



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Dennis Crane, Chair (District #3) ~ dcrane@cassiacounty.org
Paul Christensen, Member (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau, Member (District #2) ~ bob.kunau@cassiacounty.org

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Monday, August 10, 2015

9:00 AM

The Cassia County Board of Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Deputy Clerk of the Board:
Tammi Pollard

Others:

Ruthe Hobbs, Citizen
Audrey Neiwerth, Mini-Cassia Shelter

Dwight Davis, County Assessor

Amber Pruitt, Director AMP
Blair Bowers, Citizen

INFORMATION AND ACTION AGENDA ITEMS

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 2) 9:04 AM REVIEW CALENDARS AND MEETINGS
 - a) District IV Elected Officials meeting will be at 1:00 p.m. Thursday, 08/13/2015, in the Commission Chambers
 - b) Joint Juvenile Probation Meetings at 7:30 a.m. Tuesday, 08/11/2015 at the Minidoka County Juvenile Probation Office in Rupert
 - c) Joint Justice Meeting at 8:00 a.m. Tuesday, 08/11/2015 at the Minidoka County Juvenile Probation Office in Rupert
 - d) Mini-Cassia Transportation Meeting on Wednesday, 08/12/2015 for Chairman Crane
 - e) Idaho Prosecuting Attorneys Association (IPAA) Annual Meeting will be in Boise from 08/12/2015 through 08/14/2015
- 3) 9:05 AM REVIEW CORRESPONDENCE
 - a) Cassia County 4-H & FFA Market Animal Sale, Buyers Appreciation breakfast at 7:00 a.m. Saturday, 08/22/2015 in the outdoor livestock show ring at the Cassia County Fairgrounds
 - b) Karen Dayley's Retirement Open House from 2:00 to 4:00 p.m. Friday, August 28th in room 206 of the Cassia County Courthouse
- 4) 9:01 AM EXECUTE CONTRACT WITH INDEPENDENT CONTRACTOR REGARDING CASSIA COUNTY FAIRGROUNDS
 - a) McMurray read the contract with Miguel Farfan Corporation who is in the business of providing temporary services, two men would be provided to help at the fairgrounds for the next two weeks. They

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would help with set up and take down at a rate of pay of \$14.00 per hour. Farfan takes care of the employees insurance, workman's compensation, etc. all included in their pay.

- b) Hours worked will be up to the Fair Board.
- c) The workers will be a part of Farfan's crew.
- d) McMurray stated that Farfan came in on Friday and already signed the contract.

9:03 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE THE HIRING OF PRIVATE CONTRACTOR MIGUEL FARFAN FOR FAIRGROUNDS WORKERS. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 9:07 AM PERSONNEL MATTERS

- a) CHANGE OF STATUS
 - i) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (1) Increase in rate of pay for Jacob Hirsch.
 - (2) Hiring of Travis Morrell as part time detention deputy.

9:09 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- b) PAYOUT OF ACCRUALS – nothing presented
 - c) TIME CARDS – nothing presented
- 6) 9:18 AM REVIEW JUNIOR COLLEGE CERTIFICATE OF RESIDENCY RECOMMENDATIONS FOR APPROVAL
- i) The Board reviewed 37 junior college Certificate of Residency applications
 - (1) College of Southern Idaho approvals:
 - (a) High school dual credit: None
 - (b) Non-dual credit: 34
 - (2) College of Southern Idaho denials:
 - (a) High school dual credit: None
 - (b) Non-dual credit: 3

9:18 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO ACCEPT THE CLERK'S OFFICE RECOMMENATION TO APPROVE 34 AND TO DENY THREE JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 9:19 AM COUNTY ROAD AND BRIDGE DEPARTMENT WEEKLY WORK SCHEDULE

- a) Road & Bridge will be doing some graveling at the fairgrounds.
- b) They have been doing some grading.
- c) They will be working for the Prosecutor's office on Thursday, working with the Compliance Officer.

8) 9:25 AM REVIEW AND EXECUTE SIEMENS AGREEMENT

- a) Amber Prewitt addressed the Board regarding the Siemens Amendment to the Supplement to the Master Products Agreement. Prewitt stated that it cost approximately \$2,000.00 for one 100 ml bottle of assay, she has negotiated the price down to \$299.00 for a 25ml which is \$200.00 off per ml cost savings so it will cost approximately 800.00 per bottle
- b) Commissioner Christensen said that sounds like a good move.

