



# Cassia County Board of Commissioners

*Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.CassiaCounty.org](http://www.CassiaCounty.org)*

## **Board Members:**

*Chairman Dennis Crane (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)  
Paul Christensen (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)  
Bob Kunau (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)*

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Monday, April 13, 2015

9:00 AM

The Board of Cassia County Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

### THOSE PRESENT:

#### **County Commissioners:**

Dennis Crane, Chairman

#### **Prosecuting Attorney:**

Doug Abenroth

Jay Heward, Sheriff

Casey Anderson, Citizen

*(Note: Burley City Council member)*

Paul Christensen

#### **Administrator:**

Kerry D. McMurray

#### **Others:**

Dr. Gaylen Smyer, Cassia Schools

Steve Lynch, Cassia Schools

Debbie Critchfield, Cassia Schools

Susan Keck, Election Supervisor

Bob Kunau

#### **Clerk of the Board:**

Joseph W. Larsen

Ruthe Hobbs, Citizen

George Warrell, Undersheriff

Todd Quast, County 9-1-1

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 2) UNSCHEDULED AGENDA ITEMS (to be heard throughout the day)
  - a) 9:04 AM CALENDAR
    - i) Joint Juvenile Probation meeting at 7:30 a.m. Tuesday, April 14, 2015, at the Juvenile Probation office in Rupert
    - ii) Joint Jail meeting at 8:00 a.m. Tuesday, April 14, 2015, at the Juvenile Probation office in Rupert
    - iii) The annual Idaho Association of County Commissioners and Clerks meeting is in Coeur d'Alene from June 9<sup>th</sup> through June 11<sup>th</sup> for Commissioner Christensen and Clerk Larsen. He asked about cancellation of Board meeting on June 8<sup>th</sup> and asked Administration to get reservations for Commissioner Christensen.
    - iv) Social Services Conference in Lewiston from April 21<sup>st</sup> to April 23<sup>rd</sup> for Clerk Larsen and Social Services Director Susan Keck
    - v) Hearing in Bankruptcy Court for Abenroth on Monday, April 27<sup>th</sup> regarding an indigency claim incurred in 2007 for \$24,000.00 where the County had filed as a creditor
    - vi) The Prosecutor's office was appointed as a special prosecutor in the DUI case of Sircomm's Director and a hearing will be held on Monday, April 27<sup>th</sup> in Jerome as all prosecuting attorneys in the valley had a conflict of interest
    - vii) Abenroth may not be present at the Board meeting on April 27<sup>th</sup> due a conflict. A bankruptcy hearing will be held on that date that the County filed as a creditor on. A response of objection was

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filed and Abenroth will likely need to be present for that. Chairman Crane asked him to determine, based on the agenda, if legal representation was needed that day.

b) 9:08 AM CORRESPONDENCE

- i) Notice of the Burley Airport Master Plan meeting to be held on Thursday, April 16<sup>th</sup> at City Hall
- ii) Community Guardians report
- iii) Wood River Resource Conservation and Development meeting will be held on Friday, April 24<sup>th</sup> regarding cloud seeding project

c) 10:55 AM APPROVAL OF MINUTES

**10:55 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM APRIL 6, 2015. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

