



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

Phone: (208) 878-7302

Fax: (208) 878-9109

Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacounty.org

Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, April 29, 2013

The Board of Cassia County Commissioners met in regular session on Monday, April 29, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	News Media:	Jay Lenkersdorfer, The News Journal
	Others:	Jay Heward, Sheriff Darwin Johnson, MCCJC Director Todd Quast, Cassia 911 John Pons, Cassia 911 Chris Jensen, Cassia 911 DeAnn Taylor, Cassia 911 Mike Lewis, Cassia 911 Cary Bristol, Cassia 911 Co-Coordinator Kent Searle, Cassia 911 Coordinator

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS, ELECTIONS UPDATE
 - a) 9:05 AM CALENDAR
 - i) County records destruction will take place later than usual. It will likely take place at the end of July to accommodate the move to the Cassia County Judicial Center (CCJC). Resolutions need to be presented to the Board for approval for destruction of documents early in July.
 - ii) District IV Elected Officials Meeting at 1:30 p.m. Thursday, May 2, 2013, at the Blaine County Courthouse in Hailey.
 - iii) DARE Graduation will be at 7:00 p.m. Thursday, May 2, 2013, at the King Fine Arts Center
 - b) 9:05 AM CORRESPONDENCE
 - i) Correspondence from Ron Kelsey regarding Misdemeanor Probation

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, April 29, 2013

- ii) A letter and CD received from the BLM regarding an EIS Statement that was released on April 28, 2013
 - iii) A request for support from the Idaho Meth Project's Idaho Gives Day on May 2, 2013
 - iv) The University of Idaho Hispanic Health Publication, February 2013, Vol. 4, No. 1
 - v) Letter from Interim Administrator, John Chatburn from the Idaho Office of Energy Resources (OER) which was copied to Doug Balfour. Commissioner Kunau read the letter regarding the Governor's Consistency Review for Gateway West Transmission Line Project. Comments from the Board were requested to be returned to OER prior to May 17, 2013, for the Governor's written recommendations to the BLM.
- c) 9:08 AM PERSONNEL
- i) CHANGE OF STATUS
 - (1) WEED CONTROL
 - (a) Hire of Krista McMurray as a part time (seasonal) Weed Sprayer

9:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) 9:09 AM APPROVAL OF MINUTES

9:09 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM APRIL 22, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- e) 9:06 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed 13 CSI Residency applications; 1 CSI Residency for 2012-2013, four CSI Residencies for spring 2013, and eight CSI Residencies for 2013-2014.

9:06 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 13 CSI RESIDENCY APPLICATIONS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:19 AM COUNTY PAYABLES

CURRENT EXPENSES	104	\$12,005.74
INDIGENT FUND	105	\$47,811.11
DISTRICT COURT FUND	106	\$277.83
COUNTY ROADS & BRIDGES FUND	107	\$1,897.06
AMBULANCE SERVICE	110	\$15,050.83
REVALUATION FUND	114	\$2,600.00
911 COMMUNICATIONS FUND	115	\$600.00
JUSTICE FUND	130	\$11,536.31
D.A.R.E TRUST	137	\$210.20
PHYSICAL FACILITIES FUND	144	\$671.32
ADULT MISDEMEANOR PROBATION	149	\$663.54
	TOTAL	\$93,323.94

10:20 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY PAYABLES DATED APRIL 25, 2013. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

g) 2:30 PM COUNTY ROAD AND BRIDGE

i) Following the meeting at the Naf Store with the Raft River Highway District and Box Elder County, Utah officials, the Cassia County Commissioners met with Sam Adams on County Road and Bridge matters, along with some site review of projects in the City of Rocks and road issues in the Big Cove area. Recent culvert placements were reviewed, and discussion was had about minimizing irrigation water in county road rights-of ways. A letter will be sent by the Board to the Almo Water District to elicit their cooperation in working on matters of mutual concern. Discussion was held on part-time workers and how to most effectively manage and budget for part-time work.

h) 10:21 AM BUILDING AND GROUNDS MATTERS

i) No items to discuss today.

i) 10:21 AM GATEWAY MATTERS

i) No items to discuss today.

j) 9:13 AM ELECTIONS UPDATE

i) Larsen reported that ballots for the May 21, 2013, consolidated election will be going out to registered voters in mail-in precincts beginning today through May 7, 2013. First public newspaper notices will be published next week.

