



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

Phone: (208) 878-7302

Fax: (208) 878-9109

Monday, April 4, 2016

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

- 1) Call to Order
- 2) Pledge of Allegiance and Prayer
- 3) Roll Call

4/4/2016 9:03 AM **Roll Call.**

Present: Kerry D. McMurray - Administrator, Bob Kunau - Member, Dennis Crane - Chairman, Paul Christensen - Member, Doug Abenroth - County Attorney, Joseph W. Larsen - Clerk of the Board.

- 4) 4/4/2016 9:03 AM Review Calendar, Meetings, and Correspondence
 - a. Abenroth reported on an email he received from the Attorney General's office with a determination that there were no violations of Open Meeting Law with the Law Enforcement Committee. It included a reminder of the importance of transparency.
 - b. Social Services Conference in Pocatello 04/19/2016 through 04/21/2016
- 5) 4/4/2016 9:32 AM Personnel Matters:
 - a. Change of Status – Law Enforcement
 - i. Hiring of Brendan Galanos as a Deputy Patrolman
 - ii. Increase in rate of pay for Russell R. Hollins, Jr. for basic POST academy certification.

4/4/2016 9:33 AM **Motion:** Two Change of Status requests as presented, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.

Motion passed unanimously.

- b. Payout of Accruals
 - i. Crane stated the board would address this later if there are any questions.
 - ii. The Auditor's Office stressed the fact there are some comp time liabilities that would pose a burden for payout and that also exceed county and department policies.
 - iii. Crane stated that any problems with payout could be addressed by a proposed letter to department heads.
- 6) 4/4/2016 9:35 AM Junior College Residency Applications Review and Discussion - None
- 7) 4/4/2016 9:35 AM County Road and Bridge Report

CASSIA COUNTY COMMISSION

REGULAR SESSION

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- a. Road and Bridge is currently grading in the Almo area.
 - b. The Elba Road repairs are almost completed.
- 8) 4/4/2016 9:27 AM Gateway West - EIS Lawsuit Deliberations
- a. Crane said Gateway West Taskforce Chairman Brent Stoker was going to work with the Move It group to see if they were desirous to enter a lawsuit with BLM. Power County and their group *Goal* were on board with that concept.
 - b. Stoker sent an email to the Cassia County Task Force and they had staunch opposition to not initiate a lawsuit. They felt it more efficient, after talking with two legal consultants, to join one of four existing lawsuits filed by Governor Otter's office. They also recommended spelling out important issues of Cassia and Power County in that process. Balfour, the attorney hired by the entities, is looking to see which one of the four would be best to join.
 - c. Christensen stated the county should define any maximum cost obligations that could be revisited from time to time.
 - d. Stoker stated that *Move It* is prepared for private funding of their 25% portion of the total costs of \$20,000 or less.

4/4/2016 9:31 AM **Motion:** Joining Power County, Move It, and Goal in a lawsuit on the Gateway project and expend up to \$5,000 at this point with the opportunity to revisit that amount at a later date, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- e. McMurray was asked to communicate with Doug Balfour regarding that motion.
- 9) 4/4/2016 9:35 AM Consider Letter of Support for Secure Rural School (SRS) Program
- a. The requested letter to be sent to Senator Crapo was explained by McMurray as support for re-funding the expired SRS school funding.

4/4/2016 9:37 AM **Motion:** Signing SRS funding support letter as discussed, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- b. McMurray will prepare the approved letter for the Board.
 - c. Larsen pointed out that SRS funding plays an important role in our rural roads, and that is why county clerks feel it is important for future funding to support both PILT and SRS funding authorizations.
- 10) 4/4/2016 9:39 AM Execute Ballot for Appointment of Duane Turner to Middle Snake Regional Water Resource Commission
- a. Duane Turner from Twin Falls County has been nominated for that commission.
 - b. McMurray serves on that commission and recommended support of Turner to replace Bob Potter in that capacity.

4/4/2016 9:39 AM **Motion:** Appointment of Duane Turner as a new member of the Middle Snake Regional Water Resource Commission, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

- 11) 4/4/2016 9:40 AM Execute BLM Grant Application for Weed Department
- a. Weed Supervisor Gordon Edwards brought this matter up last week and has requested the Board sign this application.
 - b. McMurray explained this request makes about \$100,000 available to the County for weed control from BLM.

4/4/2016 9:40 AM **Motion:** Signing the BLM Grant application for weed control on BLM grounds as presented, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.
Motion passed unanimously.

- 12) 4/4/2016 9:41 AM Review Mini-Cassia Board of Community Guardians Annual Report
- a. The annual report was provided by McMurray.
 - b. Kunau read the report.
- 13) 4/4/2016 9:46 AM Review Commissioners' Area of Responsibility
- a. Updating of his responsibilities were presented by Christensen.
 - b. Christensen recommended having a representative from the Board serve on the workgroup of a recently-approved regional mental health crisis facility. Kunau said concerns had been expressed by Twin Falls County Commissioners regarding funding beyond establishment.

