



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, May 6, 2013

The Board of Cassia County Commissioners met in regular session on Monday, May 6, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT: County Commissioners: Dennis Crane, Chairman
Paul Christensen
Bob Kunau
Clerk of the Board: Joseph W. Larsen
Prosecuting Attorney: Al Barrus
County Administrator: Kerry D. McMurray
South Central District Health Department:
Rene LeBlanc Scott Arnell
Lisa Klamm Bonnie Spencer
Linda Montgomery Don Clark
Gateway West Task Force:
K Wells Kent Searle
Doug Pickett Brent Stoker
Mark Webb Pat McCammon
Judi Beck Von Gibby
Others: Ruthe Hobbs
Bill Jensen, 3-Key Elements Trainer
Patty Justesen, Treasurer
Jay Lenkersdorfer, The News Journal
Jay Michaels, KMVT
Sam Adams, Road & Bridge

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, ELECTION UPDATES, UPDATE FY2014 BUDGET MATTERS
 - a) 9:05 AM CALENDAR
 - i) CAT Board Meeting at 2:00 p.m. Thursday, May 9, 2013, for Commissioner Christensen

CASSIA COUNTY COMMISSION

REGULAR SESSION

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- ii) County surplus sale has been postponed until the first part of June following Board approval of items proposed for sale.
- iii) Senior Project judging by County officials on Tuesday, May 7, 2013, at 12:30 p.m. at Oakley High School.
- b) 9:05 AM CORRESPONDENCE
 - i) Email from Darr and Dorothy Moon regarding a Tea Party meeting at 7:00 p.m. Thursday, May 9, 2013, at the Burley City Council Chambers
 - ii) Idaho Association of District Boards of Health 2013 Annual Conference on June 5-6, 2013, at the Red Lion Hotel in Pocatello
 - iii) Gateway West Transmission Line Project invitation for public comment for the final Environmental Impact Statement (EIS) that will take place until June 28, 2013.
- c) 9:28 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (a) Increase in rate of pay for Detention Deputy Eric Ryan Shippen for meeting physical fitness requirements.
 - (b) Decrease in rate of pay for Senior Detention Deputy Donald Perry Shaff for failure to meet physical fitness requirements.
 - (c) Decrease in rate of pay for Detention Deputy Angus Ross Merrell for failure to meet physical fitness requirements.

9:28 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:26 AM APPROVAL OF MINUTES

9:26 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM APRIL 29, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:26 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed seven CSI Residency applications; four CSI Residencies for spring 2013 and three CSI Residencies for 2013-2014.

9:26 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SEVEN CSI RESIDENCY APPLICATIONS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 12:05 AM COUNTY PAYABLES

MAY 1, 2013		
CURRENT EXPENSES	104	\$200.00
	TOTAL	\$200.00
MAY 5, 2013		
CURRENT EXPENSES	104	\$8,093.69
DISTRICT COURT FUND	106	\$812.05
COUNTY ROADS & BRIDGES FUND	107	\$221.97

REVALUATION FUND	114	\$767.55
911 COMMUNICATIONS FUND	115	\$1,389.19
COUNTY SNOWMOBILE FUND	118	\$5,900.00
ASSESSOR TRUST FUND	123	\$65.52
JUSTICE FUND	130	\$39,445.96
NARCOTICS SEIZED ASSETS FUND	134	\$1,680.00
D.A.R.E TRUST	137	\$261.05
PHYSICAL FACILITIES FUND	144	\$148.43
ADULT MISDEMEANOR PROBATION	149	\$3,389.02
	TOTAL	\$62,174.43

12:05 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED MAY 1, 2013, AND MAY 3, 2013. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 11:22 AM COUNTY ROAD AND BRIDGE
 - i) Warning signage for deer was discussed by the Board.
- h) 10:51 AM BUILDING AND GROUNDS MATTERS
 - i) Three projects and contracts with Global Surveillance for the Cassia County Judicial Center (CCJC) were presented for approval of the Board.
 - (1) Agreement for Intrusion Panic System Materials and Installation totaling \$5,940.00
 - (2) Agreement for Video Surveillance System Materials and Installation totaling \$20,838.00
 - (3) Agreement for Access Control Materials and Installation totaling \$9,996.00
 - ii) Undersheriff George Warrell has indicated that costs relative to the three contracts have been appropriated with Homeland Security grant money.

