



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacounty.org

Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, September 30, 2013

The Board of Cassia County Commissioners met in regular session on Monday, September 30, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:

County Commissioners:

Dennis Crane, Chairman

Paul Christensen

Bob Kunau

Clerk of the Board:

Joseph W. Larsen

Prosecuting Attorney:

Al Barrus

County Administrator:

Kerry D. McMurray

Others:

Jay Lenkersdorfer, The News Journal

Ruthe Hobbs

Gordon Edwards, Weed Control

Joel Packham, Extension Office

Cleve G. Smith

Kendall Jones

Stan Campbell

Joshua Nelson

Bryce Campbell

Dave Zanone, Building Inspector

Patty Justesen, Treasurer

Jay Heward, CCSO

1) 8:00 AM MCCJC QUARTERLY REVIEW

- a) A joint County review of the MCCJC was conducted, the results of which were compiled by County Administrator Kerry D. McMurray.

2) 9:06 AM AMENDMENT TO AGENDA

- a) Information on the contracts and costs of the purchase of Xerox copy machines for the Judicial Facility came in after the posting of the Board's agenda. Expedited Board approval would facilitate those copiers being in place for use of the court clerks at the Cassia County Judicial Center (CCJC).

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9:02 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ADD DISCUSSION OF THE PURCHASE OF XEROX COPY MACHINES AS INFORMATION CAME IN LATE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- b) Copy machines needed for the Clerk's area and the judge's area were needed to be put in place to conduct business in the CCJC.

9:06 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE LEASE AGREEMENT WITH XEROX OF TWO COPIERS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- c) A request for a change of wages and hours worked for employees of the Cassia County Historical Society and Museum exceeded budgeted amounts for FY2014. Clarification needs take place before October 1, 2013. The request came in after posting of the agenda.

9:03 AM

MOTION: COMMISSIONER KUNAU MOVED TO ADD DISCUSSION OF MUSEUM EMPLOYEE WAGES TO THE AGENDA AS INFORMATION CAME IN LATE. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) Museum Board Chairman Rod Smith requested raising wages of employees at the museum. The amount budgeted for FY2014 would be exceeded unless hours worked are decreased.
 - e) Deputy Auditor Heather Evans presented a worksheet for the Board's discussion to show the balance needed between hours paid and hours worked to remain within the budget.
 - f) Commissioner Kunau will discuss the matter with Smith and report back to the Board.
- 3) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
- a) 9:07 AM CALENDAR
 - i) Region IV Development Meeting at 11:30 a.m. Thursday, October 3, 2013, at Elevation 486 in Twin Falls.
 - ii) Where Monday, October 15, 2013, is a legal holiday (Columbus Day), the Board determined to meet in a special Board meeting on Tuesday, October 15, 2013.
 - b) 9:07 AM CORRESPONDENCE
 - i) Idaho Community Trees News Bulletin No. 67 Summer 2013
 - ii) Letter from Parson, Smith, Loveland, and Shirley, LLC read by Chairman Crane expressing appreciation for the County's providing of the new CCJC.
 - c) 1:37PM PERSONNEL
 - i) Larsen requested that all terminations of employment in the County whether voluntary or involuntary, be presented to the Auditor's office prior to action taken. They then would be considered for approval of the Board before any action is taken. The Board concurred with that request. Larsen will send a memo to department heads with those instructions.
 - ii) An Employee Time Sheet for Cory Parish was reviewed by the Board.
 - iii) CHANGE OF STATUS
 - (1) SHERIFF'S OFFICE
 - (a) Cost of living increase for Kirk Barnes, Terry Lowell Higley. Eric D. Nebeker, Bret M. Wood, Michael S. Phillips, Arley Ty Cahoon, Jarrod A. Thompson, Mark R. Merrill, Kenny J. Emery, Douglas A. Welch, Norma I. Talamantes, George E. Warrell, Brynn A.