4/4/2016 9:51 AM **Motion:** Appointing Kunau to represent the Board with the regional mental health crisis facility in Twin Falls as discussed, **Action:** Approve, **Moved by** Paul Christensen - Member, **Seconded by** Bob Kunau - Member.
Motion passed unanimously.

- c. McMurray is to research the situation with the Mental Health Crisis Facility.
- d. Larsen comment on concerns expressed to the Auditor's office and the County Benefits Committee regarding a potential conflict of interest with Christensen serving as Cassia Regional Medical Center (CRMC) Board Member. He pointed out the difficulties with ELAP and the lack of cooperation with IHC. Additionally, IHC owns Select Health Insurance which was considered in bidding for the county health insurance plan.
- e. Christensen asked for advice from the county attorney as he sits in on and makes decisions with indigent claims from IHC facilities as well as serving on the CAT Board and ICRMP Board.
- f. Abenroth was asked to look into it and make a recommendation to the Board.
- g. Mini-Cassia Development Commission's name has possibly been changed to Southern Idaho Development according to Kunau and he discussed with them the procedure for requesting funds from the county in answer to a reduction of payment this year to them.
- h. Kunau said he has never been advised of meetings of the Urban Renewal District. McMurray will notify them of adding Kunau on the notification list for those meetings.

- 14) 4/4/2016 10:59 AM Review and Approve Minutes

4/4/2016 10:59 AM **Motion:** Minutes from 03/28/2016, **Action:** Approve, **Moved by** Bob Kunau, Member, **Seconded by** Paul Christensen, Member.
Motion passed unanimously.

15) 4/4/2016 10:33 AM Review and Approve Payables

4/4/2016 10:33 AM **Motion:** Payables from 04/04/2016, **Action:** Approve, **Moved by**, Bob Kunau Member, **Seconded by** Paul Christensen, Member.

Motion passed unanimously.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

16) 4/4/2016 9:09 AM DMV/ITD Concerns - Assessor Dwight Davis

- a. Davis expressed concern that DMV requirement of postage for vehicle registration renewal reminder notices are not statutorily required nor has an agreement been entered into.
- b. He is currently holding an invoice until a determination can be made.
- c. Davis provided a summary sheet depicting a loss in administrative fees of about \$50,000 to ITD over actual costs. Currently those costs are \$3.50 and should be increased to break even.
- d. Notices for vehicle registration expirations are also born by the county.
- e. Christensen recommended that Abenroth review statute to see what is the county's obligation.
- f. Davis stated he is not aware of any agreement requiring that to be paid and he felt we are not responsible for that payment.
- g. The board decided to have Abenroth schedule a hearing for increase in cost to \$5.25 and further discuss administrative costs for renewal of expired licenses.
- h. Three years ago administrative fees were increased from \$2.50 to \$3.50.
- i. Abenroth will work with Davis regarding reminder notice costs and setting up a hearing for increasing administrative fees from \$3.50 to \$5.25.

4/4/2016 9:26 AM **Motion:** Set hearing for increasing the administrative fees for DMV, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

17) 4/4/2016 10:03 AM Election Matters – Designation of Polling Places for the 05/17/2016 Primary Election

- a. Elections Supervisor Susan Keck explained that all precincts will be used for the 05/17/2016 Primary Election.
- b. Kunau asked about assuring enough ballots are printed. Keck and Larsen explained that it is just a best guess, but an excess is always needed to avoid a disaster. Larsen said overall ballot costs have been reduced by ballot on demand availability.

4/4/2016 10:10 AM **Motion:** Establishment of polling places for the 05/17/2016 Primary Election, **Action:** Approve, **Moved by** Bob Kunau - Member, **Seconded by** Paul Christensen - Member.

Motion passed unanimously.

18) 4/4/2016 10:10 AM Executive Session to Address Indigent Matters

4/4/2016 10:10 AM Motion: To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), Action: Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Member, Dennis Crane, Chairman, Paul Christensen, Member.

4/4/2016 10:28 AM The board exited the Executive Session for consideration of indigent matters.

4/4/2016 10:33 AM **Motion:** Indigent recommendations of the Social Services Director as presented, **Action:** Approve, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.

Motion passed unanimously.