d) 9:44 AM PERSONNEL MATTERS

- i) Request from undersheriff for payout of discretionary funds for an officer that is retiring.
- ii) McMurray indicated a need for details to see if that fits within the terms of the policy.
- iii) Undersheriff George Warrell explained to the Board that Deputy Kimberly Hammond left the Sheriff's Department and went to work with Probation and Parole. The Sheriff's office is requesting that she be paid out of the Discretionary Compensation Fund for her accrued time. McMurray asked how many hours of Comp time is involved and Warrell wasn't sure. It was pointed out that was needed to determine if it falls under the requirement of that resolution for that fund.
- iv) Commissioner Christensen asked if they had a total amount they were requesting from that fund. He said he didn't but could get that for the Board.
- v) Chairman Crane said it was his understanding they have some retirements coming up in the near future. He said it would be good to get those amounts together for the Board as well to take them into consideration.
- vi) Warrell said that Deputy Norma Talamantes' last day of employment is May 1<sup>st</sup>. She is taking a couple of weeks of vacation prior to that. They don't have an actual date of retirement for Deputy Clark Ward yet even though he said he is leaving.
- vii) Chairman Crane said when they established the Discretionary Fund, in his mind it was for retirement. That needs to be taken into consideration with Deputy Hammond. After the Sheriff's office provides them with those amounts, they will talk about it more.
- viii) Heweward asked about taking amounts already assessed against his budget on these matters and transferring them to the Discretionary Compensation Fund so it wouldn't count against his budget.
- ix) Chairman Crane asked Larsen about that and he said that is what is problematic in not requesting of the Board prior to making a payout. Their office can make an adjusting entry that can move it from one line item to another. The policy does not address "B" budget-related expenses (now "D" budget) to payouts from the Discretionary Compensation Fund and what budget they would come from. That could be concerning for budgets that may be exceeded in wage and salary-related implications for FICA, Medicare, insurance, and health benefit liability. Larsen recommended the policy be amended to include requesting payment from that fund before rather than after a payout of a retiring employee to avoid complications.
- x) Warrell will get amounts back to the Board for their next meeting regarding Deputy Hammond and Deputy Talamantes.

- xi) Heward asked if he should get information to the Board before May 15<sup>th</sup> on Deputy Ward and if that fund could be used for his payout. Chairman Crane responded that is the purpose of the Discretionary Fund and Larsen is wise in requesting that be figured out before it happens.
- xii) Commissioner Christensen asked McMurray if the policy defines timeframes for requesting payout from the fund. McMurray responded that it did not include a timeframe for seeking reimbursement.
- xiii) Heward had an interesting talk with McMurray about exit interviews. He asked for a resolution from the Board regarding exit interviews to limit the Auditor's office to things pertaining to finances and payroll and have the Human Relations Department conduct exit interviews so they can learn of complaints or issues that need to be corrected. They may be willing to tell McMurray things they would not tell the Sheriff.
- xiv) Chairman Crane said in his mind that the department is the one who should conduct an exit interview and there are a few things that the Auditor's office needs to take care of as well.
- xv) Larsen said that he would recommend the same thing. He said that is all they want to deal with and occasionally there are a few employees who spew their venom and bring some points forward, which happened recently. That was passed appropriately on to McMurray. That would give the Auditor's office an avenue to let employees know that it isn't the responsibility of the Auditor's office to take care of those matters.
- xvi) Chairman Crane said that what happens in the Auditor's office they don't actually call an exit interview. It is just to formalize payments. Larsen said the verbiage of the County Personnel Policy Manual does call that an exit interview. Whatever it is called was fine with Larsen but he agreed whole-heartedly with Heward that as someone departs their employment, if they have concerns they need to express, it certainly shouldn't be expressed to the Auditor's office. When that has happened, we have passed it on appropriately. He recommended that whatever you want to call that process in the Auditor's office is specific to those things and they should take their venom elsewhere as they do not need or like to hear that anyway.
- xvii) Chairman Crane said that if an actual exit interview took place before they come to the Auditor's office that would already be addressed. Heward and Larsen agreed.
- xviii) Heward stated if they are willing to do an exit interview, they could be asked to see McMurray who would then ask them to finish up at the Auditor's office.
- xix) McMurray said it might not be better to leave that to the employee's choice but when departments become aware of a departing employee, to just have the department head call him and set a time for them to meet with him. Chairman Crane felt the same way but Heward said they may not like to have an exit interview. Heward said when he meets with Deputy Talamantes, he will offer her one and if she says she does not want one, he feels they are done at that point.
- xx) Larsen asked McMurray if that would necessitate a change in the Personnel Policy Handbook as it does specify an exit interview with the Auditor's office. He said he would take a look at that. Larsen said it would help clarify the situation on what his office is operating on. He also said whatever terminology it would be called, we do have to have an interview with departing employees to finish up their payroll. He further stated the Auditor's office does not want to entertain employee complaints or concerns. Larsen said the MCCJC does a pretty good job of conducting an exit interview with a form he fills out giving the employee an opportunity for leaving feedback.