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Reusze, Chris L. Weber, Roger Chris Jensen, Michael D. Akers, Brian K. Hunsaker, Clark W. Ward, Antonio Bernad, Bryan Bird, David Turner, Daniel W. Renz, Kevin L. Horak, Jordon D. Williams, Terry W. Bell, Robert J. Taylor, Jason B. Rogers, Deann Julie Taylor, Jennifer T. Buffi, Crystal M. Herbst, Mariah L. Trujillo, Laura L. Cyr, Donna J. Headley, Jessica G. Miller, Lilia Telez, Tara Carson, Georgia Goodman, F. Gale Garrett, Clara Rodriguez, Wayne Winder, Shannon J. Taylor, Heather R. Ottley, and Jay M. Heward. (Jennifer Gee's rate of pay was not changed)

- (2) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (a) Hiring of Marshall Worthington as Maintenance Supervisor
- (3) MINI-CASSIA PUBLIC DEFENDER'S OFFICE
 - (a) Cost of Living increase for Margie Speers, Sara Goni, Rose Kincaid, Douglas R. Whipple, Alan Boehme, Jacob Twiggs, Tim Schneider, and Dennis R. Byington
- (4) ADULT MISDEMEANOR PROBATION
 - (a) Voluntary Termination of employment for Kristy Rasmusson
 - (b) Cost of living increase for Rocky Mancias, Michael McDaniel, Amber Prewitt, Rosanna Chaidez, Debbie Rogers, Kelli Willett, Ned Carter, and Enrica Molina.
 - (c) Increase in rate of pay for Enrica Molina for certification.
- (5) CASSIA COUNTY FAIR
 - (a) Cost of living increase for Cory L. Parish.
- (6) EXTENSION OFFICE
 - (a) Cost of living increase for Linda Cutler (multi-department), Debra Barnes, and Rosanne Davids
- (7) WEED CONTROL
 - (a) Cost of living increase for Linda Cutler (multi-department), Mark Bryngelson, and Gordon Edwards.
- (8) COUNTY ADMINISTRATION
 - (a) Cost of living increase for Sara Haynes, Timbri M. Hurst, Melissa Price-Bair, Todd F. Quast, Robert D. Zanone, Craig M. Munoz, Linda M. Brown, Callie M. Velasquez, and Kerry D. McMurray
- (9) COUNTY ROAD AND BRIDGE
 - (a) Cost of living increase for Samuel W. Adams, Lorin Durfee, and Austin W. Ward
- (10) COUNTY COMMISSIONERS
 - (a) Cost of living increase for Dennis D. Crane, Paul Christensen, and Robert J. Kunau
- (11) PROSECUTING ATTORNEY OFFICE
 - (a) Hiring of McCord Larsen as a Deputy Prosecuting Attorney
 - (b) Cost of living increase for Alfred E. Barrus, Douglas G. Abenroth, McCord Larsen, Decembre Noriyuki, Robin Bronson, Michelle Dozier, and Linnell Watson

1:37 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

d) 11:27 AM APPROVAL OF MINUTES

11:27 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM SEPTEMBER 23, 2013. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

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- e) 9:53 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed 26 CSI Residency applications; one 2012-2013 high school dual credit application and 25 2013-2104 high school dual credit applications.

9:53 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 26 CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 1:51 AM COUNTY PAYABLES

CURRENT EXPENSE FUND	104	\$56,606.50
SOCIAL SERVICES	105	\$3,426.35
DISTRICT COURT FUND	106	\$891.21
REVALUATION FUND	114	\$877.50
COUNTY ELECTION FUND	116	\$30,000.00
COUNTY BOAT LICENSE FUND	117	\$3,325.00
JUSTICE FUND	130	\$7,625.34
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$10,000.00
PHYSICAL FACILITIES FUND	144	\$5,727.91
ADULT MISDEMEANOR PROBATION	149	\$813.64
	TOTAL	\$119,293.45

