



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, July 7, 2014

The Board of Cassia County Commissioners met in regular session on Monday, July 7, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Gavin Wilkinson, Boy Scout Jeff Critchfield Jay Heward, Sheriff George Warrell, Undersheriff Kelly Bowen, Bowen Insurance

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS
 - a) 9:05 AM CALENDAR
 - i) Joint Juvenile Probation Meeting at 7:30 a.m. Tuesday, July 8, 2014, in Rupert
 - ii) Joint Justice Meeting at 8:00 a.m. Tuesday, July 8, 2014, in Rupert
 - iii) Meeting with the U.S. Justice Department as well as city and county officials for exploration of funding for a Special Assistant U.S. Attorney (SAUSA) for eastern Idaho to be held at 1:00 p.m. Tuesday, July 8, 2014, in Pocatello
 - iv) Cassia Republican Central Committee meeting at 8:00 p.m. Wednesday, July 9, 2014, to interview for names to replace resigning Prosecuting Attorney Al Barrus
 - v) Soil Conservation District's summer picnic to be held at 6:00 p.m. Thursday, July 10, 2014, at the Burley boat docks
 - vi) Mini-Cassia Transportation Committee meeting on Wednesday, July 9, 2014

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- b) 9:05 AM CORRESPONDENCE
 - i) Simplot food group closure of freezer division in Heyburn. Formal notice. Expected that August 31, 2014 layoffs. 16 hourly and 2 salaried employees will be effected
 - ii) Invitation for parade entry for elected officials to the Oakley Pioneer Days Parade. Larsen will contact all elected officials regarding meeting at the Oakley High School at 4:00 p.m. Saturday, July 19, 2014.
- c) 10: 09 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) SHERIFF’S OFFICE
 - (a) Hiring of Matthew B. Arthur as a Deputy Patrolman
 - (b) The Board discussed with Sheriff Heward the wages of former patrolman Arthur who had been re-hired. Chairman Crane asked Heward if this pay structure fits in with the other patrolman. New patrolmen are paid \$15.30 per hour and Arthur will start at \$17.21 per hour. Heward indicated that Arthur has been in law enforcement for a long time and he felt that the starting wage was appropriate.
 - (c) Dispatcher Mariah Trujillo has changed her full time employment to temporary employee to fill in as needed when they are short-handed. She will be paid from the extra help line as per Heward.

10:12 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUEST AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 11:20 AM APPROVAL OF MINUTES

11:20 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM JUNE 30, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:08 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed four Junior College Residency Applications from CSI.

9:08 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THREE JUNIOR COLLEGE RESIDENCY APPLICATIONS FROM CSI AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 11:18 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$22,618.83
DISTRICT COURT FUND	106	\$712.85
COUNTY ROAD & BRIDGE FUND	107	\$43,909.30
AMBULANCE SERVICE	110	\$15,502.50
REVALUATION FUND	114	\$73.35
911 COMMUNICATIONS FUND	115	\$343.44
ASSESSOR TRUST FUND	123	\$392.25
JUSTICE FUND	130	\$17,465.97
CASSIA DRUG TASK FORCE	136	\$50.00

PHYSICAL FACILITIES FUND	144	\$27,433.17
ADULT MISDEMEANOR PROBATION	149	\$2,601.44
	TOTAL	\$131,103.10

11:18 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED JULY 7, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:12 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane reported that Road and Bridge personnel were busy with summer work.
- h) 9:12 AM BUILDING AND GROUNDS MATTERS
 - i) Contractor Dennis Wilcox has most of the construction work contracted for completed.
 - ii) McMurray asked about a walkthrough for those who did not get to tour the Cassia County Criminal Justice Center (CCJC) during Fair Week. It was determined to work towards Friday, August 15, 2014, as the day to invite the public to review changes in County facilities.
 - iii) The Extension office reported problems with locks to the downstairs of the Courthouse.
 - iv) Concern was expressed regarding boxes and other items belonging to the Extension office blocking the hallway in the basement of the Courthouse. McMurray reported that the Extension office was working towards moving those items.
- i) 9:18 AM BUDGET MATTERS
 - i) Larsen indicated that there were significant funding requests by department heads for the FY2015 budget and not revenue, taxation, and funding available to meet those requests.
 - ii) The Auditor's office is working on revenue projections currently and that amount has decreased from grants, fines, fees, citations, and sales tax proceeds from previous years.
 - iii) Barrus provided a copy of comparisons he prepared between the Prosecutor's office and the Public Defender's office to warrant differences in employee wages. McMurray will provide a copy of that to Minidoka County Board Chairman Bob Moore as he requested.
- 2) 9:20 AM DISCUSSION OF CASSIA COUNTY HAZARD MITIGATION PLAN WITH SHERIFF HEWARD
 - a) Heward said the Cassia County Mitigation Plan application will be extended to July 14, 2014.
 - b) He indicated that they were looking to go through an Idaho university and combining a number of smaller counties to lower the cost.
 - c) Heward called Gary Davis regarding the renewal of the mitigation plan and he indicated that nothing happens if it isn't updated. We do have to go through this to be eligible for Federal funds. The matching funds from the County can be a soft in-kind match. There is no out-of-pocket cost to the County. Undersheriff George Warrell worked with the mitigation plan 2011 and the Board asked him to take care of it this time as well.
 - d) McMurray requested a copy of the proposed plan for the Board.
 - e) McMurray will work up a letter for the Board for next week to have the Sheriff's office review.
- 3) 9:20 AM DELIBERATE ON RESOLUTION NO. 2014-017 REGARDING EXCESS FUNDS HOLDING FUND CREATION
 - a) Justesen expressed concern of where to place excess funds from a tax deed sale.
 - b) Larsen will look further into what other county clerks and the Idaho Association of Counties (IAC) recommends for appropriate isolation of those funds until they are disbursed.
- 4) 9:39 AM INSURANCE DISCUSSION WITH KELLY BOWEN
 - a) Bowen reported that the County Employee Benefits Committee met last week and they requested reviewing a 5% increase in insurance benefits.

