



## Cassia County Board of Commissioners

Cassia County Courthouse

Commission Chambers

1459 Overland Ave. – Room 206

Burley, ID 83318

[www.CassiaCounty.org](http://www.CassiaCounty.org)

### Board Members:

Dennis Crane, Chair (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)

Paul Christensen, Member (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)

Bob Kunau, Member (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)

**Phone:** (208) 878-7302

**Fax:** (208) 878-9109

Monday, August 29, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

8/29/2016 9:04 AM **Roll Call.**

**Present:** Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 8/29/2016 9:04 AM Review Calendar, Meetings, and Correspondence
  - a. Annual county employee picnic was changed to 11:30 a.m. to 1:30 p.m. Tuesday, 09/13/2016 at the Burley Masonic Lodge basement.
- 5) 8/29/2016 9:10 AM Junior College Residency Applications Review and Discussion

8/29/2016 9:10 AM **Motion:** Recommendations by the Clerk's Office to approve 48 and deny seven Certificate of Residency applications, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

- 6) 8/29/2016 9:11 AM County Road and Bridge Report
  - a. Larsen reported FY2016 budgetary amounts are close to being over budget and recommended the board review that with the Road and Bridge Supervisor.
  - b. Crane recommended the board do an onsite review of roads to reevaluate the need for magnesium chloride next week.
- 7) 8/29/2016 9:11 AM Discuss Holding Special Meeting the Week of 09/06/2016 Due to Holiday
  - c. The Board discussed the need for scheduling a special meeting for 09/06/2016.
  - d. Larsen said that would facilitate any 10-day prior indigent matters as well as canvassing of the 08/30/2016 Special Election for the Cassia County Joint School District #151 supplemental levy to meet the statutory deadline.
  - e. The board approved scheduling that special meeting as presented.

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

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8) 8/29/2016 9:16 AM Personnel Matters:

- a. Change of Status – Hiring of Andrea L. Clegg as a Dispatcher at the Sheriff’s Office

8/29/2016 9:17 AM **Motion:** Change of Status Request as presented, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

- b. Time Card – Road and Bridge Supervisor Sam Adams time card was in order

9) 8/29/2016 9:18 AM Execute Independent Contractor Contract with Desert West Land Surveys

- a. McMurray explained they desired to update the flood insurance rate map benchmarks in Albion, Declo, and Oakley. That will be concluded before the end of this fiscal year.
- b. He recommended executing the contract.

8/29/2016 9:19 AM **Motion:** Desert West Land Survey Contract, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

10) 8/29/2016 9:21 AM Review Veterans Advisory Board Minutes from 06/2016

- a. Kunau asked Larsen to check to see if a motion had recently been made to re-appoint Chuck Driscoll as a member of the Veterans Advisory Board.
- b. Larsen reported there was nothing in board minutes in 2016 to reflect that.

11) 8/29/2016 9:22 AM Discussion Regarding Idaho Policing Policy

- a. McMurray contacted ICRMP legal counsel Carl Ericson regarding the policy indemnifying ICRMP.
- b. Ericson indicated that the contract is the county’s but that ICRMP insures themselves and any defense in a lawsuit directed at the county and ICRMP would get sorted out.
- c. He indicated that there may be some language regarding that indemnification that will be taken out in the future.

8/29/2016 9:25 AM **Motion:** Adopt the Idaho Policing Policy, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

- d. McMurray pointed out they are not adopting the policy but rather allowing the Sheriff to enter into an agreement. A resolution will then be done to adopt that except those items that run contrary to County policy.
- e. He recommended withdrawing the motion and make a new motion to allow the Sheriff to enter into an agreement.

8/29/2016 9:25 AM Motion withdrawn by Christensen

8/29/2016 9:26 AM **Motion:** Allow the Sheriff to enter into an agreement with the Idaho Policing Policy, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

- 12) 8/29/2016 9:27 AM Completion of Signature Pages on Law Enforcement Services Agreement
- a. Abenroth said four contracts exist with the County signing two and the City of Burley two.
  - b. Two will be destroyed and the board will re-sign the two signed by the City of Burley.

8/29/2016 10:50 AM **Motion:** Re-appoint Chuck Driscoll as a member of the Veterans Advisory Board to serve until 09/30/2019, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member. Motion passed unanimously.

8/29/2016 10:52 AM **Motion:** Approve Veterans Advisory Board minutes from 06/16/2016 as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member. Motion passed unanimously.

- 13) 8/29/2016 9:37 AM Execute Letter Regarding Mini-Cassia Airport Task Force
- a. Proposed letter prepared by McMurray was read by Kunau
  - b. Kunau indicated he could sign it as it does not rule out eminent domain completely and expressed favoring the concept of working with sellers and the desire to avoid eminent domain.

8/29/2016 9:38 AM **Motion:** Presenting the letter from the board to the Mini-Cassia Airport Task Force regarding eminent domain as presented, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- 14) 8/29/2016 9:41 AM Deliberate on Idaho Capital Crimes Defense Program Board of Directors At-Large Position

8/29/2016 9:43 AM **Motion:** Nomination of Latah County Commissioner Dave McGraw to the at-large position on the Capital Crimes Defense Program Board, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

- 15) 8/29/2016 9:46 AM Indigent Matters

8/29/2016 9:46 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

8/29/2016 10:05 AM The Board exited the Executive Session for consideration of indigent matters.

