



# Cassia County Board of Commissioners

*Cassia County Courthouse  
Commission Chambers  
1459 Overland Ave. – Room 206  
Burley, ID 83318  
[www.cassiacyounty.org](http://www.cassiacyounty.org)*

**Board Chairman:**  
*Dennis Crane*

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**Board Members:**

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Monday, July 28, 2014

The Board of Cassia County Commissioners met in regular session on Monday, July 28, 2014, at 9:00 a.m. in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Doug Abenroth, Chief Deputy Kerry D. McMurray
	Others:	Todd Quast, Administration Timbri Hurst, Administration Randy Hawkins, City of Burley Vaughan E. Egan George Warrell, Undersheriff Jeff Poulsen, Evans & Poulsen Lisa Heisel, Treasurer's Office Jim Tharp, BLM Jay Lenkersdorfer, The Weekly Mailer
	Sara Haynes, Administration	
	Laurie Welch, The Times New	
	Gerald Egan	
	Ruthe Hobbs	
	Heather Evans, Auditor's Office	
	Patty Justesen, Treasurer	
	David Ashby, U.S. Forest Service	
	Nathan Brown, The Times News	

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BEER AND LIQUOR LICENSES, BUDGET MATTERS
  - a) 9:05 AM CALENDAR
    - i) Open House and Retirement Recognition for 5<sup>th</sup> Judicial District Drug Court Coordinator Darrell Roskelley from 3:00 p.m. to 5:00 p.m. Thursday with presentation at 4:00 p.m.
    - ii) District IV Elected Officials quarterly meeting at 1:30 p.m. Wednesday, July 30, 2014, at the Wilson Theater in Rupert. RSVP Patty Temple if you are going to attend.

- b) 9:05 AM           CORRESPONDENCE
- i) Notice from Lorman Education Services regarding a live seminar regarding public records and open meetings to be held September 16, 2014, in Boise
  - ii) Letter from Joe Herring, Region IV Development, indicating that they are not increasing their budget and requested \$2,566 in Association dues for FY2015, which is the same amount as last year
  - iii) Idaho Transportation Department (ITD) tour and Board Meeting plans for District 3 and 4 will begin on August 20<sup>th</sup> in Boise and travel to Stanley on August 21<sup>st</sup> for its business meeting
  - iv) Letter from BLM soliciting comments, concerns, or issues regarding a seismic survey proposed by Agua Caliente, LLC in the Raft River valley
  - v) Commissioner Christensen indicated that the Idaho Association of Counties (IAC) had reported that the Public Defense Reform Interim Committee had recently met to further their discussion on proposed changes to the public defense system.
  - vi) Commissioner Christensen reported on the first meeting held of a committee that has been established to review the law enforcement agreement between the City of Burley and Cassia County. The committee consists of Bill Parsons, Robert Squires, Clay Handy, Dennis Dexter, and Harold Blasius. Commissioner Christensen and City Councilman Randy Hawkins will continue to represent both public entities as liaisons. The committee has asked for cooperation from the Auditor's and Assessor's office in providing information as requested. Larsen indicated that the Auditor's office would be more than willing to provide whatever from that office that is needed. May 1, 2015 was confirmed as a date that would be appropriate to have information for budgeting purposes to the Auditor's office. That committee will meet again on August 8<sup>th</sup>.
- c) 9:06 AM           PERSONNEL
- i) CHANGE OF STATUS - SHERIFF'S OFFICE – Request for increase in rate of pay for Senior Patrolman Chris Weber for receipt of his Certified Instructor Certificate for Ground Control Techniques. The Board did not act on this request as they desired additional information due to the effective date of change as listed was May 29, 2014
  - ii) The Board reviewed the following timecards
    - (1) Road and Bridge Supervisor Sam Adams
    - (2) Fair employee Katlynn Holt
    - (3) Fairgrounds Supervisor Blair Bowers
    - (4) Fairgrounds employee Jordan Davis
- d) 11:57 AM           APPROVAL OF MINUTES
- 11:57 AM**
- MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM JUNE 21, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**
- e) 9:11 AM           JUNIOR COLLEGE RESIDENCY APPLICATIONS
- i) The Board reviewed 14 adult Junior College Residency Applications from CSI.

