



## Cassia County Board of Commissioners

Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.CassiaCounty.org](http://www.CassiaCounty.org)

### Board Members:

Dennis Crane, Chair (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)  
Paul Christensen, Member (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)  
Bob Kunau, Member (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)

Phone: (208) 878-7302

Fax: (208) 878-9109

Monday, August 17, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

### THOSE PRESENT:

#### County Commissioners:

Dennis Crane, Chairman  
**Prosecuting Attorney:**  
Doug Abenroth

Paul Christensen  
**Administrator:**  
Kerry D. McMurray

Bob Kunau  
**Deputy Clerk of the Board:**  
Tammi Pollard

Ruthe Hobbs, Citizen  
Lana Bowers, Citizen

Wayne A. Schenk, Rupert Citizen  
Todd Quast, 911

Deann Taylor, 911  
Bobbie Munoz, 911

#### Others:

### INFORMATION AND ACTION AGENDA ITEMS

- 1) 10:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 2) 10:03 AM REVIEW CALENDARS AND MEETINGS
  - a) Idaho Association of Counties (IAC) Annual Conference 09/28/2015 through 09/30/2015 and Christensen will not be attending
  - b) Chairman Crane invited the other commissioners to help the Fair Board at the County Fair.
  - c) An email from Cassia Central Republican Committee secretary Gayle Erekson which included the schedule for work at the Republican Fair Booth and time slots that have not yet been filled
  - d) Schedule of help requested from elected officials for the hospitality tent at the County Fair
- 3) 10:05 AM REVIEW CORRESPONDENCE
  - a) Certified letter from Valencia Condia, son of Maria Herrera, who is the sole surviving child of Herrera regarding her surplus property
  - b) Letter to Senator Risch in response to a letter the Board sent to all of State legislative delegates that was copied from someone at the U.S. Forest Service. Christensen had a conversation with Eugene Matthews concerning pictures of the road obliteration that has taken place in the Almo Park area. Kunau stated that the letter is an explanation of how this is all done. The public hearings regarding the matter since 2005 were agreed to by all parties.
  - c) Chairman Crane reads a memo stating policy for office closures during the Cassia County Parade. Employees will be allowed to watch the parade from 10:30 a.m. to 1:30 p.m. Wednesday, 08/19/2015. Employees not able to watch the parade due to keeping offices open will be able to take an equal amount of time for Fair-related activities.

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**REGULAR SESSION**

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4) 10:10 AM PERSONNEL MATTERS

a) CHANGE OF STATUS

i) MINI-CASSIA MISDEMEANOR PROBATION

(1) Increase in rate of pay for Lab Technician Kelly Willet

ii) SHERIFF'S OFFICE

(1) Voluntary resignation of Lieutenant Chris Jensen effective 8/17/15

**10:12 AM**

**MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE CHANGE OF STATUS REQUESTS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

b) Christensen questioned the grade change verbiage on the change of status form and inquires as to its meaning. McMurray stated that it should be removed from the form as it is not part of County policy.

5) 10:28 AM REVIEW JUNIOR COLLEGE CERTIFICATE OF RESIDENCY RECOMMENDATIONS FOR APPROVAL

i) The Board reviewed 37 junior college Certificate of Residency applications

(1) College of Southern Idaho approvals:

(a) High school dual credit: 3

(b) Non-dual credit: 31

(2) College of Southern Idaho denials:

(a) High school dual credit:

(b) Non-dual credit: 3

**10:29AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE 34 AND DENY THREE CSI JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

6) 10:14 AM COUNTY ROAD AND BRIDGE DEPARTMENT WEEKLY WORK SCHEDULE

a) While it rained they were able to get some grading done.

7) 10:17 AM DELIBERATE ON GOLDEN HERITAGE SENIOR CENTER'S (GHSC) REQUEST FOR FUNDING

a) Christensen felt that this should be funded by private individuals; he would like to not expand the county grant base.

b) Kunau would like to propose the giving of funds, but agreed that the County should not expand expenditures, but rather give something to the GHSC by reducing a portion of the SIEDO funds. Kunau felt that we are not getting the full benefit from the SIEDO contribution.

c) Christensen felt that if we are not getting what we signed up for with SIEDO then the contribution should be reduced. He would like to not expend taxpayer money in an area that has not been historically expended.

d) Kunau stated that GHSC is asking for \$1,000.00 a month but suggested giving less. SIEDO received \$7,000.00 a month from the County and the City of Burley gives a similar amount.

e) Kunau proposed \$200.00 a month, taking \$2,400.00 away from SIEDO.

**10:22 AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO GIVE GOLDEN HERITAGE SENIOR CENTER \$200.00 A MONTH TO ASSIST THE MEALS ON WHEELS PROGRAM AND TO REDUCE SIEDO FUNDING BY \$2,400.00. THERE IS NO SECOND TO THE MOTION. THE MOTION FAILED.**

f) Chairman Crane felt SIEDO funding needed to be cut back.

