables from 01/26/2016, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

- 1) 1/25/2016 9:45 AM Department Head Meeting
 - a. 1/25/2016 9:46 AM Patty Justesen – Treasurer
 - i. Treasurer’s Cash and Urban Renewal Report
 - ii. No tax deeds properties this year
 - iii. Quarterly report shows about \$1 million revenue shortage of checks paid out
 - b. 1/25/2016 9:47 AM Craig Rinehart – Coroner
 - i. Death rates down for 2015
 - ii. Below budget allotments
 - c. 1/25/2016 9:49 AM Gordon Edwards – Weed and Pest Control
 - i. Report of test plots with a soil amendment
 - ii. Training will be held in Boise
 - iii. Below budget allotments and Comp time report
 - d. 1/25/2016 9:55 AM Dwight Davis – Assessor
 - i. Below budget allotments
 - e. 1/25/2016 9:56 AM Amber Prewitt – Adult Misdemeanor Probation
 - i. Report of probationers and employee shortage
 - ii. Comp Time Issues with one person short
 - iii. Below budget allotments

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- f. 1/25/2016 9:58 AM George Warrell – Mini-Cassia Criminal Justice Center
 - i. Interviewing employee prospects and have presented two for approval today
 - ii. Painting of front lobby
 - iii. Slightly over expenditure budget and salaries are right at budget for the year gone by
 - iv. Revenue is up a little bit with inmate housing
 - v. Report on maintenance with one cell block empty for fixing a shower
 - g. 1/25/2016 10:01 AM Jay Heward – Sheriff
 - i. Slightly below Patrol budget and overtime is up due to employees attending POST
 - ii. Slightly under with Administration
 - iii. Extra help and overtime is high due to short personnel in Dispatch
 - iv. Revenue is slightly above expectations year to date
 - v. Discussion of an auction for surplus items
 - h. 1/25/2016 10:07 AM Joe Larsen – Clerk
 - i. Report of being down two employees and desire to hire a temporary full time person
 - ii. New Presidential Primary coming up in March with early voting starting soon
 - iii. Report of Early Voting room in office south of the Prosecutor’s office
 - iv. Below budgeted amounts and W-2’s are available for distribution
 - i. 1/25/2016 10:10 AM Doug Abenroth – Prosecuting Attorney
 - i. On target or below budgeted allotments
 - ii. Training in Boise coming up for two employees
 - iii. Fair number of trials coming forward the next 120 days or so
 - j. 1/25/2016 10:11 AM Kerry Mc Murray – Administrator
 - i. Planning and Zoning member, Cody Beck was re-appointed and sworn in
 - ii. John Lind resigned as he has other commitments and they are looking for someone
 - iii. Three Planning and Zoning matters were addressed
 - iv. Revenues are down in the Building Department, others are fine
 - v. ICRMP Training is complete and the goal was met
 - k. Joel Packham – Extension Agent – Not Present
 - l. 1/25/2016 10:15 AM Larsen indicated that revenue shortages need to be monitored in areas of control of each department head and recognize when revenues are short, approved expenditures must be reduced.
- 2) 1/25/2016 10:59 AM Indigent Matters under Idaho Code § 74-206 (1) (d)

1/25/2016 10:59 AM Motion: To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

1/25/2016 11:12 AM Board exited the Executive Session regarding indigent matters

1/25/2016 11:12 AM **Motion:** Indigent recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

- 3) United States Forest Service (USFS)/Bureau of Land Management (BLM) Report
 - a. Loren Poppert – USFS District Ranger – Not Present
 - b. Ken Crane – BLM Burley Office Field Manager – Not Present
- 4) 11:35 AM Adjournment

1/25/2016 11:35 AM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Paul Christensen, Member, **Seconded by** Dennis, Member.

Motion passed with an affirmative vote from Bob Kunau, Member and Dennis Crane, Chairman

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

ACCOUNTS PAYABLE ATTACHMENT

1/25/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$350.00
	AUDITOR & RECORDER	104.402	\$163.60
	TREASURER	104.404	\$0.00
	ASSESSOR	104.405	\$0.00
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$2,712.43
	JUDICIAL CENTER	104.412	\$940.21
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$135.85
	GENERAL	104.415	\$2,989.38
	CIVIL DEFENSE	104.416	\$52.99
	COUNTY ELECTIONS	104.417	\$0.00
	LAW ENFORCEMENT BUILDING	104.418	\$1,457.04
	COUNTY ADMINISTRATION	104.419	\$0.00
	VETERANS SERVICE OFFICER	104.421	\$0.00
	CURRENT EXPENSE FUND TOTAL		
Dedicated Funds	SOCIAL SERVICES	105.502	\$0.00
	CASSIA COUNTY COURTS	106.602	\$302.88
	COUNTY ROAD & BRIDGE	107.707	\$0.00
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$16,450.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$310.84
	9-1-1 COMMUNICATIONS	115.715	\$0.00
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$0.00
	ASSESSOR TRUST	123.323	\$84.25
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$417.55
	ADULT MISDEMEANOR PROB TRUST	149.349	\$26.00
	ADULT MISDEMEANOR PROBATION	149.749	\$1,032.41
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
WIDOW BENEFIT TRUST	198.798	\$0.00	
DEDICATED FUNDS TOTAL			\$18,623.93
130 Justice Fund	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$1,655.50
	JUVENILE JUSTICE	130.805	\$77,497.50
	PROSECUTING ATTORNEY	130.807	\$178.86
	PUBLIC DEFENDER	130.808	\$489.17
	CORONER	130.809	\$0.00
	SHERIFF - PATROL	130.821	\$2,886.64
	SHERIFF - INVESTIGATIONS	130.822	\$889.51
	SHERIFF - DISPATCH	130.823	\$176.83
	SHERIFF - ADMINISTRATION	130.824	\$1,321.33
	M-C CRIMINAL JUSTICE CENTER	130.827	\$11,640.58
	M-C JUVENILE DETENTION CENTER	130.828	\$255,283.90
JUSTICE FUND TOTAL			\$352,019.82
TOTAL EXPENDITURES			\$379,445.25

ATTENDANCE ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 1-25-15

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Ridhe Hobbs	Burley	Concerned Citizen
2.	Gay Howard	Burley	S.O.
3.	Dwight Davis	"	ASSESSOR
4.	George Warrell	Oakley	CCSO
5.	Craig J. Kinch	Burley	Coroner
6.	Stacy Justesen	Burley	Treasurer
7.	Amber Pruitt	Burley	Probation
8.	Gordon Edwards	Elba	CCWC
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