



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Chairman Dennis Crane (District #3) ~ dcrane@cassiacounty.org
Paul Christensen (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

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Monday, November 10, 2014

9:00 AM

The Board of Cassia County Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman

Paul Christensen

Bob Kunau

Prosecuting Attorney:

Administrator:

Clerk of the Board:

Doug Abenroth

Kerry D. McMurray

Joseph W. Larsen

Others:

Kevin Horak, Sheriff's office

Ruth Hobbs

Trevor Reno

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
 - a) 9:05 AM CALENDAR
 - i) Joint Juvenile Probation and Jail meetings for Tuesday, November 11th have been cancelled
 - ii) Open Enrollment meetings will be held at 10:00 a.m., 2:00 p.m., or 7:30 p.m. on Wednesday, November 12th and 10:00 a.m. or 2:00 p.m. on Thursday, November 13th in the Commission Chambers.
 - iii) Executive Benefits Committee meeting with MBA will be held at 9:00 a.m. Wednesday, November 12th in the Board Room for Administrator, McMurray, Commissioner Christensen and Auditor Larsen
 - iv) South Central Public Health Department (SCPHD) legislative reception will be held from 9:15 a.m. to 11:00 a.m. Wednesday, November 12th at their office in Twin Falls for Commissioner Kunau
 - v) Mini-Cassia Transportation meeting Wednesday morning, November 12th for Chairman Crane
 - vi) Idaho Cancer Policy Agenda meeting will be held from 9:30 a.m. to 2:00 p.m. Tuesday, November 18th at the Herrett Center at the College of Southern Idaho campus.
 - vii) Burley Airport Project Start Meeting conducted by GDA Engineers to be held at 5:30 p.m. Tuesday, November 18th at the Burley Inn
 - viii) Snowmobile meeting will be held at 4:00 p.m. Wednesday, November 12th for Commissioner Kunau
 - b) 9:05 AM CORRESPONDENCE
 - i) Fax from the SCPHD including a press release addressing an Ebola stigma associated with area refugees

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- c) 9:10 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) MISDEMEANOR PROBATION
 - (a) Voluntary resignation of a Deputy Probation Officer
 - (b) Voluntary resignation of a Senior Probation Officer
 - ii) Road and Bridge time card review and approval

9:12 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 10:13 AM APPROVAL OF MINUTES

10:13 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM NOVEMBER 3, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 10:30 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS

- i) The Board reviewed two CSI Junior College Residency Applications; one high school dual credit and one non-dual credit application.

10:30 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE TWO JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:14 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$14,193.78
INDIGENT FUND	105	\$1,243.75
DISTRICT COURT FUND	106	\$17,881.29
COUNTY ROADS & BRIDGES FUND	107	\$662.86
WEED & PEST FUND	108	\$5,191.05
AMBULANCE SERVICE	110	\$15,502.50
911 COMMUNICATIONS FUND	115	\$8,030.64
ASSESSOR TRUST FUND	123	\$12.00
JUSTICE FUND	130	\$23,070.26
CASSIA DRUG TASK FORCE	136	\$2,908.40
D.A.R.E TRUST	137	\$521.61
PHYSICAL FACILITIES FUND	144	\$782.00
ADULT MISDEMEANOR PROBATION	149	\$6,491.63
	TOTAL	\$96,491.77

10:14 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED NOVEMBER 10, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10:34 AM

MOTION: COMMISSIONER KUNAU MOVED TO RESCIND PREVIOUS APPROVAL OF COUNTY PAYABLES DATED NOVEMBER 10, 2014, AS SOME WERE NOT APPROVED BY A DEPARTMENT HEAD. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10:34 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED NOVEMBER 10, 2014, FOLLOWING REMOVAL OF CLAIMS NOT SIGNED BY A DEPARTMENT HEAD. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

g) 9:14 AM COUNTY ROAD AND BRIDGE

i) Chairman Crane reported things are going well with Road and Bridge

h) 9:15 AM BUILDING AND GROUNDS MATTERS

i) McMurray reported that they are waiting for costs association with sewer line repair for the Public Defender and Adult Misdemeanor Probation building.

ii) Algot Coltrin will provide a bid for some repairs to be done.

iii) ICRMP provided payment for damages with sewer line problems. There is a need for looking at tearing out the damaged wall between the bathroom and the kitchen in a vacant apartment.

iv) Larsen asked about the flag pole placement in the Cassia County Judicial Center (CCJC) courtrooms with the recessed base as previously discussed. Judge Crabtree had inquired about the matter.

Commissioner Kunau will follow up on that.

2) 9:10 AM FEDERAL EQUITABLE SHARING AGREEMENT AND CERTIFICATION

a) Kevin Horak from the Sheriff's office presented a federal Equitable Sharing Agreement and Certification for the Board's approval.

b) Horak explained that this was for the Sheriff's office to participate in equitable sharing of federally forfeited cash, property, proceeds, and interest earned in the event they come available.

c) He met with Abenroth and McMurray regarding this application.

