



Cassia County Board of Commissioners

Commissioner Chambers

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Burley, ID 83318

www.cassiacounty.org

Board Chairman:

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Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, December 23, 2013

The Board of Cassia County Commissioners met in regular session on Monday, December 23, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse. Administrator McMurray was not in attendance.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	Others:	Department Heads Laurie Welch, The Times News

1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS

a) 9:05 AM CALENDAR

- i) Christmas on December 25, 2013 – legal holiday
- ii) New Year's Day on January 1, 2014 – legal holiday

b) 9:05 AM CORRESPONDENCE

- i) Notice from NACo recommending that counties advise Federal legislators about county concerns with PILT funding
- ii) An invoice from the Mid Snake RC&D Council for 2014 dues in the amount of \$100.00.

9:07 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE PAYMENT TO THE MID SNAKE RC&D COUNCIL AS REQUESTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- iii) Christmas Card from Assessor's Office
- iv) Thank you from Sara Haynes for floating holiday.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, December 23, 2013

1 | Page

- v) Email from the Western Governors Association stressing the importance of a request for full funding of Payment in Lieu of Taxes (PILT) directed to the House and Senate Appropriations Committees in the final FY2014 Appropriations bill.
 - vi) Email from the Western Governors Association detailing 2014 resolutions.
 - vii) Email from Cassia School District Representative Debbie Critchfield regarding the school board's decision to seek a supplemental levy in the amount of \$744,000 for the March 11, 2014, election. Critchfield included a letter from Superintendent Smyer explaining in detail issues surrounding the proposed levy.
- c) 9:08 AM PERSONNEL
- i) The Board reviewed a time sheet for Fair Grounds Supervisor Cory Parish.
 - ii) The Board reviewed a request from Deputy Auditor Heather Evans for unused accrued time to be deferred to January for scheduled vacation that she was unable to use during the busy time of the budget season.

9:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE PERSONNEL MATTERS AS DISCUSSED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:08 AM CSI RESIDENCY APPLICATIONS
- i) The Board reviewed five CSI Residency applications; three 2013-2014 and two high school dual credit.

9:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE FIVE CSI RESIDENCY APPLICATIONS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:44 AM COUNTY PAYABLES

CURRENT EXPENSE FUND	104	\$4,388.35
COUNTY ROAD & BRIDGE FUND	107	\$401.77
REVALUATION FUND	114	\$153.09
911 COMMUNICATIONS FUND	115	\$1,125.90
ASSESSOR TRUST FUND	123	\$639.65
JUSTICE FUND	130	\$35,556.45
PHYSICAL FACILITIES FUND	144	\$541.75
ADULT MISDEMEANOR PROBATION	149	\$1,358.59
	TOTAL	\$44,165.55

9:44 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED DECEMBER 23, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 9:12 AM COUNTY ROAD AND BRIDGE
- i) There was snow which necessitated plowing over the weekend
 - ii) They have been grading roads as well.
 - iii) The Oakley Highway District (OHD) is working in conjunction with the County for gravel crushing. OHD approved Gale Lim Construction of Blackfoot subject to the County's approval according to the Bid document terms with conditions for crushing 17,000 tons of gravel at \$79,050.00 or \$4.65 per ton.

9:17 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE BID WITH CONDITIONS FROM GALE LIM CONSTRUCTION, LLC, IN THE AMOUNT OF \$79,050.00 OR \$4.65 PER TON AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

g) 9:13 AM GATEWAY MATTERS

i) Chairman Crane reported on meeting with the Gateway West Task Force and Representative Mike Simpson.

(1) They discussed a request of the BLM to approve the Governor's plan regarding Sage Grouse.

(2) Rep. Simpson indicated that Local Land Use Planning is the key to County protection.

(3) Appropriate compensation to landowner's was also discussed.

ii) Barrus will work with Planning and Zoning to develop a plan and to decide what they will do.

