



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, December 14, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Deputy Clerk of the Board:
Tammi Pollard

Others:

(as attached)

- 1) 9:00 AM Call to Order
- 2) 9:00 AM Pledge of Allegiance and Prayer
- 3) 9:02 AM Roll Call

12/14/2015 9:01 AM **Roll Call.**

Present: Dennis Crane, Paul Christensen, Bob Kunau.

- 4) 12/14/2015 9:02 AM Review Calendar, Meetings, and Correspondence
- 5) 12/14/2015 9:03 AM Personnel Matters:
 - a. 12/14/2015 9:04 AM Change of Status - Snowmobile Temporary Part Time Snow Groomers
 - i. Craig Franks
 - ii. Brian Catmull
 - iii. Skyler Mills

12/14/2015 9:04 AM **Motion:** Change of Status Requests for Snowmobile Advisory Board part time employees,
Action: Approval, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- b. 12/14/2015 9:05 AM Payout of Accruals
 - i. The Board reviewed the County Employee Comp Time Report.
 - ii. Commissioner Christensen asked for that Comp Time Report to be provided to Department Heads.
 - iii. Larsen was asked to send that report to Department Heads along with the Board's desire for each department to be reminded of their required compliance with the County Personnel Policy.

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, December 14, 2015

6) 12/14/2015 9:23 AM Junior College Residency Applications Review and Discussion

12/14/2015 9:23 AM **Motion:** The Clerk's office recommendation of seven Certificate of Residency approvals and one denial as presented, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

7) 12/14/2015 9:24 AM County Road and Bridge Report

- a. 12/14/2015 9:25 AM They are putting up more fence and the McWork Program is supposed to assist them.
- b. 12/14/2015 9:24 AM Discussion took place regarding a reduction of McWork Program participants.

8) 12/14/2015 9:27 AM Deliberate on Road and Bridge Fuel Purchase

- a. Sam Adams proposed the purchase of fuel from Lynch Oil at a cost of \$1.50 per gallon of 10,000 gallons of winter treated fuel that will come from Tesoro in Salt Lake City, Utah.
- b. The Board discussed aspects of the cost and volume of fuel needed.

12/14/2015 9:31 AM **Motion:** Road and Bridge to purchase 10,000 gallons of fuel at \$1.50 per gallon, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

9) 12/14/2015 9:31 AM Review Letter from Canyon County Commissioners regarding Public Defense Structure

- a. The Board discussed Canyon County's proposal.
- b. It was determined to draft a letter to provide the District IV Elected Official's Legislative Representative, Patty Temple for IAC to consider.
- c. 12/14/2015 10:32 AM Proposed letter was read by Chairman Crane.

12/14/2015 10:33 AM Signing proposed letter dated 12/14/2015 to Patty Temple regarding the Public Defense Structure, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

10) 12/14/2015 10:01 AM Review and Approve Minutes

12/14/2015 10:01 AM **Motion:** Minutes from 12/07/2015, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

11) 12/14/2015 10:01 AM County Payables Review and Approvals

12/14/2015 10:37 AM **Motion:** Payables from 12/14/2015, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

12) 12/14/2015 9:08 AM Consider Approval of a Security System for Adult Misdemeanor Probation (AMP)

12/14/2015 9:21 AM **Motion:** Investing \$249.00 for installation of equipment and payment of \$64.99 as a monthly fee thereafter in the proposed Security System for AMP, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

13) 12/14/2015 10:37 AM Indigent Matters Under Idaho Code § 74-206 (1) (d)

12/14/2015 10:37 AM **Motion** Consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), Moved by Paul Christensen, Seconded by Bob Kunau.

12/14/2015 10:38 AM **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

12/14/2015 10:55 AM **Motion:** Acting on the recommendation of the Indigent Director, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.

Motion passed unanimously.

14) 12/14/2015 10:56 AM Indigent Matters Under Idaho Code § 74-206 (1) (d) – Appeal Hearing on Case No. 2015-063

12/14/2015 10:56 AM **Motion:** To conduct an appeal hearing on Case No. 2015-063 which is to consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Enter Executive Session under Idaho Code § 74-206 (1) (d), Moved by Paul Christensen, Seconded by Bob Kunau.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

12/14/2015 11:42 AM Following exit of the Executive Session, the Board determined to take the appeal hearing on Case No. 2015-063 under advisement

15) 12/14/2015 11:46 AM Fair Board Annual Review and Re-appointment of Members

- a. Report of the Fair Board President, Paul Marchant
 - i. Capital improvements
 - ii. Tickets and seating will be addressed this year
 - iii. Report and assignment of duties of each Fair Board member
 - iv. Request for consideration of a paid or unpaid internship
 - v. Balance Sheet Financial Report was provided
- b. Larsen reported on ACH transfer of allocated Fair funds semi-annually and suggested looking further into establishing the Fair as a separate taxing district for potential additional levied funding.
- c. The Board received letters from Paul Marchant and Todd Powers agreeing to be re-appointed to the Fair Board for another term.

