



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, September 14, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Deputy Clerk of the Board:
Tammi Pollard

Others:

Ruthe Hobbs, Citizen
Laurie Welch, Newspaper
Jay Lenkersdorfer, Newspaper

George Warrell, Under Sheriff
Shannon Taylor, Deputy
Debbie Critchfield, Cassia Schools

Gaylen Smyer, School Superintendent
Joseph Larsen, County Clerk
Todd Quast, County GIS/Mapper

INFORMATION AND ACTION AGENDA ITEMS

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 2) 9:03 AM REVIEW CALENDARS AND MEETINGS
 - a) South Central Community Action Board Meeting at 12:00 p.m. Thursday, 9/17/15
 - b) Hospital Board meeting this week for Christensen
 - c) Constitution Day celebration on Thursday, 09/17/2015
 - d) Planning and Zoning meeting at 3:00 p.m. Thursday, 9/17/2015, in the Commission Chambers
 - e) Transportation Committee meeting at 7:00 p.m. on Thursday, 09/17/2015 in the Commission Chambers
 - f) 4-H review meeting with leaders at 7:00 p.m. Tuesday, 09/15/2015 in the Commission Chambers
 - g) Quarterly jail review with Minidoka County at 8:00 a.m. Monday, 9/21/2105
 - h) Middle Snake Regional Water Resource Commission meeting at 1:00 p.m. Wednesday, 09/16/2015 in Twin Falls for McMurray
 - i) Source Water Protection Workshop at 8:30 a.m. on Thursday, 10/29/2015
- 3) 9:04 AM REVIEW CORRESPONDENCE
 - a) Michael Henderson, legal counsel for the State Supreme Court discussing fines dispersal.
 - b) A thank you card from Karen Dayley and family for her time served in Cassia County

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, September 14, 2015

1 | Page

- 4) 9:10 AM REVIEW JUNIOR COLLEGE CERTIFICATE OF RESIDENCY RECOMMENDATIONS FOR APPROVAL
- i) The Board reviewed 37 junior college Certificate of Residency applications
 - (1) CSI dual credit approvals: 13
 - (2) CSI non-dual credit approvals: 21
 - (3) CSI non-dual credit denials: 4

9:10 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE RECOMMENDATIONS OF THE CLERK'S OFFICE FOR JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:10 AM COUNTY ROAD AND BRIDGE DEPARTMENT WEEKLY WORK SCHEDULE
- a) Matters held until onsite visit with Road and Bridge Supervisor Sam Adams later today
- 6) 9:12 AM PERSONNEL MATTERS
- a) CHANGE OF STATUS
 - i) Overtime report
 - (1) Debbie Barnes requested 10 days that will roll over to sick bank if not used would like to roll vacation hours back from sick bank to attend a conference.
 - (2) McMurray reviewed Barnes' request with the Board.

9:14 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO ALLOW DEBBIE BARNES TO USE SICK LEAVE AS VACATION. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- i) SHERIFF'S OFFICE
 - (1) Letter from Sheriff Heward requesting Chris Jensen's comp pay at resignation be paid out of the Employee Benefit Compensation Fund in the amount of \$3,254.19.
 - (2) Kunau stated that the department budget covers first 40 hours.
 - (3) Christensen asked to have that reviewed.
 - (4) McMurray looked at policy and stated that this is an appropriate request.

9:31 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE RETIREMENT PAYOUT AS AFOREMENTIONED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- (5) Increase in rate of pay for Russell Hollings for language interpretation
 - (6) Transfer of Court Security Deputy/Bailiff Wayne Winder to deputy patrol with no change in rate of pay
 - (7) Increase in rate of pay for Deputy Chris Weber for physical fitness
 - (8) Increase in rate of pay for Deputy Kenny Emery for physical fitness
 - (9) Increase in rate of pay for Deputy Tony Bernad for physical fitness
 - (10) Increase in rate of pay for Deputy Bryan Bird for physical fitness
 - (11) Kunau inquired as to holding these change of status for more clarification pertaining to language interpreter allocation.
 - (12) Warrell stated that Deputy Hollings was getting that rate of pay at the jail and when he was moved over to patrol Georgia forgot to include the change.
 - (13) The Board discussed the matter further.
 - (14) Warrell stated that deputies in the past have received this benefit in pay.
 - (15) Crane stated that this matter will be held pending further research from the Auditor's office.
- ii) ROAD & BRIDGE
 - (1) Approval of time card for Sam Adams

