



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Thursday, September 03, 2015

2:00 PM

The Cassia County Board of Commissioners met this day in special session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Deputy Clerk of the Board:
Tammi Pollard

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

- 1) 2:00 PM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 2) 2:06 PM PERSONNEL MATTERS
 - a) CHANGE OF STATUS
 - i) PROSECUTOR'S OFFICE
 - (1) Increase in rate of pay for cost of living, length of service, and evaluation for legal secretary Decembre Noriyuki
 - (2) Increase in rate of pay for cost of living and promotion of part time legal Secretary Shannon Crowe to full time legal secretary/victim-witness coordinator

2:08 PM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED BY THE PROSECUTOR'S OFFICE. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- (3) Abenroth reviewed with the Board changes to their secretarial job descriptions.

2:15 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE SECRETARIAL JOB DESCRIPTIONS IN THE PROSECUTOR'S OFFICE AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- ii) ASSESSORS OFFICE
 - (1) Voluntary resignation of Chief Deputy Assessor Karen Dayley
- iii) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (1) Hiring of Michael Higley as part time detention deputy

CASSIA COUNTY COMMISSION
REGULAR SESSION
Thursday, September 3, 2015

2:09 PM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

iv) SHERIFF'S OFFICE

(1) Increase in rate of pay for Brian K. Hunsaker for intermediate certification

a) Auditor's office noted this would need to come out of the deputy overtime line item as it was not been budgeted for FY2016 and would increase the base pay and attendant employee benefits for subsequent years.

b) Crane noted that they would need to wait until 10/01/2015's new budget and then look at it again.

v) MINI-CASSIA CRIMINAL JUSTICE CENTER

(1) Promotion of Stephanie Olson from deputy to senior deputy with increase in rate of pay

a) Kunau stated concerns regarding the lack of funds in the jail budget.

b) Crane noted a need to wait until the beginning of the new budget year to reevaluate.

2:11 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO HOLD ON A DECISION FOR THE CHANGE OF STATUS OF STEPHANIE OLSON UNTIL AFTER THE START OF THE NEW BUDGET YEAR. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

2:12 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO HOLD ON A DECISION FOR THE CHANGE OF STATUS FOR BRIAN K. HUNSAKER UNTIL AFTER THE START OF THE NEW BUDGET YEAR. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

3) 2:17 PM APPROVE CONTRACTUAL PAYMENT TO MF CORP AND OTHER PAYABLES DATED 09/03/2015

a) The board had discussion as to the effectiveness of hiring an outside contractor to work at the fairgrounds.

2:23 PM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE COUNTY PAYABLES DATED 09/03/2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

4) 2:21 AM REVIEW CORRESPONDENCE

a) Samantha Marshall of Senator Crapo's Office sent an email asking for confirmation of receipt of a letter that was forwarded from the U.S. Forest Service regarding road closures in the Albion District of the Sawtooth National Forest. McMurray will draft a response.

b) Wood River Resource Conservation and Development annual tour and picnic at 10:00 a.m. on Thursday, 09/17/2015 at the Fairfield City Park.

5) The Board signed thank you notes for those who helped with the Cassia County Fair.

6) 2:26 PM ADJOURNMENT

2:26 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO ADJOURN. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

APPROVED:

/s/ _____

Dennis Crane, Chairman

DEPUTY CLERK OF THE BOARD:

/s/ _____

Tammi Pollard

**ATTACHMENT:
COUNTY PAYABLES
09/03/2015**

9/3/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$106.46	
	AUDITOR & RECORDER	104.402	\$341.00	
	TREASURER	104.404	\$354.71	
	ASSESSOR	104.405	\$49.72	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$373.33	
	JUDICIAL CENTER	104.412	\$0.00	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$0.00	
	GENERAL	104.415	\$6,459.62	
	CIVIL DEFENSE	104.416	\$0.00	
	COUNTY ELECTIONS	104.417	\$0.00	
	COUNTY ADMINISTRATION	104.419	\$0.00	
	VETERANS SERVICE OFFICER	104.421	\$0.00	
CURRENT EXPENSE FUND TOTAL			\$7,684.84	
Dedicated Funds	SOCIAL SERVICES	105.502	\$1,840.16	
	CASSIA COUNTY COURTS	106.602	\$682.18	
	COUNTY ROAD & BRIDGE	107.707	\$0.00	
	WEED & PEST	108.708	\$0.00	
	SOLID WASTE	109.709	\$0.00	
	AMBULANCE SERVICE	110.710	\$0.00	
	FAIR EXHIBITS	111.711	\$0.00	
	HISTORICAL SOCIETY	112.712	\$0.00	
	COMMUNITY COLLEGE	113.713	\$0.00	
	REVALUATION	114.714	\$818.95	
	9-1-1 COMMUNICATIONS	115.715	\$0.00	
	CONSOLIDATED ELECTIONS	116.716	\$27.32	
	COUNTY WATERWAYS	117.717	\$0.00	
	COUNTY SNOWMOBILE	118.718	\$0.00	
	ASSESSOR TRUST	123.323	\$249.09	
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00	
	NARCOTICS SEIZED ASSETS	134.334	\$0.00	
	CASSIA DRUG TASK FORCE	136.736	\$0.00	
	D.A.R.E. TRUST	137.737	\$0.00	
	PHYSICAL FACILITIES	144.744	\$0.00	
	ADULT MISDEMEANOR PROBATION	149.749	\$486.85	
	ADULT MISDEMEANOR PROBATION	149.349	\$48.00	
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00	
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
	WIDOW BENEFIT TRUST	198.798	\$0.00	
	DEDICATED FUNDS TOTAL			\$4,152.55
	130 Justice Fund	JUSTICE FUND	130.330	\$0.00
CLERK OF THE DISTRICT COURT		130.803	\$0.00	
CONFLICT PUBLIC DEFENDER		130.804	\$3,089.98	
JUVENILE JUSTICE		130.805	\$0.00	
PROSECUTING ATTORNEY		130.807	\$3,442.21	
PUBLIC DEFENDER		130.808	\$177.95	
CORONER		130.809	\$0.00	
LAW ENFORCEMENT BUILDING		130.812	\$0.00	
SHERIFF - PATROL		130.821	\$119.90	
SHERIFF - INVESTIGATIONS		130.822	\$0.00	
SHERIFF - DISPATCH		130.823	\$0.00	
SHERIFF - ADMINISTRATION		130.824	\$0.00	
M-C CRIMINAL JUSTICE CENTER		130.827	\$28,677.44	
M-C JUVENILE DETENTION CENTER		130.828	\$0.00	
JUSTICE FUND TOTAL			\$35,507.48	
TOTAL EXPENDITURES			\$47,344.87	