



## Cassia County Board of Commissioners

Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.CassiaCounty.org](http://www.CassiaCounty.org)

### Board Members:

Dennis Crane, Chair (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)  
Paul Christensen, Member (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)  
Bob Kunau, Member (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)

Phone: (208) 878-7302

Fax: (208) 878-9109

Tuesday, January 19, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

1/19/2016 9:01 AM **Roll Call.**

**Present:** Bob Kunau – Member, Dennis Crane – Chairman, Paul Christensen – Member, Kerry D. McMurray – Administrator, Doug Abenroth – County Attorney, Tammi Pollard – Deputy Clerk of the Board, Joseph W. Larsen, Clerk of the Board.

- 4) 1/19/2016 9:03 AM Review Calendar, Meetings, and Correspondence
- 5) 1/19/2016 9:11 AM Personnel Matters:
  - a. Change of Status - None
  - b. 1/19/2016 9:11 AM Payout of Accruals
- 6) 1/19/2016 9:22 AM Junior College Residency Applications Review and Discussion

**1/19/2016 9:22 AM Motion:** Recommendations by the Clerk's Office regarding approval or denial of Certificate of Residency applications, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

- 7) 1/19/2016 9:23 AM County Road and Bridge Report
- 8) 1/19/2016 9:23 AM Deliberate on Burley Invitation to Appoint Representatives to Airport Relocation Taskforce
- 9) 1/19/2016 9:26 AM Report on Law Enforcement Agreement Renewal Process
  - a. 1/19/2016 9:26 AM Report of Kerry McMurray on contract provisions
  - b. 1/19/2016 9:27 AM Meeting with City of Burley to be scheduled for 03/21/2016
  - c. 1/19/2016 9:27 AM Doug Abenroth's comments on the possible effects of the Attorney General's Office investigation of the Law Enforcement Committee
  - d. 1/19/2016 9:29 AM Discussion of dispatch costs and the Sheriff's Office work on that.
  - e. 1/19/2016 9:34 AM Delay of Decision to 07/15/2016 causes concern to the Auditor's Office with statutory deadlines pertaining to the Budget.

**CASSIA COUNTY COMMISSION**

**SPECIAL SESSION**

**Tuesday, January 19, 2016**

**1 | Page**

10) 1/19/2016 9:37 AM Review and Execute Resolution No. 2016-001 – Destruction of Semi-Permanent Recorder’s Office Records

1/19/2016 9:38 AM **Motion:** Resolution No. 2016-001 – Destruction of Semi-Permanent Records in the Recorder’s Office, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.  
Motion passed unanimously.

11) 1/19/2016 9:39 AM Review and Execute Resolution No. 2016-002 – Destruction of Cassia County Election Records

1/19/2016 9:41 AM **Motion:** Resolution No. 2016-002 – Destruction of Cassia County Election Records, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.  
Motion passed unanimously.

12) 1/19/2016 9:41 AM Review and Execute Resolution No. 2016-003 – Destruction of Semi-Permanent Welfare Office Records

1/19/2016 9:42 AM **Motion:** Resolution No. 2016-003 – Destruction of Semi-Permanent Welfare Office Records, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.  
Motion passed unanimously.

13) 1/19/2016 9:42 AM Review and Execute Resolution No. 2016-004 – Destruction of Semi-Permanent Cassia County Elections – Campaign Financial Disclosure Reports Records

1/19/2016 9:42 AM **Motion:** Resolution No. 2016-004 – Destruction of Semi-Permanent Cassia County Elections – Campaign Financial Disclosure Reports Records, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.  
Motion passed unanimously.

14) 1/19/2016 9:47 AM Discussion of Sheriff’s Sale of Surplus Property

15) 1/19/2016 9:48 AM Review Howell Canyon Reports for the Months of October, November, and December on the Following Items: Snow Removal Expenses Per Month, Maintenance Expenses Per Month, Financials

16) 1/19/2016 9:54 AM Review and Execute Joint Powers Agreement for Joint Corrections/Detention Operation

1/19/2016 9:54 AM **Motion:** Signing the Joint Powers Agreements regarding a five year average of costs with amendments, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.  
Motion passed unanimously.

17) 1/19/2016 9:57 AM Review and Consider Executing Contract Agreement with PST for CCTV Security Monitoring System Upgrade at the MCCJC

a. 1/19/2016 9:57 AM Payment for performance bonding and to add an additional year of warranty.

b. 1/19/2016 9:57 AM Total payment of \$202,736.80 to PST approved by the Joint Powers Board.

1/19/2016 9:58 AM **Motion:** Entering Contract Agreement with PST for CCTV Monitor System Upgrade for the MCCJC totaling \$202,736.80, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.  
Motion passed unanimously.