12/14/2015 12:09 PM **Motion:** Appointment of Todd Powers and Paul Marchant to another term on the Cassia County Fair Board, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

12/14/2015 12:10 PM The Fair Board Presidency will remain the same this year with Paul Marchant as President, Todd Powers as Vice President, and Dan Gammon as Secretary.

16) 12/14/2015 12:18 PM Adjournment

12/14/2015 12:19 PM **Motion:** Board Meeting for 12/14/2015, **Action:** Adjourn, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

ACCOUNTS PAYABLE ATTACHMENT

12/14/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$204.72	
	AUDITOR & RECORDER	104.402	\$0.00	
	TREASURER	104.404	\$200.47	
	ASSESSOR	104.405	\$127.32	
	AGRICULTURAL EXTENSION	104.410	\$1,246.76	
	COUNTY BUILDING	104.411	\$430.52	
	JUDICIAL CENTER	104.412	\$60.00	
	BOARD OF HEALTH	104.413	\$10,064.67	
	PLANNING & ZONING	104.414	\$177.02	
	GENERAL	104.415	\$2,069.58	
	CIVIL DEFENSE	104.416	\$949.71	
	COUNTY ELECTIONS	104.417	\$0.00	
	LAW ENFORCEMENT BUILDING	104.418	\$408.56	
	COUNTY ADMINISTRATION	104.419	\$3,200.00	
VETERANS SERVICE OFFICER	104.421	\$987.50		
CURRENT EXPENSE FUND TOTAL			\$20,126.83	
Dedicated Funds	SOCIAL SERVICES	105.502	\$4,300.00	
	CASSIA COUNTY COURTS	106.602	\$8,582.30	
	COUNTY ROAD & BRIDGE	107.707	\$1,031.21	
	WEED & PEST	108.708	\$3,541.77	
	SOLID WASTE	109.709	\$0.00	
	AMBULANCE SERVICE	110.710	\$0.00	
	FAIR EXHIBITS	111.711	\$0.00	
	HISTORICAL SOCIETY	112.712	\$0.00	
	COMMUNITY COLLEGE	113.713	\$0.00	
	REVALUATION	114.714	\$371.56	
	9-1-1 COMMUNICATIONS	115.715	\$7,592.42	
	CONSOLIDATED ELECTIONS	116.716	\$0.00	
	COUNTY WATERWAYS	117.717	\$0.00	
	COUNTY SNOWMOBILE	118.718	\$520.32	
	ASSESSOR TRUST	123.323	\$220.42	
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00	
	NARCOTICS SEIZED ASSETS	134.334	\$0.00	
	CASSIA DRUG TASK FORCE	136.736	\$0.00	
	D.A.R.E. TRUST	137.737	\$237.24	
	PHYSICAL FACILITIES	144.744	\$759.64	
	ADULT MISDEMEANOR PROBATION	149.749	\$3,071.85	
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00	
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
	WIDOW BENEFIT TRUST	198.798	\$0.00	
	DEDICATED FUNDS TOTAL			\$30,228.73
	130 Justice Fund	JUSTICE FUND	130.330	\$0.00
		CLERK OF THE DISTRICT COURT	130.803	\$0.00
CONFLICT PUBLIC DEFENDER		130.804	\$500.00	
JUVENILE JUSTICE		130.805	\$0.00	
PROSECUTING ATTORNEY		130.807	\$415.36	
PUBLIC DEFENDER		130.808	\$2,389.00	
CORONER		130.809	\$280.00	
LAW ENFORCEMENT BUILDING		130.812	\$0.00	
SHERIFF - PATROL		130.821	\$12,828.72	
SHERIFF - INVESTIGATIONS		130.822	\$863.05	
SHERIFF - DISPATCH		130.823	\$150.00	
SHERIFF - ADMINISTRATION		130.824	\$1,767.86	
M-C CRIMINAL JUSTICE CENTER		130.827	\$12,340.61	
M-C JUVENILE DETENTION CENTER		130.828	\$0.00	
JUSTICE FUND TOTAL			\$31,534.60	
TOTAL EXPENDITURES			\$81,890.16	

ATTENDANCE ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 12-14-2015

NAME (PLEASE PRINT)	TOWN	REPRESENTING
1. Blair Bowers	Burley	Citizen
2. Amber Prewitt	Burley	Adult Misdemeanor Probation
3. Paul Marchant, President	Oakley	Fair Board
4. Todd Powers, Vice President	Malta	Fair Board
5. Dan Gammon, Secretary	Burley	Fair Board
6. Jeff Chatburn	Albion	Fair Board
7. Blair Davis	Burley	Fair Board
8. Ryan Samples	Burley	Fair Board
9. Sam Yoshida	Burley	Fair Board
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