



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.CassiaCounty.org

Board Members:

Chairman Dennis Crane (District #3) ~ dcrane@cassiacounty.org
Paul Christensen (District #1) ~ pchristensen@cassiacounty.org
Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

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Monday, December 22, 2014

9:00 AM

The Board of Cassia County Commissioners met this day in regular session in the Commission Chambers of the Cassia County Courthouse. Clerk Larsen asked to be excused at 10:30 a.m. to depart for a junior college committee meeting in Boise. Deputy Clerk Susan Keck will clerk the balance of the Board meeting.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman
Prosecuting Attorney:
Doug Abenroth

Paul Christensen
Administrator:
Kerry D. McMurray

Bob Kunau
Clerk of the Board:
Joseph W. Larsen

Heather Evans, Deputy Auditor
Kevin Horak, Sheriff Investigator
Sherry Baker, Citizen
Ruthe Hobbs, Citizen

Dwight Davis, Assessor
Darwin Johnson, MCCJC
Grace Wittman, Extension Office

Others:

Casey Anderson, Burley Councilman
John Lind, Burley Irrigation District
Kelly Bowen, Bowen Insurance Group
Craig Rinehart, Coroner

9:04 AM AMENDMENT TO AGENDA

9:04 AM

MOTION: COMMISSIONER KUNAU MOVED TO ADD DISCUSSION OF AN URBAN RENEWAL AND REVENUE ALLOCATION EXPANSION NOTIFICATION RECEIVED FROM THE CITY OF BURLEY THAT WAS INADVERTANTLY LEFT OFF THE AGENDA. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) Abenroth was asked by the Board to follow through to see if there were avenues to challenge the action on the City of Burley’s proposal to change the boundaries of the Urban Renewal project area and amend the Revenue Allocation areas to include certain real property.
- b) The December 2nd hearing notice was timely sent by certified mail from the City of Burley to Commissioner Christensen and as such, a procedural challenge is not possible under the statute.
- c) A Revenue Allocation area can be added one time in a 20 year period of the Urban Renewal District but Abenroth did no further research other than for this particular project for today’s meeting.
- d) Requirements were met for percentage of the overall property as well as the necessity of it being contiguous to the existing project. (See 36 page attachment – Burley Urban Renewal Plan Amendment Notification to Cassia County)

CASSIA COUNTY COMMISSION
REGULAR SESSION
Monday, December 22, 2014

- 2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
- a) 9:05 AM CALENDAR
- i) Joint Public Defender meeting at 7:30 a.m. Tuesday, December 23rd at the Commission Chambers
 - ii) Joint Justice meeting at 8:00 a.m. Tuesday, December 23rd, at the Commission Chambers
 - iii) Idaho Association of Counties (IAC) Midwinter Legislative Conference February 2nd to February 4th at the Riverside Hotel in Boise. Commissioner Christensen and Commissioner Kunau will both attend.
- b) 9:05 AM CORRESPONDENCE
- i) Certified letter of Urban Renewal and Revenue Allocation notice sent from the City of Burley to Commissioner Christensen
 - ii) Letter from the State of Idaho Department of Water Resources appointing Robert (Bob) Beck as Flood Control District Commissioner
 - iii) Letter from St. Luke's terminating a Memorandum of Understanding (MOU) for Cares. At the time this agreement was put in place, there was County liability in certain instances. Now private insurance is used or it goes to the State Industrial Commission for payment.
 - iv) Early Registration closes next week for IAC Annual Meeting.
 - v) Invitation to honor outgoing Commissioner Tom Faulkner in Gooding from 2:00 p.m. to 6:00 p.m. Monday, January 5th
 - vi) Invitation to the Inauguration Swearing Ceremony and the Ceremonial Procession and Inaugural Ball for Governor C. L. "Butch" Otter and First Lady Lori Otter
 - vii) Christmas Card from the Lincoln County Commissioners
 - viii) Email to Commissioner Kunau regarding the East Valley Dairy Conversion including a request to speak with Board members
- c) 9:11 AM PERSONNEL
- i) CHANGE OF STATUS
 - (1) EXTENSION OFFICE
 - (a) Increase in rate of pay for evaluation following new hire probationary period for 4-H/Weed Department Secretary Dena Jarolimek
 - (2) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (a) Increase in rate of pay for Detention Sergeant Jennifer Lee for POST Instructor Certification

9:13 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- ii) The Board reviewed and approved a timecard for Road and Bridge Supervisor Sam Adams.

d) 10:41 AM APPROVAL OF MINUTES

10:41 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM DECEMBER 15, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

e) 9:38 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS

- i) The Board reviewed 55 CSI Junior College Residency Applications; seven high school dual credit applications and 48 non-dual credit applications.