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8) 11:21AM REVIEW MINUTES FOR APPROVAL

- a) Christensen stated that he and Abenroth wanted to discuss the content and length of the minutes, citing that a document received from the clerk's office was 19 pages and feels that this is excessive. He desired to discuss the possibility of shortening them.
- b) Kunau agreed with Christensen and Crane asked McMurray to put this on the agenda for next week.

**11:21AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE MINUTES OF THE BOARD FROM 08/10/2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

9) 11:26 AM REVIEW COUNTY PAYABLES FOR APPROVAL (*attachment included*)

- a) 10:44 Christensen asked about three possible inventory items. The Board agreed that these items should be on the inventory list.

**11:26 AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE COUNTY PAYABLES DATED 08/17/2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

10) 10:24 AM REVIEW AND SIGN RESOLUTION NO. 2015-015 CORRECTING ERRONEOUS ASSESSMENT ON RP10S23E336178

- a) McMurray explained the prosecutor suggested that correction of this error be done by way of a resolution.

**10:25 AM**

**MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE RESOLUTION NO. 2015-015. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

11) 10:27 AM REVIEW AND SIGN RESOLUTION NO. 2015-016 FOR DESTRUCTION OF COUNTY ELECTION RECORDS

- a) McMurray explained that this destruction request falls under County Election Law, an exhibit is attached, received information from the clerk's office that there is one box that was omitted from the exhibit list which he has not received as of yet. Included are unvoted ballots from primary, test ballots, affidavits, and unused ballots.

**10:28 AM**

**MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE RESOLUTION NO 2015-016 AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

12) 10:29 AM REVIEW AND SIGN LETTER FOR EAST CASSIA SOIL CONSERVATION DISTRICT FUNDS FOR FISCAL YEAR 2016

- a) McMurray explained the letters are to show the County's intent to fund as stated.
- b) Crane felt this is money well spent.

**10:30 AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE AND SIGN THE PROPOSED LETTER FOR EAST CASSIA SOIL CONSERVATION DISTRICT FUNDING FOR FISCAL YEAR 2016 AT THE RATE OF \$5,000.00. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

13) 10:30 AM REVIEW AND SIGN LETTER FOR WEST CASSIA SOIL CONSERVATION DISTRICT FUNDS FOR FY2016

**10:30AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE AND SIGN THE PROPOSED LETTER FOR WEST CASSIA SOIL CONSERVATION DISTRICT FUNDING FOR FISCAL YEAR 2016 AT THE RATE OF \$5,000.00. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 14) 10:31 AM REVIEW BLM SCOPING UPDATE INFORMATION FOR WALKER RANCH ENERGY GEOTHERMAL DEVELOPMENT PROJECT ENVIRONMENTAL ASSESSMENT DOI-BLM-ID-T020-2015-00160EA
- a) McMurray stated that the county received a scoping update from BLM regarding Walker Ranch Energy LLC. After the 30 day scoping period closed, Walker Ranch revised their project
  - b) McMurray recommended no further comment.
  - c) Christensen would like to visit with the folks out there and see where they are at. Crane asked McMurray to note that for the future.
  - d) McMurray said this is a pending application right now and advised waiting until that is resolved in event of an appeal to the Board.
- 15) 10:34 AM DELIBERATE ON eCIVIS MASTER SUBSCRIPTION AND SERVICE AGREEMENT
- a) Kunau stated that at the recent District IV Elected Officials meeting, the main question discussed was about grant writing. Many stated this is an exceptionally good program.
  - b) Kunau suggested giving it one year to see if the County can get anything
  - c) Christensen question how and by whom grants will be initiated. There is no person in the county to coordinate the grant writing. He felt there needs to be someone in place before getting started
  - d) Crane said it would be money well spent but feels that we need someone to be able to execute the writing of the grants. Kunau suggests putting someone in charge.
  - e) Christensen stated that historically more grants have come out of the Sheriff's department and suggested talking to the Sheriff's office about this.
  - f) Chairman Crane talked about the discussion with the other commissioners in a luncheon meeting. He said Commissioner Bob Moore from Minidoka County indicated department heads take care of this. Blaine County Commissioner also recommended leaving this up to the department heads.
  - g) Kunau stated Twin Falls commissioners mentioned it would be crazy not to do this.
  - h) Christensen asked if there were time constraints on this agreement and suggested bringing this to the department head meeting. Crane said this would be held for alter discussion with department heads.
  - i) Christensen suggested that the department heads can really assist in this effort.
  - j) Crane asked McMurray to make sure this gets on the department head agenda.

### ***SCHEDULED INFORMATION AND ACTION AGENDA ITEMS***

- 16) 10:14 AM DELIBERATE ON PROPOSED 911 EXPENDITURES FOR VOIP PHONES
- a) Todd Quast states that they are looking into phones to go along with the new phone system. This will allow for two systems to be fully integrated,
  - b) Cost of phones, installation and cabling will be \$3,309.20. Each phone is about \$300.00, that there will be four phones and the balance of the cost is for labor and cabling.
  - c) Quast stated it will be tied to the 911 phone system which has gone from an analog to an IP address. The PSAT can go anywhere and the land lines can move if they were moved. Currently, they would lose 911 capabilities.
  - d) Kunau inquired as to expenditure coming from the 911 fund.

