



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, January 6, 2014

The Board of Cassia County Commissioners met in regular session on Monday, January 6, 2014, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Other:	Jeri Bosley, The News Journal Kurt Mills, Planning & Zoning Applicant Mark Peterson, Cassia Republicans Steve Hepworth, Cassia Republicans Wayne Hurst, Cassia Republicans Ruthe Hobbs Jared Larsen

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, ELK DEPREDATION
 - a) 9:05 AM CALENDAR
 - i) Juvenile Probation Meeting 7:30 a.m. Tuesday, January 14, 2014, in Rupert
 - ii) Joint Jail Meeting 8:00 a.m. Tuesday, January 14, 2014, in Rupert
 - iii) Retirement reception on Wednesday in Twin Falls for outgoing CSI President, Jerry Beck
 - iv) Region IV Development Meeting on January 9, 2014, in Twin Falls for Commissioner Kunau
 - v) BLM Sage Grouse Open House at 5:30 p.m. Tuesday, January 14, 2014, at the Red Lion Hotel in Twin Falls
 - vi) Snowmobile Committee Meeting at 4:00 p.m. Tuesday, January 14, 2014
 - vii) Mini-Cassia Transportation Meeting on Wednesday for Chairman Crane
 - viii) Special Board of County Commissioners meeting at 5:30 p.m. Tuesday, January 14, 2014, attendance at the Sage Grouse Open House in Twin Falls.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, January 6, 2014

1 | Page

- ix) Special Board of County Commissioners meeting at 9:00 a.m. Tuesday, January 21, 2014
- b) 9:05 AM CORRESPONDENCE
 - i) Thank you card from Timbri Hurst for flowers received from the Board during her illness
 - ii) Christmas card from Butler Engineering and Land Survey, Inc.
 - iii) Christmas card from Starr’s Ferry Building Supply, Inc.
 - iv) Letter from High Country Resource Conservation and Development Area, Inc. regarding participation with cloud seeding
 - v) Brochure regarding a TEA Party Meeting regarding Common Core to be held Thursday, January 9, 2014
 - vi) Notification from Cassia Regional Medical Center regarding their grand opening celebration and ribbon cutting at 12:00 p.m. Monday, January 13, 2014
- c) 10:39 AM APPROVAL OF MINUTES

10:39 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM JANUARY 6, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:16 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed seven CSI Residency applications

9:16 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SEVEN CSI RESIDENCY APPLICATIONS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 10:53 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$20,646.09
INDIGENT FUND	105	\$55,590.26
DISTRICT COURT FUND	106	\$7,564.24
COUNTY ROAD & BRIDGE FUND	107	\$297.01
REVALUATION FUND	114	\$345.85
911 COMMUNICATIONS FUND	115	\$4,682.64
COUNTY ELECTION FUND	116	\$2,174.81
COUNTY BOAT LICENSE FUND	117	\$500.00
JUSTICE FUND	130	\$15,776.03
NARCOTICS SEIZED ASSETS FUND	134	\$2,144.90
PHYSICAL FACILITIES FUND	144	\$1,629.79
	TOTAL	\$111,351.62

10:53 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED JANUARY 6, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:45 AM BUILDING AND GROUNDS MATTERS
 - i) The exit gate to the closed parking area adjoining the Cassia County Judicial Center (CCJC) is not functioning properly. Starr Corporation has been notified regarding the matter.

***CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, January 6, 2014***

- ii) Starr Corporation will install locks that need to be completed at the CCJC and Building Supervisor Craig Munoz will paint the wall Starr Corporation repaired in exchange for them completing the locks.
- iii) McMurray discussed with the Board the possibility of having installation of walls being done by the construction class from Burley High School as a part of the remodeling project at the courthouse.
- iv) A bid for placement of a bathroom on the second floor of the courthouse where the building supervisor's office is currently located was discussed by the Board.
- g) 10:48 AM GATEWAY MATTERS
 - i) Chairman Crane and McMurray met with Gateway Task Force Chairman, Brent Stoker, Mark Webb, and other farmers from the Raft River area.
 - ii) They stressed their desires are to continue countering the BLM decision on the route of the proposed power line.
- h) 10:49 AM ELK DEPREDATION
 - i) Crane will proceed with setting up a meeting with Box Elder County and Elko County regarding elk depredation.
- 2) 9:00 AM INTERVIEWS FOR PLANNING AND ZONING
 - a) Kurt Mills introduced himself as an applicant for an open commissioner position on the Planning and Zoning Commission. Mills was recommended by Bruce Beck from that Board.
 - b) Mills is a City of Burley employee and indicated that serving on the Planning and Zoning Commission would not be a conflict of interest with his employment.
 - c) Mills detailed his work experience to the Board.
 - d) Barrus asked Mills about his ability to follow the law regardless of emotion. He concurred with the importance of following the law.

