



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

Phone: (208) 878-7302

Fax: (208) 878-9109

Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacounty.org

Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, June 23, 2014

The Board of Cassia County Commissioners met in regular session on Monday, June 23, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse. Commissioner Christensen, Administrator McMurray, and Prosecutor Barrus were excused from today's meeting.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Others:	Ruthe Hobbs Jay Lenkersdorfer, The News Journal Amber Prewitt, Misdemeanor Probation Jay Heward, Sheriff Craig Rinehart, Coroner Patty Justesen, Treasurer Dwight Davis, Assessor Russell Rasmussen, Criminal Justice Center Darwin Johnson, Criminal Justice Center Jim Tharp, BLM Davis Ashby, U.S. Forest Service

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS
 - a) 9:05 AM CALENDAR
 - i) Joint Public Defender meeting at 7:30 a.m. Tuesday, June 24, 2014, at the Commissioner Chambers – Commissioner Kunau will fill in for Commissioner Christensen who is out of town.
 - ii) Joint Justice meeting at 8:00 a.m. Tuesday, June 24, 2014, at the Commissioner Chambers – Commissioner Kunau will fill in for Commissioner Christensen who is out of town.
 - iii) South Central Public Health Department (SCPHD) meeting at 12:30 p.m. Wednesday, June 25, 2014, in Twin Falls at the SCPHD office

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- iv) Mid-Snake Resource Conservation and Development (RC&D) meeting at 11:00 a.m. Friday, June 27, 2014, at Twin Falls County West
- v) Joint powers budget presentation workshops with Minidoka County Board at 12:30 p.m. Monday, June 30, 2014, at the Commissioners Chambers – Deputy Auditor Heather Evans will represent the Auditor’s office as Larsen will be out of town
- vi) Soil and Water Conservation District annual picnic will be at 6:00 p.m. Thursday, July 10th at the Burley boat docks – RSVP attendance
- b) 9:05 AM CORRESPONDENCE
 - i) Thank you card from Lovell Turner for flowers from the Board for his wife’s funeral
 - ii) Minutes of the Middle Snake Regional Water Resource Commission for May 21, 2014
- c) 9:12 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) PROSECUTOR
 - (a) Hiring of Jared Donald Larsen as a temporary legal intern
 - (2) CLERKS OFFICE
 - (a) Increase in rate of pay for six month evaluation of part time Deputy Court Clerk Caylee Pfeifer
 - (3) A time card for Blair Bowers was reviewed by the Board. There was concern that he was over his hours and had begun accrual of comp time. Fair Board member Ryan Samples was working with Bowers to correct that.

9:15 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:38 AM APPROVAL OF MINUTES

9:38 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM JUNE 16, 2014. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:09 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed five Junior College Residency Applications from CSI; one high school dual credit and four adult.

9:09 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE FIVE CSI JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:46 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$6,559.76
INDIGENT FUND	105	\$4,233.12
DISTRICT COURT FUND	106	\$72.26
COUNTY ROAD & BRIDGE FUND	107	\$7,900.39
COMMUNITY COLLEGE FUND	113	\$6,000.00
911 COMMUNICATIONS FUND	115	\$1,100.00
JUSTICE FUND	130	\$20,744.48

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CASSIA DRUG TASK FORCE	136	\$249.00
PHYSICAL FACILITIES FUND	144	\$2,766.14
	TOTAL	\$49,625.15

10:46 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED JUNE 20, 2014. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:15 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane talked with Road and Bridge Supervisor Sam Adams and they have been hampered some by the wet weather but will resume road magnesium chloride treatment.
- h) 9:16 AM BUILDING AND GROUNDS MATTERS – No matters today
- i) 9:17 AM GATEWAY MATTERS – No matters today
- j) 9:18 AM BUDGET MATTERS
 - i) Larsen reported on further research he had done regarding step and grade for employee compensation standardization. A number of counties and cities in Idaho have hired a human resource consulting group, BDPA, Inc. from Boise to assist with research with employee compensation.
 - ii) He obtained a copy from one county of their study that has worked well for them over the past ten years. That will be share with McMurray to see how much of that process can be adopted to help with our step and grade implementation since job descriptions have already been accomplished that serves as basis for employee compensation.
- 2) 9:10 AM BOARD OF EQUALIZATION (BOE) – No Items today
- 3) 9:19 AM REVIEW IDAHO PUBLIC UTILITIES COMMISSION (IPUC) CASE NO. IPC-E-14-14
 - a) Read by Commissioner Kunau. No reason to suggest differently.
- 4) 9:20 AM DELIBERATE ON PMT SERVICE CONTRACT REGARDING INCREASED SPEED ON INTERNET ACCESS
 - a) McMurray provided to the Board a proposed service agreement with PMT to increase internet speed with attendant increased needs for bandwidth. The service agreement is for 10 Mbps high speed DSL internet access.
 - b) The agreement is for 60 months with four one year extensions at \$300.00 per month.
 - c) Larsen commented that with increased expectation of webinars for training with all County departments and with the additions of County entities now located on contiguous County properties, it will better meet department internet service and access speed.

