



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, January 14, 2013

The Board of Cassia County Commissioners met in regular session on Monday, January 14, 2013, at 9:00 a.m. in the Courtroom of the Fifth Judicial District for the swearing in of newly-elected officials. Following that ceremony, the Board convened in the Commissioner Chambers of the Cassia County Courthouse.

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|----------------|-------------------------|---|
| THOSE PRESENT: | County Commissioners: | Dennis Crane, Chairman Paul Christensen Bob Kunau |
| | Clerk of the Board: | Joseph W. Larsen |
| | Prosecuting Attorney: | Al Barrus |
| | County Administrator: | Kerry D. McMurray |
| | (Swearing In Ceremony) | 61 present, including elected officials, news media, and general public |
| | (Regular Board Meeting) | Dwight Davis, Assessor Patty Justesen, Treasurer Jay Heward, Sheriff |
| | News Media: | Jay Lenkersdorfer, The News Journal Lori Welch, The Times News |
| | Others: | Jim McNall, ICRMP Lori Bergsma, Balanced Rock Insurance Rod Barton, CRMC Darwin Johnson, MCCJC Director Russ Rasmussen, MCCJC Brandon Salveson, MCCJC Dave Zanone, Building Inspector |

- 1) 9:00 AM CALL TO ORDER AND PLEDGE OF ALLEGIANCE IN THE DISTRICT COURT ROOM, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
- a) 9:05 AM CALENDAR

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- i) Joint Juvenile Probation Board Meeting has changed from the first Tuesday of each month at 8:00 a.m. in the Minidoka Judicial Annex in Rupert to 7:30 a.m. on the second Tuesday of each month in the Minidoka County Juvenile Probation Office with the regularly scheduled Joint Jail Meeting changed from 8:00 a.m. to 8:15 a.m. following that meeting.
 - ii) IAC Mid-winter Conference from Monday, February 4, 2013, to Thursday, February, 7, 2013
 - iii) CAT Meeting on Monday, February 3, 2013, in conjunction with the IAC Conference
 - iv) South Central Community Action to possibly hold a meeting at 12:00 p.m. on Thursday, January 17, 2013
 - v) Cassia County Historical Society and Museum Board Meeting at 6:00 p.m. Thursday, January 17, 2013 at their facility.
- b) 9:05 AM CORRESPONDENCE
- i) University of Idaho Extension Gooding County “Master Composter and Recycler,” “Master Gardener,” and “Living on the Land” programs to be held on February 6, 2013 to March 27, 2013, from 6:00 p.m. to 9:00 p.m.
 - ii) Rural EMS Town Hall Webinar to be held on January 14, 2013, from 7:00 to 9:00 p.m.
 - iii) Idaho Area Health Education Center “Frontier Footnotes”, Vol. 8 January 2013 newsletter.
 - iv) Email from Weston Hawkes from the Oakley Highway District requesting a letter of support from the Board and the Cassia Transportation Committee for a grant application regarding a project to rebuild portions of the Golden Valley Road.
 - v) Letter from Big Sky Dairy as notice of intent to exercise their option to terminate and/or redeem revenue bonds in the amount of \$5,000,000 plus accrued interest from the Industrial Development Corporation of Cassia County.
 - vi) Road Board Meeting on Wednesday, January 16, 2013, at 6:00 p.m. for Commissioners and their spouses.
- c) 9:20 AM PERSONNEL
- i) CHANGE OF STATUS
 - (1) SHERIFF’S OFFICE
 - (a) Resignation of a dispatcher.

9:21 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUEST. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 10:04 AM APPROVAL OF MINUTES

10:04 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM JANUARY 7, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:22 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed three CSI Residency applications; two for 2012-2013 and one for spring 2013

9:22 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THREE CSI RESIDENCY APPLICATIONS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 11:38 AM COUNTY PAYABLES

| | | |
|-----------------------------|--------------|---------------------|
| CURRENT EXPENSES | 104 | \$12,881.31 |
| INDIGENT FUND | 105 | \$1,945.17 |
| DISTRICT COURT FUND | 106 | \$836.65 |
| COUNTY ROADS & BRIDGES FUND | 107 | \$1,018.44 |
| WEED & PEST FUND | 108 | \$3,953.72 |
| COMMUNITY COLLEGE FUND | 113 | \$73,150.00 |
| REVALUATION FUND | 114 | \$462.76 |
| COUNTY ELECTION FUND | 116 | \$691.60 |
| COUNTY SNOWMOBILE FUND | 118 | \$189.24 |
| JUSTICE FUND | 130 | \$45,394.11 |
| D.A.R.E TRUST | 137 | \$252.23 |
| ADULT MISDEMEANOR PROBATION | 149 | \$3,314.19 |
| | TOTAL | \$144,089.42 |