9:27 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE AND SIGN A NEW AGREEMENT WITH SIEMENS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9) 9:28 AM REVIEW AND EXECUTE LETTER TO JOHN HOREJS

a) Abenroth reviewed a proposed letter of response to Mr. John Horejs

9:30 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE AND SIGN A LETTER OF RESPONSE TO JOHN HOREJS AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

b) Abenroth noted that Horejs has filed an appeal with State Tax Appeals Board through the Auditor's Office.

10) 9:31 AM REVIEW AND EXECUTE LETTER TO RON KELSEY

a) Abenroth reviewed two letters received from Ron Kelsey.

b) Abenroth read a proposed letter of response to Kelsey.

9:32 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE AND SIGN A LETTER OF RESPONSE TO RON KELSEY AS PRESENTED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 9:35 AM DELIBERATE ON THE FOLLOWING PUBLIC UTILITIES COMMISSION (PUC) CASES: IPC-E-15-18, IPC-E-15-19, IPC-E-15-20

a) Commissioner Kunau stated that the PUC dealings with Idaho Power case #IPC-E-15-18 solar project in Blaine County is contesting that it should be a single farm which changes the rate they would have to pay for the power.

b) IPC-E-15-19 is Idaho's 2015 integrated resource plan, every two years the project needs and growth get modified, this letter is for informational purposes.

c) IPC-E-15-20 Idaho Power is trying to get them to allow them to defer the higher rate that they have to pay for the small energy Projects until Idaho Power actually has a need for that power. Utilities commission has taken this under advisement

12) 9:40 AM FOLLOW UP ON AND EXECUTE eCIVIS AGREEMENT

a) Chairman Crane opened discussion on grant writing. He felt that it might be a good idea. It would cost \$10,000.00 or more for three years.

b) Commissioner Kunau said that this could be an administrative responsibility.

c) Commissioner Christensen stated that Twin Falls County has a full time or a part time grant writer, unless there is some interest from department heads to use this then it could be lost due to lack of interest.

d) Commissioner Kunau pointed out that many departments are not worried about the revenue as they work on their budgets.

e) McMurray stated that the company is a single point for us to access grant information. The County can select up to 25 areas of interest and they will let you know of potential grants in those areas of interest. This would be an ongoing updated database.

f) Chairman Crane inquired as to room in the budget; McMurray stated that it would come out of the County Management Fund in the amount of \$11,325.00 for three years or \$4,900.00 annually.

g) Davis pointed out that George Warrell is the only grant writer in the County, He stated concerns about throwing taxpayer money away. If you were to take into consideration the cost of the program and

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double the cost of the person writing grants, the County would lose money. Davis suggested looking at the list of customers and then checking the success of these other customers.

- h) Commissioner Christensen felt that if there is no motivation than that could create a problem.
- i) Commissioner Kunau discussed funding budgets and that he felt that grants would help with the need for additional revenues.
- j) Davis suggested discussing this with other elected officials.
- k) Chairman Crane is skeptical and asked Commissioner Kunau to take this to the elected officials meeting.

13) 10:17 AM REVIEW COUNTY PAYABLES FOR APPROVAL (*attachment included*)

10:29AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE COUNTY PAYABLES DATED 08/10/2015. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

14) 11:57 AM REVIEW MINUTES FOR APPROVAL

11:57 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE MINUTES OF THE BOARD FROM 08/03/2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

MOTION: BOB KUNAU, MEMBER, MOVED TO APPROVE MINUTES OF THE BOARD FROM 07/20/2015. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

SCHEDULED INFORMATION AND ACTION AGENDA ITEMS

15) 9:10 AM MINI-CASSIA SHELTER REQUEST FOR FUNDS

- a) Audrey Neiwerth asked the Board to consider inclusion of funding the women's shelter in the budget.
- b) Chairman Crane read a letter presented by Neiwerth requesting \$5,000.00.
- c) McMurray stated that this has not been in the budget in the past.
- d) Chairman Crane inquired as to the funding that came from the State. Neiwerth stated that the shelter received approximately \$40,000.00 but it has been cut off as of 02/05/2015.
- e) Chairman Crane asked what the occupancy is at the shelter currently. Neiwerth stated that they received a resident last night from Cassia County. The shelter can house as many as four families.
- f) Commissioner Kunau inquired as to the loss of funding. Neiwerth explained the reasons for lost funding and stated that issues of concern have since been corrected.
- g) The shelter has lost its director and Neiwerth stated that they are dropping the Mini-Cassia Shelter for Women & Children and reorganizing under just Cassia Women's Shelter.
- h) Commissioner Christensen stated that the County is in a financial bind as well.
- i) Commissioner Kunau asked to take a few days to think and talk about it.
- j) Neiwerth stated she had been working on a budget.
- k) Chairman Crane stated that the Board would take the matter under advisement.
- l) Neiwerth stated that they will have a "Man Up Crusade" at the fair and that there are two part time employees working at the shelter right now.