9:31 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE SAM ADAMS TIME CARD. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 2) 9:44 AM CONSIDER MODIFICATION OF ELECTION PROCEDURES FOR PRECINCT 113 GRANDVIEW, BY DESIGNATION AS A VOTE-BY-MAIL PRECINCT FOR THE UPCOMING NOVEMBER 3, 2015 CONSOLIDATED ELECTIONS
- a) Larsen addressed the Board regarding costs of the upcoming election and looking to modify some precincts in order to save costs. Larsen proposes petitioning the Secretary of State on behalf of the Board to consider making #113 Grandview a mail in precinct. The estimated cost of vote by mail would be roughly \$200.00 versus \$750.00 to open the polling location.
 - b) Chairman Crane inquired as to this upcoming election being just for the City of Burley. Larsen clarified that there are other city and taxing district elections as well.
 - c) Larsen stated that historically Cassia County has a much higher voter turnout for vote by mail precincts. It is the recommendation of the Election Department to temporarily request of the Secretary of States' office to approve this precinct as a vote by mail precinct for the upcoming 11/03/2015 Election. Larsen also stated that Pella, Malta and View are precincts to also consider as vote by mail precincts, and offered the numbers of eligible voters in each of those precincts.
 - d) Christensen inquired if this would be a permanent or a temporary change for #113 Grandview. Larsen stated that this will only be an alteration for this election only. Christensen inquired as to making this precinct a permanent vote by mail precinct. Larsen explained this precinct would need to have less than 125 eligible voters registered to qualify under the statute.
 - e) Christensen stated his support for this proposal.
 - f) Kunau inquired as to the fairness factor in this one precinct. Larsen stated if there were concerns legally regarding fairness, it would be prohibited rather than approve. Kunau said he would also support this proposal.
 - g) Crane stated that a motion will not be made today but this matter will be revisited at next week's meeting.

3) INDIGENT MATTERS

9:52 AM **CONVENE EXECUTIVE SESSION**

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206(1)(d), CONVENE IN EXECUTIVE SESSION TO CONSIDER MEDICAL INDIGENT MATTERS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND VOTE TO DO SO BY ROLL CALL.

DENNIS CRANE, CHAIR	YES
PAUL CHRISTENSEN, MEMBER	YES
BOB KUNAU, MEMBER	YES

County Clerk Joseph Larsen presented the following cases for review and approval of the Board:

- a) Notice of Continuance of Hearing: 2014025
- b) Notice of Lien : 2015081, 2015082
- c) Release of Lien: 204169, 2012132, 2015056
- d) Certificate of Approval: 2015084
- e) Present: 2015072
- f) Medical Utilization Management Review: 2015072
- g) Certificate of Denial: 2015071, 2015078, 2015083
- h) Request for consideration: 2013055

CASSIA COUNTY COMMISSION

REGULAR September 14, 2015

3 | Page

10:13 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE MEDICAL INDIGENT ACTIONS AS RECOMMENDED BY THE SOCIAL SERVICES OFFICE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD ADJOURNED THE EXECUTIVE SESSION AT 10:14 AM.

4) 10:14 AM REVIEW MINUTES FOR APPROVAL

10:14 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE MINUTES OF THE BOARD FROM 08/31/2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 10:22 AM REVIEW COUNTY PAYABLES FOR APPROVAL (*attachment included*)

10:22 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE COUNTY PAYABLES DATED 09/14/2015. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) EXECUTIVE SESSIONS AS NEEDED IC §74-206(1)(b)

10:26 AM EXECUTIVE SESSION REQUESTED PER KERRY MCMURRAY

10:26 AM CONVENE EXECUTIVE SESSION

MOTION: PAUL CHRISTENSEN/BOB KUNAU, MEMBER, MOVES THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206(1)(b), CONVENE IN EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS TO EVALUATE EMPLOYEE. BOB KUNAU/PAUL CHRISTENSEN SECONDED THE MOTION, FOLLOWED BY A ROLL CALL VOTE:

DENNIS CRANE, CHAIR	YES
PAUL CHRISTENSEN, MEMBER	YES
BOB KUNAU, MEMBER	YES

THE BOARD ADJOURNED THE EXECUTIVE SESSION AT 10:38 AM.