19) 4/4/2016 10:59 AM Discussion Regarding Mini-Cassia Shelter, Inc. Advocates Against Violence – Director Lynda Brennen

- a. Brennen reported the program has been completely restructured since she came on board in November of 2015.
- b. Their program assures there is low income housing available before the individuals leave the shelter. There is also a job placement program in place, which was not taking place previously.
- c. They put out a newspaper article articulating their dire needs financially in November. Minidoka and Cassia County judges donated but Cassia County did not contribute financially.
- d. They have conducted several fundraisers, which has worked well for them according to Brennan.
- e. They currently have ten people in the shelter, all from Cassia County.
- f. A security system has been installed, repairs that needed to be done have been completed; every stipulation on the previous administrator with the State of Idaho has been corrected and they are finally now in HIPAA compliance.
- g. Brennan invited the board to their open house and the shelter desires to have the county's participation.
- h. Kunau asked about any requests for funding in the past.
- i. Crane asked Larsen to explain the process for budgeting. Larsen said that requests are entertained during budgeting time from April to June. Revenues are identified and sufficient funds are allocated for necessary mandated services first. Scarce discretionary funds available after that are considered by the board as requested.
- j. Referrals are not getting to them from the Sheriff's Office. She informed the Sheriff what is available in lieu of those individuals being sent to another county.
- k. Crane referred to the loss of their grant funding which, according to Brennen, will be restored by July of this year. Brennen said they still need supplemental funding to assist. Crane advised her that they need to provide their request to the Administration Office.

20) 4/4/2016 11:11 AM Adjournment

4/4/2016 11:11 AM **Motion:** Today's meeting of the board, **Action:** Recess, **Moved by** Paul Christensen, Member, **Seconded by** Bob Kunau, Member.
Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

COUNTY EXPENDITURES ATTACHMENT

4/4/2016

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$169.02	
	AUDITOR & RECORDER	104.402	\$1,410.63	
	TREASURER	104.404	\$50.00	
	ASSESSOR	104.405	\$528.12	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$983.67	
	JUDICIAL CENTER	104.412	\$577.96	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$0.00	
	GENERAL	104.415	\$85,138.97	
	CIVIL DEFENSE	104.416	\$0.00	
	COUNTY ELECTIONS	104.417	\$779.82	
	LAW ENFORCEMENT BUILDING	104.418	\$41.93	
	COUNTY ADMINISTRATION	104.419	\$836.40	
	VETERANS SERVICE OFFICER	104.421	\$0.00	
	CURRENT EXPENSE FUND TOTAL			\$90,516.52
	Dedicated Funds	SOCIAL SERVICES	105.502	\$72.50
CASSIA COUNTY COURTS		106.602	\$743.58	
COUNTY ROAD & BRIDGE		107.707	\$3,247.25	
WEED & PEST		108.708	\$0.00	
SOLID WASTE		109.709	\$0.00	
AMBULANCE SERVICE		110.710	\$0.00	
FAIR EXHIBITS		111.711	\$0.00	
HISTORICAL SOCIETY		112.712	\$14,000.00	
COMMUNITY COLLEGE		113.713	\$0.00	
REVALUATION		114.714	\$37.50	
9-1-1 COMMUNICATIONS		115.715	\$0.00	
CONSOLIDATED ELECTIONS		116.716	\$0.00	
COUNTY WATERWAYS		117.717	\$0.00	
COUNTY SNOWMOBILE		118.718	\$0.00	
ASSESSOR TRUST		123.323	\$0.00	
EMERGENCY MEDICAL SERVICE		133.733	\$0.00	
NARCOTICS SEIZED ASSETS		134.334	\$0.00	
CASSIA DRUG TASK FORCE		136.736	\$0.00	
D.A.R.E. TRUST		137.737	\$0.00	
PHYSICAL FACILITIES		144.744	\$354.40	
ADULT MISDEMEANOR PROB TRUST		149.349	\$30.00	
ADULT MISDEMEANOR PROBATION		149.749	\$1,056.26	
VIOLENT PREDATOR ACCOUNT		150.750	\$0.00	
BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00		
WIDOW BENEFIT TRUST	198.798	\$0.00		
DEDICATED FUNDS TOTAL			\$19,541.49	
130 Justice Fund	JUSTICE FUND	130.330	\$0.00	
	CLERK OF THE DISTRICT COURT	130.803	\$0.00	
	CONFLICT PUBLIC DEFENDER	130.804	\$6,177.00	
	JUVENILE JUSTICE	130.805	\$0.00	
	PROSECUTING ATTORNEY	130.807	\$307.63	
	PUBLIC DEFENDER	130.808	\$342.11	
	CORONER	130.809	\$910.00	
	SHERIFF - PATROL	130.821	\$818.91	
	SHERIFF - INVESTIGATIONS	130.822	\$24.23	
	SHERIFF - DISPATCH	130.823	\$0.00	
	SHERIFF - ADMINISTRATION	130.824	\$106.20	
	M-C CRIMINAL JUSTICE CENTER	130.827	\$37,855.97	
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00	
JUSTICE FUND TOTAL			\$46,542.05	
TOTAL EXPENDITURES			\$156,600.06	

ATTENDANCE LOG ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 4-4-16

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Jay Heward	Burley	C.C.So.
2.	Shari Bowers	"	Citizen
3.	Ruth Hobbs	Burley	Concerned Citizen
4.	Dwight Davis	"	Assessor
5.	Brent Stoker	Burley	Gateway West
6.	Lynna Brennan	Rupert	MINE-CASSIA SHELTER
7.	Laurie Welch	Burley	TN
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