9:11 AM

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 14 ADULT JUNIOR COLLEGE RESIDENCY APPLICATIONS FROM CSI AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

f) 11:56 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$5,284.33
INDIGENT FUND	105	\$5,039.98
DISTRICT COURT FUND	106	\$794.30
COUNTY ROAD & BRIDGE FUND	107	\$8,045.11
REVALUATION FUND	114	\$89.78
JUSTICE FUND	130	\$10,097.31
PHYSICAL FACILITIES FUND	144	\$9,030.09
ADULT MISDEMEANOR PROBATION	149	\$270.79
BOX ELDER CO. BOOKMOBILE TRUST	151	\$2,898.50
	<b>TOTAL</b>	<b>\$41,550.19</b>

11:56 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED JULY 28, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

g) 9:16 AM COUNTY ROAD AND BRIDGE

i) Chairman Crane reported that things are going well with Road and Bridge.

h) 9:18 AM BUILDING AND GROUNDS MATTERS

- i) McMurray reported that a motor failed on the heat pump at the Assessor’s office which has been repaired.
- ii) The Board acknowledged that the hallway in the basement had been cleared and things look nice there.

i) 9:24 AM BEER AND LIQUOR LICENSES

i) Catering Permit

(1) Rock City Mercantile – catering permit for August 3<sup>rd</sup> through August 4<sup>th</sup> from 2:00 p.m. to 10:00 p.m. at Castle Rocks State Park catering for Ride Idaho

ii) Alcoholic Beverage Licenses

- (1) Rock City Mercantile – bottled or canned beer on and off premise, retail wine, and wine by the drink
- (2) Snake River Queen – draught, bottled, or canned beer on premise, bottled or canned beer off premise, and retail liquor
- (3) Riverside Resort – draught, bottled, or canned beer on premise, bottled or canned beer off premise, and retail liquor
- (4) Angela’s Mexican Restaurant – bottled or canned beer on premise and wine by the drink

9:27 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE CATERING PERMIT AND ALCOHOLIC BEVERAGE LICENSES AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- j) 3:20 PM            BUDGET MATTERS
  - i) Larsen provided the Board with a spreadsheet detailing the percentage and dollar amount of changes requested by each department as compared to the current fiscal year's budget.
  - ii) The Board prioritized areas where increases were greatest to cut expenses in order to reduce the budget for FY2015. Cuts were needed to fall within constraints of funding sources such as the Justice Fund as well as cumulative levy limits were exceeded with current requests.
  - iii) The Board determined to call for a special Board meeting later in the week to see if the cuts, as proposed, would alleviate levy limit excesses adequately as the publication of the proposed budget needs to be submitted to the newspaper on August 4<sup>th</sup> to meet statutory requirement for notice of the annual public budget hearing.
- 2) 9:14 AM    EXECUTE RESOLUTION NO. 2014-020 REGARDING DESTRUCTION OF AUDITORS SEMI-PERMANENT RECORDS
  - a) Chairman Crane presented Resolution No. 2014-02 for approval.
  - b) Barrus indicated that he had reviewed the resolution.