9:38 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 55 CSI JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:42 AM COUNTY PAYABLES
 - i) Commissioner Christensen inquired of Larsen as to why he had not signed some claim approval sheets for conflict public defender services from Clayne Zollinger. Larsen indicated that the Deputy Auditors have been asked to closely look at all conflict public defender invoices. Those overall costs have been significantly higher and in excess of budgeted amounts since the switch from contractual to hourly pay. They questioned some submitted invoices of Zollinger’s where clients he represented had a number of identical simultaneous time charges for the client’s different cases.
 - ii) The Board determined to hold those payments back for further explanation of the invoices in question from conflict public defender Clayne Zollinger.

CURRENT EXPENSES	104	\$4,376.00
INDIGENT FUND	105	\$1,612.50
DISTRICT COURT FUND	106	\$88.00
COUNTY ROAD & BRIDGE FUND	107	\$15,502.50
COMMUNITY COLLEGE FUND	113	\$3,500.00
COUNTY ELECTION FUND	116	\$66.20
JUSTICE FUND	130	\$20,404.51
CASSIA DRUG TASK FORCE	136	\$162.00
D.A.R.E TRUST	137	\$2,887.73
PHYSICAL FACILITIES FUND	144	\$953.90
ADULT MISDEMEANOR PROBATION	149	\$3,227.69
	TOTAL	\$52,781.03

10:42 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED DECEMBER 22, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:30 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane talked to supervisor Sam Adams and he reported of mud and ice they were dealing with on the roads early Saturday morning.
 - ii) Other roads are in good shape.
- h) 9:31 AM GATEWAY MATTERS
 - i) Commissioner Kunau indicated that work continues with Sage Grouse issues that are problematic for our proposed corridor.
 - ii) Gateway Task Force will meet sometime in January.
- i) 9:32 AM BUILDING AND GROUNDS MATTERS
 - i) McMurray reported on the receipt of quotes to change out the HVAC system in the Prosecutor’s office. Bidders were revisited to make sure comparatives between them were accurate.
 - (1) Ramsey Heating and Electric’s quote was \$9,960.00 which does not include removal of current equipment and ductwork. This system will deal with four rooms.
 - (2) Green Pump Heating and Air’s quote was \$14,000.00. This system is expandable to 6 rooms and will require drilling through the exterior wall that may account for their additional costs.

- ii) McMurray felt more comfortable with Ramsey's experience doing that type of installation.
- iii) The system would be installed in front of the courthouse and they will drill through the exterior wall.
- iv) Abenroth commented on the noise problem with the current system.
- v) Commissioner Christensen asked if there were funds in the budget for this. McMurray commented that currently there were, but they have issues with a sewer line at the Public Defender's office that necessitates work. What has been proposed there is to line the sewer pipes as was done at the MCCJC which cost would be about \$26,000. Commissioner Christensen commented that there may be cheaper ways to take care of that problem. McMurray said they are looking at putting in a lift station but the problem necessitates resolution where it is an operational issue.
- vi) Commissioner Christensen asked if there were any modifications that can be made to the current system. McMurray stated that taking the unit out of that office was to facilitate getting rid of the noise there. The ductwork would remain and the current system unit could be used elsewhere.