10:38 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

7) 9:15 AM CONSIDER FOR APPROVAL TWO RIFLES AND A BITE SUIT FOR THE SHERIFF'S DEPARTMENT

- a) George Warrell addressed the Board as to purchasing a bite suit; cost is \$1200.00, he felt that there is money to cover this in the canine equipment line item.
- b) Chairman Crane inquired as to the elimination of a dog with the move of Terry Higley to Investigations. Warrell stated that the dog is still being used and he is strictly a drug dog; with the retirement of Chris Jensen they are down a dog and it will need to be replaced. The bite suit was Chris Jensen's personal suit so they are requesting to purchase one for the department.
- c) Warrell requested that two patrol rifles be purchase out of their Administration Budget. Shannon Taylor addressed the Board as to purchasing two rifles at \$1,400.00 for each and stated that the money is in the Administration Budget.
- d) Crane inquired as to the need for new rifles. Taylor offered an explanation.
- e) Christensen asked for historical numbers of rifles. Taylor and Warrell addressed the matter.
- f) Christensen inquired as to the officer's access to these rifles. Taylor addressed this issue.
- g) Kunau asked for clarification as to why they need two rifles.

9:21 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE THE BITE SUIT AND TWO RIFLES AS PRESENTED.

- h) Kunau inquired as to whether or not this is coming out of the FY2015 budget
 - i) Christensen withdrew his motion and Kunau wanted to check budgets before a decision is made
 - j) Chairman Crane stated that the cost would be \$1,400.00 times two plus the bite suit equaling \$4,000.00.
 - k) Chairman Crane asked to put this on hold and address in the next Board meeting.
 - l) Warrell stated that a vehicle computer has gone down in an officer's vehicle and they are looking at around \$3,000.00 to replace.
- 8) 9:32 AM DISCUSSION REGARDING BUILDING PERMITS AND FEES FOR CASSIA SCHOOL DISTRICT
- a) Cassia Joint School District Superintendent Gaylen Smyer addressed the Board on behalf of the Cassia County School District in regards to building permits and fees for projects. Smyer stated that the first project they will be working on is the Oakley Ag Building.
 - b) Christensen inquired as to dollar amount. Smyer stated that the Oakley Ag Building project will be about \$650,000.00 or \$700,000.00 and the Raft River project will be around \$5 or \$6 million but stated that they will vary.
 - c) Kunau compared to Twin Falls County and asked if any fees are coming from City of Burley.
 - d) Debbie Critchfield stated that they plan on visiting all the different city councils, they have visited Oakley City and they were very workable.
 - e) McMurray inquired as to water permits in the City of Oakley
 - f) Critchfield stated that their request is County-related.
 - g) Kunau suggested giving the school more latitude. Christensen asked for some more analysis. Crane inquired of McMurray who agreed with Christensen.
 - h) McMurray stated that it would be helpful to have square footage and some more information to prepare an analysis. Critchfield stated that she can send that information to McMurray.
 - i) Christensen would like to analyze this issue but would like to do what they can.
 - j) Chairman Crane would like to see the actual figures on each permit as they come in.
 - k) Chairman Crane inquired if the School Board had approached the City of Burley as of yet.
 - l) Critchfield stated they are hopeful that the City would be agreeable.
 - m) First project is the Ag Building in Oakley, second project is the Ag Building in Malta, and then Raft River High School will start after the first of January. Chairman Crane asked Critchfield to work with Dave Zanone in the Building Department.
 - n) Smyer acknowledged that anything they can do to get additional dollars and also acknowledged that the County will have some costs as well and does not expect the County to contribute.
- 9) 10:38 AM DISCUSSION REGARDING DRAFT LEGISLATION COMBINING THE IECC AND SICC
- a) Todd Quast addressed the Board as to concerns he has on this issue.
 - b) Quast discussed the qualifications as to who could make up the commission citing that there are limits.
 - c) 39 counties out of 44 pay into the grant fee. Grant fees are to improve the 911 server for the state, 911 fees have been very limited.
 - d) Quast discusses another concern of creating a new fund without a funding model.
 - e) The committee wants to create additional positions within the IACC, at least three new positions with no additional funding.
 - f) Quast recommended keeping an eye on this bill, IAC will be asked to endorse and support.
 - g) Christensen asked who is proposing these changes; Quast stated that it is coming through Homeland Security.

