



# Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

[www.cassiacounty.org](http://www.cassiacounty.org)

**Board Chairman:**

Dennis Crane

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**Board Members:**

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Monday, March 31, 2014

The Board of Cassia County Commissioners met in regular session on Monday, March 31, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Jay Lenkersdorfer, The News Journal Kevin Horak, Sheriff's Office David McClain Spencer McClain, Boy Scout Jay Heward, Sheriff Ruthe Hobbs

1) 9:03 AM AMENDMENT TO AGENDA

**9:03 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO ADD TO THE AGENDA THE QUARTERLY INSPECTION OF THE MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC) THAT IS REQUIRED TO BE COMPLETED BEFORE THE END OF THE QUARTER. COMMISSIONER CHRISTENSEN SECONDED THE MOTION TO ADD TO THE AGENDA THAT QUARTERLY INSPECTION. THE MOTION PASSED UNANIMOUSLY.**

- The quarterly joint MCCJC inspection took place with the Minidoka County Board of Commissioners at 8:00 a.m.
- McMurray completed the inspection report on behalf of the joint Boards from that inspection noting no significant matters of concern.

2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

**Monday, March 31, 2014**

- a) 9:05 AM CALENDAR (No items)
- b) 9:05 AM CORRESPONDENCE (No items)
- c) 9:05 AM PERSONNEL (No items)
- d) 10:22 AM APPROVAL OF MINUTES

**10:22 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM MARCH 24, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- e) 9:17 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
  - i) The Board reviewed 16 Junior College Residency Applications; 13 CSI applications for spring 2014 and three CSI high school dual credit applications.

**9:17 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE 16 JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- f) 10:20 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$82,465.92
DISTRICT COURT FUND	106	\$249.99
COUNTY ROAD & BRIDGE FUND	107	\$1,580.95
JUSTICE FUND	130	\$8,561.20
PHYSICAL FACILITIES FUND	144	\$6,925.59
ADULT MISDEMEANOR PROBATION	149	\$902.15
	<b>TOTAL</b>	<b>\$100,685.80</b>

**10:20 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED MARCH 31, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- g) 9:11 AM COUNTY ROAD AND BRIDGE
    - i) Chairman Crane reported that roads were being graded.
    - ii) Road and Bridge employees are working with inmates on work release to take down fences.
  - h) 9:11 AM BUILDING AND GROUNDS MATTERS
    - i) The Prosecutor's office is completed and they are moved in at the courthouse.
    - ii) Work will begin on the 2<sup>nd</sup> floor of the courthouse with flooring and carpeting.
    - iii) The Burley High School building class will be here tomorrow to help with some construction.
    - iv) Work with data, electrical, and the sound system on the 2<sup>nd</sup> floor will also begin.
    - v) Reserved parking was discussed for the Prosecutor and the Extension office.
  - i) 9:17 AM GATEWAY MATTERS (no matters)
- 3) 9:10 AM BOARD OF EQUALIZATION (BOE) (no matters)
- 4) 9:10 AM DELIBERATE ON PARKS AND RECREATION WATERWAYS GRANT
- a) Lieutenant Kevin Horak presented an agreement for the Board's approval between the Idaho Parks and Recreation and the County for the purpose of encouraging greater participation and uniformity in boating safety.

- b) Barrus indicated that if the grant is the same as previously approved, it would not need to be reviewed. Horak indicated that there was only an increase in the amount not to exceed \$15,000.

**9:19 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE PARKS AND RECREATION BOATING SAFETY GRANT AS PRESENTED BY LIEUTENANT HORAK. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

5) 9:20 AM EXECUTE SIGNATURE CARDS FOR EXTENSION FUNDS

- a) Two financial accounts from the Extension Office needed those who were newly assigned to be signors to those accounts.
- b) The Signatures of the Board were required on one of the accounts.

**9:21 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN SIGNATURE CARDS FOR FINANCIAL ACCOUNTS THAT ARE A PART OF THE EXTENSION OFFICE AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

6) 9:25 AM DELIBERATE ON COUNTY ROAD AND BRIDGE SEASONAL ROAD WORK TECHNICIAN JOB DESCRIPTION

- a) The Board reviewed the hiring of a seasonal road worker for Road and Bridge.
- b) Commissioner Kunau read the job description proposal to the Board detailing the job requirements.

