



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, December 21, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman

Prosecuting Attorney:

Doug Abenroth

Paul Christensen

Administrator:

Kerry D. McMurray

Others:

(as attached)

Bob Kunau

Clerk of the Board:

Joseph W. Larsen

- 1) 9:00 AM Call to Order
- 2) 9:00 AM Pledge of Allegiance and Prayer

12/21/2015 9:02 AM Roll Call.

Present: Bob Kunau, Dennis Crane, Paul Christensen.

- 3) 12/21/2015 9:01 AM Amendment of Agenda

12/21/2015 9:01 AM **Motion:** Add Winston Inouye to the agenda, **Action:** Amend Agenda under Idaho Code § 74-206 (4)(c) (reason for amendment): Inouye was present as requested (good faith reason why it was not included on the original posting): inadvertently omitted, **Moved by** Paul Christensen, **Seconded by** Bob Kunau. Motion passed unanimously.

- 4) 12/21/2015 9:10 AM Mini-Cassia Commerce Authority Report
- 5) 12/21/2015 9:02 AM Review Calendar, Meetings, and Correspondence
- 6) 12/21/2015 9:04 AM Personnel Matters – No matters today
- 7) 12/21/2015 9:04 AM Junior College Residency Applications Review and Discussion

12/21/2015 9:04 AM **Motion:** Recommendations by the Clerk's Office regarding approval or denial of Certificate of Residency applications, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau. Motion passed unanimously.

- 8) 12/21/2015 9:05 AM County Road and Bridge Report
- 9) 12/21/2015 9:05 AM Annual Street and Road Report Discussion

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, December 21, 2015

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- 10) 12/21/2015 9:06 AM Gateway Transmission Matters Regarding Underground Transmission Lines
- 11) 12/21/2015 9:06 AM Execute Resolution No. 2015-025 Regarding Destruction of Records in Auditor's Office

12/21/2015 9:08 AM **Motion:** Resolution No. 2015-025 for destruction of Auditor's office records, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

- 12) 12/21/2015 9:08 AM Execute Resolution No. 2015-026 Regarding Destruction of Records in Clerk's Office, Magistrate Division

12/21/2015 9:08 AM **Motion:** Resolution No. 2015-026 for destruction of Magistrate Court records in the Clerk's office, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- 13) 12/21/2015 9:23 AM Report on County Mailbox – Clerk Larsen
- 14) 12/21/2015 9:24 AM FY2015 Discussion of Accounting Adjusting Entry Information – Clerk Larsen
- 15) 12/21/2015 9:29 AM Discuss Calendaring – Clerk Larsen
- 16) 12/21/2015 10:55 AM Deliberate on Bid from Xerox for a Copy Machine for the Clerk of the Board in the Commission Chambers
- 17) 12/21/2015 11:03 AM Deliberate on Window Bids for Apartments

12/21/2015 11:08 AM **Motion:** Expending \$180 as proposed for windows at the County apartments, **Action:** Approve, **Moved by** Paul Christensen, **None seconded.**
Motion failed for the lack of a second.

- 18) 12/21/2015 11:12 AM Review Idaho Public Utilities Commissioner Case No. IPC-E-15-26
- 19) 12/21/2015 11:15 AM Veterans' Advisory Board Matters – Review September and December Minutes
- 20) 12/21/2015 11:17 AM Discuss Issues with Contracting with PST
 - a. 12/21/2015 11:35 AM Addition Discussion with George Warrell present
- 21) 12/21/2015 11:20 AM Consider Re-appointment of Kody Beck and John Lind to the Planning and Zoning Commission

12/21/2015 11:20 AM **Motion:** Re-appointment of Kody Beck and John Lind as members of the Planning and Zoning Commission, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

- 22) 12/21/2015 11:53 AM Indigent Matters under Idaho Code § 74-206 (1) (d)

12/21/2015 11:53 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).
Yes: Paul Christensen, Bob Kunau, Dennis Crane.

12/21/2015 12:15 PM **Motion:** Exit Indigent Executive Session and act upon the recommendations of the Indigent Director, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

23) 12/21/2015 12:15 PM Indigent Matters under Idaho Code § 74-206 (1) (d) – Deliberate on Appeal Hearing on Case No. 2015-063

12/21/2015 12:15 PM **Motion:** To deliberate on matters regarding an Appeal Hearing on Case No. 2015-063 that are of a personal nature exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Executive Session under Idaho Code § 74-206 (1) (d), Moved by Paul Christensen, Seconded by Bob Kunau.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Paul Christensen, Bob Kunau, Dennis Crane.