9:21 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE PMT’S SERVICE CONTRACT AGREEMENT #14CCC FOR AN INCREASE IN INTERNET ACCESS BANDWIDTH AT A COST OF \$300.00 PER MONTH AS PRESENTED. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:23 AM DELIBERATE ON 9-1-1 ADVISORY COMMITTEE BYLAW AMENDMENT INCREASING PURCHASE AMOUNT AUTHORIZATION
 - a) McMurray indicated that the 9-1-1 Advisory Committee reviewed and approved a recommendation to give them more latitude for emergency and necessary timely purchases of needed equipment. It was proposed to increase from \$1,000 to \$10,000 the maximum purchases without Board approval.

9:24 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE INCREASING THE 9-1-1 ADVISORY COMMITTEE'S ABILITY TO PURCHASE NECESSARY EMERGENCY EQUIPMENT AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) 9:45 AM DEPARTMENT HEAD MEETING

a) JAY HEWARD – SHERIFF

- i) Heward reported that for the month of May 274 individuals had been arrested, 590 citations were issued, and 815 calls had been responded to for actual service.
- ii) A letter was presented to the Board from Heward regarding Cassia County's All Hazard Mitigation Plan which expired on April 2, 2014. He had filed a letter of intent to comply for Federal funding. The last plan was completed by Whisper Mountain for \$33,000.00. Homeland Security suggested a group application with other counties to save money. Depending on the number of counties involved, Cassia County could save from \$8,750.00 to \$10,417.00. Heward indicated a letter was needed from the County committing funds probably from Risk Management to cover that match amount. Chairman Crane asked about just tweaking the plan and Heward indicated it must be redone every five years. This covers all hazards such as weather, fire, and manmade disasters. Crane asked Heward to work up a letter for next week to present to the Board for consideration.

b) PATTY JUSTESEN – TREASURER

- i) The June tax collection was steady and went smoothly. There were no long lines and a few stragglers today that have come in today. Delinquent payments include a 2% penalty on the unpaid balance and interest which goes back to January 1st of this year.
- ii) Justesen reported that we have received the second half of payment from the State Tax Commission. The payment was \$114,000, which was the same as the first payment.

c) DWIGHT DAVIS – ASSESSOR

- i) Davis reported that today is the last day to appeal property valuations.
- ii) The Department of Motor Vehicles (DMV) is keeping busy with boat registrations for the holiday.

d) JOE LARSEN – CLERK

- i) Larsen reported that no requests for a Consolidated Election as yet had been filed for August.
- ii) The Auditor's office will be contacting each department with revenue projections for their departments to get a clearer picture of the ability to meet budget requests for FY2015.

e) AL BARRUS – PROSECUTING ATTORNEY

- i) Not present

f) KERRY MCMURRAY – ADMINISTRATOR

- i) Not present

g) AMBER PREWITT – ADULT MISDEMEANOR PROBATION

- i) Prewitt is currently waiting for a bid from Coltrin Enterprises Construction for installation of a door to divide the public area from the workers in her office for security purposes.
- ii) Two employees will be going to POST training from September 14th to October 3rd.
- iii) Their newest probation officer, Angel Barboza is carrying a full case load now and is doing very well.

h) DARWIN JOHNSON – MINI-CASSIA CRIMINAL JUSTICE CENTER

- i) 167 offenders, 75 Cassia, 30 Minidoka, and 62 revenue producing offenders.

- ii) Johnson hadn't heard anything further, but he understood that the kitchen plumbing repair cost for everything above the ground level including cutting out the cement and replacing it was going to be covered by ICRMP.
- iii) Tiling was going to be replaced by a type of rhino lining that will be sprayed on the floor. That will also level out the floor to have water move directly to the drain. After that the kitchen will be back to full operation.
- iv) The plumbing company is going to run a camera through the sewer lines and see what lines need to be relined. The lines to the kitchen and to the recreation yard need to be replaced. They will also recommend what other lines are in need attention.
- v) The MCCJC inmates helped the Extension office get moved to the Courthouse last week.
- vi) Russ Rasmussen indicated that a renewal notice for the annual maintenance agreement with Safran for fingerprinting equipment was mailed out but it didn't get to the jail. There are issues with the printer that requires replacement of parts. They also had to replace a major part of the fingerprint machine a few months ago.