10:52 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SIGN CONTRACTS WITH GLOBAL SURVEILLANCE FOR THE CCJC AS PRESENTED TOTALING \$36,774. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- iii) McMurray provided a spreadsheet of expenditures that the Board requested.
- iv) The roof is repaired and the joist repair and replacement worked out well. Stucco was removed as approved at the rear of the dome portion of the roof.
- v) Block-walled rooms are completed on the interior of the building. The laying of brick at the front exterior of the building has begun. Walk through today and view exterior sign situation.
- vi) We are currently where we need to be with contingency budget expenditures.
- vii) The completion date is on schedule for August 1, 2013, with a potential occupancy date of September 1, 2013.
- viii) The materials testing contract amount was discussed by the Board.
- 2) 9:07 AM PRESENTATION OF BILL JENSEN
 - a) Jensen introduced a proposal for the County to consider for increasing productivity amongst County employees.
 - b) Jensen is doing life coaching and mentoring as a focus in his counseling business. He has aligned with 3K Elements in Salt Lake City, Utah, as an instructor for body language classes that he would like to offer by way of offering body language classes to employees of the County.

- c) The cost would be \$197.00 for a three day class for employees who wish to participate on a voluntary basis.
- d) The Board determined to take the proposal under advisement.
- 3) 9:25 AM BOARD OF EQUALIZATION (BOE)
 - a) There are no BOE items to discuss today.
- 4) 9:30 AM SOUTH CENTRAL PUBLIC HEALTH DISTRICT (SCPHD) BUDGET REQUEST
 - 9:29 AM**
 - MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPOINT COMMISSIONER BOB KUNAU PROXY TO REPRESENT CASSIA COUNTY AT THE SCPHD BUDGET HEARING. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**
 - a) Linda Montgomery from Jerome County, SCPHD Board Chair introduced Director Rene LeBlanc who was to present the FY2014 Budget Proposal to the Board.
 - b) LeBlanc introduced SCPHD staff members who were in attendance and presented the Budget Proposal.
 - i) SCPHD is requesting a 3% increase in funding from counties. Their calculation variables for funding requests include 70% based on population proportion and 30% based on market valuations. That would calculate to a \$5,139 increase from FY2013's amount paid by Cassia County of \$109,042 to FY2014's amount requested of \$114,181.
 - ii) The Budget Proposal detailed overall benefits to Cassia County in areas of Environmental Health, Family and Children's Health, and Public Health Promotion and Preparedness totaling \$804,986 for FY2014.
 - c) Scott Arnell, SCPHD Environmental Health Specialist, indicated that they are receiving more requests for assistance which requires an increase in resources needed to provide help.
 - d) Adria Masoner, SCPHD Health Specialist, explained that they are working on sunscreen projects with youth, tobacco prevention policies, the Health Preparedness Program, and obesity with youth.
 - e) Lisa Klamm, RN talked of vaccination updates that are available for adults for whooping cough, talked of the difficulty with Hepatitis C, encouraged influenza vaccination, and stressed the importance of washing hands thoroughly.
 - f) Bonnie Spencer, CPA and Deputy Director of the SCPHD as well as Cassia County representative to the Board, Don Clark were both in attendance as well.
 - g) Commissioner Christensen asked about the reduction in staff that has occurred and asked about the effect to the Mini-Cassia area. LeBlanc detailed the planned move to a new facility that will be built in Heyburn which will serve as a combined office for Minidoka and Cassia County.
- 5) 10:05 AM GATEWAY TASK FORCE MEETING CONCERNING THE BLM ENVIRONMENTAL IMPACT STUDY (EIS) AND THE COUNTY RESPONSE
 - a) Barrus read a press release from Douglas Balfour announcing the BLM release of the EIS for the Gateway West Transmission Line Project.
 - b) Brent Stoker advised that it would be best if the Board provided a letter expressing the County's concerns. He also indicated that the underground power technology is being discounted on current capability and is not looking at the viability and economic savings of that concept ten years from now when the line would likely be placed. The shortest distance and the lowest cost to rate payers is still taking the line north of Cassia County or putting it underground. It will be an uphill battle to have an expert witness amongst electrical engineers who aren't afraid of repercussions with the large electrical companies who are aligned with overhead power desires.