1:51 PM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED SEPTEMBER 27, 2013 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:55 AM BUILDING AND GROUNDS MATTERS
 - i) McMurray reported on the progress of finishing construction projects associated with the CCJC, the Public Defender's office, and the relocation of County functions to the Courthouse. There are still some things that need to be taken care of. Provisions of Idaho Code 31-1609 provide for the carrying over of budgeted appropriations for incomplete improvements in progress of construction.
 - ii) Courtroom monitors need to be put in place and McMurray requested the Board to approve, by motion, the allowing of appropriations for that expenditure to be carried over to FY2014 from FY2013. The cost of said monitors will be approximately \$6,000.00.

9:57 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE CARRYOVER OF APPROPRIATIONS TO FY2014 FOR MONITORS FOR THE COURTROOMS AS REQUESTED UNDER I.C. 31-1609. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- iii) The ongoing construction project at the CCJC will require placement of six parking lot light fixtures and LED lights. McMurray requested that the Board approve, by motion, allowing appropriations for that expenditure to be carried over to FY2014 from FY2013. The cost of said monitors will be approximately \$4,200.00.

9:58 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE CARRYOVER OF APPROPRIATIONS TO FY2014 FOR LIGHT FIXTURES AND LED LIGHTS FOR THE PUBLIC DEFENDER'S OFFICE CONSTRUCTION AS REQUESTED UNDER I.C. 31-1609. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- iv) The Public Defender's office project has ongoing construction yet to be completed. McMurray requested that the Board approve by motion allowing appropriations for those expenditures to be carried over to FY2014 from FY2013. The remaining unused budget amount of \$24,000.00 for FY2013 is where those expenditure will be derived from.

9:59 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE CARRYOVER OF APPROPRIATIONS TO FY2014 FOR ONGOING CONSTRUCTION AT THE PUBLIC DEFENDER'S OFFICE UNDER I.C. 31-1609. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- v) A bid proposal from PMT was presented for the Board's approval for a Polycom QDX-6000 Video Conference Kit with a one year service agreement totaling \$4793.52 in cost. It will replace an existing faulty system kit including a camera that will be used for video conferencing for arraignments in Courtroom 3 at the CCJC.

10:01 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF VIDEO CONFERENCEING EQUIPMENT AS PRESENTED TOTALING \$4793.52 IN COST. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- h) 9:53 AM GATEWAY MATTERS
 - i) Chairman Crane and Commissioner Kunau met in Boise during the annual IAC meeting with Counties involved in the Gateway Transmission Line project. Only Cassia and Power Counties were present. The convention ended early and many of the county commissioners had already gone before the scheduled meeting. The Board indicated that they would reschedule for another meeting.
 - ii) It was suggested to hold the next meeting in Pocatello after the harvest so our local Gateway Task Force members who farm would be able to attend as well as to facilitate the attendance of counties in the eastern part of the State. Owyhee County will also be invited as they have confronted issues regarding power transmission lines as well.
 - iii) Chairman Crane reported that John Chatburn from Governor Otter's Office indicated that an appeal might come through the PUC. The Board requested that Barrus talk to the Attorney General's office regarding the County's rights for siting of projects like Gateway West.
- 4) 9:13 AM DISCUSSION WITH SHERIFF RE: ROOF REPAIR AT THE LAW ENFORCEMENT BUILDING
 - a) Sheriff Heward reported on FY2013 budgeted funds remaining in his department's "A" and "B" budgets to facilitate needed roof repairs. He indicated that he could meet budgeted carryover funds committed for FY2014.
 - b) Larsen commented that possible budgeted revenue shortfalls also needed to be considered along with the "A" and "B" budget remaining balances for FY2013.
 - c) Commissioner Kunau inquired if the roof repair would still be a viable project this late in the fall.
 - d) Heward expressed a concern that mold developing from the roof leaks could be a health issue.