2) 9:19 AM DELIBERATE ON MEMORANDUM OF UNDERSTANDING BETWEEN IDAHO BUREAU OF HOMELAND SECURITY AND CASSIA COUNTY

a) Sheriff Heward commented that the Sheriff's office was awarded a Homeland Security grant that was approved by the Board previously. Approval of the MOU and other documents needed to achieve the Homeland Security grant was requested of the Board.

b) Grant funds will be used for security locks for the fire department and for needs with schools.

9:22 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SIGNING OF HOMELAND SECURITY DOCUMENTS AS PRESENTED AND DISCUSSED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:22 AM *EXECUTIVE SESSION*

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PENDING LITIGATION UNDER IDAHO CODE SECTION 67-2345(1)(B). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD DISCUSSED CURRENT LITIGATION AGAINST THE COUNTY. THE BOARD RETURNED TO REGULAR SESSION AT 9:28 AM.

3) 9:32 AM REQUEST FOR CANCELLATION OF TAXES ON MH09S25E181700A

a) Justesen requested cancellation of taxes in the amount of \$127.94 for 2013 taxes on parcel MH09S25E181700A.

b) She indicated that the Assessor's office inadvertently double assessed the mobile home.

9:32 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE CANCELLATION OF TAXES ON PARCEL NO. MH09S25E181700A WHICH WAS DOUBLE TAXED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

4) 9:45 AM DEPARTMENT HEAD MEETING

a) JAY HEWARD – SHERIFF

i) Gratitude was expressed from the CCSO staff for the floating holiday.

ii) There was a fatality on the interstate that was investigated by the Idaho State Police.

iii) 178 civil papers have been served already in December. That surpasses a normal month.

iv) 107 crime reports have been generated.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, December 23, 2013

3 | Page

- v) 151 citations have been written so far this month. That is a little above average.
- b) PATTY JUSTESEN – TREASURER
 - i) Justesen presented the Statement of Treasurers Cash for November 2013
 - ii) Gratitude was expressed for the Treasurer’s staff for the floating holiday.
 - iii) The tax drive has progressed well.
 - iv) There are some possible tax deeds but they will wait until the end of the month.
- c) DWIGHT DAVIS – ASSESSOR
 - i) Their office is currently doing yearend work with the DMV.
 - ii) They are 4% under the Assessors Budget and 8% under the Revaluation Budget.
- d) JOE LARSEN – CLERK
 - i) Larsen reported that their budgets are all in line except for a seasonal purchase of election equipment. The amount remaining will be a single purchase for electronic poll books later in the fiscal year.
 - ii) The Auditor’s office is currently working with Jeff Poulsen from Evan’s and Poulsen CPA’s concerning the County outside audit.
- e) AL BARRUS – PROSECUTING ATTORNEY
 - i) Trials coming up after the first of the year.
 - ii) Their office is keeping busy.
- f) AMBER PREWITT – ADULT MISDEMEANOR PROBATION
 - i) Not Present
- g) DARWIN JOHNSON – MINI-CASSIA CRIMINAL JUSTICE CENTER (MCCJC)
 - i) The current jail population is 137. Of that amount, 49 are holds generating revenue.
 - ii) Three heat pumps that have recently been repaired are completely down now and there is no warranty on any of them.
 - iii) The MCCJC’s new maintenance supervisor can install the heat pumps which will preclude hiring an outside company to do that. The MCCJC has ordered the three heat pumps and Johnson recommended replacing heat pumps that encounter problems at that cost. They have an eight year life expectancy and it has now been 22 years.
 - iv) They are having problems with the oven and steamer in the kitchen.
 - v) There are two staff openings currently.
 - vi) The current contract with ICE is for \$45 a day. They are working with them for a new contract and hopefully with be raising the cost to \$60 a day.
 - vii) The MCCJC staff thanks the County for the floating holiday.
 - viii) They have a long way to go with PREA training even though the basics are in place. An inspection needs to be done by August 19, 2014, at all jails. It will be nearly impossible to be ready for that and other jails are not going to be ready either.
- h) GORDON EDWARDS – WEED AND PEST CONTROL
 - i) They are currently rebuilding all of their equipment.
 - ii) They will be reseeding after the first of the year south of Almo.
 - iii) They are working with Box Elder County on about 7.5 miles of road. Salt grass has been cleaned and they now want to establish it with crested wheat to secure the roadside stability.
 - iv) February 15th will be the starting date for boat inspections.
- i) CRAIG RINEHART – CORONER
 - i) There was a fatality this past week.
 - ii) There have been eight deaths this month.