9:09AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE KURT MILLS AS A MEMBER OF THE PLANNING AND ZONING BOARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 3) 9:15 AM PRECINCT UPDATE DELIBERATIONS
 - a) Elections Supervisor Susan Keck presented proposed precinct changes that the Elections office with the help of GIS/Mapping specialist Todd Quast recommends for consideration of the Board.
 - b) The proposal includes combining Precincts 101 and 107 and the reduction of the size of the Starrah Precinct. The combining of the two precincts is proposed due to the low number of registered voters and low voter turnout. The reduction of the size of the Starrah Precinct is due to its large number of registered voters, high voter turnout, and consideration of current and future City of Burley growth and annexation into that precinct requiring it to be opened in each City of Burley related election.
 - c) Keck estimated financial savings at about \$7,000.00 per year for combining precincts with the resultant reduction of staff and worker where there are generally four elections per year.
 - d) The last time changes were made to precincts was about ten years ago. Boundary changes also will help to more evenly distribute the precinct sizes. Quast also was able to use more readily recognizable boundaries and square them up some as well.
 - e) Starrah Precinct currently has 1,030 registered voters, Precinct 101 has 283 registered voters, and Precinct 107 has 182 registered voters. That demonstrates the disparity in precinct sizes.

- f) GIS/Mapper Todd Quast talked of the City buffer zone and potential annexations that cause people to have to be added to the City of Burley. Squared up boundaries.
- g) Cassia Republican Central Committee Chairman Wayne Hurst requested that the Board not reduce the number of precincts from 25 to 24. He also indicated the Republican Committee understood the need for boundary changes with the expansion of the City of Burley. They desired to push to maintain the combining of polling location rather than combining precincts.
- h) Larsen commented that the Elections Department is excited with the new digital scan polling place tabulators the County recently purchased. It will give the County the capacity to have results in earlier and accommodate whatever precinct changes the Board chooses to do.
- i) Keck talked of some of the difficulties with combining Precincts 102 and 103 at CSI as they need to use the hallway and that has presented some problems. Oakley 1 and 2 precincts and Precincts 101 and 107 have also been combined to one polling location each and it has worked out well.
- j) Republican Committee member Mark Peterson recounted historical results when legislators have resigned in the past and the Republican Central Committee votes to choose a replacement. Some choices have been chosen by as narrow as one vote. The reduction of one vote by reducing even one precinct is very important when there is a filling of such a vacancy.
- k) Chairman Crane felt it important to honor the request of the Cassia Republican Committee and reduce the number of precincts. Commissioners Kunau and Christensen concurred to not combine Precincts 101 and 107.
- l) Chairman Crane indicated that It would behoove the Republican Committee to find strong committee precinct representatives.

9:48 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT THE PROPOSAL AS PRESENTED FOR PRECINCT BOUNDARY CHANGES AND TO NOT COMBINE PRECINCTS 101 AND 107 BUT RATHER DIVIDE BOTH AS PRESENTED ONLY WITH A BOUNDARY THAT WOULD FOLLOW OVERLAND AVENUE NORTH TO THE SNAKE RIVER. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:52 AM DELIBERATE ON MEMORANDUM OF UNDERSTANDING (MOU) WITH DEPARTMENT OF HEALTH AND WELFARE REGARDING ACCESS TO IDAHO BENEFITS ELEGIBILITY SYSTEM

- m) Social Services Director, Susan Keck presented an MOU from the Idaho Department of Health and Welfare for providing and accessing online the Department of Health and Welfare's Idaho Benefit Eligibility System (IBES).
- n) The MOU is required to be reviewed and agreed upon annually.
- o) There didn't appear to be any changes from previous MOU's agreed up on by the County.