- c. 1/19/2016 9:59 AM Time of payment of contract to PST
- 18) 1/19/2016 10:01 AM Review and Consider Executing Letter of Support for Mount Harrison Snowmobile Club
  - a. Sheriff's Discussion regarding desire to not provide a radio frequency to the Snowmobile Club
  - b. Letter of support is for building a warming hut

1/19/2016 10:11 AM **Motion:** Executing a letter of support to the Mount Harrison Snowmobile Club for the building of a warming hut, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.  
Motion passed unanimously.

- 19) 1/19/2016 10:18 AM Discussion of text message received by public officials from Ron Kelsey dealing with Adult Misdemeanor Probation UA chain of custody has a problem.
- 20) 1/19/2016 10:54 AM Review and Approve Minutes

**1/19/2016 10:54 AM Motion:** Minutes from 01/11/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

- 21) 1/19/2016 10:28 AM Review and Approve Payables

**1/19/2016 10:28 AM Motion:** Payables from 01/19/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

- a. 1/19/2016 10:31 AM Discussion with Sheriff about asset inventory items.
- b. 1/19/2016 10:49 AM Asset inventory procedure explanation

### **SCHEDULED INFORMATION AND ACTION AGENDA ITEMS**

- 22) 1/19/2016 10:55 AM County Election Matters: Designation of Polling Places for 03/08/2016 Election

**1/19/2016 10:58 AM Motion:** Designation of polling locations for the 03/08/2016 election as presented by the Elections office, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

- 23) 1/19/2016 10:59 AM Indigent Matters

**1/19/2016 10:59 AM Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).  
**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

11:17 AM The Board exited the Executive Session to consider indigent matters.

**11:20 AM Motion:** Indigent recommendations of the Social Services Director as presented, **Action:** Approve,  
**Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

24) 11:21 AM Adjournment

**11:21 AM Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Paul Christensen, Member,  
**Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ \_\_\_\_\_

Joseph W. Larsen

## ACCOUNTS PAYABLE ATTACHMENT

1/19/2016

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$0.00
	AUDITOR & RECORDER	104.402	\$253.80
	TREASURER	104.404	\$50.00
	ASSESSOR	104.405	\$76.65
	AGRICULTURAL EXTENSION	104.410	\$5,549.57
	COUNTY BUILDING	104.411	\$0.00
	JUDICIAL CENTER	104.412	\$54.44
	BOARD OF HEALTH	104.413	\$10,064.67
	PLANNING & ZONING	104.414	\$199.22
	GENERAL	104.415	\$8,289.84
	CIVIL DEFENSE	104.416	\$0.00
	COUNTY ELECTIONS	104.417	\$0.00
	LAW ENFORCEMENT BUILDING	104.418	\$366.04
	COUNTY ADMINISTRATION	104.419	\$737.15
	VETERANS SERVICE OFFICER	104.421	\$0.00
<b>CURRENT EXPENSE FUND TOTAL</b>			<b>\$25,641.38</b>
<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$250.00
	CASSIA COUNTY COURTS	106.602	\$1,359.15
	COUNTY ROAD & BRIDGE	107.707	\$4,001.91
	WEED & PEST	108.708	\$5,804.46
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$297.78
	9-1-1 COMMUNICATIONS	115.715	\$0.00
	CONSOLIDATED ELECTIONS	116.716	\$480.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$219.02
	ASSESSOR TRUST	123.323	\$272.71
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$1,579.27
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$0.00
	ADULT MISDEMEANOR PROBATION	149.749	\$5,058.45
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
WIDOW BENEFIT TRUST	198.798	\$0.00	
<b>DEDICATED FUNDS TOTAL</b>			<b>\$19,322.75</b>
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$4,286.50
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$448.13
	PUBLIC DEFENDER	130.808	\$0.00
	CORONER	130.809	\$1,710.00
	SHERIFF - PATROL	130.821	\$3,156.78
	SHERIFF - INVESTIGATIONS	130.822	\$179.95
	SHERIFF - DISPATCH	130.823	\$9,797.36
	SHERIFF - ADMINISTRATION	130.824	\$446.42
	M-C CRIMINAL JUSTICE CENTER	130.827	\$9,981.39
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
	<b>JUSTICE FUND TOTAL</b>		

**ATTENDANCE ATTACHMENT**

# CASSIA COUNTY COMMISSIONERS

## Attendance Log

Date: 1-19-16

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Blair Bowers	Burley	Citizen
2.	South Doshy	"	"
3.	Casey Anderson	Burley	Citizen
4.	Heather Evans	Burley	Auditors
5.	Jay A. Eward	Burley	CCSO
6.	George LeDarrell	Oakley	CCSO
7.	Susan Keue	Almo	County Elections
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			