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- b) Bowen presented a spreadsheet showing increases in costs for the County Health Plans.
- c) Commissioner Christensen indicated that the County had taken a premium holiday in the past. Subsequent claims then depleted reserve account balances making it necessary to pay an additional premium amount last fiscal year. Larsen expressed concerns at the time on how long it would take to recover the additional premium amount paid. Bowen reported that it had been recovered in seven months from that time.
- d) Employee open enrollment for the County health Insurance program is in November. Bowen will take time to educate employees on the ELAP direct contracting program with healthcare providers as well as change of plans and premiums that will take place on January 1, 2015.

9:47 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO PROCEED WITH THE RECOMMENDED 5% INCREASE IN THE COUNTY EMPLOYEE HEALTH INSURANCE PLAN. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) It was also recommended by Bowen and Larsen for establishing a contingent cost line item in the budget for potential increase in County employee census during the course of the year.
- 5) 9:50 AM DELIBERATE ON MIDDLE SNAKE REGIONAL WATER RESOURCE COMMISSION BUDGET ISSUES
- a) The budget request of Mid-Snake Regional Water Resources was read by Commissioner Kunau. Their FY2015 request has not changed.
 - b) Their total budget had previously been \$13,150 and that has increased to \$15,250 which included \$19,000 in reserve funds.
 - c) The total budgeted amount for Cassia County for FY2015 is \$2,922.00.
 - d) Noel Bowcutt is the representative of Cassia County for that Commission and Kerry McMurray attends the meeting as a non-voting member.

9:54 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE BUDGET REQUEST OF THE MID-SNAKE REGIONAL WATER RESOURCE COMMISSION FOR \$2,922.00 AS REQUESTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 6) 10:03 AM DELIBERATION AND HEARING FOR ALCOHOLIC BEVERAGE LICENSES
- a) The Board went on the record at 10:04 a.m. for a hearing on beer and liquor licenses.
 - b) Chairman Crane indicated that all applicants have completed necessary law enforcement requirements of the proposed licenses.
 - c) The following proposed licenses were presented by Chairman Crane for consideration of the Board:
 - i) Maverik Store #259 – Beer and wine and off premise
 - ii) Chadwick Grille – Beer on and off premise and wine on premise
 - iii) Malta Fuel Depot – Beer off premise
 - iv) Searle’s – Beer off premise
 - v) The Big Kahuna – Beer off premise and draft beer on premise
 - vi) Buck’s Naf Mercantile – Beer on and off premise
 - vii) Pizza Hut #2151 – Beer on premise
 - viii) El Dorado 2000 – Beer on premise
 - ix) Guadalajara – Beer on premise
 - x) Farmer’s Corner – Beer off premise

- xi) Stinker Store #61 – Bottled wine and beer off premise
- xii) Stinker Store #79 – Bottled wine and beer off premise
- xiii) Kiko’s Bar – Beer on and off premise

10:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE BEER AND LIQUOR LICENSES AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 10:08 AM DELIBERATE ON CATERING LICENSE FOR MI PUEBLO BAKERY

- a) The Board went on the record at 10:08 a.m. for consideration of ratifying a catering license proposal for Mi Pueblo Bakery.
- b) Mi Pueblo Bakery applied for a catering license for the event Coleadero Charro which was held on July 6, 2014, at 426 US Hwy 30 in Burley from 12:00 a.m. to 12:00 p.m.
- c) Approval was granted by Chairman Crane and that decision was in need of Board ratification.

10:08 AM

MOTION: COMMISSIONER KUNAU MOVED TO RATIFY APPROVAL OF A CATERING LICENSE FOR MI PUEBLO BAKERY FOR AN EVENT FOR COLEADERO CHARRO AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) The Board went off the record at 10:09 a.m.

10:10 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD DISCUSSED PERSONNEL CONCERNS IN THE PROSECUTOR’S OFFICE. THE BOARD RETURNED TO REGULAR SESSION AT 10:33 AM.

8) 10:34 AM INDIGENT MATTERS

10:34 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: Partial denial on 2014044
- b) Certificate of Approval: Partial approval on 2014044
- c) Notice of Lien and Application for Medically Indigent Benefits: 2014062
- d) Notice of Continuance of Hearing: 2013108, 2014012, 2014034

10:48 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:48 AM.

9) 11:38 AM The Board discussed the next steps forward with the FY2015 budgeting procedure at a working lunch at The Wayside.

10) 12:50 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board