



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

Phone: (208) 878-7302

Fax: (208) 878-9109

Monday, December 7, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray
Others:
(as attached)

Bob Kunau
Clerk of the Board:
Joseph W. Larsen

- 1) 9:01 AM Call to Order
- 2) 9:02 AM Pledge of Allegiance and Prayer

12/7/2015 9:03 AM **Roll Call.**

Present: Bob Kunau, Dennis Crane, Paul Christensen.

- 3) 12/7/2015 9:03 AM Amendment of Agenda
 - a. Affordable Care Act required reporting for employees
 - b. Joint meeting with Minidoka County regarding airport issues requested by Minidoka Commissioner Bob Moore (to be added to the agenda for next Board meeting)

12/7/2015 9:04 AM **Motion:** To add agenda item presented, **Action:** Amend Agenda under Idaho Code § 74-206 (4) (c) (reason for amendment): need for timely discussion (good faith reason why it was not included on the original posting): information came in from workshop after posting of agenda, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

- 4) 12/7/2015 9:04 AM Review Calendar, Meetings, and Correspondence
- 5) 12/7/2015 9:07 AM Personnel Matters:
 - a. Change of Status Requests
 - i. 12/7/2015 9:07 AM Sheriff's Office
 - ii. 12/7/2015 9:08 AM MCCJC

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12/7/2015 9:10 AM **Motion:** Change of Status Requests, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

6) 12/7/2015 9:10 AM Board of Equalization on Sub Roll

12/7/2015 9:10 AM **Motion:** Enter Board of Equalization, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- a. 12/7/2015 9:10 AM Assessment notices were sent out on the Sub Roll with no appeals
- b. 12/7/2015 9:10 AM Removal of one property
- c. 12/7/2015 9:11 AM Market Value of Sub Roll was \$6,551,948.00
- d. 12/7/2015 9:11 AM Value of Exemptions was \$1,791,231.00
- e. 12/7/2015 9:11 AM Net Taxable Property Value is \$ 4,760,717.00

12/7/2015 9:12 AM **Motion:** Go out of BOE, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

12/7/2015 9:12 AM **Motion:** Sub roll as presented by the Assessor, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

- f. 12/7/2015 9:12 AM Missed roll will go out later for transient property and any other parcels that may have been missed.

7) 12/7/2015 9:13 AM Junior College Residency Applications Review and Discussion

12/7/2015 9:14 AM **Motion:** Junior College Certificate of Residency Application Recommendations of the Clerk's office, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

8) 12/7/2015 9:14 AM County Road and Bridge Report

9) 12/7/2015 9:14 AM Re-appoint Don Gunderson to the Veterans' Services Advisory Board

- a. Veterans Service Advisory Board desired Gunderson to be re-appointed for another three years
- b. Approved by Minidoka County
- c. Gunderson will be a Cassia County representative

12/7/2015 9:15 AM **Motion:** Re-appointment of Don Gunderson to a three year term on the Mini-Cassia Veterans' Services Advisory Board, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

10) 12/7/2015 9:15 AM Deliberate on Ambulance Service proposal and review proposed contract

- a. One proposal received from IHC subsidiary CRMC
- b. Agreed to the County's RFP

- c. Rate for 01/01/2016 is \$197,400.00 for the first year which falls within what was budgeted
- d. Six year term proposed with a 3% increase annually
- e. RFP was for EMT and Advanced EMT services which CRMC agreed to
- f. Paramedic certification would not affect this proposed agreement over the next six years
- g. Includes a two year term with renewable two year terms for up to six years from IHC
- h. After review with 9-1-1 and QRU, recommendation is to accept the proposal
- i. No others responded to the RFP
- j. Prepared contract adopts the proposal is for the next two years
- k. Training will be monitored for certification purposes of volunteers during monthly reporting

12/7/2015 9:18 AM **Motion:** Accept and sign the prepared contract for the initial two year proposal for ambulance services for 2016 and 2017 with CRMC, **Action:** Approve, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.

Motion passed unanimously.

11) 12/7/2015 9:24 AM Discussion for 2015 Reporting required by the Affordable Care Act (ACA)

- a. Report integration with MBA and Stephenson's was discussed
- b. County Personnel Policy needs revision to facilitate the ACA
- c. Department of Labor audit and Stephenson's pointed out the complexity of our payroll process with differential pay, med passes, and overtime in the MCCJC and the CCSO
- d. Recommendation is to simplify and incorporate that pay in base pay rather than as additional pay as most other Counties do.
- e. Could facilitate recruiting with a larger base pay to offer
- f. Additional overtime calculations which has been corrected required by the Department of Labor that were found had never previously been seen by Stephenson's or the Auditor's office
- g. A shortfall in budgeting has been experienced in the MCCJC and the CCSO that needs to be increased to correctly reflect additional pay above base wages and salary
- h. Potential exempt employee pay changes by the Federal government could present additional financial liability and ACA adherence costs.
- i. MCCJC and CCSO budgets need to be adjusted upward to reflect these actual costs.
- j. Employees that change from full time to part time status will require continued healthcare cost liability
- k. Paul Christensen requested listing all items to be suggested for base pay for review with the CCSO and the MCCJC on 01/16/2016

12) 12/7/2015 9:40 AM Indigent Matters

12/7/2015 9:41 AM **Motion:** To consider Indigent matters of a personal nature that are exempt from disclosure under Idaho Code § 74-106 (6), **Action:** Executive Session under Idaho Code § 74-206 (1)(d), **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Bob Kunau, Dennis Crane, Paul Christensen.