9:37 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE REPLACEMENT OF THE HVAC SYSTEM IN THE PROSECUTOR'S OFFICE BY ACCEPTING THE BID FROM RAMSEY'S HEATING AND ELECTRIC IN THE AMOUNT OF \$9,960.00 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 3) 9:15 AM ADJUST FISCAL YEAR 2014 BUDGET AND EXECUTE RESOLUTION NO. 2014-032
 - a) A hearing was opened according to Idaho Code 31-1605 allowing the Commissioners to adjust the budget for unscheduled revenue or expenses for FY2014.
 - b) Three items were identified to necessitate opening of the Budget
 - i) County Road and Bridge current amount budgeted was \$353,622.00 and amended to \$356,093.94 reflecting unanticipated expenditure of \$4,341.31.
 - ii) Juvenile Probation Fund current amount budgeted was \$115,000.00 and amended to \$122,313.67 reflecting an inadvertent budget deficiency of \$2,471.94.
 - iii) Box Elder Bookmobile Fund current amount budgeted was \$7,200.00 and amended to \$9,350.50 to reflect a payment required in FY2013 that was paid in FY2014 in the amount of \$2,150.50.
 - c) Deputy Auditor Heather Evans explained the following
 - i) Road and Bridge exceeded their road supplies budgeted line item in the amount of \$39,866.46 used for gravel crushing for which they received a grant which had already been depleted in FY2013 to cover that fiscal year's expenditures over budgeted amounts.
 - ii) Road and Bridge also expended \$24,073.51 in their auto repairs line amount for FY2014. The amount budgeted was \$16,000.00 which was exceeded by \$8,073.51.
 - iii) Road and Bridge Department's overall "B" Budget remaining balance was \$4,341.31. A fuel expense that was paid after the end of FY2014 for product ordered and received during FY2014 necessitated an adjusting entry approved by the Board in the amount of \$6,813.25. The difference between the fuel expenditure of \$6,813.25 and the remaining balance of the overall "B" budget of \$4,341.31 left an unanticipated expenditure over the FY2014 budget of \$2,471.94.
 - iv) The Juvenile Probation Fund was inadvertently under budgeted from what was actually requested by Minidoka County and approved by the Board in the amount of \$7,313.67.
 - v) A payment of \$2,150.50 to the Box Elder Bookmobile Fund that had been inadvertently missed in FY2013 was subsequently paid in FY2014.
 - d) Commissioner Christensen asked what would be the result if the budget wasn't adjusted for Road and Bridge expenditures for fuels. Larsen replied that it would be the liability of a department head, but that

is why the Auditor's office was recommending the adjustment of the budget where it was more of a timing issue of that purchase by a few days.

- e) Larsen recommended the monitoring of the Road and Bridge budget along the way rather than just at the end of the fiscal year.
- f) Larsen reiterated that there is no additional tax funding responsibility with these changes that he characterized as incidental to the overall budget.

9:23 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ADJUST THE FY2014 BUDGET AND EXECUTE AND APPROVE RESOLUTION NO. 2014-032 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

4) 9:24 AM DELIBERATE ON 208 EXIT MAINTENANCE FOR 2014

- a) McMurray was asked to look into two different amounts, one for pro rata and one for actual expenditures, regarding Exit 208 maintenance as presented in a previous Board meeting.
- b) The agreement includes that the County:
 - i) Pays 15% of costs, and
 - ii) Is only obligated to pay a 3% increase per year.
- c) Extra costs for a pump replacement and other repairs and replacements necessitated a 3% increase for higher expenditures than anticipated.
- d) Payments are based on a total amount of \$14,239.06. The city paid the excess above that amount up to the \$21,000 cost. The accurate amount for 2014 was \$2,135.86, which reflects what the participation should be.
- e) Commissioner Kunau didn't remember this being paid in the past. Chairman Crane said it hasn't come forth for the past few years to be approved. McMurray said it hadn't been paid for a year or two and it was brought forward as a lump sum. The contract had been signed by Commissioners Dayley, Beck, and Adams years ago. Commissioner Christensen said he remembered a grant was received to beautify Exit 208 with local entities sponsoring it.

9:27 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE A PAYMENT OF \$2,135.86 FOR THE EXIT 208 MAINTENANCE ANNUAL CONTRACT AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 9:28 AM REVIEW MINI-CASSIA VETERANS' SERVICE QUARTERLY REPORT

- a) The Mini-Cassia Veterans Service Quarterly Report was read by Commissioner Kunau.
- b) The report included service by way of interviews, calls and number of Veterans Administration forms sent to the regional office.
- c) The agenda and minutes from the Mini-Cassia Veterans Advisory Board meeting held on December 4, 2014, were also provided.