9:11 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE ENTERING INTO THE EQUITABLE SHARING AGREEMENT AND CERTIFICATION AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

3) 9:15 AM DELIBERATE ON EXPENSES FOR CONSULTATION

a) At the request of the Board, McMurray followed up on a billing for expenses for information provided from outside auditor Jeff Poulsen at the request of the Law Enforcement Advisory Committee.

b) City Councilman Randy Hawkins knew nothing of the charges and City Administrator Mark Mitton will let McMurray know if the City of Burley receives a billing for similar services.

c) It was determined to not expend more time and expense to the outside auditor unless Board approved.

d) A letter will be prepared by McMurray from the Board to the Law Enforcement Advisory Committee informing them of that decision if the County is expected to be responsible for the costs.

4) 9:25 AM REVIEW AND APPROVE AMENDED JOB DESCRIPTION FOR FAIR GROUNDSKEEPER

a) McMurray pointed out the Fair Groundskeeper job description needed to be reviewed.

b) Included in the amended job description is the supervision and direction of the groundskeeper by the Fair Board.

c) It removed the requirement that the groundskeeper be there for all events to help reduce compensatory time accumulations.

d) Groundskeeper will work regular hours and some afterhours monitoring of grounds has been eliminated.

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9:28 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE AMENDED JOB DESCRIPTION OF THE FAIR GROUNDSKEEPER AS PRESENTED AND UPDATED EFFECTIVE NOVEMBER 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:35 AM DELIBERATE ON RESOLUTION NO. 2014-029 DECREASING MILEAGE REIMBURSEMENT RATE
- The IRS published rate of work-related mileage reimbursement is now \$0.56 per mile.
 - The current rate of reimbursement is \$0.565 per mile, which will be reduced by \$0.005 per mile.
 - December 1, 2014 is the effective date for change of the reimbursement rate.

9:30 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-029 ESTABLISHING THE MILEAGE REIMBURSEMENT RATE TO \$0.56 EFFECTIVE DECEMBER 1, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 6) 9:49 AM DELIBERATE ON NEW APPOINTEES FOR MIDDLE SNAKE REGIONAL WATER RESOURCE COMMISSION
- A letter from the Board proposing new appointees for the Middle Snake Regional Water Resource Commission, Kerry McMurray and Dean Edgar was read by Commissioner Kunau.

9:50 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE PROPOSED NEW APPOINTEES KERRY MC MURRAY AND DEAN EDGAR TO THE MIDDLE SNAKE REGIONAL WATER RESOURCE COMMISSION AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 7) 9:32 AM REVIEW AND SIGN LEGACY LANE SUBDIVISION PLAT
- Trevor Reno from Desert West Surveyors presented the plat for approval of the Legacy Lane Subdivision to the Board.
 - It is located near Hillcrest Drive.
 - Roads and cul-de-sacs were explained by Reno.

9:37 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN THE LEGACY LANE SUBDIVISION PLAT AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 10:06 AM REVIEW THE OCTOBER 2014 AMBULANCE REPORT
- The Board reviewed the October 2014 Ambulance Report from Life Run Ambulance
 - Commissioner Kunau outlined the report for the Board.
- 9) 10:08 AM DELIBERATE ON LETTER OF SUPPORT FOR THE BURLEY HIGHWAY DISTRICT YALE ROAD STAGE FOUR
- Commissioner Kunau read the proposed letter of support from the Board.
 - The letter offers the support of the Board for the Burley Highway District's application for funding to complete the construction of Yale Road stage four.

10:10 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE A LETTER OF SUPPORT FOR APPLICATION OF FUNDING OF THE BURLEY HIGHWAY DISTRICT'S COMPLETION OF CONSTRUCTION OF YALE ROAD STAGE FOUR AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10) 10:35 AM CANVASS OF THE VOTES OF THE NOVEMBER 4, 2014 GENERAL ELECTION

- a) Election Director Susan Keck reported a voter turnout of 56.96% of registered voters and 424 Election Day new registrants.
- b) The highest voter turnout was at the Oakley 1 Precinct and the lowest was the Burley 1 Precinct.
- c) The Governor's race had write-in candidates but there were no valid votes cast in Cassia County
- d) There were 225 early vote and 336 absentee ballots cast.
- e) The new ExpressVote ballots issued countywide totaled 1,226. The Automark machines that were replaced by the ExpressVote rarely exceeded 10 ballots issued countywide.
- f) The rollout of the ExpressVote as the first county in the State of Idaho and the second in the nation was a huge success. Keck included comments from actual voters which included mostly positive comments.

10:43 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE CANVASS OF THE VOTE OF THE NOVEMBER 4, 2014 GENERAL ELECTION AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 10:16 AM INDIGENT MATTERS

10:16 AM **EXECUTIVE SESSION**

MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER CHRISTENSEN SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: 2014094 (partial)
- b) Certificate of Approval: 2014094 (partial), 2014104
- c) Release of Medically Indigent Lien: 2014100, 2014101, 2014102, 2014103

10:32 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:32 AM.

12) 10:48 AM McMurray briefed the Board on what governs the process for the upcoming Planning and Zoning hearing in preparation for one planned for November 19, 2014. Chairman Crane acknowledged the issue was not on the agenda and requested it be included on the regular Board meeting agenda on November 17th.

13) 10:50 AM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board