



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Tuesday, February 19, 2013

The Board of Cassia County Commissioners met in a special session on Tuesday, February 19, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Patty Justesen, Treasurer
	Joel Packham, Extension Office	Rosie Davids, Extension Office
	Dwight Davis, Assessor	Parke Sorensen, Assessor's Office
	Todd Quast, County Mapper	Craig Rinehart, Coroner
	Shannon Taylor, CCSO	Jay Heward, Sheriff
	George Warrell, Undersheriff	Jay Lenkersdorfer, The News Journal
	Ken Black, West Cassia SCD	Brent Stoker, West Cassia SCD
	Kathy Poulton, West Cassia SCD	Richard Kunau, West Cassia SCD
	Megan Heward, East & West CSCD	Mark Streeter, East Cassia SCD

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
 - a) 9:05 AM CALENDAR
 - i) National FFA Week 2013 Appreciation Luncheon at 11:00 a.m. to 12:30 p.m. Wednesday, February 20, 2013
 - ii) Children's mental health meeting with Judge Hodges from 1:30 p.m. to 2:30 p.m. today.
 - iii) Security meeting regarding the CCJC facility at 10:00 a.m. Friday, February 22, 2013, at the Commissioner Chambers
 - iv) Adult Misdemeanor Probation meeting on Wednesday, February 20, 2013, at 1:00 p.m. in the Commissioner Chambers
 - b) 9:05 AM CORRESPONDENCE

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- i) University of Idaho AgKnowledge publication #283/2013 and #284/2013
- c) 11:29 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (a) Promotion with increase of pay for David Evans Daniel Potter from Detention Deputy to Senior Deputy

11:29 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUEST. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 11:30 AM APPROVAL OF MINUTES

11:30 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM FEBRUARY 11, 2013. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:10 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed 7 CSI Residency applications; 2 CSI Residencies and 5 High School/Dual Credit CSI Residencies

9:10 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 7 CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 11:25 AM COUNTY PAYABLES

ADULT MISDEMEANOR PROBATION	149	\$15,018.79
	TOTAL	\$15,018.79
CURRENT EXPENSES	104	\$162,419.85
DISTRICT COURT FUND	106	\$290.99
COUNTY ROADS & BRIDGES FUND	107	\$3,914.43
WEED & PEST FUND	108	\$163.00
COUNTY SNOWMOBILE FUND	118	\$311.24
ASSESSOR TRUST FUND	123	\$229.50
JUSTICE FUND	130	\$4,000.58
D.A.R.E TRUST	137	\$193.93
CASSIA COUNTY BENEFITS TRUST	148	\$106,788.00
	TOTAL	\$278,311.52

11:25 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED FEBRUARY 15, 2013. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:32 AM COUNTY ROAD AND BRIDGE

- i) McMurray requested that Paragon present a written proposal with discussion to follow by the Board and other highway districts regarding crushed gravel. They had originally requested \$3000.00 for their services.
 - ii) It was also suggested to talk to the Raft River Highway District attorney about the matter.
 - iii) The Board determined to table making a decision to allow for further discussion.
 - h) 9:00 AM GATEWAY MATTERS REVIEW AND CONSIDER COMMUNICATIONS REGARDING EIS AND RELATED MATTERS
 - i) An email was received from Gateway West attorney Doug Balfour regarding a meeting with him on February 20, 2013, pertaining to Birds of Prey and the release of the EIS.
 - ii) A letter was sent to John Chatburn regarding pushing that Governor Otter address concerns with BLM for the consideration of underground DC power. He expressed a willingness to meet with Governor Otter to address concerns of moving power across private agricultural property in Cassia and Power Counties.
 - iii) Commissioner Crane recommended getting in contact with Rep. Scott Bedke.
 - iv) The Board desired to get a letter to Governor Otter today on behalf of the County Commissioners' concerns.
 - v) Brent Stoker talked to a University of Idaho professor who indicated that overhead lines can't be built anymore in European countries. When the time comes that the Gateway West project is implemented, technology advancements should dictate consideration in the EIS for underground DC power.
 - i) 10:55 AM ELECTION UPDATE
 - i) Larsen presented the prospects of upgrading outdated election ballot counting equipment.
 - ii) The Secretary of State's office is certifying an upgrade to the current single ballot counter Cassia County has as well as individual digitized precinct ballot counters.
 - iii) ES&S, our only certified provider of elections equipment is providing bids for several options for our consideration.
 - iv) The Board concurred with Larsen's request to further investigate upgrading election equipment.
 - 2) 9:10 AM REVIEW AND REQUEST TO EXECUTE BACKUP WITHHOLDING CERTIFICATIONS FOR SCHOLARSHIP FUND
 - a) Rosie Davids and Joel Packham from the Extension Office presented to the Board the need to change funds for the Joan Parr Scholarship Funds. The Treasurer needs to sign the account over to a savings account in lieu of the CD account.
 - b) New paperwork will be presented to the Board to sign to make that change.
- 9:18 AM**
MOTION: COMMISSIONER KUNAU MOVED TO ALLOW THE CONVERSION OF THE EXTENSION OFFICE CD TO A SAVINGS ACCOUNT. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.
- 3) 9:15 AM BOARD OF EQUALIZATION
 - a) No BOE today.
 - 4) 9:18 AM FOLLOW UP WITH ASSESSOR ON STATUS OF MOU WITH ITD
 - a) A new program they will be implementing has put the MOU presentation to the wayside. Assessors will present a new one with their input with sheriffs when the issue arises in the future.
 - 5) 9:21 AM REVIEW AND CONSIDER STATE PARCEL SHARING CONTRACT