8/29/2016 10:05 AM **Motion:** Indigent recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member. Motion passed unanimously.

16) 8/29/2016 10:06 AM Review and Approve Minutes

8/29/2016 10:06 AM **Motion:** Minutes from 08/15/2016, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

8/29/2016 10:06 AM **Motion:** Minutes from 08/22/2016, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

17) 8/29/2016 10:39 AM Review and Approve Payables

8/29/2016 10:39 AM **Motion:** Payables from 08/29/2016, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

18) 8/29/2016 11:12 AM Executive Session

8/29/2016 11:12 AM **Motion:** To consider hiring of an individual agent, wherein respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (a), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

8/29/2016 11:49 AM Exit of Executive Session

8/29/2016 11:50 AM **Motion:** Following Executive Session, the board has given direction to the Administrator to make an offer for the job opening under consideration in the county, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

## **SCHEDULED INFORMATION AND ACTION AGENDA ITEMS**

19) 8/29/2016 9:29 AM FY2017 Cassia County Budget Hearing

- a. Larsen presented the board with a spreadsheet listed by fund of a comparative between the FY2016 and FY2017 final budget totals.
- b. All changes that the board has asked has been completed as directed.
- c. A copy of the published tentative budget as printed in the Times News as required by statute.
- d. The Budget Officer recommended adopting the budget as presented.

8/29/2016 9:33 AM **Motion:** Adopting of FY2017 Cassia County Budget in the amount of \$17,174,389 as published, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

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- e. Larsen stated the Cassia County Road and Bridge Fund is a dedicated fund.
- f. The proposed budget total is \$360,247 which is an increase of 9.59%.
- g. Missed payments for four previous years in the amount of \$11,000 for each year is included in the budget.

8/29/2016 9:36 AM **Motion:** Adopting of FY2017 Cassia County Road and Bridge Budget as published, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.  
Motion passed unanimously.

- 20) 8/29/2016 10:44 AM Deliberate on Catering Permit for *Live A Little Productions*
  - a. Warrell indicated that security will be provided for this event.
  - b. The Catering Permit had been reviewed by the Sheriff's Office and the Auditor's Office.

8/29/2016 10:44 AM **Motion:** Catering Permit for *Live A Little Production*, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.  
Motion passed unanimously.

- 21) ICRMP Insurance Review with Lori Bergsma – Cancelled due to Scheduling Issue
- 22) Lunch with Insurance Agent, Lori Bergsma – Perkins in Burley – Cancelled due to scheduling issue
- 23) 8/29/2016 11:53 AM Adjournment

8/29/2016 11:53 AM **Motion:** Today's meeting of the Board, **Action:** Adjourn, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.  
Motion passed unanimously.

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ \_\_\_\_\_

Joseph W. Larsen

## COUNTY EXPENDITURES ATTACHMENT

8/29/2016

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$71.98	
	AUDITOR & RECORDER	104.402	\$175.00	
	TREASURER	104.404	\$363.00	
	ASSESSOR	104.405	\$234.34	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$566.94	
	JUDICIAL CENTER	104.412	\$1,854.07	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$172.89	
	GENERAL	104.415	\$865.99	
	CIVIL DEFENSE	104.416	\$0.00	
	COUNTY ELECTIONS	104.417	\$0.00	
	LAW ENFORCEMENT BUILDING	104.418	\$5,250.83	
	COUNTY ADMINISTRATION	104.419	\$1,465.51	
	VETERANS SERVICE OFFICER	104.421	\$987.50	
	<b>CURRENT EXPENSE FUND TOTAL</b>			<b>\$12,008.05</b>
	<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$109,164.95
CASSIA COUNTY COURTS		106.602	\$1,117.51	
COUNTY ROAD & BRIDGE		107.707	\$834.35	
WEED & PEST		108.708	\$0.00	
SOLID WASTE		109.709	\$0.00	
AMBULANCE SERVICE		110.710	\$16,450.00	
FAIR EXHIBITS		111.711	\$0.00	
HISTORICAL SOCIETY		112.712	\$0.00	
COMMUNITY COLLEGE		113.713	\$0.00	
REVALUATION		114.714	\$0.00	
9-1-1 COMMUNICATIONS		115.715	\$758.85	
CONSOLIDATED ELECTIONS		116.716	\$0.00	
COUNTY WATERWAYS		117.717	\$0.00	
COUNTY SNOWMOBILE		118.718	\$0.00	
ASSESSOR TRUST		123.323	\$0.00	
EMERGENCY MEDICAL SERVICE		133.733	\$0.00	
NARCOTICS SEIZED ASSETS		134.334	\$0.00	
CASSIA DRUG TASK FORCE		136.736	\$0.00	
D.A.R.E. TRUST		137.737	\$0.00	
PHYSICAL FACILITIES		144.744	\$6.98	
ADULT MISDEMEANOR PROB TRUST		149.349	\$0.00	
ADULT MISDEMEANOR PROBATION		149.749	\$1,923.09	
VIOLENT PREDATOR ACCOUNT		150.750	\$0.00	
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00		
WIDOW BENEFIT TRUST	198.798	\$0.00		
<b>DEDICATED FUNDS TOTAL</b>			<b>\$130,255.73</b>	
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$0.00	
	CLERK OF THE DISTRICT COURT	130.803	\$0.00	
	CONFLICT PUBLIC DEFENDER	130.804	\$500.00	
	JUVENILE JUSTICE	130.805	\$0.00	
	PROSECUTING ATTORNEY	130.807	\$3,184.90	
	PUBLIC DEFENDER	130.808	\$1,257.80	
	CORONER	130.809	\$0.00	
	SHERIFF - PATROL	130.821	\$5,369.40	
	SHERIFF - INVESTIGATIONS	130.822	\$650.51	
	SHERIFF - DISPATCH	130.823	\$0.00	
	SHERIFF - ADMINISTRATION	130.824	\$706.82	
	M-C CRIMINAL JUSTICE CENTER	130.827	\$661.58	
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00	
<b>JUSTICE FUND TOTAL</b>			<b>\$12,331.01</b>	
<b>TOTAL EXPENDITURES</b>			<b>\$154,594.79</b>	

