



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacyoung.org

Board Chairman:

Dennis Crane

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Dennis Crane (District #3) ~ dcrane@cassiacyoung.org

Monday, December 2, 2013

The Board of Cassia County Commissioners met in regular session on Monday, December 2, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Ruthe Hobbs Steve Pearson, Desert West Land Surveys Trevor Reno, Desert West Land Surveys Dale Whipple Judy Sperry Debbie Critchfield, Cassia School District Jay Heward, Sheriff Jay Lenkersdorfer, News Journal

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
 - a) 9:05 AM CALENDAR
 - i) Mid-Snake Resource Conservation and Development Annual Lunch Meeting from 11:00 a.m. to 1:00 p.m. Friday, December 6, 2013, at the Mandarin House in Twin Falls
 - ii) Elected Officials Christmas Party 6:30 p.m. Tuesday, December 17, 2013, at the Heritage Station in Oakley.
 - iii) Region IV Development Association Meeting Wednesday at 11:00 a.m.
 - b) 9:05 AM CORRESPONDENCE
 - i) A Roadmap for Making Native America Safer – Report of the President & Congress of the United States – Indian Law & Order Commissioner November 2013

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, December 2, 2013

- ii) BLM’s Gateway West Transmission Line Project Newsletter for November 2013
- iii) Thanksgiving Card from Lieutenant Governor Brad Little
- iv) Letter from Southside Electric reporting on fatalities on rural roads from hitting utility poles.
- v) Letter of receipt and appreciation from Administrator Rod Barton from Cassia Regional Medical Center regarding the renewal of the Ambulance Services Agreement for 2014-2015
- c) 9:42 AM PERSONNEL
 - i) CHANGE OF STATUS
 - (1) CLERK’S OFFICE
 - (a) Hiring of Caylee Pfeifer as a part time Deputy Court Clerk
 - (b) Hiring of Court Assistance Officer/Specialty Court Clerk

9:42 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- ii) 10:50 AM McMurray presented Minidoka County’s Policy for a Floating Holiday for consideration of the Board to replace what has been done in the past of providing a gift of monetary value to employees from the County for Christmas. An amendment was presented to accommodate shift workers whose schedule spans two calendar days.
- d) 9:04 AM APPROVAL OF MINUTES

9:04 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM NOVEMBER 25, 2013. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:08 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed Eight CSI Residency applications; six for 2013-2014 and two high school dual credit.

9:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE EIGHT CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:32 AM COUNTY PAYABLES

<i>Reissuance of Voided Check – 11-27-2013</i>		
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$4,800.00
	TOTAL	\$4,800.00
COURT RESTITUTION FUND	139	\$169.31
	TOTAL	\$169.31
<i>Accounts Payable Approval – 12-02-2013</i>		
CURRENT EXPENSE FUND	104	\$12,842.72
DISTRICT COURT FUND	106	\$169.65
AMBULANCE SERVICE	110	\$15,050.83
COUNTY ELECTION FUND	116	\$5,713.63
JUSTICE FUND	130	\$3,090.01
	TOTAL	\$36,866.84