11:38 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED JANUARY 11, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:25 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane reported on Road and Bridge activities regarding snow removal and dealing with snow-drifting caused by the wind.
- h) 9:25 AM BUILDING AND GROUNDS MATTERS
 - i) Administrator McMurray reported on freezing water and snow removal from sidewalks on County property.
 - ii) Work is continuing on the interior of new CCJC.
- 2) 9:00 AM SWEARING IN OF COUNTY OFFICIALS – DISTRICT COURTROOM
 - a) Chairman Crane conducted the ceremony for swearing in of elected officials.
 - b) Clerk Larsen swore in Dennis Crane for a 4 year term as County Commissioner from District #3 and Paul Christensen for a 2 year term as County Commissioner from District #1.
 - c) The next order of business was the appointment of a Chairman of the Board of County Commissioners.

9:04 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPOINT COMMISSIONER CRANE AS CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) Chairman Crane swore in Jay Heward for a 4 year term as Cassia County Sheriff.
- e) A delay was necessary to swear in Prosecuting Attorney-elect Al Barrus as he had another commitment.

THE BOARD RESUMED REGULAR BOARD MEETING AT 9:30 AM IN THE COMMISSIONER CHAMBERS

- 3) 9:25 AM SWEARING IN OF PROSECUTING ATTORNEY
 - a) Chairman Crane swore in Alfred Barrus for a 4 year term as Cassia County Prosecuting Attorney.

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- 4) 9:30 AM ICRMP PERSENTATION BY JIM MCNALL
 - a) Jim McNall from ICRMP and insurance agent, Lori Bergsma from Balanced Rock Insurance made a presentation and provided printed material to elected officials on stemming liability claims against the County.
 - b) Bergsma praised the efforts of Cassia County Administrator, Kerry McMurray with assisting as Risk Manager of the County in minimizing liability claims against the County.
- 5) 10:30 AM REVIEW AND DISCUSS GLOBAL SURVEILLANCE SECURITY SYSTEM FOR CCSO
 - a) The Courthouse is currently using a Global Surveillance Security System and the jail uses a different system that requires a quarterly maintenance fee that could be eliminated.
 - b) The County will need to integrate security with the new Cassia County Judicial Center.
 - c) A lease/purchase agreement could be tailored to pay off costs in a given period of time.
 - d) The costs, if any, of getting out of the current contract needs to be looked at.
 - e) Chairman Crane recommended more research and looking at the budget before making a decision.
 - f) The cost of the current security system at the CCSO is \$585 per quarter.
- 6) 10:40 AM PHARMACY MOU WITH CASSIA REGIONAL MEDICAL CENTER (CRMC)
 - a) CRMC Administrator Rod Barton requested that the Board acknowledge by way of the presented MOU that CRMC provides indigent healthcare services.
 - b) This agreement allows CRMC to receive a reduction in costs for pharmaceuticals.

10:44 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND SIGN THE PROVIDED MOU BETWEEN THE COUNTY AND CRMC. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 7) 10:45 AM APPROVE NEW XEROX MACHINES – MCCJC

- a) Two MCCJC copy machines currently being used were proposed to be replaced by two that will be leased. One is no longer usable and the other will serve as a backup.
- b) The two proposed are Xerox brand copiers; model WC3550X Workcentre 3550 with a 60 month lease on both.

10:49 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE LEASE OF TWO XEROX WORKCENTRE 3550 COPIERS FOR 60 MONTHS FOR THE MCCJC. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 10:50 AM REVIEW AND CONSIDER AMMUNITION REQUEST BY MCCJC

- a) MCCJC requested approval to purchase practice ammunition at the total cost of \$3,400.0 which would provide enough rounds to keep all employees qualified for the balance of this fiscal year.
- b) MCCJC is coordinating that ammunition purchase with the CCSO to achieve optimum pricing.

