



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Chairman Dennis Crane (District #3) ~ dcrane@cassiacounty.org
Paul Christensen (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

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Monday, November 3, 2014

9:00 AM

The Board of Cassia County Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman

Prosecuting Attorney:

Doug Abenroth

Patty Justesen, Treasurer

Paul Christensen

Administrator:

Kerry D. McMurray

Others:

Bob Kunau

Clerk of the Board:

Joseph W. Larsen

Ruthe Hobbs

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
 - a) 9:05 AM CALENDAR
 - i) City of Burley-Cassia County Law Enforcement Committee meeting for public comment at 7:00 p.m. Wednesday, November 5th at the City of Burley Council Chambers
 - ii) Public hearing for proposed zoning ordinance amendment at 7:00 p.m. Wednesday, November 19th at the Commission Chambers
 - iii) Interviews for an open judge position in Hailey will be held Thursday, November 6th which will be attended by Chairman Crane
 - iv) South Central Community Action meeting on Thursday evening, November 6th concerning their program for home insulation for the Burley area
 - v) Demonstration of a product to alleviate gophers in hay fields will be held at 1:00 p.m. today, November 3rd at Von Gibby's farm at 800 E 600 S of Burley
 - vi) Fair Board meeting will be held Tuesday evening, November 4th at the fairgrounds
 - b) 9:05 AM CORRESPONDENCE
 - i) Email was received regarding Castle Rock restrictions for climbing and camping
 - ii) A letter from the BLM soliciting comments prior to November 30th on five expired geothermal drilling permit applications that have subsequently been reapplied for.

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- c) 9:30 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) SHERIFF'S OFFICE
 - (a) Reduction in rate of pay for Senior Patrolman Brian Hunsaker for not meeting physical fitness requirements.
 - (b) Reduction in rate of pay for Senior Patrolman Chris Weber for not meeting physical fitness requirements.

9:34 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- ii) The Board discussed physical fitness requirements being a condition of employment.
- iii) McMurray indicated that ADA requirements would need to be considered.
- iv) Larsen indicated that some counties do it that way.
- v) Abenroth indicated that timeliness of submission needs to be addressed in a policy of the commissioners.

9:36 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THAT CHANGE OF STATUS REQUESTS BE SUBMITTED ONLY ON A QUARTERLY BASIS EXCEPT AT THE COMMENCEMENT OF AND TERMINATION OF EMPLOYMENT. TIME COORDINATION OF THAT SUBMISSION WILL BE HANDLED BY THE AUDITOR'S OFFICE TO COINCIDE APPROPRIATELY WITH EMPLOYEE PHYSICAL FITNESS REQUIREMENTS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 11:05 AM APPROVAL OF MINUTES

11:05 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM OCTOBER 27, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:37 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed four Junior College Residency Applications; two high school dual credit and one non-dual credit applications from CSI and one CWI non-dual credit application.

9:37 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE FOUR JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) 10:40 AM COUNTY PAYABLES

<i>FY2014 Payables</i>		
DISTRICT COURT FUND	106	\$20.79
	TOTAL	\$20.79
 <i>FY2015 Payables</i>		
CURRENT EXPENSES	104	\$4,783.49
INDIGENT FUND	105	\$44.97
DISTRICT COURT FUND	106	\$478.90
COMMUNITY COLLEGE FUND	113	\$750.00
REVALUATION FUND	114	\$552.03

ASSESSOR TRUST FUND	123	\$51.25
JUSTICE FUND	130	\$27,322.91
CASSIA DRUG TASK FORCE	136	\$2,754.00
PHYSICAL FACILITIES FUND	144	\$144.19
	TOTAL	\$36,881.74