12/21/2015 12:37 PM **Motion:** With no decisions made at this time, **Action:** Conclude and Exit Executive Session, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

24) 12/21/2015 11:43 AM Review and Approve Minutes

12/21/2015 11:23 AM **Motion:** Payables from 12/21/2015, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

County Payables Review and Approvals

Scheduled Information and Action Agenda Items

25) 12/21/2015 9:38 AM Reimbursement of Funds – Sheriff Heward

26) 12/21/2015 9:45 AM Department Head Meeting

- a. 12/21/2015 10:06 AM JAY HEWARD – SHERIFF
- b. 12/21/2015 9:45 AM PATTY JUSTESEN – TREASURER (not present)
 - i. Statement of Treasurer’s Cash provided
 - ii. Urban Renewal Report provided
- c. 12/21/2015 9:48 AM DWIGHT DAVIS – ASSESSOR
- d. 12/21/2015 10:29 AM JOE LARSEN – CLERK
- e. 12/21/2015 10:31 AM DOUG ABENROTH – PROSECUTING ATTORNEY
- f. 12/21/2015 10:38 AM KERRY MC MURRAY – ADMINISTRATOR
- g. 12/21/2015 10:02 AM GEORGE WARRELL – MINI-CASSIA CRIMINAL JUSTICE CENTER
- h. 12/21/2015 9:53 AM GORDON EDWARDS – WEED AND PEST CONTROL
- i. CRAIG RINEHART – CORONER (not present)
- j. JOEL PACKHAM – EXTENSION AGENT (not present)
- k. AMBER PREWITT – ADULT MISDEMEANOR PROBATION (not present)

27) 12/21/2015 11:37 AM United States Forest Service (USFS)/Bureau of Land Management (BLM) Report

- a. 12/21/2015 11:36 AM KEN CRANE – BLM
- b. 12/21/2015 11:49 AM PETER GULA – USFS

28) 12:37 PM Adjournment

12/21/2015 12:37 PM **Motion:** Board of County Commissioner Meeting, **Action:** Adjourn, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

ACCOUNTS PAYABLE ATTACHMENT

12/21/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$0.00	
	AUDITOR & RECORDER	104.402	\$536.65	
	TREASURER	104.404	\$0.00	
	ASSESSOR	104.405	\$0.00	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$4,903.00	
	JUDICIAL CENTER	104.412	\$1,457.94	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$36.20	
	GENERAL	104.415	\$379.56	
	CIVIL DEFENSE	104.416	\$52.85	
	COUNTY ELECTIONS	104.417	\$842.24	
	LAW ENFORCEMENT BUILDING	104.418	\$969.32	
	COUNTY ADMINISTRATION	104.419	\$3,287.74	
VETERANS SERVICE OFFICER	104.421	\$0.00		
CURRENT EXPENSE FUND TOTAL			\$12,465.50	
Dedicated Funds	SOCIAL SERVICES	105.502	\$768.75	
	CASSIA COUNTY COURTS	106.602	\$1,456.35	
	COUNTY ROAD & BRIDGE	107.707	\$1,689.18	
	WEED & PEST	108.708	\$0.00	
	SOLID WASTE	109.709	\$0.00	
	AMBULANCE SERVICE	110.710	\$0.00	
	FAIR EXHIBITS	111.711	\$0.00	
	HISTORICAL SOCIETY	112.712	\$0.00	
	COMMUNITY COLLEGE	113.713	\$0.00	
	REVALUATION	114.714	\$0.00	
	9-1-1 COMMUNICATIONS	115.715	\$9,341.09	
	CONSOLIDATED ELECTIONS	116.716	\$0.00	
	COUNTY WATERWAYS	117.717	\$0.00	
	COUNTY SNOWMOBILE	118.718	\$0.00	
	ASSESSOR TRUST	123.323	\$0.00	
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00	
	NARCOTICS SEIZED ASSETS	134.334	\$0.00	
	CASSIA DRUG TASK FORCE	136.736	\$0.00	
	D.A.R.E. TRUST	137.737	\$0.00	
	PHYSICAL FACILITIES	144.744	\$169.68	
	ADULT MISDEMEANOR PROBATION	149.749	\$9,688.97	
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00	
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
	WIDOW BENEFIT TRUST	198.798	\$0.00	
	DEDICATED FUNDS TOTAL			\$23,114.02
	130 Justice Fund	JUSTICE FUND	130.330	\$0.00
		CLERK OF THE DISTRICT COURT	130.803	\$0.00
CONFLICT PUBLIC DEFENDER		130.804	\$1,644.59	
JUVENILE JUSTICE		130.805	\$0.00	
PROSECUTING ATTORNEY		130.807	\$1,722.20	
PUBLIC DEFENDER		130.808	\$177.25	
CORONER		130.809	\$250.00	
LAW ENFORCEMENT BUILDING		130.812	\$0.00	
SHERIFF - PATROL		130.821	\$8,807.62	
SHERIFF - INVESTIGATIONS		130.822	\$503.95	
SHERIFF - DISPATCH		130.823	\$52.74	
SHERIFF - ADMINISTRATION		130.824	\$2,262.96	
M-C CRIMINAL JUSTICE CENTER		130.827	\$17,670.31	
M-C JUVENILE DETENTION CENTER		130.828	\$0.00	
JUSTICE FUND TOTAL			\$33,091.62	
TOTAL EXPENDITURES			\$68,671.14	

ATTENDANCE ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 12-21-15

NAME (PLEASE PRINT)	TOWN	REPRESENTING
1. Blair Bowers	Burley	Citizen
2. Kevin Haran		Cassia Sheriff's Office
3. Winston Inouye	Burley	MCPA
4. George Warrell	Oakley	CCSO
5. Dwight Davis	Burley	Assessor
6. Gordon Edwards	Elba	CCWC
7. CRAIG RINEHART	Burley	Coroner
8. Jay Howard	Burley	S.O.
9. Kelly Bowen	Burley	Bowen Ins
10. Ken Crane	Burley	Burley BLM
11. Peter Gula	Burley	Forest Service
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