10:56 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ALLOW THE MCCJC TO PURCHASE QUALIFYING AMMUNITION AS PRESENTED IN THE AMOUNT OF \$3,400.00. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 9:59 AM BOARD OF EQUALIZATION

9:59 AM

MOTION: COMMISSIONER KUNAU MOVED TO GO INTO BOARD OF EQUALIZATION. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) Assessor Dwight Davis indicated that there were no BOE items to discuss today.

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b) The Board went out of Board of Equalization at 10:00 a.m.

10) 11:02 AM INDIGENT MATTERS

11:02 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D), SECONDED BY COMMISSIONER KUNAU. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following:

- a) Case #2012111, #2012118, #2012114, #2012117, and #2012112
- b) Order of Dismissal on Case #2012071, #2012094, and #2012097
- c) Notice of Continuance of Hearing on Case #2011057 and #2012093
- d) Certificate of Denial on Case #2012108, #2012113, #2012109, and #2012116
- e) Certificate of Approval on Case #2012115
- f) Release of Medically Indigent Lien on Case #2012097, #2012094, and #2012071
- g) Medical Records/Utilization Management Review on CAT Case #4C-2013-00013
- h) Order for Reimbursement on Case #2012115

10:27 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:28 AM.

11:28 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A), SECONDED BY COMMISSIONER KUNAU. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 11:29 AM.

11) 11:30 AM CONSIDER HEALTH INSURANCE MASTER PLAN FOR 2013

- a) McMurray went over changes in language regarding the Insurance Master Plan with the Board.
- b) Language in the Master Plan for 2013 takes into consideration the Affordable Care Act.

11:35 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND SIGN THE PRESENTED INSURANCE MASTER PLAN. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 11:39 AM CONSIDER CASSIA HISTORICAL SOCIETY REQUEST FOR FUNDS

- a) A letter to the Board from the Cassia County Historical Society and Museum (CCHSM) President, Rod Smith was reviewed and discussed. Smith expressed thanks to the Board for advancing some funds to their organization to cover outstanding expenses.
- b) Smith requested the remaining portion of the first half of approved FY2013 funds following clarification of that request by Commissioner Kunau with Smith.
- c) Smith requested the balance of that first payment in the amount of \$2,831.41 be paid. A previous amount that was advanced and the first payment amount totals \$6,250.00, which is half of the FY2013 budgeted amount of \$12,500.00.

11:46 AM

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MOTION: COMMISSIONER KUNAU MOVED TO PAY THE BALANCE OF THE FIRST HALF PAYMENT FOR FY2013 IN THE AMOUNT OF \$2,831.41 TO THE CCHSM. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 13) 11:45 AM REVIEW PROPOSED CONTRACT WITH MATERIALS TESTING AND INSPECTION, INC. (AMTI)
- a) McMurray and Barrus amended the Independent Services Contract for providing testing services at the CCJC between the County and AMTI. The Board reviewed and discussed said contract.

12:05 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT, SIGN, AND PRESENT THE AMENDED INDEPENDENT SERVICES CONTRACT TO AMTI FOR AGREEMENT AND EXECUTION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 14) 11:50 AM PUC CASE NO. IPC-E-12-28
- a) The Board reviewed PUC Case No. IPC-E-12-28 regarding Tariff Advice No. 12-13 of Idaho Power Company for authority to update Schedule 89.
- 15) 11:48 AM FY 2013 ANNUAL OPERATING PLAN WITH US FOREST SERVICE FOR SNOWMOBILE GROOMING PROGRAM
- a) The Board reviewed and discussed the 2013 Annual Operating Plan for Snowmobile Grooming between the County and the U.S. Forest Service.

11:49 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND SIGN SAID 2013 OPERATING PLAN FOR SNOWMOBILE GROOMING. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 16) 12:00 PM BUILDING DEPARTMENT ANNUAL REPORT
- a) County Building Inspector, Dave Zanone reported to the Board on revenues of \$125,020.00 and valuations of \$13,526,773.18 for 192 building permits that had been issued in 2012. Zanone also provided the Board with a chart detailing trends over the past five years.
 - b) Contractor relationships are going well. The only conflicts that have arisen are related to failure of some to get required permits.
 - c) Zanone will do inspections of the new CCJB in lieu of the City of Burley. The Certificate of Occupancy will be provided from the City of Burley and paid by the County.

- 17) 12:25 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board