08/29/2016 (2nd)

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$0.00	
	AUDITOR & RECORDER	104.402	\$0.00	
	TREASURER	104.404	\$0.00	
	ASSESSOR	104.405	\$0.00	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$0.00	
	JUDICIAL CENTER	104.412	\$0.00	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$0.00	
	GENERAL	104.415	\$0.00	
	CIVIL DEFENSE	104.416	\$0.00	
	COUNTY ELECTIONS	104.417	\$0.00	
	LAW ENFORCEMENT BUILDING	104.418	\$0.00	
	COUNTY ADMINISTRATION	104.419	\$0.00	
	VETERANS SERVICE OFFICER	104.421	\$0.00	
	<b>CURRENT EXPENSE FUND TOTAL</b>			<b>\$0.00</b>
	<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$0.00
CASSIA COUNTY COURTS		106.602	\$0.00	
COUNTY ROAD & BRIDGE		107.707	\$0.00	
WEED & PEST		108.708	\$0.00	
SOLID WASTE		109.709	\$0.00	
AMBULANCE SERVICE		110.710	\$0.00	
FAIR EXHIBITS		111.711	\$0.00	
HISTORICAL SOCIETY		112.712	\$0.00	
COMMUNITY COLLEGE		113.713	\$0.00	
REVALUATION		114.714	\$0.00	
9-1-1 COMMUNICATIONS		115.715	\$0.00	
CONSOLIDATED ELECTIONS		116.716	\$0.00	
COUNTY WATERWAYS		117.717	\$0.00	
COUNTY SNOWMOBILE		118.718	\$0.00	
ASSESSOR TRUST		123.323	\$0.00	
EMERGENCY MEDICAL SERVICE		133.733	\$0.00	
NARCOTICS SEIZED ASSETS		134.334	\$4,628.00	
CASSIA DRUG TASK FORCE		136.736	\$0.00	
D.A.R.E. TRUST		137.737	\$0.00	
PHYSICAL FACILITIES		144.744	\$0.00	
ADULT MISDEMEANOR PROB TRUST		149.349	\$0.00	
ADULT MISDEMEANOR PROBATION		149.749	\$0.00	
VIOLENT PREDATOR ACCOUNT		150.750	\$0.00	
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00		
WIDOW BENEFIT TRUST	198.798	\$0.00		
<b>DEDICATED FUNDS TOTAL</b>			<b>\$4,628.00</b>	
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$0.00	
	CLERK OF THE DISTRICT COURT	130.803	\$0.00	
	CONFLICT PUBLIC DEFENDER	130.804	\$0.00	
	JUVENILE JUSTICE	130.805	\$0.00	
	PROSECUTING ATTORNEY	130.807	\$0.00	
	PUBLIC DEFENDER	130.808	\$0.00	
	CORONER	130.809	\$0.00	
	SHERIFF - PATROL	130.821	\$0.00	
	SHERIFF - INVESTIGATIONS	130.822	\$0.00	
	SHERIFF - DISPATCH	130.823	\$0.00	
	SHERIFF - ADMINISTRATION	130.824	\$0.00	
	M-C CRIMINAL JUSTICE CENTER	130.827	\$0.00	
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00	
<b>JUSTICE FUND TOTAL</b>			<b>\$0.00</b>	

Rev. 2016\_01\_26

**TOTAL EXPENDITURES \$4,628.00**

## ATTENDANCE LOG ATTACHMENT

# Cassia County Commissioner Meeting

## Attendance Log

Date: 8-29-16

NAME (Please Print)	TOWN	REPRESENTING
1. Kevin Haren		CCSO
2. George Warrell	Oakley	CCSO
3. Heather Evans	Burley	Auditors
4. Todd Quast	Cassia Co	PZ / 9-1-1
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