**9:32 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE JOB DESCRIPTION AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

7) 9:35 AM DELIBERATE ON MEMO TO EMPLOYEES REGARDING POLITICKING AND PUBLIC COMMUNICATIONS

- a) A memo was presented and read by Commissioner Kunau regarding requirements of employees during the Primary Election campaign.
- b) Elected officials and chief deputies are the only ones authorized to campaign while clocked in at work.
- c) The Cassia County Personnel Policy Manual requires that there be a disclaimer on certain public communications of employees.

**9:39 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEMO REGARDING POLITICKING AND PUBLIC COMMUNICATIONS DURING THE PRIMARY ELECTION CAMPAIGN. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

8) 9:45 AM DELIBERATE ON RESOLUTION NO. 2014-007 REGARDING DESTRUCTION OF SEMI-PERMANENT RECORDS

- a) A request from the Magistrate Court regarding destruction of semi-permanent records was reviewed by Barrus.
- b) Said records were included in Resolution No. 2014-007 which was reviewed by the Board.

**9:54 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-007 FOR DESTRUCTION OF SEMI-PERMANENT MAGISTRATE COURT RECORDS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 9) 9:55 AM DISCUSS PAYMENTS RECEIVED FROM SURPLUS VEHICLE SALES
- a) The Board discussed proceeds from the sale of surplus County vehicles through US Auction:
    - i) \$1,850.80 for the sale of a 1998 Chevy 1500 4x4 pickup – Road and Bridge Department
    - ii) \$3,701.61 for the sale of a 1999 Dodge 2500 – County Weed Department
  - b) McMurray indicated that generally proceeds from surplus sales go back into General Fund. In order to allocate those proceeds to a specific department, the Board needs to approve it.
  - c) The FY2014 budget will need to be opened to show the proceeds of the sales as unanticipated revenue.

**9:57 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ALLOCATE THE SALE PROCEEDS OF A SURPLUS ROAD AND BRIDGE DEPARTMENT VEHICLE IN THE AMOUNT OF \$1,850.80 TO THAT DEPARTMENT AND THE PROCEEDS OF A SURPLUS COUNTY WEED DEPARTMENT VEHICLE IN THE AMOUNT OF \$3,701.61 TO THE GENERAL FUND. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

10) 10:05 AM DELIBERATE ON REQUESTS TO EXPEND 911 FUNDS FOR FIRE PROQA AND FOR A MOBILE REPEATER

- a) The 911 Committee met last week and discussed 911 fees and will be holding a hearing regarding those fees.
- b) There is sufficient money in this year's budget to purchase:
  - i) Fire ProQa – Fire and hazardous material protection for first responders and others. The 911 Committee voted to recommend three licenses totaling \$18,743.00.
  - ii) Mobile Repeater – There is no radio service in some mountainous areas. A current mobile repeater they have is non-functional. A new system would be about the size of an ice chest and the cost would be about \$3,000. The 911 Board recommended the purchase.

**10:02 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE BOTH RECOMMENDATIONS OF THE 911 COMMITTEE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

11) 9:40 AM DISCUSSION REGARDING CONTRACTED DESIGNATED EXAMINER

- a) Barrus requested to discuss this while a medical doctor from Cassia Regional Medical Center (CRMC), Dr. David McClain was in attendance with his son who was here working on a boy scout Citizenship in the Community merit badge.
- b) Barrus went over an email from Judge Rick Bollar about Minidoka Memorial Hospital and CRMC working with Cassia and Minidoka Counties in acquiring a designated examiner on call to appropriately allow for temporary placement prior to commitment of involuntary mental holds.
- c) Barrus indicated that this would save the County a lot of money.
- d) A designated examiner would then be able to see a patient while their problem is manifest instead of hours later.
- e) Larsen will check on costs that have been incurred with involuntary holds especially while they are being housed at Canyon View in Twin Falls.
- f) Larsen talked about other counties who had tried in the past to work out an agreement with St. Lukes in Twin Falls regarding the matter but who were not successful in accomplishing that.
- g) The Board felt it would be appropriate to discuss the matter with both hospital administrators, Karl Hanson and Rod Barton.

- h) Dr. McClain asked if CRMC had been involved with the discussion. He said he would communicate with Administrator Barton and expressed desire to do whatever is needed to improve a cooperative relationship about the matter.

12) 10:20 AM ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/ \_\_\_\_\_

Joseph W. Larsen, Clerk of the Board