10:04 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RENEWAL OF THE MAINTENANCE AGREEMENT FOR THE FINGERPRINTING EQUIPMENT AT THE MCCJC AS PRESENTED. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- i) Four jail employees will be going to POST training at the same time. That will put a stress on them as they will be gone for six weeks.
- b) GORDON EDWARDS – WEED AND PEST CONTROL
 - i) Not present
- c) CRAIG RINEHART – CORONER
 - i) Rinehart reported that things have been quiet in his department. They have had 10 less calls than last year.
 - ii) He will not be present next Department Head meeting as he will be attending required training conference in Las Vegas, Nevada that is paid by the State.
- d) JOEL PACKHAM – EXTENSION AGENT
 - i) Packham reported on the Extension Office's move to the courthouse. There is still work to be done but they are officially conducting business at the courthouse now.
 - ii) He indicated that he is close to the maximum number of miles he can have before he loses \$2,000.00 on trade-in on a proposed vehicle purchase. The Board recommended that he pursue the purchase from funds in an accumulative account the Extension Offices has and propose to open the budget to approve that unanticipated expenditure for this fiscal year.
- e) CHAIRMAN DENNIS CRANE
 - i) Chairman Crane discussed an auction that will be held soon to sell excess equipment from all the relocating of County offices. Heward said he only has some bikes for sale at this point.
 - ii) He asked for help with donated labor from elected officials and department heads from Thursday to Saturday during the County Fair at a new hospitality tent for rodeo participants. A new thing recommended by the Fair Board.
 - iii) Heward was asked to meet with the Fair Board at their meeting the first Tuesday of July to outline security needs for the Fair.
 - iv) The Fair Board is working on providing transportation from parking areas to the Fairgrounds.
 - v) The will have a Jumbotron big screen TV at the Rodeo to show reruns of rodeo events and to showcase sponsors.

2) 10:45 AM DELIBERATE ON BEER AND LIQUOR LICENSES

10:41 AM

MOTION: COMMISSIONER KUNAU MOVED TO GO ON THE RECORD FOR BEER AND LIQUOR LICENSES. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) Duck Ugliers, LLC
 - i) Beer and draft beer on premise, beer off premise, and wine by the drink
- b) Mr. Gas Overland Car Wash
 - i) Bottled wine and beer off premise
- c) Mr. Gas Quik Pik
 - i) Bottled wine and beer off premise
- d) Mr. Gas South Overland
 - i) Bottled wine and beer off premise
- e) Maglaughlin Gas and Grocery
 - i) Beer off premise
- f) Skyline Bar
 - i) Beer on and off premise
- g) United Oil
 - i) Beer off premise
- h) Shakers
 - i) Liquor license and draft beer on premise

10:45 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE BEER AND LIQUOR LICENSES AS PRESENTED. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

3) 10:50 AM INDIGENT MATTERS

10:50 AM EXECUTIVE SESSION

MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER CHRISTENSEN SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2014044, 2014046
- b) Certificate of Denial: 2014042, 2014045, 2014047
- c) Notice of Lien and Application for Medically Indigent Benefits: 2014056
- d) Release of Medically Indigent Lien: 2012058, 2014035

11:05 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:05 AM.

4) BLM/USFS

- a) DAVID ASHBY – FOREST SERVICE
 - i) Ashby reported that Warren Poppleton will be the new ranger and will start work in our area on August 11th. He is from Wyoming and has worked in recreation.

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- ii) They have received grants from Idaho Parks and Recreation for the proposed Thompson Flats Campground project totaling \$400,000. Work will begin in October so summer campers will not be displaced. They will work for about six weeks and if necessary will finish the project next spring.
 - iii) They also have received a grant for trailhead improvements in the South Hills area which is mostly in Cassia County. Structures will be put up to prevent ATV's and motorcycles from trails they should not be on. They will also place information boards to advise recreationists where they can ride.
 - iv) Howell Canyon should be opened up by the 4th of July depending on the weather and snow melt.
 - v) They will continue with fence work utilizing their own crew. Grazing will mostly be idle this year due to effects of the wildfire. Some grazing may begin this fall.
 - vi) Road obliteration will take place in the Sublett area for about four weeks with non-published trails.
 - vii) The Forest Service personnel participated with County Weed and Pest personnel this past Friday in Sublett with spraying weeds.
 - viii) Timber stand improvement contracts will go out this summer to thin out fuels. Timber sales in Howell Canyon will be finished this year. After the timber sales, it will be opened back up again for wood cutting.
 - ix) This is the last year for the Silver Hills project at Black Pine to see if it is worth re-opening of silver mines. No plans have come through at other mine at Black Pine.
- b) JIM THARP – BLM DEPUTY DIRECTOR
- i) BLM officials met at Gem Sage Mountain with people from the University of Idaho and Idaho Fish and Game to talk about how to proceed with those with grazing permits and to discuss Sage Grouse issues.
 - ii) Tharp reported that there is a lot of grass on BLM grounds even though there is a water shortage.
 - iii) In the location where wells were going to be drilled near the geothermal area between Malta and Almo, there will be continued work with ground penetrating radar to map out underground resources. Their intent is still to do some drilling. There will need to be determination of NEPA adequacy since their permit has expired.
- 5) 11:48 AM The Board discussed preparation for joint budget presentations to be held at the next Board meeting at a working lunch at Perkins.
- 6) 12:40 PM ADJOURNMENT

APPROVED:

Dennis Crane, Chairman of the Board

ATTEST:

Joseph W. Larsen, Clerk of the Board