



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, June 15, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Clerk of the Board:
Joseph W. Larsen

Ruthe Hobbs, Citizen
Jay Heward, Sheriff
Mark Peterson, Citizen

Casey Anderson, Citizen
(Anderson is Burley City Councilman)
Phillip Lee, Citizen
Lana Bowers, Citizen

George Warrell, Undersheriff
Garth Dayley, Citizen

1) 9:03 AM MOTION AND ORDER TO AMEND AGENDA

9:03 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED THAT THIS GOVERNING BODY, PURSUANT TO IDAHO CODE § 67-2343, AMEND THE AGENDA FOR THIS MEETING AS FOLLOWS:

a) Address budget follow-up from last week and as an ongoing agenda item during budget season.

GOOD FAITH REASON ITEM WAS NOT INCLUDED IN POSTED AGENDA:

b) Auditor Larsen was out of town to meetings and was not able to assure the agenda item posted after issues were identified that timeliness is of the essence.

THE MOTION WAS SECONDED BY BOB KUNAU, MEMBER FOLLOWED BY A ROLL CALL VOTE:

DENNIS CRANE, CHAIR	YES
PAUL CHRISTENSEN, MEMBER	YES
BOB KUNAU, MEMBER	YES

c) Larsen asked the Board to consider four departments that have no increase in requested budget amounts to be tentatively approved. They include County Elections, Consolidated Elections, Social Services, and Public Defender.

d) Elections set aside the request for funding of electronic poll books to allow room for the possibility of another employee in the Auditor and Recorder's office and to help make way for rate of pay increases, if possible.

e) Social Services budget was reduced after a long, close look by over 12%. Susan Keck, being one of the experts in that field.

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- f) All potential elections were budgeted very conservatively to reflect further reductions.
- g) Chairman Crane suggested to carry on with the rest of the budgets.
- h) The Fair's budget has not been received yet.
- i) The ambulance contract ends at the end of 2015. The Board determined it may need to go out to bids. It was pointed out that the new structure of our current ambulance service has expanded to include paramedics.
- j) Commissioner Christensen suggested that Abenroth research what the statute requires. Additional expenditures need to be determined according to Commissioner Kunau.
- k) Commissioner Christensen said Cassia Regional Medical Center has made no indication of an increase in cost.
- l) The dialogue needs to begin soon regarding these issues.
- m) The Board needs to know that a 3% cost of living increase has been included with Minidoka County's budgeting. The census of Cassia County juveniles in the Juvenile Detention Center has increased

INFORMATION AND ACTION AGENDA ITEMS

- 2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 3) 9:04 AM REVIEW CALENDARS AND MEETINGS
 - a) South Central Community Action Partnership meeting at 12:00 p.m. Thursday, 06/18/2015, for Commissioner Kunau
 - b) Idaho Legislative District No. 27 Republican Central Committee meeting at 8:00 p.m. Friday 06/19/2015, at the Burley High School Little Theater to select three nominees to replace Senator Dean Cameron with Precinct Committee members meeting at 7:00 p.m.
 - c) Planning and Zoning Commission at 3:00 p.m. Thursday, 06/18/2015
 - d) Commissioner Christensen and Clerk Larsen reported on the Idaho Association of County Commissioners and Clerks (IACC) meeting held last week in Coeur d'Alene:
 - i) The Catastrophic Health Board is reviewing rules and Larsen was provided that information from Commissioner Christensen to give to Social Services Director Susan Keck.
 - ii) Kathryn Mooney from the CAT Board requested that Keck attend and assist with their training seminars as she has gained their trust with her abilities. Commissioner Christensen asked that Keck look over the information and provide comments.
 - iii) The State Public Defense Commission presented their draft presentation. Commissioner Christensen asked that McMurray review it to advise the Board on what impacts it might have on county budgets where he has had experience in public defense. He also asked McMurray to assess the impact it would have on conflict public defenders as well.
 - iv) Larsen said four resolutions were brought forward, all of which passed the IACC by vote. One approval of interest was the vote for approval of three different dates for out-of-district junior college Certificate of Residency applicants; a deadline for submission of the COR, a deadline for Board approval notification to the junior college, and a deadline for junior college billing of approved COR's. Larsen talked of the difficulty review of residency for COR's presented long past the semester in question.
 - v) Larsen also reported on the definition of defending attorney by the State Public Defense Commission as anyone who provides those services, whether it is the Public Defender or conflict Public Defender. Hopefully, that will open up dialogue with Minidoka County to consider a Joint Conflict Defending Attorney office.
- 4) 9:04 AM REVIEW CORRESPONDENCE – None today