- xxi) Later in the meeting, McMurray provided Chairman Crane with a copy of the Employee Discretionary Fund. Chairman Crane said it is clear in the resolution how that should be done, but the Board will go through that with Warrell when he presents it at a later meeting.
- e) 9:07 AM REVIEW OF FOUR CSI JUNIOR COLLEGE CERTIFICATES OF RESIDENCY
  - i) The Board reviewed four CSI Junior College Residency Applications
    - (1) Recommendations for approval:
      - (a) High School Dual Credit Applications: One
      - (b) Others: Three
    - (2) Recommendations for denial:
      - (a) High School Dual Credit Applications: None
      - (b) Others: None

**9:07 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE CLERK'S OFFICE RECOMMENDATIONS REGARDING JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. THE MOTION PASSED UNANIMOUSLY.**

- f) 10:59 AM REVIEW COUNTY PAYABLES AND APPROVALS
  - i) Chairman Crane, after conferring with Commissioner Kunau, asked Larsen about M&M purchases for DARE. He stated the County purchases the M&M's and the kids buy them from the DARE officer and he wondered if there is an accounting for revenue that comes back on that. He said that question has come up in the past and Commissioner Kunau asked if that had ever been resolved how they work that.
  - ii) Larsen said they have worked on this a couple of times this fiscal year and he would possibly recommend a full blown internal audit with a County Commissioner present with this and other areas where there remains similar concerns. There have been accusations in the past of balances not being taken care of appropriately by the Auditor's Office. DARE happens to be a dedicated fund and all monies remain there. Accountability of purchases, sales, and money that remains there have been dubious at best historically. That has involved cash placed in an envelope rather than appropriate accounting for it, as purchases had inappropriately been made from that cash received.
  - iii) Chairman Crane stated if the kids are paying for the products, the revenue should go back for future purchases. Commissioner Kunau also asked if this is what they fund their tee shirts with and wanted to know what the money actually buys. Record-keeping has been dubious at best in the past for those funds. To add to that, a concern has been brought up recently of whether sales tax should be involved in those sales or if they are exempt on those sales.
  - iv) It is these types of situations, according to Larsen, that has elicited anger recently with a department that does not desire to cooperate with what we feel are required functions of the Auditor's Office. The DARE funds are the DARE funds and they remain there. They are not intermingled with any other funds as that is a dedicated fund. We do not have any solid accountability where there has been inadequate record keeping historically. The Auditor's Office has not been able to account for some funds there even to this date.
  - v) Commissioner Kunau commented on a purchase of M&M's that included sales tax. Larsen said that is another issue. If purchases are made through a County-approved vendor with a tax exemption certificate from the County, there is no sales tax. All that has to be done is request that certificate from our office and we take care of it. However, if it is a resale item and DARE is not exempt, they must collect sales tax when goods are sold. That needs to be resolved. The Auditor's office feels the

envelope of cash has been done away with and revenues are being reported to our office appropriately.

- vi) Larsen again asked for a Commissioner to be present for an audit to resolve the presented issues.
- vii) Presented account payable approvals from April 17, 2015:

CURRENT EXPENSE FUND	104	\$1,122.78
SOCIAL SERVICES	105	\$1,500.00
DISTRICT COURT FUND	106	\$1,822.85
COMMUNITY COLLEGE FUND	113	\$29,050.00
911 COMMUNICATIONS FUND	115	\$1,100.00
JUSTICE FUND	130	\$17,739.59
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$174.42
ADULT MISDEMEANOR PROBATION	149	\$2,280.22
	<b>TOTAL</b>	<b>\$54,789.86</b>