- a) The State came in the fall and discussed the parcel sharing program. Barrus reviewed the contract and saw no concerns with it. It just needs to be signed and sent back in.
- b) The State Tax Commission has been working with the Assessor's Office to implement a trial application to link to Cassia County maps of parcels. A person can type in parcel numbers or owners names in question and it will take them to those parcels and show general information for parcels and maps. Access Idaho will collect funds for more extensive information provided.
- c) The signed agreement will allow them to put this on the County web site. If additional information is desired it can be purchased. What other counties are charging ranges from no charge all the way up to \$2000.00 for purchased information.
- d) Davis will meet with Barrus, McMurray, and Christensen regarding implementation.
- e) Quast expressed concern with the frequency of updates. Assessor Davis indicated that it would be monthly rather than quarterly.
- f) Where GIS is so costly, The State Tax Commission has developed their own application to save costs.

9:31 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO SIGN CONTRACT AS PRESENTED FOR STATE PARCEL SHARING. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) 9:35 AM SIGN AGREEMENT WITH MINIDOKA HOSPITAL REGARDING MASS CASUALTY REFRIGERATED TRAILER

- a) Coroner Craig Rinehart reported that the Board signed an agreement with Minidoka County two years ago regarding mass casualties.
- b) Minidoka County received a grant to purchase a refrigerated trailer that will have a 12,000 watt generator and will have the capacity to house 12 deceased bodies in the event of a casualty.
- c) Counties within the district will have the trailer available to them.
- d) The agreement indicates that it will be maintained by Minidoka County. They will inventory the trailer following each use and refueling of the generator will be done by the county that uses it.

9:38 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO SIGN THE MOU FOR USE OF A MASS CASUALTY REFRIGERATED TRAILER AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 9:40 AM REVIEW HOMELAND SECURITY GRANT – CCSO

- a) George Warrell presented an Idaho Bureau of Homeland Security Subgrant Application for Assistance that Chairman Crane previously signed to meet a deadline. The Board needs to ratify that agreement.
- b) This grant will be used for metal detectors and the security system at the new CCJC.

9:45 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO RATIFY THE APPROVAL OF CHAIRMAN CRANE IN THE AMOUNT OF \$32,638.85. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

8) 9:45 AM APPROVAL OF VEHICLE PURCHASE – CCSO

- a) Undersheriff George Warrell indicated that seizure money is proposed to purchase a vehicle for the canine unit. There is currently \$31,000 in that account.

- b) Base price bids were received for a half ton four wheel drive pickup. The bids came in for a Dodge at \$21,795.00, for a Ford at \$25,083.00, and for a GMC at \$22,726.00. The Dodge was the lowest base bid and with all equipment totaled \$24,340.50.
- c) The budget will need to be opened to include that unanticipated revenue for the proposed purchase of the truck.
- d) The purchase has to be connected back to drug enforcement according to Barrus.
- e) There will be a camper shell on the back of the pickup to house the canine.