6) 9:38 AM REVIEW NOVEMBER 2014 AMBULANCE REPORT

- a) The Board reviewed the monthly Ambulance Report for November provided by Ambulance Coordinator Doug Adams.
- b) The report included services provided, equipment purchased, and continuing education classes taught during the month of November.

7) 9:45 AM DEPARTMENT HEAD MEETING

- a) JAY HEWARD – SHERIFF
 - i) Not Present

- b) PATTY JUSTESEN – TREASURER
 - i) Not Present
 - ii) Justesen sent the Treasurer’s Cash Report and Urban Renewal Report for the Board’s review.
- c) DWIGHT DAVIS – ASSESSOR
 - i) Davis reported that their office was working on a lot of revaluations and their DMV department was busy with yearend registration.
 - ii) He commented on their office’s procedure in finding of problems, correcting them, and then moving forward.
 - iii) Some personnel will be attending appraisal training next month with the State Tax Commission.
 - iv) Davis talked about personal property tax which Governor Otter desires a full repeal of. He further commented that he is not opposed to it so long as the County is made whole.
 - v) He stated Urban Renewal legislation may be forthcoming and that Representative Scott Bedke spoke at the Associated Taxpayers meeting about making it friendlier in support of increased commerce.
 - vi) Chairman Crane asked Larsen to try and setup a meeting with legislators and elected officials as well as department heads.
- 8) 9:49 AM CONSIDER TERMINATION OF DATA SHARING AGREEMENT WITH IDAHO DEPARTMENT OF ADMINISTRATION
 - i) Davis remarked on an agreement with the State Administrative Department to provide them parcel layers and data. Davis said that hasn’t worked out very well. They have only asked for updated information once. The Assessor’s office has a parcel tool on the County website that has worked out very well. They also have better control of data and service on the local level than the state level. He recommended that Abenroth draft a letter and terminate the agreement.

9:51 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ALLOW ABENROTH TO WORK WITH DAVIS IN TERMINATING THE CURRENT CONTRACT WITH THE STATE ADMINISTRATIVE DEPARTMENT. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- i) Davis recommended the floating holiday for employees be allowed to be taken over a three month period; November through January. Current requirements leave them short of help during their busiest time of the year. Commissioner Christensen recommended addressing it earlier in the year in the future.
- b) JOE LARSEN – CLERK
 - i) Larsen expressed thanks to Lead Auditor Heather Evans for her hard work in adopting new accountable protocol in the Auditor’s office that is more congruent with statute, Generally Accepted Accounting Principles and Governmental Accounting Standards Board compliance. She has done what she has with little training or training material for those duties.
 - ii) The outside audit by Evans, Poulsen, and Catmull has begun for FY2014. The Auditor’s office will be working specifically with a couple of different departments.
 - iii) Budgeting will include specific review of revenue allocations during the FY2016 budgeting and how each department has been funded historically. There will be more direct correlation between revenues and expenditures with budgeting. When revenues drop off, expenditures must correspond to decreases.
 - iv) Tyler Technologies will start in Twin Falls County in May implementing the Odyssey software. We will follow a year from then. Twin Falls and Cassia Counties will share help for the courts during that time of training. Two years from now the courts will gravitate to a paperless environment.

