



## Cassia County Board of Commissioners

Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.CassiaCounty.org](http://www.CassiaCounty.org)

### Board Members:

Dennis Crane, Chair (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)  
Paul Christensen, Member (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)  
Bob Kunau, Member (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)

Phone: (208) 878-7302

Fax: (208) 878-9109

Monday, February 8, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

2/8/2016 9:01 AM **Roll Call.**

**Present:** Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 2/8/2016 10:16 AM Amendment of Agenda

2/8/2016 10:16 AM **Motion:** To discuss indigent matters, **Action:** Amend Agenda under Idaho Code § 74-206 (1) (d) (reason for amendment): Other agenda items for today's meeting has been taken care of (good faith reason why it was not included on the original posting): Matter was included but moved to an earlier point in the agenda, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.  
Motion passed unanimously.

- 5) 2/8/2016 9:01 AM Review Calendar, Meetings, and Correspondence
- 6) 2/8/2016 9:20 AM Personnel Matters:
  - a. 2/8/2016 9:20 AM Change of Status – Sheriff's Office hiring of Tim Pethtel as Patrol Deputy

2/8/2016 10:52 AM **Motion:** Change of Status Request to hire Tim Pethtel as a deputy patrolman in the Sheriff's office, Action: Approve, **Moved by** Bob Kunau – Member, **Seconded by** Paul Christensen – Member  
Motion passed unanimously.

- b. 2/8/2016 9:22 AM Payout of Accruals – Comp Bank Accrual Report
- c. 2/8/2016 9:22 AM Time Card – Road and Bridge Supervisor Sam Adams
- d. 2/8/2016 11:16 AM Executive Session as needed

2/8/2016 11:16 AM Motion: To consider evaluation of an employee, Action: Executive Session under Idaho Code § 74-206 (1) (b), Moved by Bob Kunau - Member, Seconded by Paul Christensen - Member.  
Motion passed unanimously.

**CASSIA COUNTY COMMISSION**  
**REGULAR SESSION**  
**Monday, Monday, February 8, 2016**

2/8/2016 11:28 AM **Motion:** No actions or decisions were taken, **Action:** Exited Executive Session, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.  
Motion passed unanimously.

7) 2/8/2016 9:23 AM Junior College Residency Applications Review and Discussion

**2/8/2016 9:23 AM Motion:** Recommendations by the Clerk's Office of 38 approvals and five denials of Certificate of Residency applications, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

8) 2/8/2016 9:23 AM County Road and Bridge Report

9) 2/8/2016 9:24 AM Discussion Regarding Raft River Flood Control Diversion Ditch

10) 2/8/2016 9:26 AM Review and Execute Application and Schedule for Excess Loss Insurance

a. 2/8/2016 9:54 AM Bowen explanation of renewal of contract with Gerber Life to pay excess stop/loss claims for health insurance

b. 2/8/2016 9:54 AM Bowen recommended the Board approve and sign the agreement

2/8/2016 9:54 AM **Motion:** Signing of Contract with Gerber Life for Stop/Loss Insurance, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

11) 2/8/2016 9:54 AM Execute Letter to City of Burley Regarding "Airport Site Taskforce"

a. 2/8/2016 9:55 AM Proposed letter prepared and read by Kerry McMurray, Administrator

b. 2/8/2016 9:58 AM Commissioner Comments

2/8/2016 10:01 AM **Motion:** Signing proposed letter to the City of Burley with changes regarding involvement of other cities in the County, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

12) 2/8/2016 11:04 AM Review and Approve Minutes

2/8/2016 11:04 AM **Motion:** Minutes from 01/27/2016 special meeting of the Board, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Dennis Crane, Chairman.  
Motion passed unanimously.

2/8/2016 11:05 AM **Motion:** Minutes from 01/25/2016 meeting of the Board, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.  
Motion passed unanimously.

13) 2/8/2016 10:01 AM Review and Approve Payables

2/8/2016 11:48 AM **Motion:** Payables from 02/08/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

### **SCHEDULED INFORMATION AND ACTION AGENDA ITEMS**

14) 2/8/2016 9:12 AM Consider for Approval New Fingerprint Machine for the Mini-Cassia Criminal Justice Center (MCCJC)

2/8/2016 9:15 AM **Motion:** Purchase and enter into a contract with DataWorks Plus LiveScan Plus fingerprint scanner machine in the amount of \$21,711.85, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

15) 2/8/2016 9:15 AM Consider Cancellation of Taxes, Penalty, and Interest on Unlivable Mobile Home MH13S22E329550

2/8/2016 9:17 AM **Motion:** Acting on the recommendation of Treasurer Justesen to cancel property tax, interest, and penalty in the amount of \$5.60 on an unlivable Mobile Home No. MH13S22E329550A, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

16) 2/8/2016 9:18 AM Review and Approval of Sub Sub Roll on Transient Personal Property – Assessor Davis

2/8/2016 9:19 AM **Motion:** Signing of the Sub Sub Roll on Transient Personal Property as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.  
Motion passed unanimously.