16) 9:20 AM DISCUSSION REGARDING ERRONEOUS ASSESSMENT ON PARCEL NUMBER RP10S23E336178

- a) Assessor Davis addressed the Board regarding an error on an assessment for Steven Ranstrom.
- b) The error was made by the Assessor's office it was moved on the parcel master but not in the system.
- c) There is an error of \$1,981.00 charged for 2.17 acres of agricultural ground.
- d) Davis cited Idaho Statute § 63-1302 stating the Commissioners have the right to refund or cancel a tax at any time due to an error. The actual amount owed is \$20.00 less than the erroneous assessment.
- e) Abenroth stated that there should be a resolution as well as an action by the Board.

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9:23 AM

MOTION: BOB KUNAU, MEMBER, MOVED TO CORRECT THE ERRONEOUS ASSESSMENT ON PARCEL NUMBER RP10S23E336178 AS PRESENTED. PAUL CHRISTENSEN, MEMBER, SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) Chairman Crane asked Abenroth to prepare a resolution in this matter. Abenroth cited the statute regarding the need for a resolution as an action and the necessity of that action reflected in the minutes.

17) 9:33 AM HEARING TO DELIBERATE ON BEER AND LIQUOR LICENSES

- a) The Board went on the record at 9:33 a.m. for a hearing to consider Beer and Liquor Licenses.
- b) Those considered included:
 - i) Kiko's Bar
 - (1) Beer on premise
 - ii) Angela's Mexican Restaurant
 - (1) Beer on premises & wine by the drink

9:34 AM

MOTION: PAUL CHRISTENSEN, MEMBER MOVED TO APPROVE THE TWO BEER AND LIQUOR LICENSES AS PRESENTED. BOB KUNAU, MEMBER, SECONDED THE MOTION. THE MOTION PASSES UNANIMOUSLY.

The Board went off the record at 9:35 a.m.

18) INDIGENT MATTERS

9:50 AM **CONVENE EXECUTIVE SESSION**

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206(1)(d), CONVENE IN EXECUTIVE SESSION TO CONSIDER MEDICAL INDIGENT MATTERS THAT ARE EXEMPT FROM PUBLIC DISCLOSURE AND VOTE TO DO SO BY ROLL CALL.

DENNIS CRANE, CHAIR	YES
PAUL CHRISTENSEN, MEMBER	YES
BOB KUNAU, MEMBER	YES

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Order of Dismissal 2014100
- b) Release of Lien: 2014100, 2015043
- c) Present: 2015057, 2015059
- d) Medical Utilization Management Review: 2015057, 2015061
- e) Certificate of Denial: 2015054, 2015048, 2015055, 2015056, 2015058, 2015060

10:17 AM

MOTION: PAUL CHRISTENSEN, MEMBER, MOVED TO APPROVE THE RECOMMENDATIONS OF THE INDIGENT DIRECTOR AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD ADJOURNED THE EXECUTIVE SESSION AT 10:17 AM.

19) 11:58 AM EXECUTIVE SESSION IDAHO CODE §74-206(1)(b) TO HEAR COMPLAINTS ABOUT PUBLIC OFFICERS AND EVALUATE EMPLOYEES

11:58 AM **CONVENE EXECUTIVE SESSION**

MOTION: PAUL CHRISTENSEN/BOB KUNAU, MEMBER, MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206(1)(b), CONVENE IN EXECUTIVE SESSION TO CONSIDER PERSONNEL MATTERS TO HEAR COMPLAINTS ABOUT PUBLIC OFFICERS AND EVALUATE EMPLOYEES. BOB KUNAU/PAUL CHRISTENSEN SECONDED THE MOTION, FOLLOWED BY A ROLL CALL VOTE:

DENNIS CRANE, CHAIR YES
PAUL CHRISTENSEN, MEMBER YES
BOB KUNAU, MEMBER YES

THE BOARD ADJOURNED THE EXECUTIVE SESSION AT 2:00 PM. NO ACTION WAS TAKEN IN THIS MATTER.
20) 2:00 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman

DEPUTY CLERK OF THE BOARD:

/s/ _____

Tammi Pollard

**ATTACHMENT:
COUNTY PAYABLES
08/10/2015**

8/10/2015

COUNTY EXPENDITURES

	DEPARTMENT	FUND/DEPT	AMOUNT	
104 Current Expense Fund	COUNTY COMMISSIONERS	104.401	\$44.80	
	AUDITOR & RECORDER	104.402	\$0.00	
	TREASURER	104.404	\$86.65	
	ASSESSOR	104.405	\$31.78	
	AGRICULTURAL EXTENSION	104.410	\$3,766.47	
	COUNTY BUILDING	104.411	\$0.00	
	JUDICIAL CENTER	104.412	\$0.00	
	BOARD OF HEALTH	104.413	\$0.00	
	PLANNING & ZONING	104.414	\$0.00	
	GENERAL	104.415	\$819.51	
	CIVIL DEFENSE	104.416	\$440.11	
	COUNTY ELECTIONS	104.417	\$0.00	
	COUNTY ADMINISTRATION	104.419	\$45.92	
	VETERANS SERVICE OFFICER	104.421	\$964.67	
CURRENT EXPENSE FUND TOTAL			\$6,199.91	
Dedicated Funds	SOCIAL SERVICES	105.502	\$1,581.91	
	CASSIA COUNTY COURTS	106.602	\$521.93	
	COUNTY ROAD & BRIDGE	107.707	\$703.25	
	WEED & PEST	108.708	\$0.00	
	SOLID WASTE	109.709	\$0.00	
	AMBULANCE SERVICE	110.710	\$0.00	
	FAIR EXHIBITS	111.711	\$0.00	
	HISTORICAL SOCIETY	112.712	\$0.00	
	COMMUNITY COLLEGE	113.713	\$0.00	
	REVALUATION	114.714	\$135.96	
	9-1-1 COMMUNICATIONS	115.715	\$12,408.23	
	CONSOLIDATED ELECTIONS	116.716	\$0.00	
	COUNTY WATERWAYS	117.717	\$1,485.00	
	COUNTY SNOWMOBILE	118.718	\$0.00	
	ASSESSOR TRUST	123.323	\$0.00	
	EMERGENCY MEDICAL SERVICE	133.733	\$0.00	
	NARCOTICS SEIZED ASSETS	134.334	\$0.00	
	CASSIA DRUG TASK FORCE	136.736	\$46.13	
	D.A.R.E. TRUST	137.737	\$0.00	
	PHYSICAL FACILITIES	144.744	\$320.05	
	ADULT MISDEMEANOR PROBATION	149.749	\$605.66	
	ADULT MISDEMEANOR PROB. TRUST	149.349	\$30.00	
	VIOLENT PREDATOR ACCOUNT	150.750	\$0.00	
	BOX ELDER COUNTY BOOKMOBILE	151.751	\$0.00	
	WIDOW BENEFIT TRUST	198.798	\$0.00	
	DEDICATED FUNDS TOTAL			\$17,838.12
	130 Justice Fund	JUSTICE FUND	130.330	\$1,035.00
CLERK OF THE DISTRICT COURT		130.803	\$0.00	
CONFLICT PUBLIC DEFENDER		130.804	\$1,754.00	
JUVENILE JUSTICE		130.805	\$0.00	
PROSECUTING ATTORNEY		130.807	\$1,501.69	
PUBLIC DEFENDER		130.808	\$1,067.86	
CORONER		130.809	\$249.42	
LAW ENFORCEMENT BUILDING		130.812	\$75.00	
SHERIFF - PATROL		130.821	\$2,203.22	
SHERIFF - INVESTIGATIONS		130.822	\$50.31	
SHERIFF - DISPATCH		130.823	\$0.00	
SHERIFF - ADMINISTRATION		130.824	\$214.91	
M-C CRIMINAL JUSTICE CENTER		130.827	\$63,774.64	
M-C JUVENILE DETENTION CENTER		130.828	\$0.00	
JUSTICE FUND TOTAL			\$71,926.05	
TOTAL EXPENDITURES			\$95,964.08	