10:32 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED DECEMBER 2, 2013. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 9:15 AM COUNTY ROAD AND BRIDGE
 - i) Chairman Crane reported that Road and Bridge are putting up more snow fences with the McWork program.
 - ii) They are going to help move sand and rocks near new Public Defender's Office.
 - iii) They are also preparing for predicted snowfall.
 - iv) The new chip seal is coming loose on the highway. The State is aware of it and we will continue to monitor that.
- h) 9:17 AM BUILDING AND GROUNDS MATTERS
 - i) Maintenance Supervisor Craig Munoz is repainting and taking care of blinds at the Public Defender Office.
 - ii) Electrical and phone representatives will be making recommendations for courthouse changes needed while remodeling.
 - iii) McMurray received a call from Scott Wendell from LCA Architects. They can replace the 25-foot flag poles with 30 or 35-foot poles to alleviate the problem of flags hitting the CCJC building. Starr Construction could replace the poles. There needs to be further discussion as to resolution of the problem and who is financially responsible. Chairman Crane talked about the Eagle Scout Project solution presented last week by Neal Dille.
 - iv) New monitors are in place in Courtroom 1 & 2 in the CCJC. That installation will necessitate moving of security cameras to the west of their current location.
 - v) New furniture is in place in the courtrooms. The tables are larger and a lighter stain.
 - vi) McMurray is talking with Travis Worthington about electrical work needed.
 - vii) Sheriff indicated that the roof is not completed yet at the CCSO. The roofers work for a time and then are gone for a week. Chairman Crane asked McMurray to contact the roofers about the timeline in finishing the roof.
- i) 9:28 AM GATEWAY MATTERS
 - i) Chairman Crane inquired of Rep. Scott Bedke last week about a proposed visit he was going to have with the Attorney General regarding Gateway West.
- 2) 9:09 AM DESERT WEST LAND SURVEY 2013 REPORT
 - a) Steve Pearson and Trevor Reno from Desert West Land Survey presented their annual report on their professional services to the County.
 - b) Reno discussed corner perpetuations that have gone on for over 30 years and presented a map depicting what had been done this past year.
 - c) The second part of their contract includes identifying the latitude and longitude location of the survey corners. This began in 2009.
 - d) Chairman Crane discussed some recently completed corner perpetuations.
 - e) Pearson indicated that the contract should be changed to include Trevor Reno as the new business owner of Desert West Land Survey.
- 3) 9:30 AM DISCUSSION WITH DEBBIE CRITCHFIELD REGARDING CASSIA SCHOOL DISTRICT LEVY ELECTION
 - a) Critchfield was hired by the Cassia School District as the Public Relations Director. She came to the Board representing the superintendent and school board trustees.

- b) The voters in the County passed a 10 year plant facilities levy. The purpose of the plant facilities levy is for new facilities as well as to maintain and improve existing school district facilities.
 - c) With three failures of a construction bond in the past, the School Board is desirous to receive more input and direction from community patrons before pursuing another bond. Careful consideration will be made from community input in the process of identifying all future educational needs within the county, not just facility needs.
 - d) Supplemental levies alleviate pressure in the classroom. In the past, that amount has not been raised from an amount of roughly \$680,000. The supplemental levy has been ongoing within the County for 60 years and is voted on every other year. The School Board will take into consideration during December's open meeting the running of a supplemental levy, which is allowed by law for 2014. The March 2014 election date is the earliest it is available.
 - e) Two months ago the school district set a schedule for the various communities. The Board wants to go into each community to discuss long term facility and educational needs. The first meeting took place in Malta last week. Malta patrons are very anxious for the school district to run a bond for a new high school for that community. Water issues have been addressed previously. Land settling issues and federal lunches were covered in that meeting as well.
- 4) 9:45 AM DANCE FESTIVAL DRAWING DISCUSSION WITH DALE WHIPPLE
- a) Whipple reported on different projects he has been involved with regarding wounded military personnel.
 - b) Their group gets contacted occasionally about requests for musical instruments. They are participating in a fundraiser involving Irish dancers this Saturday at the King Fine Arts Center at 7:00 p.m. They will do this once a year.
 - c) Whipple made a presentation of some of the events he does on behalf of youth and special needs children in the area.
- 5) 10:08 AM DELIBERATE ON BOOKMOBILE SERVICES REVISED CONTRACT
- a) A Bookmobile Service Contract was revised June 2013 to reflect a service increase of seven additional hours, increasing the contract amount by \$721.00 from \$5,665.00 to \$6,386.00.
 - b) This contract just came to us from Box Elder County this week. There is sufficient funding.

