



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, January 4, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Clerk of the Board:
Joseph W. Larsen

Others:

(as attached)

- 1) 9:00 AM Call to Order
- 2) 9:00 AM Pledge of Allegiance and Prayer
- 3) 9:00 AM Roll Call

1/4/2016 9:41 AM Roll Call.

Present: Bob Kunau, Dennis Crane, Paul Christensen.

- 4) 1/4/2016 9:02 AM Review Calendar, Meetings, and Correspondence
- 5) 1/4/2016 9:06 AM Personnel Matters:
 - a. 1/4/2016 9:07 AM Change of Status – CCSO termination of Deputy Jeffry Wittington
 - b. 1/4/2016 9:08 AM Time Card – Road and Bridge

1/4/2016 9:08 AM Motion: Change of Status requests as presented, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- c. 1/4/2016 9:08 AM Payout of Accruals
- 6) 1/4/2016 9:09 AM Junior College Residency Applications Review and Discussion

1/4/2016 9:09 AM Motion: Recommendations of the Clerk's Office regarding Certificate of Residency applications, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- 7) 1/4/2016 9:09 AM County Road and Bridge Report
- 8) 1/4/2016 9:10 AM 9-1-1 Committee Meeting Items:
 - a. Execute SD 911 Consulting Services, LLC – Consultant Contract

1/4/2016 9:11 AM **Motion:** Contracting with 911 Consulting Services, LLC out of Lakeville, Minnesota for a fixed fee of \$3,600 for 40 hours of consulting services, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

- b. 1/4/2016 9:12 AM Appoint Kevin Horak as Sheriff’s Designee to 9-1-1 Advisory Committee

1/4/2016 9:12 AM **Motion:** Appointment of Kevin Horak to the 9-1-1 Advisory Committee, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

- 9) 1/4/2016 9:45 AM County Election Matters Regarding County Precincts
 - a. 1/4/2016 9:16 AM Larsen’s explanation of changes for the Board’s consideration
 - b. 1/4/2016 9:19 AM Election Director Susan Keck’s presentation of proposed changes.
 - c. 1/4/2016 9:35 AM Recommendation of Dennis Crane, Chairman to put on next week’s agenda and invite Democratic and Republican officials to participate.

- 10) 1/4/2016 10:52 AM Indigent Matters under Idaho § 74-206 (1) (d)

1/4/2016 10:52 AM Motion: To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, **Seconded by** Bob Kunau.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

1/4/2016 11:11 AM The Board exited the Executive Session to consider indigent matters.

1/4/2016 11:11 AM Motion: Acting on the recommendations of the Social Services Director, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

1/4/2016 11:12 AM Motion: To discuss and consider an Appeal Hearing on Case No. 2015-063 which is of a personal nature that is exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Executive Session under Idaho Code § 74-206 (1) (d), Moved by Paul Christensen, Seconded by Bob Kunau.

Motion passed unanimously.

1/4/2016 11:22 AM The Board exited the Executive Session for consideration of an Appeal Hearing on Case No. 2015-063.

1/4/2016 11:22 AM Motion: Upholding the Social Services Director recommendation and deny assistance on the Appeal Hearing on Case No. 2015-063 and sign accompanying Findings of Fact and Conclusions of Law, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

11) 1/4/2016 10:52 AM Review and Approve Minutes

1/4/2016 10:52 AM **Motion:** Minutes of the Board from December 21, 2015, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

12) 1/4/2016 11:51 AM County Payables Review and Approval

1/4/2016 11:51 AM **Motion:** Payables for January 4, 2016, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

13) 1/4/2016 9:13 AM Consider Cancellation of Interest on Taxes for Three Years on Parcel No. RP14S27E067792A

1/4/2016 9:15 AM **Motion:** Cancel interest on taxes in the amount of \$534.98 on Parcel No. RP14S27E067792A for 2012, 2013, and 2014, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

14) 1/4/2016 9:37 AM Executive Session under Idaho Code 74-206 (1) (b) to consider the evaluation of public employees.