- h) Chairman Crane and Commissioner Christensen felt that Quast should stay abreast of this issue and at the appropriate time draft a letter to our legislative delegation and any other parties he might feel would be good to copy on that letter.
- i) Quast stated that there were a fair number of commissioners at the meeting attended that expressed concern.

10:49 PUBLIC DEFENDER CONTRACTS ISSUE ON NEXT WEEKS AGENDA

- j) 11:00 AM DEPART FOR ELBA/ALMO AREA TO REVIEW ROADS AND TALK WITH SAM REGARDING FALL WORK PLAN ON SITE.

APPROVED:

/s/ _____

Dennis Crane, Chairman

DEPUTY CLERK OF THE BOARD:

/s/ _____

Tammi Pollard

**ATTACHMENT:
COUNTY PAYABLES
09/14/2015**

9/14/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$316.84
	AUDITOR & RECORDER	104.402	\$0.00
	TREASURER	104.404	\$0.00
	ASSESSOR	104.405	\$55.43
	AGRICULTURAL EXTENSION	104.410	\$2,274.54
	COUNTY BUILDING	104.411	\$3,668.58
	JUDICIAL CENTER	104.412	\$0.00
	BOARD OF HEALTH	104.413	\$9,763.48
	PLANNING & ZONING	104.414	\$248.40
	GENERAL	104.415	\$108,305.72
	CIVIL DEFENSE	104.416	\$1,070.77
	COUNTY ELECTIONS	104.417	\$0.00
	COUNTY ADMINISTRATION	104.419	\$5,815.14
	VETERANS SERVICE OFFICER	104.421	\$964.67
CURRENT EXPENSE FUND TOTAL			\$132,483.57
Dedicated Funds	SOCIAL SERVICES	105.502	\$0.00
	CASSIA COUNTY COURTS	106.602	\$207.86
	COUNTY ROAD & BRIDGE	107.707	\$1,899.42
	WEED & PEST	108.708	\$5,977.60
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$162.13
	9-1-1 COMMUNICATIONS	115.715	\$9,982.07
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$4,485.00
	COUNTY SNOWMOBILE	118.718	\$21.46
	ASSESSOR TRUST	123.323	\$36.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$48.99
	ADULT MISDEMEANOR PROBATION	149.749	\$2,463.13
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
	WIDOW BENEFIT TRUST	198.798	\$0.00
DEDICATED FUNDS TOTAL			\$25,283.66
130 Justice Fund	JUSTICE FUND	130.330	\$676.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$2,448.33
	JUVENILE JUSTICE	130.805	
	PROSECUTING ATTORNEY	130.807	\$150.00
	PUBLIC DEFENDER	130.808	\$1,183.20
	CORONER	130.809	\$0.00
	LAW ENFORCEMENT BUILDING	130.812	\$482.81
	SHERIFF - PATROL	130.821	\$11,671.05
	SHERIFF - INVESTIGATIONS	130.822	\$1,577.85
	SHERIFF - DISPATCH	130.823	\$345.93
	SHERIFF - ADMINISTRATION	130.824	\$4,429.66
	M-C CRIMINAL JUSTICE CENTER	130.827	\$31,712.04
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
JUSTICE FUND TOTAL			\$54,676.87
TOTAL EXPENDITURES			\$212,444.10