10:40 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED NOVEMBER 3, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) 10:21 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane reported that Road and Bridge personnel were working on snow fences.
 - ii) They also got new safety signs at the culvert improvements in Elba.
- b) 10:21 AM BUILDING AND GROUNDS MATTERS
 - i) The Board discussed how things were progressing with correction of the rain gutters at the CCJC.
 - ii) McMurray received a reply back from Scott Wendell from LCA Architects.
 - iii) Commissioner Kunau asked that Coltrin Construction in addition to Starr Corporation be contacted to bid for the needed corrections.
 - iv) The sewer line at the Prosecuting Attorney's record storage room is currently being worked on. Initial estimates for repair were quite expensive to reline the sewer pipes.
- c) 9:37 AM ELECTION MATTERS
 - i) Elections Director Susan Keck reported on early voting for the General Election that will take place tomorrow. Early voting ended by statute at 5:00 p.m. this past Friday
 - ii) A total of 225 voted with 99 using traditional ballots and 126 using the new ExpressVote machine.
 - iii) Most of the collected comments were positive. A disabled voter was amazed and was very appreciative of the new machine. The ExpressVote was designed to replace the old Automark voting machines for the disabled. They can be used by non-disabled voters as well.
- d) 9:39 AM REVIEW DELTA DENTAL INFORMATION
 - i) The Board was provided with the Cassia County Renewal Presentation of Delta Dental.
 - ii) Renewal of that plan was approved last Board meeting.
 - iii) There were no increases in the 11% Administrative Rate for this contract.
- 2) 9:21 AM DELIBERATE ON PURCHASE REQUEST FOR DUTY AND SERVICE PRACTICE AMMUNITION AT THE MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC)
 - a) MCCJC Director Darwin Johnson made a written request for the purchase of 16,000 rounds of .45 practice ammunition and 3,000 rounds of duty ammunition at a total cost of \$7,368.84.
 - b) The request was read by Commissioner Kunau.
 - c) The Board asked about the number of rounds needed for qualifying for each officer as well as the time element involved to get officers qualified.
 - d) It was pointed out that this request was brought up with the Joint Jail Board and approved by that group pending approved by the Cassia County Board.

9:24 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE REQUEST OF THE MCCJC FOR THE PURCHASE OF AMMUNITION TOTALING \$7,368.84 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 3) 9:15 AM REVIEW "SPECIALS" APPLIED TO THE 2014 TAX ROLL
 - a) Treasurer Justesen reviewed per statute specials that were applied to the 2014 tax roll.

- b) Chairman Crane read those special assessment totals that will be added to the tax roll for 2014 which totaled \$1,938,752.64.

9:19 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SPECIAL ASSESSMENTS TOTALS TO BE ADDED TO THE TAX ROLL FOR 2014 AS PRESENTED BY JUSTESEN. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

4) 9:20 AM DISCUSS OAKLEY TRANSFER STATION OFFICE

- a) The Board determined to go ahead and contact Solid Waste Director Josh Bartlome and let him know it is alright to move forward with the construction of the Oakley transfer station office as discussed earlier.
- b) The size of septic tank was reviewed and it was determined that it should not utilized less than a 1,000 gallon tank.

9:26 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MOVING FORWARD WITH THE CONSTRUCTION OF THE OAKLEY TRANSFER STATION OFFICE AS DISCUSSED IN A PREVIOUS BOARD MEETING. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 10:57 AM INDIGENT MATTERS

9:45 AM EXECUTIVE SESSION

MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER CHRISTENSEN SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2014087, 2014088
- b) Certificate of Approval: 2014041
- c) Notice of Lien and Application for Medically Indigent Benefits: 2014098, 2014099
- d) Release of Medically Indigent Lien: 2014067
- e) Medical Records/Utilization Management Review: 2014087

11:02 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:03 AM.

10:09 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING EMPLOYEE MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(B). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 10:16 AM.

6) 10:17 AM REVIEW AND CONSIDER ENERGY AUDIT APPLICATION FOR SOME EXISTING COUNTY BUILDINGS

- a) An energy audit application was prepared for the courthouse, for the assessors building, and for the law enforcement building.
- b) Commissioner Christensen discussed doing it for the MCCJC as well.
- c) There is no cost to apply and it will be looked at to identify things that can be done and to evaluation possible cost-sharing involvement.

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10:19 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO PARTICIPATE IN THE ENERGY AUDIT APPLICATION PROCESS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 11: 15 PM ADJOURNMENT

8) 11:20 AM RISK MANAGEMENT DISCOUNT PROGRAM

a) The Board participated in an ICRMP discount program training session.

b) This is the second of two training sessions required.

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board