9:54 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN THE MOU WITH THE DEPARTMENT OF HEALTH AND WELFARE, DIVISION OF WELFARE, AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 4) 10:00 AM DELIBERATE PARTICIPATION IN CONTACTING LEGISLATORS REGARDING PILT
 - a) The Board determined to urge the Federal House and Senate Appropriations Committees to consider the hardships that would be placed on counties if consistent funding does not continue with the PILT program.
 - b) The Administrative office drafted a letter from the Board that was sent to that committee.
- 5) 10:15 AM INDIGENT MATTERS

10:15 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: 2013092, 2013094
- b) Determination of Decision Held in Suspension: 2013095

10:19 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:19 AM.

- 6) 10:20 AM DELIBERATE ON CLAIM REVIEW AND AUDIT SERVICE AGREEMENT WITH ELAP
 - a) ELAP reviews insurance claims to assure that providers are not overpaid.
 - b) The Claim Review and Audit Service Agreement between ELAP Services, LLC and the County was reviewed by McMurray.

10:21 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND SIGN THE SERVICE AGREEMENT WITH ELAP SERVICES, LLC AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 7) 10:30 AM DELIBERATE ON HIPAA BUSINESS ASSOCIATE AGREEMENT WITH ELAP
 - a) The HIPAA Business Associate Agreement between the County and ELAP Services, LLC is an agreement to assure the privacy and protection of Protected Health Information as ELAP performs certain functions and activities on behalf the County.
 - b) The HIPAA Business Associate Agreement was reviewed by McMurray.

10:22 AM

MOTION: COMMISSIONER KUNAU MOVED TO ACCEPT AND SIGN THE HIPAA BUSINESS ASSOCIATE AGREEMENT WITH ELAP SERVICES, LLP AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 10:23 AM DELIBERATE ON 2014 PLAN DOCUMENTS REGARDING HEALTH INSURANCE
 - a) The medical health plan for Cassia County employees between the County and Third Party Administrator, MBA Benefits Administrators, Inc. is included in a Plan Document and Summary Plan Description for non-grandfathered Plan 1 (A) and for grandfathered Plans 2 (B), 3 (C), and 4 (D).
 - b) The Plan Document and Summary Description was reviewed by McMurray.

10:24 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SIGN THE 2014 CASSIA COUNTY HEALTH INSURANCE PLAN DOCUMENT AND SUMMARY PLAN DESCRIPTION WITH THIRD PARTY ADMINISTRATORS, MBA ASSOCIATES, INC. AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 10:26 AM REVIEW DECEMBER 2013 AMBULANCE SERVICE REPORT
 - a) The Board reviewed the December 2013 Ambulance Service Report
- 10) 10:28 AM DELIBERATE ON RESOLUTION NO. 2014-001 SETTING GENERAL NOTICE OF MEETINGS
 - a) McMurray reviewed a notice of the regular meetings for 2014 with the Board.

b) There will be a public posting of said Notice of Meetings at the courthouse.

10:28 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-001, A GENERAL NOTICE OF OPEN PUBLIC MEETINGS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10:33 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD REVIEWED CONCERNS REGARDING A PERSONNEL COMPLAINT. THE BOARD RETURNED TO REGULAR SESSION AT 10:39 AM.

11) 11:00 AM MELISSA PRICE-BAIR FAREWELL EVENT

a) A farewell gathering was held to honor Cassia County Compliance Officer, Melissa Price-Bair who is leaving employment at Cassia County.

b) Price-Bair has accepted a position as an appraiser at the Minidoka County Assessor's Office.

12) 12:30 PM TRAVEL TO ALMO REGARDING COUNTY ROAD AND BRIDGE DEPARTMENT REVIEW

a) The Board reviewed work plans with Sam Adams.

b) It was approved for Adams to purchase lumber and metal to construct a lean-to structure on the north of the existing shop for equipment storage.

c) It was also approved to work with auctioneers to review materials and vehicles for surplus declarations and eventual public sale.

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board