**10:59 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED APRIL 10, 2015. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- viii) McMurray received a call from Sheriff Heward regarding transferring of funds from the Mini-Cassia Drug Enforcement Fund to the Narcotics Seized Assets Fund. Larsen had advised Heward to present that request to the Commissioners for approval.
- ix) Heward's request was read by Chairman Crane. Larsen's letter asking for the request to be presented to the Board of Commissioners was also read.
- x) The Board asked for Heward to come before them to explain his request.
- xi) Chairman Crane asked for an explanation from Heward as to what the request was. The originating fund is a mutual Drug Task Force Fund with Minidoka County. Sheriff Snarr from Minidoka County wanted to purchase a pickup truck with nearly all of their share of the funds. Other than their small amount, the rest of the funds belong to Cassia County. They wanted to move those funds to the Narcotics Seized Assets Fund so they are available to Cassia County and not perceived as shared funds. Chairman Crane asked if Sheriff Snarr was aware of this. Heward said he was.
- xii) Commissioner Kunau asked how the funds are obtained for the Mini-Cassia Drug Enforcement Fund. Abenroth said most of them are from forfeitures. When someone is arrested on a drug charge and it involves their car, cash, or a gun, the property can be seized.
- xiii) Commissioner Kunau asked if that would take all of Cassia County's funds out of that account. Heward said it would not and that Larsen could tell them what would remain there. Commissioner Christensen asked if that would leave a similar balance between the counties and Heward indicated it would. He further asked what the problem would be in just leaving the funds in that account and earmarking them for Cassia County. He wanted to know if the Sheriff's office would need those funds this fiscal year and Heward responded they would probably not.
- xiv) Heward and Abenroth said money in the "Z" Fund, originated from a large drug bust about 20 years ago. It can only be used for narcotic related matters such as a drug bust. Abenroth said the funds are for the same uses but that when transferred to the Narcotics Seized Fund, it is specific for Cassia County's use.

11:25 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ALLOW THE TRANSFER OF \$34,000.00 FROM THE MINI-CASSIA DRUG ENFORCEMENT TASK FUND TO THE NARCOTIC SEIZED ASSETS FUND AS REQUESTED BY SHERIFF HEWARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

xv) Larsen commented that Lieutenant Horak has done a great job managing those funds and coordinating with the Auditor's office. He had asked for this to go before the Board as it has been pointed out that transfers from one dedicated fund to another necessitates action of the Board.

g) 9:08 AM COUNTY ROAD AND BRIDGE DEPARTMENT MATTERS

i) Chairman Crane reported that Road and Bridge personnel are grading roads that were recently graveled.

h) 11:01 AM BUILDING AND GROUNDS MATTERS

i) McMurray commented on the repair of the ramp going to the basement.

i) 9:09 AM AUDITOR OFFICE MATTERS

i) Larsen said the Auditor's office is prepared to present FY2016 budget procedures during Department Head Training on April 20<sup>th</sup>.

ii) On April 27<sup>th</sup>, recommendations for Inventory control and financial management will be presented for the Board's consideration.

iii) MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC)

(1) McMurray said the MCCJC desires to continue for one more year with the annual 9/5 Maintenance Agreement Addendum as quoted for coverage to the finger printing machine. As of March 31, 2016, coverage will no longer be provided for the Touch Print 3000 series system. That will necessitate changes in the next year.

(2) The total quotation for the addendum was \$5,035.00. Abenroth stated he had reviewed the contract and Chairman Crane recommended approval based on the advice of counsel.

9:11 AM

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE ADDENDUM TO THE AGREEMENT WITH SAFRAN FOR \$5,035.00 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

iv) CITY OF BURLEY/CASSIA COUNTY LAW ENFORCEMENT AGREEMENT

(1) Abenroth reported they are still waiting for a draft from City of Burley attorney, David Shirley. They will follow up this week to see if that is going to get done.

(2) McMurray reported that Parsons is proceeding forward.

v) FAIRGROUNDS

(1) A contract with Tomas Garcilazo for Horsemanship and Roping Artistry to be included in events during the 2015 Cassia County Fair PRCA Rodeo was presented by McMurray. That was provided by Todd Powers from the Fair Board.

(2) Chairman Crane said it was for a specialty act that will be presented this year for the rodeo.

(3) Abenroth said he had not reviewed the contract and made a few adjustments.

(4) Later in the meeting, Abenroth pointed out there were some anomalies with amounts in the contract even though he felt they understood what the amounts actually were. He made appropriate adjustments. Other than that, everything looked fine as long as that is what they want to do.

(5) Following Chairman Crane's inquiry, Abenroth felt it would be best practice if Garcilazo did sign the contract first.