**9:14 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE RESOLUTION NO. 2014-020 REGARDING DESTRUCTION OF AUDITOR'S OFFICE SEMI-PERMANENT RECORDS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 3) 9:15 AM    REVIEW PLANS FOR BUILDING OPEN HOUSE AUGUST 15, 2014
  - a) Notifications of that event will be posted at the Fair in the Art Building.
  - b) Commissioner Kunau indicated that it should be posted at the entrance of the Fair as well.
  - c) An open house for the judicial center and the courthouse will be held from 2:00 p.m. to 4:00 p.m. Friday August 15, 2014, in conjunction with the County Fair.
- 4) 9:28 AM    REQUEST FOR USE OF COUNTY RESOURCES TO CREATE TAXING DISTRICT – VAUGHN EGAN
  - a) Mr. Egan expressed appreciation of how he is treated by the County as he has gathered information regarding the creation of a cemetery district.
  - b) Egan's desire is to establishing a cemetery district with three equal population zones and had talked to County mapper Todd Quast regarding the potential boundaries.
  - c) Quast recommended that Egan ask the Board for permission for Quast to print maps for him.
  - d) Egan indicated that he had until September 5, 2014, to form the potential district.
  - e) He stated that currently Pleasant View Cemetery is 97% full and Gem Memorial Gardens is 65% full and that an established cemetery board, once a district was formed, could assess costs to taxpayers for land acquisition.
  - f) He further stated there were seven existing cemetery districts that this proposed district would go around. Idaho statute requires that it can't infringe on any of the existing cemetery districts.
  - g) Egan indicated that 65% of the costs would be paid by City of Burley and the other geographical area would pay the remaining 35%.
  - h) McMurray stated that printing of maps has been done at no cost to political entities and that County can't provide that service at no cost where it may be in competition with other private enterprise.
  - i) Egan said that he is proposing the cemetery district himself and that the Burley City Council can't propose it even though they are in favor it.

**9:39 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO ALLOW QUAST TO INVESTIGATE THE SITUATION AND PROVIDE MAPS AS REQUESTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

**9:42 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO RESCIND THE PREVIOUS MOTION. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

**9:43 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO FURTHER INVESTIGATE WHAT CAN BE DONE TO ASSIST IN THE REVIEW OF THE BOUNDARIES OF THE DISTRICT AND ZONES AFTER THEY ARE ESTABLISHED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- j) Abenroth explained that it should be further looked into to see if the County can be involved with providing the services of the County mapper at no cost.
  - k) Historically, the County mapper has reviewed maps that have already been created.
  - l) Larsen referred to requests from existing cemetery districts for assistance with establishment and creating by-laws and regulations. The Secretary of State's office has indicated that the County's requirement was to conduct the approved election for the establishment of the district and that other work regarding the districts must be done privately with their own legal counsel and at their own expense.
  - m) Abenroth further stated that there could be some liability risk to the County otherwise.
- 5) 9:45 AM DEPARTMENT HEAD MEETING
- a) GEORGE WARRELL – UNDERSHERIFF
    - i) Warrell reported on the Spudman Triathlon and there had been no problems.
    - ii) He reported on a vehicle fatality they had been busy with.
    - iii) A recent meeting had been held regarding the law enforcement contract between the City of Burley and the County and he felt that everything went well.
  - b) PATTY JUSTESEN – TREASURER
    - i) Justesen reported concern that there again had been more expenditures than revenue this past month.
    - ii) She reported on Urban Renewal amounts year to date that have been paid totaling \$2,063,237.26 of which approximately \$273,000 was taken out of the County portion of taxes.
    - iii) The Idaho Association of County Treasurers (IACT) meeting will be held this coming week
    - iv) They are preparing for the upcoming tax drive
    - v) The IACT is having a quilt raffle for donations to apply towards the IAC scholarship fund.
  - c) DWIGHT DAVIS – ASSESSOR
    - i) Not Present
  - d) JOE LARSEN – CLERK
    - i) Larsen reported on concerns regarding the budget for FY2015. Departmental revenue requests exceed available revenue sources and the Board will have to prioritize those expenditures so as not to use County reserve investments any more than necessary.
    - ii) He reported again on the urgency to curtail expenditures as a preventative measure to avoid future problems and build back reserve levels.

