



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

Phone: (208) 878-7302

Fax: (208) 878-9109

Monday, February 29, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

2/29/2016 9:01 AM **Roll Call.**

Present: Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 2/29/2016 9:02 AM Review Calendar, Meetings, and Correspondence
 - a. Board to travel to Pocatello at 7:00 a.m. Thursday, 03/03/2016 to a Gas and Energy Meeting
 - b. City of Burley Law Enforcement negotiations begin 03/02/2016
 - c. Discussion of Box Elder Roads payment needs further research by Kerry McMurray – Administrator and will be placed on a future agenda.
- 5) 2/29/2016 9:09 AM Junior College Residency Applications Review and Discussion

2/29/2016 9:09 AM **Motion:** Recommendations by the Clerk's Office regarding approval of two high school dual credit and three non-dual credit Certificate of Residency applications, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

- 6) 2/29/2016 9:10 AM County Road and Bridge
 - a. 2/29/2016 9:10 AM Installation of Dead End Sign on Ottley Lane

2/29/2016 9:11 AM **Motion:** Allow Dead End Sign on Ottley Lane in Elba, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- b. 2/29/2016 9:11 AM Oakley Highway District Will Be Hosting a Rock Crushing Demonstration on 03/15/2016 and 03/16/2016
 - i. Road and Bridge Supervisor Sam Adams requested the Board go and observe that demonstration

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, February 29, 2016

- ii. The Board could be there either day scheduled.
- c. 2/29/2016 9:12 AM Refund of Deposit to Raft River Rural Electric Public Right-of-Way Utilities and Encroachment for Work Completed on Twin Sisters Road
 - i. A \$500 deposit was received on the project and work has been completed satisfactorily
 - ii. Requested Board to approve refund.

2/29/2016 9:13 AM **Motion:** Refund of \$500 posted deposit to Raft River Electric, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- 7) 2/29/2016 9:14 AM Execute Order Cancelling 2015 Penalty charges of \$4.76 and Interest of \$4.23 on Parcel No. RP13S28E160100
 - a. Proposed order was read by Bob Kunau, Member

2/29/2016 9:16 AM **Motion:** Signing of Execution Order cancelling penalty charges of \$4.76 and interest of \$4.23 with interest amounts continuing to accrue until taxes are paid on Parcel No. RP13S28E160100, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

- 8) 2/29/2016 9:16 AM Consider and Deliberate upon Appointment of Doug Pickett to District #3 Animal Damage Control Board

2/29/2016 9:17 AM **Motion:** Re-Appoint Doug Pickett to serve on the District #3 Animal Damage Control Board, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- 9) 2/29/2016 9:17 AM Review and Consider Changes to Cassia County Rentals Rent Increase and Utilities

2/29/2016 9:21 AM **Motion:** Leave County apartment rental fees at the current amount but require tenant to pay all utilities costs, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- 10) 2/29/2016 9:23 AM Indigent

2/29/2016 9:23 AM Indigent **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

2/29/2016 9:41 AM **Motion:** Exit of Executive Session and act on recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

11) 2/29/2016 9:42 AM Personnel Matters

- a. 2/29/2016 9:42 AM Extension of Vacation for Elections Director Susan Keck
 - i. Personnel Policy Manual was reviewed by Kerry McMurray – Administrator
 - ii. If approved, it should be worked off in 90 days.
 - iii. The Policy provides for that to be delayed for a year subject to Department Head and Commissioner approval.
- b. 2/29/2016 9:44 AM Change of Status
 - i. Voluntary resignation of temporary Clerk’s office employee Kylie Blackburn
 - ii. Hiring of temporary Clerk’s office employee Amy Nix

2/29/2016 9:44 AM **Motion:** Change of Status requests for the Clerk’s office as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

2/29/2016 9:47 AM **Motion:** Allow 90-day extension of vacation time for Deputy Clerk Susan Keck per employee policy manual, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

12) 2/29/2016 9:48 AM Review and Approve Payables

2/29/2016 10:06 AM **Motion:** Payables from 02/29/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously.