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(6) Chairman Crane said the cost is \$2000.00 per performance for two days, likely Friday and Saturday, of the rodeo. Chairman Crane will bring this up again with the Fair Board where there is no rush on it. McMurray was asked to hold the contract until that happens.

j) 9:23 AM REVIEW AND EXECUTE SPECIAL EVENTS APPLICATION

- i) Application from Burley Lions Club Spudman Triathlon. As of this past Friday, the County did not have a copy of liability insurance. They do have one in the file, but it lists the City of Burley as additional insured and it needs to list Cassia County as such.
- ii) McMurray recommend holding the application as incomplete until that, as a critical part, is rectified.

k) 10:00 AM DESIGNATION OF POLLING PLACES FOR MAY 19, 2015 CONSOLIDATED ELECTION

- i) Elections Director Susan Keck presented to the Board proposed locations for polling places for the May 19<sup>th</sup> Consolidated Elections
- ii) There are two election ballot considerations; one is a City of Burley library override levy that will be joint with Minidoka County to consider eligible voters in the North Burley area and the other is an Albion Highway District Sub-District No. 1 and No. 2 trustee election
- iii) A modification was requested of the Secretary of State's office to designate the 16 eligible Declo Precinct voters to vote by mail to defray costs.
- iv) Eight precinct polling places will need to be opened. There are 3,712 current registered eligible voters in this election.
- v) Early vote will begin on May 4<sup>th</sup> through May 15<sup>th</sup>. Public testing is currently scheduled for May 4<sup>th</sup> but that is dependent on when the Elections Office gets their ballot coding.
- vi) Burley precincts, the Albion precinct, and the Declo vote by mail is all that will be open on Election Day, May 19, 2015.
- vii) Chairman Crane asked about the Grandview precinct only including a portion of that precinct in the election. Keck said their numbers of eligible voters exceeded what would allow for a vote by mail.

**10:05 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE POLLING PLACES AS PROPOSED FOR THE MAY 19, 2015, CONSOLIDATED ELECTION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

l) 9:24 AM 9-1-1 ADVISORY COMMITTEE MATTERS

- i) 9-1-1 Advisory Committee member Todd Quast said that they have three members who have been serving two year appointments that come up for appointment this year. John Pons is no longer with the fire department. The Advisory Board recommended Winn Osterhout, Fire Chief of the Declo Fire Department as a replacement.
- ii) EMS Chairman Mike Lewis, who has completed a two year appointment, has said he is willing to accept a four year appointment. The third open position has not yet been decided as there is an issue of residency according to McMurray.

**9:27 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE RECOMMENDATION OF THE 9-1-1 ADVISORY COMMITTEE TO RE-APPOINT MIKE LEWIS TO A FOUR YEAR TERM ON THE 9-1-1 ADVISORY COMMITTEE. COMMISSIONER KUNAU SECONDED THE MOTION.**

**AMENDED**

**MOTION: COMMISSIONER CHRISTENSEN AMENDED THE MOTION TO APPROVE THE RECOMMENDATION OF THE 9-1-1 ADVISORY COMMITTEE TO RE-APPOINT MIKE LEWIS AND APPOINT WINN OSTERHOUT TO A FOUR YEAR TERM FOR BOTH ON THE 9-1-1 ADVISORY COMMITTEE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- iii) The Advisory Board will present a third candidate to be considered at a later date after they review residency issues of that candidate.
- iv) APPROVAL OF RADIO CONSOLE PC PURCHASES (THREE UNITS)
  - (1) Quast said the radio consoles are currently running Windows XP right now, which is no longer supported by Microsoft. If they go down they are in trouble. The cost is \$8,064 each or \$24,192 for all three units.
  - (2) The PC's links all of their radios together and are about five and one half years old. They have been pretty reliable. It is just time to replace them where they are no longer supported according to Quast. There is money in the budget.

