



Cassia County Board of Commissioners

Commissioner Chambers

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Board Chairman:

Dennis Crane

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Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Thursday, August 29, 2013

The Board of Cassia County Commissioners met in special session on Thursday, August 29, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse. Prosecutor Barrus was excused as he was out of town.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	County Administrator:	Kerry D. McMurray
	Others:	Ashley Watkins

1) 9:03 AM CANVASS BALLOTS OF AUGUST 27, 2013 ELECTION

- a) Elections Supervisor Susan Keck reported to the Board that the turnout for the August 27, 2013 Election was down from the March election.
- b) Vote by Mail, as usual was the highest turnout with 48% of registered voters voting.
- c) The Oakley precincts had the highest turnout for polling place precincts.
- d) There were 49 absentee ballots cast which was slightly higher than usual.
- e) Voting at polling locations went smoothly. Some precincts had new laptops that were purchased from Consolidated Election startup money from the State of Idaho.
- f) The three polling locations that were combined for this election went very well.
- g) The ten year Plant Facility Reserve Fund Levy for the Cassia County Joint School District No. 151 required 55% of all voters voting for the levy to pass. 1,155 voters voted in favor of the levy and 754 voted against in Cassia County; 0 voters in Oneida County voted in favor of the levy and nine voted against; and three voters in Twin Falls County voted in favor of the levy and one against. The levy passed as presented and tallied.

9:14 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE CANVASS OF THE AUGUST 27, 2013 CASSIA COUNTY JOINT SCHOOL DISTRICT NO. 151 PLANT FACILITIES LEVY ELECTION AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

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- 2) 9:15 AM REVIEW AND SIGN JULY 2013 MILEAGE FOR CORY PARISH
 - a) The Board reviewed an Itemized mileage reimbursement submission from County Fair and Rodeo Maintenance Supervisor Cory Parish. The reimbursement was not authorized as the Board desired further clarification and explanations.
- 3) 9:19 AM COUNTY BUILDING MATTERS
 - a) The Board discussed concrete benches in the inmate holding area of the CCJC.
 - b) Floor preparation in holding area is not adequate and requires additional preparation.
 - c) A punch list was provided all members of the Board to go over items not satisfactorily completed.
 - d) McMurray received information on doors at the CCJC. They can do a split finish. The cost would be \$856.36 to do the split finish. The concern was that the veneer would not hold up well and to refinish it may be impossible.
 - e) The contract date increase would be as long as 60 days to complete the doors.
 - f) The Board discussed the truss repairs and the fact that it resulted in no lost days of work.
 - g) A Certificate of Substantial Completion was fixed at August 14, 2013, by Starr Construction.
 - h) McMurray indicated that the contract defines the substantial completion date differently. The occupancy permit could not have been issued before August 21, 2013. LCA represents Cassia County as the architect and at times it appears they are representing Starr Construction. The Board read a letter from Starr Corporation regarding the delay with trusses. The contract specifies a \$550 cost from the contractor for each calendar day for delay. The truss repairs resulted in no lost working days or delay.
 - i) Change Order #1 dated May 1, 2013, included a number of change items of change and clearly lists change of completion as 0 (zero) calendar days. That is what LCA Architects, Starr Corporation, and Cassia County agreed to and signed off on.
 - j) It was agreed with Starr Construction that August 1, 2013, would be the substantial completion date and the occupancy permit was not issued until August 21, 2013.
 - k) The Board desired McMurray to draft an official response letter based on clarification of the contract provisions and change orders.

9:37 AM

MOTION: COMMISSIONER KUNAU MOVED TO STAND BY THE ACCEPTANCE OF CHANGE ORDER #1 WITH NO EXTRA DAYS ADDED TO THE DATE OF COMPLETION AND TO NOT APPROVE RFP #34. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:40 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO NOT APPROVE RFP #36 TO REFINISH DOORS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- l) Following discussion of a proposal from LCA Architects to remedy drains in the entry and exit areas, the Board made no conclusion. There was considerable concern with pictures of the proposal that Scott Wendell had sent of a rain gutter and downspout.
- m) The Board concluded that touchup of painted areas had not fixed the problem. Many of the areas repaired by touchup clearly showed where paint had been added and was not satisfactory.
- n) McMurray referred name placard and phone changes requested by the judiciary to the Board for their consideration.

9:59 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING A COMPLAINT AGAINST A COUNTY EMPLOYEE UNDER IDAHO CODE SECTION 67-2345(1)(B).

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COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 10:58 AM.

- 4) 11:10 AM FY2013 BUDGET MATTERS – REVIEW CURRENT EXPENDITURE CONCERNS
 - a) The Board discussed budget concerns from some departments who are close to exceeding their budgeted allocations for FY2013.
 - b) Finding a means for repair of the Law Enforcement Building roof was discussed by the Board.
- 5) 11:25 AM FY2014 BUDGET MATTERS
 - a) The budget for FY2014 was discussed. It was pointed out that carryover commitments from FY2013 were critical for beginning balances to begin the new fiscal year. Any shortages of that commitment would result in a deficiency of funding to begin the affected departments beginning balance and subsequent allocated spending.
- 6) 11:45 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board