12/7/2015 10:13 AM **Motion:** Act on recommendations of our Indigent Director, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.

Motion passed unanimously.

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13) 12/7/2015 10:13 AM Review and Approve Minutes

12/7/2015 10:25 AM **Motion:** Add one additional junior college Certificate of Residency application for approval, **Action:** Amend, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

12/7/2015 10:27 AM **Motion:** Accept 11/30/2015 minutes, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

12/7/2015 10:27 AM **Motion:** Presented payables from 12/07/2015, **Action:** Approve, **Moved by** Bob Kunau, **Seconded by** Paul Christensen.
Motion passed unanimously.

14) 10:33 AM Adjournment

12/7/2015 10:33 AM **Motion:** Board Meeting of 12/07/2015, **Action:** Adjourn, **Moved by** Paul Christensen, **Seconded by** Bob Kunau.
Motion passed unanimously.

APPROVED:

/s/ _____

Dennis Crane, Chairman

CLERK OF THE BOARD:

/s/ _____

Joseph W. Larsen

ACCOUNTS PAYABLE ATTACHMENT

12/7/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$20.31	
	AUDITOR & RECORDER	104.402	\$562.96	
	TREASURER	104.404	\$98.88	
	ASSESSOR	104.405	\$560.92	
	AGRICULTURAL EXTENSION	104.410	\$0.00	
	COUNTY BUILDING	104.411	\$3,003.59	
	JUDICIAL CENTER	104.412	\$0.00	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$97.78	
	GENERAL	104.415	\$2,590.85	
	CIVIL DEFENSE	104.416	\$400.10	
	COUNTY ELECTIONS	104.417	\$0.00	
	LAW ENFORCEMENT BUILDING	104.418	\$167.97	
	COUNTY ADMINISTRATION	104.419	\$92.83	
	VETERANS SERVICE OFFICER	104.421	\$0.00	
CURRENT EXPENSE FUND TOTAL			\$7,596.19	
Dedicated Funds	SOCIAL SERVICES	105.502	\$0.00	
	CASSIA COUNTY COURTS	106.602	\$5,149.99	
	COUNTY ROAD & BRIDGE	107.707	\$1,265.37	
	WEED & PEST	108.708	\$0.00	
	SOLID WASTE	109.709	\$0.00	
	AMBULANCE SERVICE	110.710	\$0.00	
	FAIR EXHIBITS	111.711	\$0.00	
	HISTORICAL SOCIETY	112.712	\$0.00	
	COMMUNITY COLLEGE	113.713	\$0.00	
	REVALUATION	114.714	\$665.85	
	9-1-1 COMMUNICATIONS	115.715	\$4,713.14	
	CONSOLIDATED ELECTIONS	116.716	\$605.97	
	COUNTY WATERWAYS	117.717	\$0.00	
	COUNTY SNOWMOBILE	118.718	\$1,539.41	
	ASSESSOR TRUST	123.323	\$0.00	
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00	
	NARCOTICS SEIZED ASSETS	134.334	\$1,200.00	
	CASSIA DRUG TASK FORCE	136.736	\$54.00	
	D.A.R.E. TRUST	137.737	\$0.00	
	PHYSICAL FACILITIES	144.744	\$0.00	
	ADULT MISDEMEANOR PROBATION	149.749	\$163.38	
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00	
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
	WIDOW BENEFIT TRUST	198.798	\$0.00	
	DEDICATED FUNDS TOTAL			\$15,357.11
	130 Justice Fund	JUSTICE FUND	130.330	\$676.25
CLERK OF THE DISTRICT COURT		130.803	\$0.00	
CONFLICT PUBLIC DEFENDER		130.804	\$946.00	
JUVENILE JUSTICE		130.805	\$0.00	
PROSECUTING ATTORNEY		130.807	\$26.30	
PUBLIC DEFENDER		130.808	\$439.29	
CORONER		130.809	\$0.00	
LAW ENFORCEMENT BUILDING		130.812	\$0.00	
SHERIFF - PATROL		130.821	\$1,737.60	
SHERIFF - INVESTIGATIONS		130.822	\$388.09	
SHERIFF - DISPATCH		130.823	\$83.84	
SHERIFF - ADMINISTRATION		130.824	\$386.53	
M-C CRIMINAL JUSTICE CENTER		130.827	\$34,978.44	
M-C JUVENILE DETENTION CENTER		130.828	\$0.00	
JUSTICE FUND TOTAL			\$39,662.34	
TOTAL EXPENDITURES			\$62,615.64	

ATTENDANCE ATTACHMENT

CASSIA COUNTY COMMISSIONERS

Attendance Log

Date: 12-7-15

	NAME (PLEASE PRINT)	TOWN	REPRESENTING
1.	Blair Bowers	Barley	Citizen
2.	Dwight Davis	"	ASSESSOR
3.	Jason Rogers		Cassia County S.O.
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