9:29 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ALLOW THE PURCHASE OF RADIO CONSOLE PC'S IN THE AMOUNT OF \$24,192 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- v) APPROVAL OF DISPATCHER PC PURCHASES (THREE UNITS)
  - (1) Quast said the proposed dispatcher PC replacements handles all of their CAD mapping software.
  - (2) They are three years old and they have been rotating them out every three years where they are on 24/7 365 days a year. The monitors have started to degrade a little bit. Last time they did not replace the monitors as they try to get six years usage from them.
  - (3) The total cost for those three stations is \$9,294.56 and there is money in the budget.
  - (4) The computers being replaced can go to other areas in the County or can be rotated to the squad room, but the monitors are no longer good.
  - (5) Following a motion from Commissioner Christensen, Commissioner Kunau asked if the units were put out to any type of bid. Quast said they are through Stephenson's and the used computers are still in good shape and would go to somebody else in the County. They have to meet reliability benchmarks and will likely go into the squad rooms. The monitors are probably no longer good.
  - (6) Commissioner Kunau said his question is whether they are getting a reasonable price on the units or if it is just for convenience. McMurray said Stephenson's shops them out. Quast said they are in line with whatever everybody else is paying for them for the same quality.

9:31 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF THREE PC UNITS FOR DISPATCH IN THE AMOUNT OF \$9,294.56 FROM STEPHENSON'S AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- vi) 9:32 AM APPROVAL OF RESOLUTION NO. 2015-007 SOLE SOURCE FOR ANALOG 9-1-1 PHONE SYSTEM
  - (1) McMurray said they desire to replace their Zeetron Series 3300 9-1-1 system at the cost of \$149,631.43. They received communications from Zeetron indicating that Project Mutual Telephone (PMT) of Rupert is a reseller in good standing with them and they are the only reseller within a 30 to 60 mile distance of the County 9-1-1 dispatch service. Responsiveness to needs for repair is critical with that system. Project Mutual has taken training classes to be a certified service provider and they have previously installed and maintained 9-1-1 systems for both Cassia and Minidoka Counties.
  - (2) Based on that information, McMurray said they are asking the Board to find PMT as the sole-source provider and vendor reasonably located to provide compatible equipment and service to upgrade the Cassia County 9-1-1 telephone system. If the Board makes that finding, it is

published and after two weeks if it is not contested, they can go forward with that expenditure with PMT to upgrade that system.

- (3) Commissioner Christensen desired to know if this is moving from analog to digital, are we moving forward with technology, and what does it give us we do not have? Quast replied it moves us into the digital world and they are no longer providing updates for the analog system. He said they have to go to digital and it prepares us with the base for Next Generation 9-1-1. Two years ago, they determined that Zeetron is the company they desired to stay with as the other two provider's closest technicians to help us out timely were too distant.
- (4) If the State approves it, the new system will allow text 9-1-1 messages where the current system will not. Commissioner Christensen asked if we will have the capacity to handle texting as well as land line and cell phone calls. Quast said that is the big questions but they have to go to digital. It also may be forced upon us at some time in the future. Education will be necessary according to Quast. This system's tools will actually be able to tell them where a phone call comes in from to facilitate priority of response and to enable dispatch to make more intelligent responses.

**9:37 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND SIGN RESOLUTION NO. 2015-007 TO DESIGNATE PMT AS A SOUL SOURCE VENDOR FOR THE COUNTY 9-1-1 SYSTEM AND APPROVE THE PURCHASE OF UPGRADING FROM THE ANALOG SYSTEM TO GO TO A DIGITAL 9-1-1 SYSTEM AS PRESENTED AT A TOTAL COST OF \$149,631.43. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

vii) 9:38 am APPROVAL OF WASHINGTON STREET ADDRESSING

- (1) Quast said between about Highway 30 and 150 South, the City of Burley has been annexing businesses and we go from city addresses to county addresses in that area. There are variances in addresses that need to be corrected. It seems like the City of Burley keeps annexing bits and pieces all the time. It makes sense to rename the whole road to Washington Street so there is no confusion in addressing and other responders for 9-1-1 services.
- (2) They desire to stop at 150 South. Commissioner Kunau wondered why we should stop there. Quast said annexing is piece meal or it would be easy to make those changes. They are only concerned about roads and not the center of the fields. All addresses have been switched on Parke Avenue.