17) 2/8/2016 9:26 AM Health Insurance Discussion with Kelly Bowen

- a. Discussion regarding audit of balanced billing of healthcare facility charges
- b. Further education to employees of the County regarding balanced billing suggested by Bowen
- c. Bowen recommended to pay balanced billing for healthcare facility charges from the County Benefit Trust between the amounts of \$300 and \$2000.

18) 2/8/2016 10:18 AM Indigent Matters Under Idaho Code § 74-206 (1) (d)

2/8/2016 10:17 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

2/8/2016 10:43 AM **Motion:** Recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.  
Motion passed unanimously.

19) 2/8/2016 10:43 AM Indigent Matters Under Idaho Code § 74-206 (1) (d) Income Tax Assignment Request – Case No. 2014-062

2/8/2016 10:44 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6) to consider an income tax assignment request on Case No. 2014-062, **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

2/8/2016 10:55 AM **Motion:** Acting on the recommendation of the Social Services Director regarding an income tax assignment request on Case No. 2014-062, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

20) 2/8/2016 11:30 AM East and West Soil and Water Conservation Request for Funds

- a. Report of Richard Kunau from the West Soil and Water Conservation District.
- b. Request of funding for the same amount as last fiscal year.

21) 2/8/2016 11:46 AM Adjournment

2/8/2016 11:49 AM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ \_\_\_\_\_

Joseph W. Larsen

**ACCOUNTS PAYABLE ATTACHMENT**

2/8/2016

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$0.00
	AUDITOR & RECORDER	104.402	\$363.91
	TREASURER	104.404	\$11.93
	ASSESSOR	104.405	\$1,587.01
	AGRICULTURAL EXTENSION	104.410	\$0.00
	COUNTY BUILDING	104.411	\$3,404.20
	JUDICIAL CENTER	104.412	\$1,195.00
	BOARD OF HEALTH	104.413	\$294.93
	PLANNING & ZONING	104.414	\$0.00
	GENERAL	104.415	\$4,349.91
	CIVIL DEFENSE	104.416	\$400.10
	COUNTY ELECTIONS	104.417	\$4,696.25
	LAW ENFORCEMENT BUILDING	104.418	\$378.01
	COUNTY ADMINISTRATION	104.419	\$81.84
	VETERANS SERVICE OFFICER	104.421	\$987.50
	<b>CURRENT EXPENSE FUND TOTAL</b>		
<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$3,361.98
	CASSIA COUNTY COURTS	106.602	\$1,012.49
	COUNTY ROAD & BRIDGE	107.707	\$1,452.99
	WEED & PEST	108.708	\$0.00
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$939.05
	9-1-1 COMMUNICATIONS	115.715	\$6,607.65
	CONSOLIDATED ELECTIONS	116.716	\$707.34
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$718.41
	ASSESSOR TRUST	123.323	\$0.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$613.64
	ADULT MISDEMEANOR PROB TRUST	149.349	\$0.00
	ADULT MISDEMEANOR PROBATION	149.749	\$5,515.19
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
WIDOW BENEFIT TRUST	198.798	\$0.00	
<b>DEDICATED FUNDS TOTAL</b>			<b>\$20,928.74</b>
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$1,013.75
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$9,238.24
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$5,935.70
	PUBLIC DEFENDER	130.808	\$692.83
	CORONER	130.809	\$605.00
	SHERIFF - PATROL	130.821	\$4,695.91
	SHERIFF - INVESTIGATIONS	130.822	\$942.23
	SHERIFF - DISPATCH	130.823	\$76.86
	SHERIFF - ADMINISTRATION	130.824	\$750.27
	M-C CRIMINAL JUSTICE CENTER	130.827	\$49,229.35
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
<b>JUSTICE FUND TOTAL</b>			<b>\$73,180.14</b>

**ATTENDANCE ATTACHMENT**

# CASSIA COUNTY COMMISSIONERS

## Attendance Log

Date: 2-8-2016

NAME (PLEASE PRINT)	TOWN	REPRESENTING
1. Richard Thompson	Burley	The People
2. GEORGIA Thompson	Burley	Burley Citizens
3. MARY ZARYBNISKY	BURLEY	CONCERNED CITIZENS
4. Blair Bowers	"	"
5. George Warrell	Oakley	CCSO
6. Dwight Davis	Burley	ASSESSOR
7. Pathe Hobbs	Burley	Concerned Citizen
8. Casey Anderson	Burley	Citizen
9. Kelly Bower	Burley	Bower Tr.
10. Jay Howell	Burley	CCSO
11. Megan Neward	Burley	East and West Cassia SWCD
12. Kathy Poulton	Oakley	West Cassia SWCD
13. Madelyn Pallason	Burley	East & West Cassia SWCD
14. Richard Kunen	Declo	West-East Cassia SWCD
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