- iii) The budget for FY2015 must be published the first week of August to prepare for the statutorily-required budget hearing on August 25<sup>th</sup>.
- e) AL BARRUS – PROSECUTING ATTORNEY
  - i) Barrus reported that Abenroth is getting more acclimated to administrative duties of the Prosecutor’s office and is getting ready to take over.
  - ii) The murder trial for Jose Lara has now been moved to October.
  - iii) Abenroth reported that he would take calls and have a chief deputy in place soon. He will be posting next week for a replacement for his position.
- f) KERRY MCMURRAY – ADMINISTRATOR
  - i) McMurray provided the June Building Report. There were 13 permits issued.
  - ii) They have been working on some compliance issues with the Prosecutor’s office.
  - iii) Planning and Zoning met last week. There were a number of permit holders seeking extensions claiming hardship as a reason. A new CAFO was issued for Brent Funk.
  - iv) They are working on clarifying zoning amendments and will bring this forward to the Board for a hearing.
- g) AMBER PREWITT – ADULT MISDEMEANOR PROBATION
  - i) No Present
- h) DARWIN JOHNSON – MINI-CASSIA CRIMINAL JUSTICE CENTER
  - i) Johnson reported on 106 holds from Minidoka and Cassia Counties and 51 revenue-generating inmates for a total of 157 holds.
  - ii) They are currently doing a lot of repairs. Next week the sewer lines will be relined at a cost of about \$18,000. There will be some down time with sewer use for about 12 hours.
  - iii) Floors have been redone in the cooking pod and walk-in cooler. There are problems with that project. Pictures have been taken and provided to McMurray.
  - iv) They have received a bid for changing lighting out to LED. It would cost about \$70,000 to make that conversion. Bonneville Power would reimburse about \$15,000 of that expenditure. They are replacing a number of light bulbs and ballasts currently and have spent about \$800 in light bulbs in replacement this week alone. He said those who have converted are not replacing their lights near as much and it would save about \$1200 to \$1500 per month. They plan to phase in LED lights themselves as they can to allay overall expenses to do the conversion. However, Bonneville Power will pay only if the entire facility is changed over.
  - v) Court Security was down one staff member, Kimberly Hammond, who has been transferred to patrol. A deputy who is currently at POST training will fill that position upon its conclusion on August 8<sup>th</sup>.
  - vi) They are having security system issues. One DVR went out shortly after the conversion. PST was going to get them a new one. They have gotten the runaround as they have talked to Rex Foreman and the owner. They would like to have McMurray or Barrus send them a letter.
- i) GORDON EDWARDS – WEED AND PEST CONTROL
  - i) Edwards indicated that the Scotch Thistle problem will take two to three years to get under control along the freeway.
  - ii) Perennial Pepper weed in the south part of the County is being introduced from the river through the irrigation systems. Irrigation companies are working on that.
  - iii) Leafy Spurge is a high priority. There is a lot of that on BLM and Forest Service ground.
  - iv) They are also seeing a lot of White Bryony.