9:25 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE ROOF REPAIRS FOR THE LAW ENFORCEMENT BUILDING AS REQUESTED BY SHERIFF HEWARD AT A TIME IN THE FUTURE

TO BE DETERMINED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 9:26 AM REVIEW AND SIGN MILEAGE REIMBURSEMENT FOR CORY PARISH

- a) A mileage reimbursement form for July 2013 submitted by Fair employee Cory Parish was re-considered after further explanation to the Board.

9:28 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MILEAGE REIMBURSEMENT AS PRESENTED BY FAIR EMPLOYEE CORY PARISH. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) 9:28 AM STARR CORP PRESENTATION RE: EXTENDED CONDITIONS

- a) Jason Derricott came to the Board to request relief for extended conditions and occupancy delay at the CCJC.
- b) Derricott acknowledged it was a bad point on Starr's part and they assume responsibility for not including extra days for completion on a change order. He felt their minutes indicated that 15 additional days were needed to complete a change order. He presented a letter to request waiver of liquidated damages and reconsider request for extended conditions.
- c) The Change Order indicated zero days needed to complete the change order.
- d) McMurray explained the liquidated damages at \$500 a day. Derricott expressed their goal was that no liquidated damages be assessed on the project. Scott Higley was on site until the August 15th. Derricott suggested that maybe half of the \$11,550 as a negotiated damage be assessed based on the unofficial completion date being the 15th of August.
- e) Starr is asking the County for an additional \$5500 for accounting of additional days. The County only saw the final contract and no draft with additional days. That should have come from LCA Architects but the County had not seen that.
- f) Commissioner Kunau asked if there should be responsibility on LCA's behalf and if they should be in the conversation.
- g) Commissioner Christensen requested that the Board take the matter under advisement to talk in executive session with Prosecutor Barrus under State statute for potential litigation.
- h) The drain at the front entrance was addressed as a problem that needs to be resolved with LCA.
- i) Larsen talked about problems or concerns during the 12 months of construction warranty and asked if we should contract McMurray with any concerns.

9:50 AM

MOTION: COMMISSIONER KUNAU MOVED TO TAKE THE MATTER OF EXTENDED CONDITIONS WITH STARR CONSTRUCTION UNDER ADVISEMENT. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 10:02 AM DISCUSS ELK PROBLEM AND NOXIOUS WEEDS

- a) Gordon Edwards reported that there is a problem with the introduction of noxious weeds that had been previously eradicated. This is as a result of feces from increased numbers of elk and deer grazing on farmland.
- b) Cleve Smith, a farmer in the Sublett area reported that he has worked for years with eradication of Morning Glory and Wild Rye. They have an organic farming operation and their income has been compromised by the introduction of Morning Glory from animal waste. This presents a concern for organic farming and their livelihood as it takes several years to eradicate Morning Glory. This year there are 20 new plants from elk feces.

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- c) Fish and Game has been contacted regarding the farmer's concerns. They have helped with fencing and have issued hunt permits but only two elk have been eradicated out of the herd.
 - d) Smith feels that if something more is not done, they will be out of the organic business within five years.
 - e) Depredation tags have been filled. The deer and elk tear wires off pivots and sprinklers that drop down from the water lines along with damaging their crops. Five cow tags and five bull tags have been issued in the Black Pine and the Sublett hunt area units 56 and 57.
 - f) Edwards expressed that there needs to be concern with Cassia, Power, and Oneida Counties. There are noxious weed problems with Musk Scotch, Hounds Tongue, and Morning Glory. The U.S. Forest Service is closing roads which makes it even more difficult to get in to areas to treat the noxious weeds. It is becoming a major problem and elimination would best be facilitated if groups from Utah, Idaho, and Nevada were involved.
 - g) The Board commented on what they could do to help. Barrus will write a letter to Fish and Game and send it to neighboring counties in Nevada and Utah to review. Chairman Crane indicated that we have a good relationship with Box Elder and Elko County and can suggest getting together for a meeting. Crane asked for a list of farmers and ranchers affected; especially organic farmers. He also said that we need to have our State delegation there as well.
 - h) At 1:43 p.m. Barrus read a proposed letter regarding spreading of noxious weeds affecting organic farms that would go to all affected counties.
- 8) 11:06 AM REVIEW AND SIGN 2014 HOMELAND SECURITY GRANTS
- a) Sheriff Heward wasn't sure about the provisions of this grant. It appears to lock the County into a match of funding.
 - b) The Board desired to put further discussion of the grant on hold until next Board Meeting.

