



Cassia County Board of Commissioners

Cassia County Courthouse
Commission Chambers
1459 Overland Ave. – Room 206
Burley, ID 83318
www.cassiacyoung.org

Board Chairman:
Dennis Crane

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Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacyoung.org
Bob Kunau (District #2) ~ bob.kunau@cassiacyoung.org
Dennis Crane (District #3) ~ dcrane@cassiacyoung.org

Monday, August 11, 2014

The Board of Cassia County Commissioners met in regular session on Monday, August 11, 2014, at 9:00 a.m. in the Commission Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Jay Lenkersdorfer, The News Journal Ruthe Hobbs Trey Crider, Boy Scout Mason Harman, Boy Scout Patty Justesen, Treasurer

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, BUDGET MATTERS
 - a) 9:05 AM CALENDAR
 - i) Cassia County Fair and Rodeo this week
 - (1) Queen's breakfast tomorrow at 8:00 a.m.
 - (2) Chris Cagle concert tomorrow evening
 - ii) Courthouse and Cassia County Judicial Center (CCJC) open House from 2:00 p.m. to 4:00 p.m. Friday
 - iii) Joint Juvenile Probation Meeting at 7:30 a.m. Tuesday, August 12th at the Minidoka County Probation office in Rupert
 - iv) Joint Justice Meeting at 8:00 a.m. Tuesday, August 12th at the Minidoka County Probation office in Rupert

- v) Hearing for consideration and fixing of the final budget with appropriations to each office, department, service, agency and institution of the County during regular Board meeting on August 25th
- b) 9:05 AM CORRESPONDENCE
 - i) Invitation to the Buyer's Appreciation Breakfast of the Cassia County Market Animal Sale Committee to be held at 7:00 a.m. Saturday, August 16th.
 - ii) Notice of open house for the retirement of Bill Allred from the Regional Administration at Department of Environmental Quality's Twin Falls Regional office
 - iii) Rodeo Contestant Hospitality Tent Volunteer schedule to be emailed to all those who have volunteered
 - iv) Twin Falls County Pest Abatement District Black Fly Field Education Day and lunch from 10:00 a.m. to 12:30 p.m. Tuesday, August 26th at Rock Creek Park in Twin Falls
 - v) Letter from the Timber Products Manufacturers Association to Commissioner Christensen to provide information of facts on the dispute between large multi-national forest product companies and small family-owned forest product companies in rural communities
- c) 9:08 AM PERSONNEL
 - i) CHANGE OF STATUS AND TIME CARDS
 - (1) ROAD AND BRIDGE
 - (a) Time card for Road and Bridge Supervisor Sam Adams
 - (2) FAIR
 - (a) Temporary Employee Personnel Action Form
 - (i) Hiring of Cade Powers as a new temporary grounds keeper
 - (ii) Hiring of Chase Abner Johnson as a new temporary laborer
 - (iii) Hiring of Santiago Quintero as a new temporary laborer
 - (b) Time card for Fair office secretary Katlynn Holt with approval for comp time accrual due to seasonal Fair work
 - (c) Time card for Fairgrounds supervisor Blair Bowers with review and approval of comp hours accrued
 - (d) Time card for Santiago Quintero
 - ii) The Board requested that the Auditor's office remind departments who submit rate of pay increases that there is a freeze for the remainder of the fiscal year on rate of pay increases.
 - iii) The Auditor's office provided the Board with an Administrative Benefits Report listing all County employees with 35 plus hours in their comp bank. There were 14 employees with more than 50 hours that were highlighted to bring to the Board's attention.

9:08 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AND TIME CARD SUBMISSIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:55 AM APPROVAL OF MINUTES

9:55 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM AUGUST 4, 2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:12 AM JUNIOR COLLEGE RESIDENCY APPLICATIONS
 - i) The Board reviewed eight CSI Junior College Residency Applications; one high school dual credit and seven adult.

9:12 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE EIGHT CSI JUNIOR COLLEGE RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:05 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$7,597.55
INDIGENT FUND	105	\$3,905.00
DISTRICT COURT FUND	106	\$861.33
COUNTY ROAD & BRIDGE FUND	107	\$1,177.35
WEED & PEST FUND	108	\$9,873.98
CASSIA FAIR FUND	111	\$10,300.00
911 COMMUNICATIONS FUND	115	\$7,787.05
COUNTY BOAT LICENSE FUND	117	\$385.00
JUSTICE FUND	130	\$52,844.36
CASSIA DRUG TASK FORCE	136	\$50.00
PHYSICAL FACILITIES FUND	144	\$2,491.19
ADULT MISDEMEANOR PROBATION	149	\$2,352.32
	TOTAL	\$99,625.13

10:05 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED AUGUST 11, 2014. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:16 AM COUNTY ROAD AND BRIDGE
 - i) Road and Bridge Supervisor Sam Adams will be at the Fairgrounds for the Board's Fair review and any items of concern will be discussed there.
- h) 9:18 AM BUILDING AND GROUNDS MATTERS
 - i) McMurray reported it is now time to do the warranty review of all systems at the Cassia County Judicial Center with the contactors, Starr Corporation.
 - ii) Concerns were expressed that there had not been a resolution with the water downspout at the entry of the building, the heating and cooling system in the elected Clerk's office, and the replacement of the flag pole.
 - iii) Larsen indicated a need of securing the bike rack that has been placed at the CCJC.
 - iv) Treasurer Patty Justesen expressed concern about increases in the rate of pay for custodians and not for the rest of the County. She indicated it could create a morale problem with other employees.
- i) 9:17 AM GATEWAY MATTERS
 - i) Chairman Crane talked to Power County and they requested to know if Cassia County wanted to continue to work with Doug Balfour on Gateway matters and share the costs with them. The Board determined to continue working with Balfour so long as there is potential to achieve their goals.