- v) They are starting to survey the Snake River and a lot of Water Hyacinth is moving from ducks to geese.
- vi) He expressed concern over what the DEQ is going to do and what we can and cannot introduce to the water.
- j) CRAIG RINEHART – CORONER
  - i) Not Present
- k) JOEL PACKHAM – EXTENSION AGENT
  - i) The Extension office is working with current 4-H members as well as day care centers spending a number of hours teaching them about 4-H.
  - ii) They are also playing a part in the Lunch in the Park project.
  - iii) Fair books are coming in today with a schedule of events. Anyone can get on the Fair website to enter open projects.
  - iv) Packham reported they are all moved in to the courthouse and the hallway is now cleared.
- l) PAUL CHRISTENSEN – COMMISSIONER
  - i) Commissioner Christensen reported on the law enforcement agreement committee that met recently. He asked for cooperation from the Auditor’s and Assessor’s office
  - ii) He reported on the planned open house for the judicial center and the courthouse during Fair Week
- m) DENNIS CRANE – BOARD CHAIRMAN
  - i) Chairman Crane discussed needs for helping with the Fair this year.
- 6) 10:30 AM FY2013 AUDITOR REPORT BY EVANS AND POULSEN CPA’S – JEFF POULSEN REPORTING
  - a) Poulsen reported on the challenge it has been to get up to speed with two new deputy Auditors. He indicated that he was happy to report that Heather Evans and Carrie Merrell are very dedicated to their jobs and to learn everything necessary to accomplish their duties accurately and efficiently. Having only one person know certain aspects of the job, as it was done historically, has posed a problem of where to get information and how to perform some duties.
  - b) Poulsen said the Auditor’s report is an unmodified opinion or a clean report for FY2013.
  - c) He went over findings and recommendations to improve internal control and function through the Auditor’s office.
    - i) During FY2013, the Justice fund expenditures increased by about \$460,000 along with a decrease in the fund balance over the past two years in excess of \$1,200,000 which resulted in a negative fund balance. Poulsen indicated a need to address that concern immediately by reducing Justice Fund expenditures.
    - ii) A Jail Fund transfer had not taken place from the Justice Fund for half the County’s share of judicial center expenses resulting in the Justice Fund being in a negative position. The consideration would be to make a transfer from the PILT Fund to the Justice Fund for the missed payment in FY2013. Larsen indicated that had taken place.
    - iii) The Justice Fund has relied heavily on PILT Funding to cover shortfalls in the past. If PILT were reduced or eliminated, the Justice Fund would suffer significantly. He posed questions as to what the County would do if PILT went away and how the County would then function.
    - iv) Assessor’s office unreconciled differences between daily deposits and generated reports need to be identified and corrected.
    - v) Adult Misdemeanor Probation experienced higher expenditures than budgeted revenues which need to be monitored.
    - vi) The Extension Office needs a billing software program to reduce the risk of error.

- vii) The Sheriff's office's ability to reprint checks with the same number needs to be addressed to require the voiding of the check and the reissued check assigned a different number.
- viii) County in-kind grants need to be reported and recorded from the State's website prior to the audit.
- d) Larsen reported to the Board his concerns about spending for the remainder of the fiscal year. Other counties have put a moratorium on spending not approved by the Board to preserve funds for functioning the first quarter of the fiscal year where little revenue is realized.
- e) Larsen also expressed concern that Change of Status requests are skewing budget numbers and that other counties also do not accept them during the last quarter of the fiscal year for budgeting purposes. He recommended the same.

**10:35 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE ACTING ON THE AUDITOR'S RECOMMENDATION TO CURTAIL DISCRETIONAL SPENDING AND CHANGE OF STATUS REQUESTS FOR THE BALANCE OF THE FISCAL YEAR. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

7) 11:12 AM DELIBERATE ON THE PURCHASE OF VOTING EQUIPMENT FOR BALLOT ON DEMAND

- a) Larsen asked for approval of the Board to purchase two printers and software for the Election's office to be used to print ballots on demand.
- b) He indicated that he had received approval for full reimbursement from the Secretary of State's office for that purchase from allocated consolidated election startup funds.
- c) Larsen said this would help to defray election costs by reducing the overprinting of such a large number of ballots where they can be printed on demand during early voting.

**11:14 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF ELECTION ON DEMAND PRINTING EQUIPMENT WHICH COST WILL BE FULLY REIMBURSED BY THE STATE AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

8) 11:16 AM INDIGENT MATTERS

**11:16 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.**

Clerk of the Board Joe Larsen presented the following cases for review and approval of the Board:

- a) Case Presentation: 2014065
- b) Certificate of Approval: 2014056, 2014062
- c) Notice of Continuance of Hearing: 2014036
- d) Release of Medically Indigent Lien: 207037, 2012039

**11:24 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:43 AM.**

9) 11:44 AM DELIBERATE ON AND EXECUTE COMMERCIAL CARD PROGRAM MASTER AGREEMENT WITH ZIONS BANK

- a) McMurray advised the Board that this proposed agreement with Zions Bank for credit cards would help to consolidate all County credit cards into one bank to assist with timely payment in one payment and avoidance of service charges and finance fees.
- b) McMurray reviewed the contract and it appeared to be appropriate.
- c) Barrus also saw no problem with the contract.