1/4/2016 9:37 AM **Motion:** to consider the evaluation of public employees, **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (b), **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

1/4/2016 10:06 AM No decisions were made exiting executive session.

15) 1/4/2016 10:07 AM Deliberate on Time Card Protocol for Auditor's Office – Deputy Auditor Heather Evans

16) 1/4/2016 10:16 AM Follow-up on Documentation for Adjusting Entries to Reflect Actual FY2015 Allocation of "A" and "D" Expenditures for County Building, Planning and Zoning, County Administration, and County Fair – Clerk Larsen

17) 1/4/2016 10:33 AM Deliberate on Internal Auditing Protocol and Outside Auditing Oversight for FY2016 – Clerk Larsen

a. 1/4/2016 10:36 AM Cassia County Fair auditing

b. 1/4/2016 10:37 AM CCSO credit card usage and clothing purchases

c. 1/4/2016 10:43 AM Internal auditing protocol and fiscal oversight

- 18) 1/4/2016 10:49 AM Follow-up on the Natural Resource Litigation Fund Through IAC – Clerk Larsen
19) 1/4/2016 11:51 AM Adjournment

1/4/2016 11:51 AM **Motion:** Board Meeting until Monday, 01/11/2016, **Action:** Adjourn, **Moved by** Paul Christensen, **Seconded by** Dennis Crane.
Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

ACCOUNTS PAYABLE ATTACHMENT

1/4/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$288.25
	AUDITOR & RECORDER	104.402	\$674.71
	TREASURER	104.404	\$163.39
	ASSESSOR	104.405	\$650.34
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$221.28
	JUDICIAL CENTER	104.412	\$950.23
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$947.64
	GENERAL	104.415	\$1,216.15
	CIVIL DEFENSE	104.416	\$40.49
	COUNTY ELECTIONS	104.417	\$192.70
	LAW ENFORCEMENT BUILDING	104.418	\$433.18
	COUNTY ADMINISTRATION	104.419	\$51.31
VETERANS SERVICE OFFICER	104.421	\$0.00	
CURRENT EXPENSE FUND TOTAL			\$5,829.67
Dedicated Funds	SOCIAL SERVICES	105.502	\$400.61
	CASSIA COUNTY COURTS	106.602	\$1,537.01
	COUNTY ROAD & BRIDGE	107.707	\$924.91
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$301,965.42
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$0.00
	9-1-1 COMMUNICATIONS	115.715	\$1,485.00
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$0.00
	ASSESSOR TRUST	123.323	\$799.07
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$306.48
	PHYSICAL FACILITIES	144.744	\$465.80
	ADULT MISDEMEANOR PROBATION	149.749	\$4,030.88
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
WIDOW BENEFIT TRUST	198.798	\$0.00	
DEDICATED FUNDS TOTAL			\$311,915.18
130 Justice Fund	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$6,027.00
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$144.55
	PUBLIC DEFENDER	130.808	\$691.46
	CORONER	130.809	\$0.00
	LAW ENFORCEMENT BUILDING	130.812	\$0.00
	SHERIFF - PATROL	130.821	\$2,743.87
	SHERIFF - INVESTIGATIONS	130.822	\$2,369.41
	SHERIFF - DISPATCH	130.823	\$210.52
	SHERIFF - ADMINISTRATION	130.824	\$1,761.94
	M-C CRIMINAL JUSTICE CENTER	130.827	\$28,815.03
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
JUSTICE FUND TOTAL			\$42,763.78
TOTAL EXPENDITURES			\$360,508.63

ATTENDANCE ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 1-4-16

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Jay Heward	Burley	CCSO
2.	Blair Bowers	"	Citizen
3.	Heather Franks	Burley	Auditor's
4.	KEVIN MORAK	"	CCSO
5.	PATTY JUSTESEN	"	TREASURER
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