



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, January 11, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Clerk of the Board:
Joseph W. Larsen

Others:

(as attached)

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

1/11/2016 9:01 AM Roll Call.

Present: Dennis Crane, Paul Christensen, Bob Kunau.

- 4) Amendment of Agenda

1/11/2016 9:02 AM Motion: By adding the annual report of the fiscal condition of Cassia County as required by Idaho Code § 31-2307 by the County Auditor, **Action:** Amend Agenda under Idaho Code § 74-206 (4)(c) (reason for amendment): To facilitate complying with statute, (good faith reason why it was not included on the original posting): Inadvertently calendared on a specific date that was later than the statutorily required second Monday of January, which is today, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

- a. 1/11/2016 12:00 PM Auditor Report of Fiscal Condition of Cassia County
- b. Larsen provided handouts to the Board as part of the report.

1/11/2016 12:20 PM **Motion:** Accept the Auditor's Annual Report on the fiscal condition of Cassia County as of the end of FY2015 with amendments and in affidavit format with noted corrections, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

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- 5) 1/11/2016 11:43 AM Review Calendar, Meetings, and Correspondence
- 6) 1/11/2016 9:57 AM Personnel Matters:
 - a. County Snowmobile – hiring of Rodney Christensen as a temporary employee to be a snowmobile groomer operator

1/11/2016 9:58 AM **Motion:** hiring Rodney Christensen as a temporary employee as snowmobile groomer operator, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

1/11/2016 9:59 AM **Motion:** A Change of Status from the previous Board meeting from termination to voluntary resignation of CCSO employee, Jeffrey Wittington, **Action:** Amend, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- 7) 1/11/2016 10:08 AM Junior College Certificate of Residency (COR) Applications Review and Discussion

1/11/2016 10:08 AM **Motion:** The Recommendations of the Clerk's Office for approval of ten CSI COR's and one CWI COR's, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

- 8) 1/11/2016 9:57 AM County Road and Bridge Report
- 9) 1/11/2016 10:08 AM Deliberation on Differential Pay for Mini-Cassia Criminal Justice Center (MCCJC) and the Cassia County Sheriff's Office (CCSO) and Meeting Follow-up with the Auditor's Office and Both Departments – Sheriff Heward, Lt. Rasmussen, Clerk Larsen
 - a. 1/11/2016 10:10 AM Clerk Larsen's introduction and comments
 - b. 1/11/2016 10:13 AM Deputy Auditor Heather Evan's presentation
 - c. 1/11/2016 10:21 AM Clerk Larsen's explanation of the dynamics of implementation of integration of most pay in base pay.
 - d. Further comments regarding step and grade considerations and job description upgrades and standardization. Directives to be given to department heads for job description upgrades.

1/11/2016 10:42 AM **Motion:** Moving differential and premium pay in the CCSO and MCCJC to base pay as presented, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- 10) 1/11/2016 11:37 AM Execute Application for Wine Endorsement for Cassia County Fair and Rodeo

1/11/2016 11:37 AM **Motion:** Signing Application for Wine Endorsement for the Cassia County Fair, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Dennis Crane.

1/11/2016 11:37 AM **Vote:** Motion passed (**summary:** Yes = 2, No = 0, Abstain = 1).

Yes: Bob Kunau, Dennis Crane.

Abstain: Paul Christensen.

Motion passed.

- 11) 1/11/2016 10:47 AM Deliberate on Building Systems Quotation from PST for the MCCJC

1/11/2016 10:51 AM **Motion:** Payment of PST Building Systems Quotation for 2nd year warranty parts and labor and for performance and payment bond totaling \$6,181.78, contingent on approval of the Joint Justice Board, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

12) 1/11/2016 11:38 AM Deliberate on Southern Idaho Economic Development Organization (SIEDO) Payment

1/11/2016 11:40 AM **Motion:** Instead of paying the requested amount of \$8,352, that half that amount, \$4,176, be paid to SIEDO, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

13) 1/11/2016 11:42 AM Review and Execute FY2016 Annual Operating Plan for Snowmobile Grooming Program with the U.S. Forest Service

1/11/2016 11:42 AM **Motion:** FY2016 Annual Operating Plan for Snowmobile Grooming Program Agreement, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

14) 1/11/2016 10:56 AM Review and Execute Equitable Sharing Agreement and Certification Documents for the Sheriff's Office

1/11/2016 10:58 AM **Motion:** Sign Equitable Sharing Agreement and Certification as presented, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

15) Review and Approve Minutes

1/11/2016 12:33 PM **Motion:** Minutes of the Board from 01/04/2016, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

16) 1/11/2016 11:00 AM Review and Approve County Payables

- a. 1/11/2016 10:59 AM Adult Misdemeanor Probation Director, Amber Prewitt's explanation regarding purchases questioned by the Board from last Board meeting.
- b. 1/11/2016 11:03 AM Sheriff Jay Heward reported to the Board that a D.A.R.E. Task Force payable will be coming in for approximately \$3,700 that will be funded by a \$2,200 contribution from White Pine Middle School and by \$1,500 from the Drug Task Force.