11:07 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO AUTHORIZE THE HOMELAND SECURITY GRANT IF THE SIGNING OF THAT GRANT IS TIME SENSITIVE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 11:02 AM REVIEW AND CONSIDER FOR APPROVAL COMPUTER PURCHASE FOR MCCJC
- a) McMurray read the MCCJC's request for an additional computer to facilitate needs moving from an analog DVR system to an IP security system. It will facilitate not only existing cameras but also cameras added to the system in the future.
 - b) The proposed system quote totaled \$2,772.16 for equipment, setup, and configuration through Professional Systems Technology, Inc. The MCCJC has remaining budget in their Office Equipment "B" budget to facilitate the purchase.
 - c) McMurray indicated that from a risk management standpoint it would be prudent for keeping video surveillance for two years and with known or pending cases for longer than that.

11:04 AM

MOTION: COMMISSIONER KUNAU MOVED TO ALLOW THE PURCHASE OF COMPUTER EQUIPMENT FOR THE MCCJC TO FACILITATE THEIR VIDEO SURVEILLANCE SYSTEM. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 10) 10:47 AM DISCUSS MAIL AND POSTAGE WITH NEW JUDICIAL BUILDING
- a) The Board discussed distribution of mail at the courthouse now that the courts have moved to the new CCJC. Mail was distributed from the Magistrate Courts office by deputy clerks in addition to an inter-department mail slot located there.
 - b) Commissioner Kunau suggested exploring costs to have an additional postage meter for the CCJC.

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- 11) 11:08 AM DESIGNATION OF POLLING PLACES FOR NOVEMBER 5, 2013 ELECTION
- a) A Consolidated Election will be held on November 5, 2013. There will be seven elections.
 - i) Cities of Albion, Malta, Oakley, Albion, and Burley mayoral and council races
 - ii) City of Burley Street Levy
 - iii) Rock Creek Rural Fire District (vote by mail for 2 voters)
 - b) Polling places were presented for approval of the Board for precincts that are eligible for ballots in the November 5, 2013, election.
 - c) Precincts 101 & 107, 102 & 103, and 117 & 118 were suggested to be combined for this election.

11:11 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE PRECINCT POLLING LOCATIONS AS RECOMMENDED BY THE ELECTIONS OFFICE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 11:11 AM INDIGENT MATTERS

11:11 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2013068
- b) Certificate of Denial: 2013067, 2013069, 2013070, and 2013073
- c) Certificate of Approval: 2013029

11:26 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:26 AM.

13) 12:02 PM FOOD AND DRINK POLICY

- a) Suggestions regarding the Food and Drink Policy were discussed.
- b) Suggested amendments included the use of water bottles with a lid and pitchers of water on the counsel table.
- c) Commissioner Kunau expressed concern about employees wandering through the CCJC with a beverage in their hand.
- d) Chairman Crane asked for input from the judges.

14) 11:27 AM VEHICLE USE POLICY

- a) The Board discussed deputy's use of vehicles. Sheriff Heward was to provide an explanation regarding the number of times that Sheriff's Deputy Shannon Taylor had been called out from home for assistance with the dive team. Nothing has been received from the Sheriff as yet. It was also questioned how Taylor could be hauling prisoners and still handle security issues at the CCJC. It was pointed out that Sheriff Kidd didn't allow Taylor to take a County vehicle home each day and that it had been allowed by Sheriff Heward.
- b) Commissioner Kunau said an excuse or reason could be made for every employee to have a vehicle. The problem is that it becomes a conversation issue and a large expense for the County.