5) 9:11 AM PERSONNEL MATTERS

a) CHANGE OF STATUS

i) MINI-CASSIA CRIMINAL JUSTICE CENTER

- (1) Hiring of Minidoka County Sheriff's Deputy Brandon Warren Byars as part time jail help at overtime rate of pay
- (2) Hiring of Justin Higley as a Detention Deputy

9:13 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

b) PAYOUT OF ACCRUALS – None today

c) TIME CARDS – None today

6) 9:14 AM REVIEW JUNIOR COLLEGE CERTIFICATE OF RESIDENCY RECOMMENDATIONS FOR APPROVAL

i) The Board reviewed nine junior college Certificate of Residency applications

(1) College of Southern Idaho approvals:

(a) High school dual credit: 0

(b) Non-dual credit: 9

9:14 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE NINE CSI JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 10:16 AM COUNTY ROAD AND BRIDGE DEPARTMENT WEEKLY WORK SCHEDULE

a) Storms last Wednesday slowed their work. They have been grading roads and working on the gravel pit south of Almo and continue their work with dressing up roads from floods three weeks ago.

b) This week they will be trading work with the Oakley Highway District.

8) 10:17 AM BUILDINGS AND GROUNDS WORK AND UPDATES – No matters

9) 10:13 AM GATEWAY TRANSMISSION LINE UPDATES

a) The Environmental Impact Study for the Sage Grouse program excluded the Gateway Transmission proposals as they said they would do their own study.

b) BLM said earlier there were three different classes of Sage Grouse; priority, important, and general habitat. With priority habitat, they were not going to allow power lines to be built. The 7-K Alternative Route proposed for the Gateway West route has no priority habitat areas.

c) Earlier, they said they could not consider the 7-K Alternative Route due to Sage Grouse concerns. BLM should be able to go back and revisit this as this is no longer an argument. The 7-K Alternative Route was more acceptable to the residents of Cassia County than what they have presently approved.

10) 9:27 AM REVIEW AND DELIBERATE ON "CITIZENS IN OPPOSITION TO THE USDA – FOREST SERVICE CLOSURE POLICY OF ESTABLISHED ROADS – ALMO PARK"

a) Loren Poppert talked about routes that have been here for years but have not been legal since 2008. The public has had ample opportunity for input. He said his hands are tied at this point legally.

b) A public meeting was held a month ago and about 30 to 35 people attended and the route closures were discussed at that time.

c) Chairman Crane said the meeting that was held spawned the petition. Poppert said he does have flexibility with the timing of the projects and will phase them in part this year and the rest next year but pointed out the trails are not legal for use.

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- d) Undersheriff Warrell said spur roads slated for closure have been used for hunting on for years. He said you can't get off the trails because they have been shut down. The additions of more loop roads replaces miles and miles of actual roads. The South Hills travel will become very limited and safety is affected by that.
- e) Sheriff Heward said the Western States Sheriff's Association wrote a letter regarding road closures to take back to the U.S. Forest Service on how it affects local service. He said it sounds like it is a done deal whether it is opposed or not. Poppert said the decision for closure was made in 2008 and it was litigated. Heward stated they do not have the authority to enforce Federal road closures. He pointed out those roads have been used for hundreds of years. He said he can see the point of loop roads but you have a fish bowl with roads going around and around.
- f) Chairman Crane said the discussions opposing should have been done back in 2008. He further said those as well as most meetings are not well-attended. It was pointed out that three groups all opposed the closures back in 2008 and they were told then the decision was made in Washington, DC.
- g) Commissioner Christensen recommend the Board go on the record as opposing road closures in support of local citizens and for reasons they have given.

9:36 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO GO ON THE RECORD THAT THE BOARD OPPOSES PROPOSED U.S. FOREST SERVICE ROAD CLOSURES IN FAVOR OF THEM REMAINING OPEN. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 9:56 AM REVIEW AND CONSIDER APPROVAL FOR PURCHASE OF A REFRIGERATOR FOR ADULT MISDEMEANOR PROBATION

- a) Commissioner Kunau said he talked to maintenance employee Blair Bowers about a refrigerator that may just need to be defrosted to work appropriately in Adult Misdemeanor Probation.
- b) Chairman Crane asked Craig Munoz to check out the situation. Chairman Crane said it would be great if one doesn't need to be purchased. He asked McMurray to follow-up on that.
- c) McMurray said it is important to point out the refrigerator contains thousands of dollars of chemical re-agents and it is critical to have good quality equipment.