- c) Stoker and Barrus indicated that Governor Otter and our legislative delegation need to be involved to represent concerns and needs of their constituent's.
 - d) A letter to the governor needs to indicate our need for financial backing to defend the County and Task Force's approach through the land use planning act.
 - e) Meeting from 4:00 p.m. to 7:00 p.m. on May 14, 2013, at the Burley Best Western. It was indicated that it would be important to have a presence in order to reiterate the stance of citizens of Cassia County and the Gateway West Task Force that BLM primarily ignored their recommendations.
 - f) Stoker expressed appreciation to The Weekly Mailer and KMVT for their interest and coverage of issues with the Gateway West project.
- 6) 11:00 AM COUNTY ROAD AND BRIDGE MATTERS: USE OF BARROW PITS FOR IRRIGATION PURPOSE
- a) The Board discussed concerns of the private use of County right-of-ways in the Big Cove area for irrigation purposes that may be causing some difficulty with County road maintenance.
 - b) It was determined that a letter would be drafted to the Almo Water Company requesting them to consider what could be done to keep irrigation water off of County roads.
- 7) 11:30 AM ALMO WATER COMPANY LETTER REQUESTING COOPERATION
- a) Commissioner Kunau read a letter proposed to be sent to the Almo Water Company requesting cooperation with irrigation water problems on County Roads.
 - b) The Board expressed a desire to work together with the Almo Water Company to achieve positive results with the irrigation water delivery system and the County roads.

11:31 AM

MOTION: COMMISSIONER KUNAU MOVED TO SIGN AND SEND THE PROPOSED LETTER TO TED K. TRACY, PRESIDENT OF THE ALMO WATER COMPANY AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 11:18 AM COUNTY ROAD AND BRIDGE – DISCUSS “OTHER” HELP AND SEASONAL OR PART TIME OPTIONS
- a) Sam Adams discussed changing employee Austin Ward to a part time/full time position that would help reduce overtime costs by using comp time instead to facilitate seasonal work.
 - b) Adams presented three change options for Ward that he requested that the Board consider.
 - i) Staying current with part time help budgeted at \$15,400.00
 - ii) Create a nine month position based on 1,560 working hours with preset times off in March and October as well as 5 weeks throughout the year. It includes only comp time and no overtime to improve efficiency with winter floods and snow removal.
 - iii) Hiring a full time employee which would include increases in wages, Persi, and other employee benefits.
 - iv) The Board determined to look towards implementing a nine month position as presented. Commissioner Christensen asked that costs be held so the budget wouldn't have to be opened to accomplish that this fiscal year.
 - v) McMurray will work with accommodations with the County policy and a job description to facilitate the request.
- 9) 11:30 AM REVIEW AND EXECUTE ACH DOCUMENTATION WITH D.L. EVANS BANK
- a) McMurray indicated that proposed changes as requested by the Board were largely met by D.L. Evans Bank for ACH Origination Agreement.
 - b) The Board also reviewed the associated Cash Management Application and a Cash Management User's Form for authorization of ACH input and approval.

11:41 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SIGNING THE COUNTY'S ACH ORIGINATION AGREEMENT AND EACH APPROVED USER'S CASH MANAGEMENT USER FORM WITH D.L. EVANS BANK. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10) 11:55 AM REIVEW AND EXECUTE LETTER TO IDAHO DEPARTMENT OF AGRICULTURE REGARDING BOAT INSPECTION PROJECT

- a) Commissioner Kunau read a proposed letter from the Board to Celia Gould, the Director of the Idaho Department of Agriculture stressing the importance of continuing inspections of boats for invasive species.
- b) The letter suggested an alternative to the closed Cotterel Port of Entry inspection point for boats. It was suggested as a possible alternative the Juniper Rest area in Oneida County and the transport to Burley for impounded boats found to be infected.

11:55 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO SIGN AND SEND THE PROPOSED LETTER TO THE IDAHO DEPARTMENT OF AGRICULTURE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 12:15 PM WORKING LUNCH WITH RETIRING FAIR BOARD MEMBERS TO ACKNOWLEDGE RETIREMENT OF BRICE BECK AND DON KNOPP.

12) 12:50 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board