- c) DOUG ABENROTH – PROSECUTING ATTORNEY
 - i) Abenroth reported their department is now fully staffed and doing well.
 - ii) He also stated they are handling a large number of juvenile misdemeanor and felony level investigations and prosecutions.
- d) KERRY MCMURRAY – ADMINISTRATOR
 - i) McMurray reported that building inspections are steady and that a couple of big dairies are currently going up.
 - ii) Planning and Zoning met last week and had two hearings; one on a variance and another conditional use permit to convert a facility to housing for polo players at Skaggs Ranch.
- e) AMBER PREWITT – ADULT MISDEMEANOR PROBATION
 - i) Not Present
- f) DARWIN JOHNSON – MINI-CASSIA CRIMINAL JUSTICE CENTER
 - i) Johnson expressed gratitude for the floating holiday granted employees.
 - ii) He reported that the final outcome of findings and recommendations of the Department of Labor will be forthcoming at 11:30 a.m. this morning with their investigation.
 - iii) They have begun changing out their lights from standard incandescent to LED lighting.
 - iv) The jail census is 144 with 63 Cassia County holds and 23 Minidoka County holds. There are also 58 offenders held that we receive revenue from.
 - v) Johnson reported they are finished with a report which has been submitted to the prosecutor on a lawsuit that had been filed from an inmate.
- g) GORDON EDWARDS – WEED AND PEST CONTROL
 - i) Not Present
- h) CRAIG RINEHART – CORONER
 - i) Rinehart reported that he had 105 death cases so far this year which is two less than last year.
 - ii) There were 56 deaths in the County, 49 cremations that required him to review the death certificate prior to cremation, one homicide, one suicide, and 16 accidental deaths. There were two deaths where he was unable to determine the manner and cause of death.
 - iii) Deputy Coroner Rod Draper will be out of service for 4 to 5 months for medical reasons.
 - iv) He has asked Shirley Hubbard and Deputy Sheriff Terry Bell to be deputized to assist him. Sheriff Heward approved using Deputy Bell in that capacity.
 - v) Concern was raised regarding compensation of Deputy Bell where he already is a full time employee with the Sheriff's Department. McMurray commented on a potential Fair Labors Standard Act problem with having an employee also being contracted in addition to reporting issues with the Auditor's office. Larsen agreed and also explained a potential conflict of interest that has been addressed in the State in the past that may arise with an employee of the Sheriff's office servicing also as a deputy Coroner. Abenroth concurred with that from the standpoint of the prosecution of a case as well as on the civil side with payroll reporting. Larsen further stated there are potentially huge complications with the Affordable Care Act (ACA) as well as PERSI that could make it problematic. The entire County could be penalized under ACA with the clouded designation of part time employee, fulltime employee, and contract labor.
 - vi) Rinehart explained that he does the same procedure with Dennis Dexter as a contract deputy Coroner. Larsen indicated that with any level of work or compensation that includes a wage earner also being contracted presents an IRS issue as well as a potential problem with ACA beginning 2015. Also, Dexter is designated as a part time employee where Deputy Bell is full time.

- vii) Abenroth suggested researching it out more prior to a decision being made in regards to Deputy Bell serving in the capacity of deputy Coroner and the board agreed. Rinehart and Abenroth will work together to come to an appropriate decision.
- i) GRACE WITTMAN – EXTENSION OFFICE
 - i) Chairman Crane thanked the Extension Office for the Christmas potluck luncheon they sponsored last week even though the turnout was low.
 - ii) Rosie Davids and Deana Jarolimek are busy getting their volunteers signed up.
 - iii) Davids will be attending the Know Your Government Conference.
 - iv) Wittman is working with the schools on the annual hand washing education for all third graders.
 - v) Classes with Cassia High School are being conducted. There are cooking classes for teen parents and with seniors.
 - vi) Packham will be getting in touch with the board to go over the Extension programming for the next year including plans for the gardening program.
- j) PAUL CHRISTENSEN – COMMISSIONER
 - i) Commissioner Christensen asked about a meeting that was to be setup with judges.
 - ii) A meeting will be scheduled by Abenroth during January regarding the disparity in numbers between Cassia County and Minidoka County.
- 2) 9:54 AM REVIEW FLOATING HOLIDAY EXTENSION/PART TIME RESOLUTION NO. 2014-31
 - a) Resolution No. 2014-31 was presented for the Board’s consideration of the floating holiday benefit to be extended to part time non-seasonal employees.
 - b) Abenroth suggested that a half day benefit for employees working part time would streamline calculation for that benefit.
 - c) Larsen added that there are some very valuable employees who are part time status who actually work just shy of 30 hours per week. He felt that a dividing point somewhere in that calculation to include three quarters of a day for the floating holiday for those who routinely work 30 hours per week would be appropriate to consider.
 - d) McMurray will re-draft the resolution to reflect a four hour floating holiday for employees who work 20 hours and less per week and six hours for employees who work more than 20 and less than 37.5 hours per week.