1/11/2016 12:33 PM **Motion:** County Payables dated 01/11/2016, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

17) ICRMP Online University – Driving and Harassment Meetings

- a. This training for the Board will be held over to next Board meeting.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

- 18) 1/11/2016 9:03 AM Deliberate on Precinct Consolidation: Consider Combining Burley 1 & 7 and Oakley 1 & 2 Precincts
 - a. 1/11/2016 9:03 AM Introduction by Dennis Crane, Chairman
 - b. 1/11/2016 9:04 AM Presentation of recommendations of Elections Director Susan Keck
 - c. 1/11/2016 9:16 AM Comments and questions of Commissioners
 - d. 1/11/2016 9:21 AM Comments of Cassia County Republican Central Committee Chairman, Doug Pickett
 - e. 1/11/2016 9:27 AM Comments of Cassia County Republican State Committeeman, Wayne Hurst
 - f. 1/11/2016 9:30 AM Comments of Mark Peterson
 - g. 1/11/2016 9:40 AM Comments of Oakley 2 Precinct Committeewoman, Debbie Critchfield
 - h. 1/11/2016 9:47 AM Recommendation of Paul Christensen, member

1/11/2016 9:54 AM **Motion:** Consolidation of Burley Precincts 1 & 7 and leave Oakley Precincts 1 & 2 split, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

1/11/2016 9:55 AM **Motion:** The Board of Commissioners signing of the County Precinct Map with approved changes, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- 19) 1/11/2016 9:59 AM City of Burley Invitation to Participate in the Airport Relocation Taskforce
 - a. 1/11/2016 9:59 AM Mark Mitton extended an invitation to have the County appoint two representatives to an Airport Relocation Taskforce.
 - b. 1/11/2016 10:07 AM The Board will take the invitation under advisement and put the matter on next week's agenda.

- 20) 1/11/2016 11:02 AM Indigent Matters under Idaho Code § 74-206 (1) (d)

1/11/2016 11:02 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), Moved by Paul Christensen, Seconded by Bob Kunau.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

1/11/2016 11:23 AM Exited Executive Session

1/11/2016 11:23 AM **Motion:** Acting on the recommendations of the County Social Services Director, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

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1/11/2016 11:24 AM **Motion:** To consider Appeal Hearing on Case No. 2015-066 and Case No. 2015-062 which are matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), Moved by Paul Christensen, Seconded by Bob Kunau.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

1/11/2016 11:35 AM Exited Executive Session

1/11/2016 11:36 AM **Motion:** Upholding the Social Services Director's recommendation on Case No. 2015-066 and Case No. 2015-062, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

1) 12:34 PM Adjournment

1/11/2016 12:34 PM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.

Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

ACCOUNTS PAYABLE ATTACHMENT

1/11/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$190.60
	AUDITOR & RECORDER	104.402	\$654.01
	TREASURER	104.404	\$336.66
	ASSESSOR	104.405	\$430.82
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$4,563.84
	JUDICIAL CENTER	104.412	\$60.00
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$248.08
	GENERAL	104.415	\$1,420.63
	CIVIL DEFENSE	104.416	\$838.53
	COUNTY ELECTIONS	104.417	\$0.00
	LAW ENFORCEMENT BUILDING	104.418	\$117.10
	COUNTY ADMINISTRATION	104.419	\$39.76
	VETERANS SERVICE OFFICER	104.421	\$987.50
CURRENT EXPENSE FUND TOTAL			\$9,887.53
Dedicated Funds	SOCIAL SERVICES	105.502	\$375.00
	CASSIA COUNTY COURTS	106.602	\$3,951.60
	COUNTY ROAD & BRIDGE	107.707	\$16,479.91
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$286.44
	9-1-1 COMMUNICATIONS	115.715	\$10,538.49
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$90.26
	ASSESSOR TRUST	123.323	\$437.25
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$6,619.37
	D.A.R.E. TRUST	137.737	\$22.97
	PHYSICAL FACILITIES	144.744	\$0.00
	ADULT MISDEMEANOR PROBATION	149.349	\$50.00
	ADULT MISDEMEANOR PROBATION	149.749	\$1,104.63
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
WIDOW BENEFIT TRUST	198.798	\$0.00	
DEDICATED FUNDS TOTAL			\$39,955.92
130 Justice Fund	JUSTICE FUND	130.330	\$755.50
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$1,490.00
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$0.00
	PUBLIC DEFENDER	130.808	\$853.95
	CORONER	130.809	\$0.00
	LAW ENFORCEMENT BUILDING	130.812	\$0.00
	SHERIFF - PATROL	130.821	\$11,476.36
	SHERIFF - INVESTIGATIONS	130.822	\$2,194.34
	SHERIFF - DISPATCH	130.823	\$465.75
	SHERIFF - ADMINISTRATION	130.824	\$2,057.95
	M-C CRIMINAL JUSTICE CENTER	130.827	\$16,092.19

ATTENDANCE ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 1-11-2016

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Wagne Hurst	Deeds	Cassia Republicans
2.	Mark Peterson	Burley	Cassia Republicans
3.	Susan Keck	Almo	Cassia CO. Election Dir
4.	Debbie Clitchfield	Oakley	Oakley Precincts
5.	DOUG PICKETT	CAKLEY	CASSIA COUNTY REPUBLICANS
6.	Todd Quast	Deeds	Cassia County GIS
7.	Russell Rasmussen	Burley	MCCJC
8.	Randy Haukeine	Burley	City of Burley
9.	Merlin Smedley	"	"
10.	MARK MITTON	Burley	City of Burley
11.	Ruthe Hobbs	Burley	Concerned Citizen
12.	Kend Hara		CASSIA SO
13.	JASON ROGERS		CASSIA SO
14.	Walter Evans	Burley	Auditors
15.	Amber Pruitt	Burley	Probation
16.	George Warrell	Oakley	CCSO
17.	Jay Howard	Burley	Sheriff
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			