12) 9:47 AM DISCUSS STORAGE FOR MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC)

- a) Johnson looked real hard to find a box trailer including on the internet. The only thing they felt they could do is get a new trailer and it would be more expense than a stick-built building.
- b) A large shipping container was looked into as well but the stick-built building was about \$1,000.00 less according to Heward. Commissioner Kunau said it is about \$4,500.00 to buy a 48 foot by 20 foot shipping container in Idaho Falls or Pocatello. Commissioner Kunau said Burley Iron Works builds thirty or forty of those semi-trailer boxes a year. They have purchased two of them for their farm at \$750 for one and \$1,250.00 for the other one. That is what Kunau suggested as you don't have to worry about the roof of them. The area may not accommodate the items that needs to be in that container. Commissioner Kunau will find out exact information on that by next week.

13) 9:38 AM DISCUSS LAW ENFORCEMENT BUILDING MAINTENANCE ISSUES

- a) Commissioner Kunau requested additional information for the waste pump replacement that was estimated at \$13,000.00. Heward said the quotes were obtained by Building Supervisor, Craig Munoz. Heward also said they may need to do some pipe work.
- b) Commissioner Kunau felt the cost was high to just replace a lift pump. Heward said it services a kitchen sink, a men's restroom, and a ladies restroom.

- c) McMurray said the pipe issue is a separate issue for cost. The pump was to handle the capacity of the jail and the upstairs as well. McMurray will visit with Munoz and they will go back to the one or two vendors to minimize cost and still have capacity as needed.
 - d) Commissioner Kunau questioned why the upstairs would go downstairs to be pumped back up. McMurray said that is the way it is designed. Commissioner Kunau asked that it be checked into.
 - e) Larsen said there have been capital funding issues for the past few years with the law enforcement building. The replacement of the roof of that building was repaired at a cost of about \$43,000 that the budget couldn't carry. He recommended increasing that budget or integrating that in with other County buildings. Larsen asked if the building being co-owned by the City of Burley had something to do with it being budgeted separately. With any emergency at all, they will be woefully short of costs to do capital improvements or repairs on that building.
 - f) Chairman Crane asked McMurray if he had any insight and he said he didn't other than they are separate. Larsen encouraged the Board to look deeper into the possibility of integrating, if possible, the law enforcement building in with the other County buildings. When funding is short of what needs to be done, it does stress other areas of the budget. It harms carryover money when other budgeted funds are used to cover those expenditures. More importantly, it becomes a stress to the Justice Fund that we are already at our limits with.
 - g) Chairman Crane asked to footnote that recommendation as we go through the rest of the budgets.
- 14) 9:50 AM DISCUSS MAILBOXES
- a) A metal free-standing mailbox system has been located at a cost of \$2,183.50.
 - b) Heward said a bank of mailboxes they have is available and could be used. McMurray said the lock systems on them may be problematic and the cost to retrofit them may be prohibitive.
 - c) Larsen said the metal box is more facilitative for the Postal Service in a central location.
 - d) McMurray said with the personnel and noise it would create, it would be better to put the mailbox on the 2nd floor. Larsen said he felt it would work either way. He didn't feel it would create any more confusion on the 1st floor than is already there. It just needs to be what facilitate departments best.

9:54 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO PROCURE THE SYSTEM PRESENTED AT \$2,183.50. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) Chairman Crane said they could revisit the issue and decide where to locate the mailbox.

15) 10:25 AM REVIEW MINUTES FOR APPROVAL

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE MINUTES OF THE BOARD FROM JUNE 8, 2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

16) 10:39 AM REVIEW COUNTY PAYABLES FOR APPROVAL (*attachment included*)

10:39 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE COUNTY PAYABLES DATED JUNE 15, 2015. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

17) 9:10 AM BOARD OF EQUALIZATION (BOE) – No matters today

18) 9:14 AM U.S. FOREST SERVICE REQUEST FOR LETTER OF SUPPORT

- a) Loren Poppert presented three Resource Advisory Committee projects that have been submitted as follows:

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- i) Continuation of fuels reduction in House Canyon to help with aspen stands. They desire to cut, pile and burn sub-alpine furs from 35 acres of aspen trees. They are requesting from RAC \$12,000 and they will contribute \$4,000 of their own funds on that project.
 - ii) Trail project to delete 12 to 13 miles of short one-way spur trails and replace them with 12 miles of loop opportunities away from creeks and drainages. There will be no mileage changes, just getting rid of unused trails. Christensen asked about the locations involved. Poppert said it is across all 15 projects across all five divisions. He could get scoping information if desired.
 - iii) Replacement of the Lake Fork culvert was previously paid with RAC funds. Funds for installation of the culvert went away due to contracting issues. The U.S. Forest Service desires to request the funding for that installation this year. They will not use contracting of that service. Instead, they will be using their own road crew in October or November to accomplish installation if funded. This solved not only trail issues but also facilitates passage of cutthroat trout according to Poppert.
 - b) Commissioner Kunau read a proposed letter of support for the three projects.
 - c) Commissioner Christensen said he had no problem with two of the three proposals.
 - d) Poppert said they have received a letter of support from the motorized vehicle users group in Twin Falls. Commissioner Christensen said he was pleased with them hearing from user groups.
 - e) The matter was held for review to be discussed at the next Board meeting on 06/22/2015.
- 19) 10:00 AM DISCUSS LAW ENFORCEMENT COMMITTEE REQUEST FOR INFORMATION
- a) Larsen said he had accumulated raw data for property assessments, taxes collected, and proportions attributed to the Justice Fund for the past five years. He desired to know how the Board would like to present that data to the Law Enforcement Committee.
 - b) The Board asked that the information be as simple as possible to respond to the Committee's two requests. Larsen said he would have that available for next Board meeting.

20) 10:40 AM INDIGENT MATTERS

10:40 AM CONVENE EXECUTIVE SESSION

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1)(d), CONVENE IN EXECUTIVE SESSION TO CONSIDER MEDICAL INDIGENT MATTERS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND VOTE TO DO SO BY ROLL CALL.

DENNIS CRANE, CHAIR	YES
PAUL CHRISTENSEN, MEMBER	YES
BOB KUNAU, MEMBER	YES

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2015031, 2015038, 2015039
- b) Certificate of Denial: 2015034, 2015046
- c) Order of Dismissal: 2014118, 2015017
- d) Release of Medically Indigent Lien: 2014118, 2015017, 2015048
- e) Medical Records/Utilization Management Review: 2015031, 2015039

10:58 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD ADJOURNED THE EXECUTIVE SESSION AT 10:58 AM.

10:58 AM

MOTION: COMMISSIONER KUNAU MOVED TO ADJOURN. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

21) 10:58 AM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen, Clerk

**ATTACHMENT:
COUNTY PAYABLES
06/15/2015**

6/15/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$520.84
	AUDITOR & RECORDER	104.402	\$299.80
	TREASURER	104.404	\$49.66
	ASSESSOR	104.405	\$139.60
	AGRICULTURAL EXTENSION	104.410	\$2,530.72
	COUNTY BUILDING	104.411	\$0.00
	JUDICIAL CENTER	104.412	\$0.00
	BOARD OF HEALTH	104.413	\$0.00
	PLANNING & ZONING	104.414	\$0.00
	GENERAL	104.415	\$153.28
	CIVIL DEFENSE	104.416	\$417.69
	COUNTY ELECTIONS	104.417	\$0.00
	COUNTY ADMINISTRATION	104.419	\$720.22
	VETERANS SERVICE OFFICER	104.421	\$0.00
CURRENT EXPENSE FUND TOTAL			\$4,831.81
Dedicated Funds	SOCIAL SERVICES	105.502	\$250.00
	CASSIA COUNTY COURTS	106.602	\$21.34
	COUNTY ROAD & BRIDGE	107.707	\$2,298.05
	WEED & PEST	108.708	\$4,752.74
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$739.82
	9-1-1 COMMUNICATIONS	115.715	\$3,629.67
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$0.00
	ASSESSOR TRUST	123.323	\$0.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$0.00
	CASSIA DRUG TASK FORCE	136.736	\$249.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$24.00
	ADULT MISDEMEANOR PROBATION	149.349	\$10.00
	ADULT MISDEMEANOR PROBATION	149.749	\$1,945.76
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
	WIDOW BENEFIT TRUST	198.798	\$0.00
	DEDICATED FUNDS TOTAL		
130 Justice Fund	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$2,420.00
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$95.00
	PUBLIC DEFENDER	130.808	\$227.34
	CORONER	130.809	\$0.00
	LAW ENFORCEMENT BUILDING	130.812	\$64.98
	SHERIFF - PATROL	130.821	\$9,747.56
	SHERIFF - INVESTIGATIONS	130.822	\$899.12
	SHERIFF - DISPATCH	130.823	\$0.00
	SHERIFF - ADMINISTRATION	130.824	\$1,740.02
	M-C CRIMINAL JUSTICE CENTER	130.827	\$10,509.50
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
JUSTICE FUND TOTAL			\$25,703.52
TOTAL EXPENDITURES			\$44,455.71