10:10 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SIGN THE BOOK MOBILE SERVICE CONTRACT WITH BOX ELDER COUNTY AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) 10:18 AM REVIEW WRITTEN DECISION ON APPEAL FROM HOMEOWNER'S EXEMPTION FOR RPBB0010420040A

- a) The Findings of Fact, Conclusions of Law, and Decision on an appeal of removal of Homeowner's Exemption for 2013 on Parcel No. RPBB0010420040A was read by Barrus as prepared.
- b) Some changes were made and the Board considered its approval.

10:42 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SEND TO THE HOMEOWNER OF PARCEL RPBB0010420040A A DECISION TO DENY AN APPEAL FOR HOMEOWNER'S EXEMPTION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 10:22 AM DELIBERATE ON CASSIA COUNTY JUDICIAL CENTER (CCJC) RELEASE OF RETAINAGE FUNDS

- a) The amount remaining is \$93,594.21 that has been held back to ensure that all major systems are working. That would be the final payment. A list of items that need to be cleared up were sent to Starr Corporation. McMurray reviewed with the Board those items.
- b) It was pointed out that the flag pole issue and the entryway drain gutter problems are design issues and not issues that Starr Corporation needs to resolve.
- c) There is a warranty person from Starr Corporation that is here for a year to fix issues. When it is towards the end of that warranty period, we will go over at that time any issues that need to be completed.

10:28 AM

MOTION: COMMISSIONER KUNAU MOVED TO PAY THE RETAINAGE FEE OF \$93,594.21 THAT REMAINS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) The total construction cost including the retainage totaled \$1,871,884.26 which was under budgeted amounts. McMurray will discuss that payment with Treasurer Justesen.
- e) He also pointed out that the Supreme Court provided a substantial amount of the electronic implementations with the project. That allowed for some funds to be used to complete the parking lot and lights.

8) 10:30 AM DELIBERATE ON RESOLUTION NO. 2013-026 IN THE MATTER OF FFY2013 ELECTION OF ALLOCATIONS OF NATIONAL FOREST RELATED SAFETY-NET PAYMENTS

- a) It is estimated that Cassia County's 2013 Secure Rural Schools (SRS) payment will decrease by 4.82% from \$360,599.00 to \$344,021.00.
- b) An election of how those funds are allocated is required. Resolution No. 2013-026 sets out the allocation of said funds.

10:46 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND SIGN RESOLUTION NO. 2013-026 THAT ESTABLISHES FFY2013 ELECTION OF ALLOCATIONS OF NATIONAL FOREST RELATED SAFETY-NET PAYMENTS TO TITLE II PROJECTS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9) 10:50 AM ELECTIONS MATTERS

- a) Elections Supervisor Susan Keck indicated that Oakley Precinct 1 Chief Judge Aleta Stringham, who has served in that capacity for 40 years is retiring. It was recommended by the Election's Department to provide Stringham with a gift and a Certificate of Service signed by Board. The Board concurred and will make that presentation in a regular Board meeting.
- b) Elections Software and Services (ES&S) will be here on Friday to set up the new DS200 polling place tabulators.
- c) Keck indicated that if the Board desires polling places and precincts changes that it needs to be done by January as provided by statute. She also said that there are some changes that under the new Consolidated Election Law may be logical. For example, two residents of an Oakley precinct currently reside in Murtaugh. Opening a precinct for two voters in a taxing district election would not be cost effective.

10) 11:00 AM INDIGENT MATTERS

11:00 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS

**WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU
VOTING IN THE AFFIRMATIVE.**

Welfare Director Susan Keck presented the following cases for review and approval of the Board:

- a) Case Presentation: 2013089, 2013909, 2013102
- b) Order of Dismissal: 2013063
- c) Notice of Lien and Application for Medically Indigent Benefits: 2013089, 2013090
- d) Notice of Continuance of Hearing: 2013066
- e) Release of Medically Indigent Lien: 2013063
- f) Medical Records/Utilization Management Review: 2013089, 2013090

11:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:09 AM.

11) 11:10 AM THE BOARD WENT TO THE CCJC TO LOOK AT FURNITURE REPLACED IN COURTROOMS.

12) 11:30 AM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board