**11:46 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SIGN THE COMMERCIAL CARD PROGRAM MASTER AGREEMENT WITH ZIONS BANK. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

10) 11:30 AM BLM/USFS REPORT

- a) DAVID ASHBY – U.S. FOREST SERVICE RANGER
  - i) Construction work at the Thompson Flats campground will start in early October. Survey crews will be there this week to see where campgrounds go.
  - ii) More fire restrictions have been on hold.
  - iii) Ashby reported on a culvert problem in Sublett.
  - iv) He reported on small timber sales in Sublett and that crews are also doing fuel reduction work with timber stands to decrease the fuel load.
  - v) There will be a project in the Rock Creek area at the head of Rock Creek Canyon and they will get a letter to the Board when it goes out for comments. They will also include maps and details of the project.
  - vi) The U.S. Forest Service is doing fence work in different areas for sheep segregation from campgrounds.
  - vii) They are putting together a plan for settlement on the Western Watersheds Project litigation by reviewing a proposed plan for the next five years. Commissioner Christensen asked about comments the County would like to make and Ashby indicated that will be allowed and they will provide further information regarding that.
- b) JIM THARP – BLM ACTING FIELD MANAGER
  - i) The project for paving the Milner Road will go out to bid and a notice to proceed will take place in November. By this time next year we should have a new road there.
  - ii) The paving of the main road was addressed by Commissioner Christensen. Tharp hasn't heard of any federal participation on that.
  - iii) The Raft River Geothermal was approved for their project four to five years ago and that permit timed out. They now desire to do a smaller diameter in the same location. They will do a study to see if anything has changed and that will be completed by early fall.
  - iv) Mel Meyer is no longer the District Manager and they will be soliciting for a new employee.
  - v) There have been a few fire starts at Gem Sage Mountain in Juniper and they have been put out timely.

11) 12:00 PM JOINT BUDGET MEETINGS WITH MINIDOKA COUNTY – CASSIA BOARD ROOM

- a) The Board met with Minidoka County Commissioners, Bob Moore, Kent McClellan, and Sheryl Koyle and Clerk and Auditor Patty Temple to discuss budget considerations for joint powers budgeting for FY2015.
  - i) Mini-Cassia Criminal Justice Center
    - (1) The Board determined that there would be no increase in number of employees or increases in rate of pay for any employees above County-wide increases should they be approved.

- (2) Other “B” and “C” budget items were decreased where excessive increases were identified. The Repairs line item was reduced from \$115,000 to \$90,000 with the expectation that repairs be prioritized within the limits of both County’s ability to fund.
  - ii) Public Defender
    - (1) Department requests for “A” budget expenditures were reduced to reflect FY2013’s budgeted amounts.
    - (2) It was pointed out that concern with potential changes in public defense requiring additional funding will all be a function of the results reported by the Public Defense Reform Interim Committee that will be meeting throughout the course of FY2015.
    - (3) The joint Boards expressed concern at the ability of counties to meet some of the proposed requirements without addition funding for those mandates.
  - iii) Adult Misdemeanor Probation
    - (1) Department requests for “A” budget expenditures were reduced to reflect FY2013’s budgeted amounts. The increase previously discussed for probation officers was reduced from \$2.12 to \$1.12 per hour and a part time officer was increased to full time.
    - (2) “B” budget requests for office equipment was reduced to FY2014 amounts.
- 12) 3: 45 PM    ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/ \_\_\_\_\_

Joseph W. Larsen, Clerk of the Board