- iii) Assets on one deceased have been placed with the Treasurer's Office as Rinehart cannot find family members. The estate was very minimal.
- j) JOEL PACKHAM – EXTENSION AGENT
 - i) Packham's employees expressed thanks for the floating holiday gift.
 - ii) Schools have been conducted in Malta and they have conducted some pesticide training as well.
 - iii) Their schools begin in February which will include a four week course in January for estate planning.
 - iv) They will conduct one day trainings in Gooding, Jerome, and Buhl.
 - v) A Minidoka County position is now open for an agronomist to take over the small grains. Packham will serve more in a livestock roll. They will do a national search for that position. They had never replaced Dale Baker but now will fill that position.
- 5) 10:28 AM REVIEW AND DISCUSS ELK PROBLEM – JOEL PACHAM AND GORDAN EDWARDS
 - a) Commissioner Crane indicated that after the holidays the County desires to get with Elko and Box Elder County for a meeting.
 - b) Packham has been asked to write a letter from the farmers and want their statement to be in congruence with the County.
 - c) A letter from the FLAG Committee was also written regarding concerns.
 - d) Senator Cameron went out to the Sublett area to go over the problem with farmers there. They had asked for depredation tags and were turned down from Fish and Game.
 - e) The elk can carry brucellosis and that is a concern. There are quarantined areas for wild animals near Wyoming and if we get in that situation, it will affect us economically.
 - f) Chairman Crane expressed that it is critical for the three counties to work together through a future meeting to be on the same page regarding hunting and depredation permits.
- 6) 10:40 AM RE-SIGN CERTIFICATION OF FINAL BUDGET FOR EXTENSION SERVICES IN CASSIA COUNTY
 - a) The County Extension Agreements for approval of the 2014 budget which the Board approved and signed previously was re-signed at the request of Extension Educator Joel Packham. The University of Idaho did not receive the original copies.
 - b) Packham indicated there were no changes from the original signed Agreements.
- 7) 10:53 AM REVIEW SEMI-ANNUAL SOLID WASTE SERVICE BILLING
 - a) The Board reviewed the semi-annual billing from Solid Waste totaling \$267,360.00.
 - b) Commissioner Christensen reported that Solid Waste has been opened for 21 years.

10:53 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

10:55 AM DISCUSS HISTORICAL SOCIETY DISBURSEMENTS

- c) The Board reviewed and discussed disbursements for the Historical Society and approved their request.

10:55 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SCHEDULED PAYMENTS FOR THE HISTORICAL SOCIETY. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

8) 10:59 AM INDIGENT MATTERS

10:59 AM EXECUTIVE SESSION

***CASSIA COUNTY COMMISSION
REGULAR SESSION***

Monday, December 23, 2013

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2013092, 2013094, 2013095
- b) Certificate of Denial: 2013096, 2013105, 2013098
- c) Certificate of Approval: 20130097
- d) Notice of Lien and Application for Medically Indigent Benefits: 2013104, 2013105, 2013106, 2013107
- e) Release of Medically Indigent Lien: 2013086, 2013087
- f) Medical Records/Utilization Management Review: 2013095

11:15 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:16 AM.

- 9) 11:21 AM BLM/USFS
 - a) SCOTT NANNENGA – FOREST SERVICE RANGER
 - i) Not Present
 - b) MIKE COURTNEY – BLM DIRECTOR
 - i) Courtney reported on BLM projects for seeding, thinning, mastication, and burning of juniper trees and sagebrush.
 - ii) Sage-grouse habitat improvement is accomplished by this process.
- 10) 11:37 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board