**10:17 AM**

**MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE \$3,309.20 FOR 911 EXPENDITURES AS PRESENTED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

17) INDIGENT MATTERS

**10:46 AM CONVENE EXECUTIVE SESSION**

**MOTION: BOB KUNAU, MEMBER, MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206(1)(d), CONVENE IN EXECUTIVE SESSION TO CONSIDER MEDICAL INDIGENT MATTERS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND VOTE TO DO SO BY ROLL CALL.**

DENNIS CRANE, CHAIR	YES
PAUL CHRISTENSEN, MEMBER	YES
BOB KUNAU, MEMBER	YES

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Notice of Lien: 2015073, 2015074, 2015075, 2015076
- b) Release of Lien: 2015051
- c) Catastrophic Health Care Cost Assignments: 2013077, 2014016, 2014041, 2014058
- d) Present: 2015062, 2015065, 2015066
- e) Certificate of Denial: 2015050, 2015057, 2015059, 2015063
- f) Certificate of Approval: 2015057, 2015069
- g) Determination of Decision Held in Suspension: 2015061

**11:20 AM**

**MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE THE RECOMMENDED MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD ADJOURNED THE EXECUTIVE SESSION AT 11:20 AM.**

**11:29 AM**

**MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO ADJOURN. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

18) 11:29 AM ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman

DEPUTY CLERK OF THE BOARD:

/s/ \_\_\_\_\_

Tammi Pollard

**ATTACHMENT:  
COUNTY PAYABLES  
08/17/2015**

8/17/2015

## COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT
<b>104 Current Expense Fund</b>	COUNTY COMMISSIONERS	104.401	\$236.44
	AUDITOR & RECORDER	104.402	\$98.59
	TREASURER	104.404	\$0.00
	ASSESSOR	104.405	\$0.00
	AGRICULTURAL EXTENSION	104.410	\$3,902.41
	COUNTY BUILDING	104.411	\$1,018.21
	JUDICIAL CENTER	104.412	\$237.50
	BOARD OF HEALTH	104.413	\$9,763.42
	PLANNING & ZONING	104.414	\$266.84
	GENERAL	104.415	\$2,712.05
	CIVIL DEFENSE	104.416	\$420.49
	COUNTY ELECTIONS	104.417	\$0.00
	COUNTY ADMINISTRATION	104.419	\$3,220.24
	VETERANS SERVICE OFFICER	104.421	\$0.00
<b>CURRENT EXPENSE FUND TOTAL</b>			<b>\$21,876.19</b>
<b>Dedicated Funds</b>	SOCIAL SERVICES	105.502	\$28,589.42
	CASSIA COUNTY COURTS	106.602	\$1,793.47
	COUNTY ROAD & BRIDGE	107.707	\$0.00
	WEED & PEST	108.708	\$12,918.93
	SOLID WASTE	109.709	\$0.00
	AMBULANCE SERVICE	110.710	\$0.00
	FAIR EXHIBITS	111.711	\$0.00
	HISTORICAL SOCIETY	112.712	\$0.00
	COMMUNITY COLLEGE	113.713	\$0.00
	REVALUATION	114.714	\$1,292.32
	9-1-1 COMMUNICATIONS	115.715	\$0.00
	CONSOLIDATED ELECTIONS	116.716	\$0.00
	COUNTY WATERWAYS	117.717	\$0.00
	COUNTY SNOWMOBILE	118.718	\$0.00
	ASSESSOR TRUST	123.323	\$0.00
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00
	NARCOTICS SEIZED ASSETS	134.334	\$529.97
	CASSIA DRUG TASK FORCE	136.736	\$0.00
	D.A.R.E. TRUST	137.737	\$0.00
	PHYSICAL FACILITIES	144.744	\$0.00
	ADULT MISDEMEANOR PROBATION	149.749	\$6,072.82
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00
	WIDOW BENEFIT TRUST	198.798	\$0.00
<b>DEDICATED FUNDS TOTAL</b>			<b>\$51,196.93</b>
<b>130 Justice Fund</b>	JUSTICE FUND	130.330	\$0.00
	CLERK OF THE DISTRICT COURT	130.803	\$0.00
	CONFLICT PUBLIC DEFENDER	130.804	\$0.00
	JUVENILE JUSTICE	130.805	\$0.00
	PROSECUTING ATTORNEY	130.807	\$85.00
	PUBLIC DEFENDER	130.808	\$0.00
	CORONER	130.809	\$250.00
	LAW ENFORCEMENT BUILDING	130.812	\$55.15
	SHERIFF - PATROL	130.821	\$12,946.98
	SHERIFF - INVESTIGATIONS	130.822	\$786.75
	SHERIFF - DISPATCH	130.823	\$0.00
	SHERIFF - ADMINISTRATION	130.824	\$1,857.41
	M-C CRIMINAL JUSTICE CENTER	130.827	\$6,852.27
	M-C JUVENILE DETENTION CENTER	130.828	\$0.00
<b>JUSTICE FUND TOTAL</b>			<b>\$22,833.56</b>
<b>TOTAL EXPENDITURES</b>			<b>\$95,906.68</b>