13) 2/29/2016 10:15 AM Review and Approve Minutes

2/29/2016 10:16 AM **Motion:** Minutes from 02/22/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

14) 2/29/2016 10:16 AM Discussion Regarding Juvenile Probation with Idaho Department of Corrections
District 5 Liaison Renae Waite

- a. Waite provided the 2015 Annual Juvenile Justice Report for the Minidoka and Cassia Court Services
- b. It was discussed the reduction of State funding and they are reviewing the taxing of e-cigarettes as the tobacco tax is decreasing which funds this.
- c. Paul Christensen – Member, expressed that Cassia County’s Juvenile Detention numbers historically fall below Minidoka County.
- d. Doug Abenroth, Prosecutor stated that the Sheriff’s office doesn’t have a resource officer with the schools.

15) 2/29/2016 10:36 AM Meet with Fair Board to Discuss Job Pay and Hours

- a. Hiring for a new Secretary for the Fairgrounds was discussed.

- b. Paul Marchant – Fair Board President, provided explanation regarding the open position.
- c. It was pointed out there are expenditures budgeted for that position.
- d. Paul Christensen – Member, asked about the wage that was advertised at \$18.00 per hour. Marchant explained hiring was to be commensurate with experience and could be less.
- e. Bob Kunau – Member, asked if the position included mowing of lawns.
- f. McMurray said Craig Munoz will be responsible for the grounds and will answer to him.
- g. Abenroth stated the position is authorized by Statute.
- h. Christensen asked the Fair Board to look at capital expenditures that can be delayed for a year. Marchant said there are some things that are pressing right now that may include safety issues that needs attention.
- i. Crane stated the expenditure for this position is in their budget but there is a shortfall in revenues available. The Fair Board will look at their capital expenses and rest will have to come out of County savings.

2/29/2016 10:57 AM **Motion:** recommendations of the Fair Board, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

16) 2/29/2016 11:05 AM Adjournment

2/29/2016 11:05 AM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

17) 12:00 PM Cassia County School District Offices – School Board Election Discussion and Luncheon

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

COUNTY EXPENDITURES ATTACHMENT

2/29/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$308.58
	AUDITOR & RECORDER	104.402	\$101.25
	TREASURER	104.404	\$0.00
	ASSESSOR	104.405	\$1,101.23
	AGRICULTURAL EXTENSION	104.410	\$365.86
	COUNTY BUILDING	104.411	\$82.50
	JUDICIAL CENTER	104.412	\$0.00
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$0.00
	GENERAL	104.415	\$3,759.95
	CIVIL DEFENSE	104.416	\$0.00
	COUNTY ELECTIONS	104.417	\$450.68
	LAW ENFORCEMENT BUILDING	104.418	\$0.00
	COUNTY ADMINISTRATION	104.419	\$79.54
	VETERANS SERVICE OFFICER	104.421	\$0.00
	CURRENT EXPENSE FUND TOTAL		
Dedicated Funds	SOCIAL SERVICES	105.502	\$0.00
	CASSIA COUNTY COURTS	106.602	\$168.57
	COUNTY ROAD & BRIDGE	107.707	\$0.00
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$0.00
	9-1-1 COMMUNICATIONS	115.715	\$875.00
	CONSOLIDATED ELECTIONS	116.716	\$199.50
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$0.00
	ASSESSOR TRUST	123.323	\$0.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$480.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$120.00
	PHYSICAL FACILITIES	144.744	\$1,843.43
	CASSIA COUNTY BENEFITS TRUST	148.348	\$127,005.00
	ADULT MISDEMEANOR PROBATION	149.749	\$713.09
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
WIDOW BENEFIT TRUST	198.798	\$0.00	
DEDICATED FUNDS TOTAL			\$131,404.59
130 Justice Fund	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$0.00
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$60.00
	PUBLIC DEFENDER	130.808	\$227.46
	CORONER	130.809	\$0.00
	SHERIFF - PATROL	130.821	\$2,566.81
	SHERIFF - INVESTIGATIONS	130.822	\$535.00
	SHERIFF - DISPATCH	130.823	\$310.00
	SHERIFF - ADMINISTRATION	130.824	\$704.70
	M-C CRIMINAL JUSTICE CENTER	130.827	\$27,191.55
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
JUSTICE FUND TOTAL			\$31,595.52

Rev. 2016_01_26

TOTAL EXPENDITURES \$169,249.70

ATTENDANCE LOG ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 2-29-16

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Blair Bowers	Burley	Citizen
2.	George Warrell	Oakley	CCSO
3.	Ruthe Hobbs	Burley	Concerned Citizen
4.	TODD POWERS	MALTA	FAIR BOARD
5.	PAUL MARCHANT	DAKLEY	FAIR BOARD
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			