9:57 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-031 ADOPTING A FLOATING HOLIDAY POLICY 2014 TO INCLUDE GRANTING NON-SEASONAL PART TIME EMPLOYEES WHO REGULARLY WORK 20 HOURS OR LESS PER WEEK FOUR HOURS AND THOSE WHO REGULARLY WORK MORE THAN 20 HOURS AND LESS THAN 37.5 HOURS PER WEEK SIX HOURS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) The floating holiday can be taken anytime between December 1, 2014 and February 15, 2015.
- b) Floating holidays cannot be broken in to half days but must be scheduled on a single work day.
- 2) 10:35 AM DELIBERATE ON ORDINANCE 2014-12-01 AND SUMMARY FOR PUBLICATION REGARDING AMENDING ZONING CHART TO ADD TRANSFER STATIONS WITH CONDITIONAL USE PERMIT
 - a) McMurray explained that Ordinance 2014-12-01 is to amend Cassia Code Title 9 Chapter 8 to add transfer stations to the zoning chart under the services heading and as part of landfills and solid waste facilities. It permits such use with a conditional use permit in industrial-commercial zones. It further requires consent from the solid waste district prior to a hearing request with Planning and Zoning.

- b) The Ordinance and Summary Ordinance will both be recorded. The Summary Ordinance will be published to adequately inform the public on how to obtain the full verbiage of the ordinance from the County Administrative office.

10:37 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN ORDINANCE 2014-12-01 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 3) 10:40 AM REVIEW AND SIGN ENGAGEMENT LETTER WITH EVANS, POULSEN, AND CATMULL
 - a) McMurray was contacted by Jeff Poulsen from Evans Poulsen & Catmull, CPA's, Cassia County's outside auditors for the past several years, regarding a Letter of Engagement for outside auditing services for Cassia County for FY2014.
 - b) The Letter of Engagement included details of what will be included in the audit report.
 - c) The fee for their services for FY2014 is \$22,360. If there are any unexpected circumstances or significant time required on their behalf, they will discuss the situation with the Board.
 - d) Additional GASB reporting will be included in the FY2014 audit as required.

10:29 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO AGREE WITH AND SIGN THE LETTER OF ENGAGEMENT WITH EVANS POULSEN AND CATMULL, CPA'S FOR OUTSIDE AUDITING SERVICES FOR FISCAL YEAR 2014 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 4) 11:04 AM INTERVIEW FOR PLANNING AND ZONING COMMISSION OPENING
 - a) Jim Grisenti from the Jackson area as well as John P. Lind, General Manager of the Burley Irrigation District (BID) both applied for the Planning and Zoning Commission position vacated by Dennis James. The individual selected will fill the remaining two year term. The Board desired to interview Lind where they did not personally know him.
 - b) Lind resides next to the BID office and was raised in Heyburn. He felt his involvement with delivering the needs of irrigation to over 48,000 acres of farmland in Cassia County qualifies him for consideration.
 - c) Commissioner Christensen talked about dealing with controversial issues and asked if Lind felt he could balance the needs of the County with individuals who are passionate about their own personal individual issues. Lind felt his responsibility was to consider all issues in each matter.
 - d) The Board thanked Lind for his interest and determined to take under advisement his application.
 - e) Later in the meeting, the Board determined to vote on Lind's appointment to the Planning and Zoning Commission.

11:30 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPOINT JOHN P. LIND TO THE PLANNING AND ZONING COMMISSION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 10:44 AM INDIGENT MATTERS

10:44 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Certificate of Denial: 2014101, 2014103, 2014105, 2014110
- b) Release of Medically Indigent Lien: 204140, 207058

**CASSIA COUNTY COMMISSION
REGULAR SESSION**

Monday, December 22, 2014

9 | Page

c) Determination of Decision Held in Suspension: 2014102

10:58 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:58 AM.

- 6) 11:30 AM UNITED STATES FOREST SERVICE (USFS)/BUREAU OF LAND MANAGEMENT (BLM) REPORT
 - a) LOREN POPPERT – USFS DISTRICT RANGER
 - i) Not Present
 - b) JIM THARP – BLM ACTING FIELD MANAGER
 - i) Not Present
- 7) 11:30 AM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board