**9:42 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE EXTENDING THE NAMING OF WASHINGTON STREET TO 150 SOUTH ON 100 WEST AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

viii) 9:42 AM SET HEARING DATE AND TIME OF 9-1-1 EMERGENCY COMMUNICATION FEE

- (1) McMurray said they would like to set the time and date of the 9-1-1 Emergency Communication Fee hearing to 9:15 a.m. on May 11<sup>th</sup> in the Commission Chambers.
- (2) This hearing is to be conducted on an annual basis to ask if the \$1.00 9-1-1 fee is appropriate or to see if that should be changed. The recommendation is to stay at the \$1.00 fee.

**9:43 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO SET THE HEARING FOR CONSIDERATION OF THE 9-1-1 COMMUNICATION FEE AT 9:15 AM ON MAY 11, 2015, IN THE COMMISSION CHAMBERS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

3) SCHEDULED AGENDA MATTERS

a) 9:15 AM CONSIDERATION OF BUILDING PERMIT FEE WAIVER FOR CASSIA SCHOOL DISTRICT: DR. GAYLEN SMYER, DEBBIE CRITCHFIELD, STEVE LYNCH

- i) Debbie Critchfield from the Cassia School District reported they have been very happy with the passage of the new construction bond. They had been busy with their architect and construction management team looking at designs they can move forward with. They plan to get going with easier projects this summer with anticipation of completing all of their projects within three years.
- ii) They are following the lead of what other Counties have done and are coming to ask for the Board's consideration for a waiver for any kind of fees related to upcoming building projects. It is a tax shift where schools receive the bulk of their funding from the State. Critchfield said with that type of scenario, the school felt it would be appropriate to come and begin a conversation to see what they can do to work with the County.
- iii) Dr. Smyer said there will be projects in Oakley, Declo, Malta, and Burley. They will need to work with the Burley City Council on some of the Burley projects. Presently, the new site for the elementary school is in the County. As such, they are hopeful they can work with the Board to waive or reduce fees to some manageable levels so they can defray those costs.
- iv) Chairman Crane asked McMurray if the location of the new elementary school, which is in the City of Burley impact area, would be the responsibility of the County or the City. McMurray stated that it would be the County's responsibility. If it were annexed into the City of Burley, the City would take care of that. Chairman Crane inquired of McMurray where the other school projects are in the County's area of responsibility, what that would necessitate. McMurray said the County building department would take care of that in cooperation with the cities where the school locations are situated.
- v) Dr. Smyer said there are additions or remodeling at Dworshak Elementary, Burley Junior High School, and Burley High School. The school district will be approaching the City of Burley to annex the property where the new elementary school will be located.
- vi) Chairman Crane said it was his personal opinion that it is a good idea and they would like to help as much as they can. He further stated that it will hit the building department's revenue pretty hard. Chairman Crane recommended that instead of making a decision right now, he felt it should be looked at as it comes along. Commissioner Christensen said they could take it under advisement and that it is questionable that the County could do a total reduction but could possibly modify rates. He further recommended to see what has been done historically.
- vii) Critchfield said she could email a timeline for all of the projects over the next three years including when they go to bid so the Board would have an idea when it would be staged to help the Board in their discussion. Chairman Crane indicated that would allow the Board to see what actual costs would be and to determine how they could work with that. Commissioner Kunau indicated that there should be some latitude they can work with. Their contact would be Building Inspector Dave Zanone or Administrator Kerry McMurray.
- viii) Critchfield said they understand the County has their budgets to maintain. They hope that both parties could work together to satisfy both ends. Chairman Crane said the County would also like to parallel what the City of Burley is doing as well. Critchfield said she is sure the City of Burley will ask what the County is doing. Chairman Crane said the two building departments have a history of working together and helping each other.

4) 10:05 AM INDIGENT MATTERS

**10:05 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.**

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2015021
- b) Certificate of Denial: 2015017, 2015022
- c) Certificate of Approval: 20140692
- d) Order of Dismissal: 2014116
- e) Notice of Lien and Application for Medically Indigent Benefits: 2015030
- f) Notice of Continuance of Hearing: 2014055, 2014100, 2014112, 2014118
- g) Release of Medically Indigent Lien: 2015009, 2015003, 2014116, 2013011

**10:20 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:20 AM.**

**10:20 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING EMPLOYEE MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(B). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 10:47 AM.**

5) 11:27 PM ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/ \_\_\_\_\_

Joseph W. Larsen, Clerk of the Board