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- c) It was questioned if there is a need for five canines with five dedicated officers. The use of a kennel for the dogs was also discussed. The canines are treated as part of their family and it was asked if deputy's hauled them in their own personal vehicles for family activities.
 - d) Commissioner Kunau discussed insurance issues for personal use of County vehicles and the number of vehicles in the CCSO fleet.
 - e) It was also pointed out that the County is looking at the cost as well as liability even when the vehicles are not being driven.
 - f) Chairman Crane reiterated that Deputy Chris Jensen wanted to be notified when there is a problem with violations of the vehicle use policy.
 - g) The philosophy of a car parked at a deputy's residence providing deterrence was also brought up.
 - h) Chairman Crane also talked about the City of Burley's expressed concern when a number of law enforcement vehicles are parked in the parking lot. It was pointed out that this should be a concern of the County rather than the City of Burley.
 - i) The Board indicated it would be acceptable if a deputy lives in the City of Burley or in the buffer area to take vehicles home. It would also be appropriate for the Sheriff, Undersheriff, and resident deputies to take vehicles home. More questions need to be answered regarding canine deputies. Commissioner Christensen indicated that only detectives who are on duty should be able to take their vehicles home.
 - j) The Board will discuss the matter further with Sheriff Heward next week.
- 15) 1:58 PM TOBACCO POLICY
- a) It was discussed whether or not to ban tobacco from the premises of County property or within a certain distance. State regulations allow use of tobacco 20 feet or further from a building.
 - b) This will be further discussed at a later date.
- 16) 11:45 AM COMMISSIONERS' WORK PROJECT: RAMP WITH DAVE ZANONE
- i) Dave Zanone presented a proposal for a ramp and a bid came in at about \$10,000. Zanone came up with an alternative with 1 ½" or 1 ¼" pipe and angle iron that would be used for a railing.
 - ii) Zanone presented a drawing of the proposal to save money.
- 17) 12:00 PM THE BOARD HAD A WORKING LUNCH AT GUADALAJARA RESTAURANT WHERE COUNTY BUILDING MATTERS AND POLICIES WERE FURTHER DISCUSSED.
- 18) 1:40 PM HEALTH INSURANCE ISSUES
- a) A letter needs to go out to all employees entitled New Health Insurance Marketplace Coverage Options and Your Health Coverage in conjunction with the Affordable Health Act. It also contains information about insurance offered by the County.
- 1:41 PM**
- MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SENDING OUT THE PROPOSED LETTER TO ALL EMPLOYEES. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**
- 19) 1:50 PM REVIEW AND CONSIDER APPROVAL TO ATTEND ANNUAL ASSOCIATION OF COUNTY AND HIGHWAY DISTRICTS CONVENTION NOVEMBER 10-14, 2013
- a) In the past, Sam Adams has attended. The Board approved doing the same this year.
- 20) 1:52 PM REVIEW BARKER WATER RECONSTRUCTION PROJECT BY ELBA PARK
- a) This project wasn't done as originally approved to be done.
 - b) The Board determined to discuss the matter later and perhaps take a trip to Elba to examine it.

21) 1:55 PM CONSIDER NINE MONTH FULL TIME PART TIME POSITION FOR CASSIA COUNTY ROAD AND BRIDGE

- a) A full time employee on a nine month basis was discussed for Road and Bridge. McMurray indicated that it would entail a policy change regarding County benefits. This job would not involve payment of benefits.
- b) McMurray wasn't sure it was set up in the FY2014 budget.
- c) Christensen said it should be required to fit within the budgeted money for FY2014 if done.
- d) The Board will set up a time on October 7th to travel to Elba and discuss the proposal.

22) 2:13 PM **EXECUTIVE SESSION**

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PENDING LITIGATION UNDER IDAHO CODE SECTION 67-2345(1)(F). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 2:21 PM.

23) 2:22 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board