9:51 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF A DODGE HALF TON PICKUP AS PRESENTED IN THE AMOUNT OF \$24,340.50. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 9:50 AM REVIEW MONTHLY AMBULANCE REPORT FOR JANUARY 2013
 - a) The Board reviewed the January 2013 ambulance report as presented by ambulance coordinator, Doug Adams.
- 10) 9:55 AM REVIEW MATTERS PERTAINING TO PHONE SYSTEM, CABLING, SECURITY AND SUGGESTIONS FROM SHANNON TAYLOR, EXTRADITION/COURT SECURITY OFFICER – CCJC
 - a) Bailiff Shannon Taylor discussed switching the witness stand and the clerk’s work station to avoid potential proximity contact with the clerk and the defendant.
 - b) The Board will look into that consideration to determine costs for that change. It will be reviewed with LCA Architects to determine the possibility of making that change.
 - c) The original security office design included a 9x3 closet which is larger than desired. Taylor desired to have the closet half the size to allow additional room for that office and for storage shelves for the Prosecutor’s office boxes.
 - d) Discussion will take place with the public defender to see if they need a closet separated from the prosecutor.
 - e) Determining the location of the court reporter and attendant wiring was discussed.
 - f) McMurray reported on a meeting with PMT regarding appropriate cabling to expand the current system for audio/visual and needs for appropriate wiring. A meeting with Global Surveillance has been planned to assist with putting together a proposal with the security system expansion from existing County facilities.
 - g) Fiber optics will be used and permission from the City of Burley will be needed to go down the alley easement. The City of Burley has been very accommodating. Sewer and water lines will need to be marked out. The City also wants to connect their water tower to the City offices.
 - h) Taylor also expressed the need for appropriate communicative integration between the MCCJC, the CCSO, and the CCJC.
- 11) 10:22 AM REVIEW AND ADOPT RESOLUTION NO. 2013-004 ADOPTING 911 ADVISORY COMMITTEE BY-LAWS
 - a) In the past the sheriff has been the administrator of 911. It has been recommended that an advisory board be established to include other participants of the emergency communications system including Cassia County Emergency Services Board, a fire district representative, the County GIS specialist, Cassia County Sheriff’s Office Dispatch, Cassia County Sheriff, and the Cassia County Administrator. They are all unpaid positions.
 - b) Ex-officio members will include the 911 coordinator and an assistant coordinator. That coordinator would handle day to day issues. The 911 coordinator and the Advisory Committee would answer to the Board of County Commissioners.

- c) The Advisory Committee will advise regarding budgeting and they will have official meetings in March and August.

10:29 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ADOPT RESOLUTION NO. 2013-004 ADOPTING A 911 ADVISORY COMMITTEE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 10:30 AM REVIEW AND CONSIDER EXECUTION OF SOLID WASTE DISPOSAL AGREEMENT AND TRANSFER SITE LEASE AGREEMENT

- a) Commissioner Christensen indicated that the Solid Waste District has worked on these agreements for the past several months. It is a 20-year contract and puts Twin Falls County on an equal basis with other earlier participants.
- b) Barrus brought up concerns about the ability of the County to commit on behalf of all citizens of the county for that length of time. Barrus desired that the Board table a decision on the agreement to allow for further discussion regarding the commitment to a 20 year contract.

13) 10:53 AM NAMES FOR THOSE SEATED AT IDAHO SESQUICENTENNIAL TABLE

- a) Those desiring to attend Idaho Sesquicentennial Kickoff and Banquet in Chubbuck on March 4, 2013, were identified.

14) 11:05 AM INDIGENT MATTERS

11:05 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following:

- a) Certificate of Approval on Case #2012130
- b) Stipulation for Enlargement of Time Limitations on Case #2012104 and #2012107
- c) Notice of a Continuance of Hearing on Case #2012104 and # 2012107
- d) Notice of Lien on Case #2013001, #2013002, and #2012003
- e) Release of Medically Indigent Lien on Case #2012116
- f) Assignment to Collections on Case #208039, #2010116, #2010144, #2011058, #2011071, #2011093, #2011112, #2011124, #2011141, #2012010, #2012026, and #2012030

11:14 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:14 AM.

15) 11:30 AM REQUEST FOR FUNDING EAST AND WEST CASSIA SOIL DISTRICT

- a) East Cassia Soil Conservation District FY2012 Report – Mike Streeter, Chairman
 - i) Renewal of CRP contracts and re-planting taking place.
 - ii) Juniper tree reduction for sage grouse and cattle.
 - iii) Working with BPA to get the farmers free audits for dairy barns and shops.
 - iv) Megan Heward is working with tree sales. They had a good year last year and are hoping for another good year.
- b) West Cassia Soil Conservation District FY2012 Report – Richard Kunau, Chairman
 - i) They are also working with BPA to get the farmers free audits for dairy barns and shops.

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- ii) They are working with NRCS and landowners with electronic metering for irrigation and nutrition management for which landowners are eligible to apply for assistance.
- iii) Education programs are ongoing in the schools with speech and coloring contests.
- c) Both East and West Cassia SCD are requesting \$3000 this coming fiscal year as with the past fiscal year. They need to declare the intent of the Board's funding so they can achieve matching funding.

11:51 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE INTENT OF THE BOARD IN FUNDING EAST AND WEST CASSIA SOIL CONSERVATION DISTRICTS \$3000.00 EACH FOR FY2014. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

16) 12:00 PM DEPARTMENT HEAD WORKING LUNCH AND TRAINING IN JUVENILE COURTROOM

- a) Department heads participated in training with a recorded webinar from IAC

17) 12:40 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board