- j) 9:32 AM BUDGET MATTERS
 - i) Larsen indicated that the Road and Bridge Budget Hearing and the County Budget Hearing will proceed as planned on August 25th.
 - ii) Larsen stressed the importance of preserving carryover funds from this fiscal year to serve as financial means of covering the costs of the first quarter of fiscal year 2015. There are very limited revenues until the tax drive in January of 2015.
 - iii) Scrutiny of expenditures finishing out this fiscal year is paramount according to Larsen.
- 2) 9:20 AM EXECUTE GRANT ACCEPTANCE DOCUMENTS FOR WEED DEPARTMENT
 - a) The Board was expecting additional information regarding the weed department grant. That did not take place so it will be placed on next week's agenda.
- 3) 9:21 AM REVIEW JULY AMBULANCE REPORT
 - a) Commissioner Kunau read the July Ambulance Report to the Board.
 - b) The report included ambulance activity throughout the month.
- 4) 9:24 AM DELIBERATE ON LIQUOR AND BEER LICENSE FOR EL TORITO MARKET
 - a) The Board went on the record for a hearing to consider an Alcoholic Beverage License for El Torito Market – Beer off premise.

9:24 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE ALCOHOLIC BEVERAGE LICENSE AS PRESENTED FOR EL TORITO MARKET. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:26 AM DISCUSS CITY OF ROCKS REQUEST REGARDING CALIFORNIA NATIONAL HISTORIC TRAIL SIGNAGE
 - a) Chairman Crane and McMurray visited the area where the signage was proposed.
 - b) The request was read by McMurray.
 - c) According to Road and Bridge supervisor Sam Adams, the location was appropriate.
 - d) Commissioner Christensen asked about ordinance compliance for standards. The County will install the sign to assure meeting those standards.

9:28 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE GOING FORWARD WITH THE CONCEPT FOR THE CALIFORNIA NATIONAL HISTORIC TRAIL SIGNAGE AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 6) 9:29 AM REVIEW CONFLICT PUBLIC DEFENDER REPORT FOR JULY 2014
 - a) The Board reviewed Conflict Public Defender Clayne Zollinger's July 2014 report
 - b) Barrus expressed concern regarding costs and procedures related to the second level and beyond public defender procedures and costs. Following discussion with the Board, it was determined that it might be wise to talk to magistrate judges regarding those concerns.
 - c) Larsen also reported that in his last Idaho Association of County Commissioners and Clerks meeting, it was pointed out that it is appropriate for reasoning for conflict declarations to be provided to the Board.
- 7) 9:37 AM DELIBERATE ON THE FOLLOWING RESOLUTIONS
 - a) RESOLUTION NO. 2014-020 – DESTRUCTION OF COUNTY ADMINISTRATION SEMI-PERMANENT RECORDS
 - i) Barrus has reviewed this resolution for appropriateness.

9:37 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-020 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- b) RESOLUTION NO. 2014-021 – DESTRUCTION OF COUNTY PLANNING AND ZONING SEMI-PERMANENT RECORDS
 - i) Barrus has reviewed this resolution for appropriateness.

9:38 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-021 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- c) RESOLUTION NO. 2014-022 – DESTRUCTION OF COUNTY BUILDING DEPARTMENT TEMPORARY RECORDS
 - i) Barrus has reviewed this resolution for appropriateness.

9:38 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2014-022 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- ii) Barrus explained the length of time needed to keep records according to the statute.
- 8) 9:51 AM RECOMMENDATIONS TO PAY OUT EXCESS FUNDS FROM TAX DEED SALE
- a) It was pointed out that the time required prior to payout of excess funds from a tax deed sale is 60 business days.
 - b) Letters of claim on the excess funds has been received by Key Bank, a second mortgage holder, and the Vaughan's, who were the owners of the property at the time of the tax deed sale.
 - c) The 60 day timeframe will be met on September 8, 2014.

9) 10:08 AM INDIGENT MATTERS

10:08 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2014060
- b) Certificate of Denial: 2014059, 2014065
- c) Certificate of Approval: 2014068, 2014069
- d) Order of Dismissal: 2014009, 2014020
- e) Notice of Continuance of Hearing: 2014013
- f) Release of Medically Indigent Lien: 2010125, 2014009, 2014020, 2014050
- g) Medical Records/Utilization Management Review: 2014060

10:24 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:26 AM.

10) 10:30 AM FAIR GROUNDS REVIEW

- a) The Board reviewed changes that have been made with the bleachers to make them more sturdy, view the fence that has been replaced, and look at the video ramp that was constructed behind the chutes to accommodate videoing for the Jumbotron.
- b) Commissioner Kunau pointed out the need to secure the area behind that ramp as there is no barrier, fence, or cable to keep people from falling off.

11) 11:50 AM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board