2) 9:10 AM BOARD OF EQUALIZATION

a) No Board of Equalization today.

3) 10:20 AM COUNTY BUILDING MATTERS

a) McMurray presented a Request for Proposal No. 15 for a credit for removing projection screens in the courtrooms of the CCJC and to provide labor and materials to add electrical and data connections for wall mounted flat panel televisions. The reduction totaled \$5,625.00.

10:28 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE REQUEST FOR PROPOSAL NO. 15 FOR CREDIT FOR REMOVAL OF PROJECTION SCREENS AS PRESENTED FOR A CREDIT OF \$5,625.00. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

b) McMurray explained the installation of a shunt breaker outside the building for emergency electricity turnoff for a cost totaling \$2,321.00.

i) The Board reviewed the contractual agreement and feel this installation would be a part of the original contractual obligation of contractor, or possibly the responsibility of architectural crew inasmuch as the city regulation was in place before bids were sought.

4) 9:10 AM REVIEW AND CONSIDER REQUEST FOR PIPE RECORDING SYSTEM AND TABLES FOR MCCJC

a) MCCJC Director Darwin Johnson indicated problems with their 30 minute security checks that did not pass a recent inspection. Johnson requested an upgrade to the current Pipe recording system to track and record the 30 minute walks and discussed the need for installation of buttons.

b) The total cost for the requested upgrade totaled \$1,702.77.

9:12 AM

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, April 29, 2013

3 | Page

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PIPE RECORDING SYSTEM UPGRADE FOR THE MCCJC AT THE TOTAL COST OF \$1,702.77. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- c) Johnson requested approval to purchase two – four man pedestal tables to replace portable tables and chairs in the 1600 block to accommodate State female inmates.

9:14 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF TWO – FOUR MAN PEDESTAL TABLES FOR THE MCCJC AT THE TOTAL COST OF \$5,655.21. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 9:14 AM REVIEW AND EXECUTE LETTER OF REPRESENTATION REGARDING MCCA TO IDAHO DEPARTMENT OF COMMERCE
 - a) Commissioner Kunau read a proposed draft letter to the Idaho Department of Commerce Economic, Community and Rural Development requesting the reinstatement of the Mini-Cassia Commerce Authority (MCCA) on “leads list” and the re-engagement of the MCCA to their “virtual meetings.”

9:15 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SEND THE PROPOSED LETTER TO THE IDAHO DEPARTMENT OF COMMERCE AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 6) 9:10 AM REVIEW AND EXECUTE LETTER OF SUPPORT FOR WEST CASSIA QUICK RESPONSE UNIT
 - a) A proposed letter of support to the State of Idaho EMS for a dedicated grant to the West Cassia Quick Response Unit was read by Commissioner Kunau.

9:12 AM

MOTION: COMMISSIONER KUNAU MOVED TO SIGN AND SEND THE SUPPORT LETTER ON BEHALF OF THE WEST CASSIA QUICK RESPONSE UNIT AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 7) 9:27 AM REVIEW AND EXECUTE RESOLUTION NO. 2013-008 REGARDING DESTRUCTION OF MCCJC SEMI-PERMANENT RECORDS
 - a) Barrus reported that Resolution No. 2013-008 appeared to be in order.

9:27 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2013-008 REGARDING DESTRUCTION OF MCCJC SEMI-PERMANENT RECORDS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 8) 9:10 AM REVIEW AND SIGN LETTER TO DEPARTMENT OF AGRICULTURE REGARDING INVASIVE SPECIES BOAT INSPECTION
 - a) Chairman Crane read a letter prepared by Barrus to be sent to the Department of Agriculture regarding boat inspections for invasive species.
 - b) Commissioner Christensen desired to express the importance of those boat inspections.
 - c) The letter will be revised and presented at a later date.
- 9) 9:10 AM REVIEW PUC CASE NO. IPC-E-13-10
 - a) Commissioner Kunau read PUC Case No. IPC-E-13-10 to the Board which was an application of Idaho Power Company for authority to implement power cost adjustment rates for electric service from June 1, 2013 through May 31, 2014.
- 10) 9:29 AM REVIEW AND EXECUTE DOCUMENTS ISSUING RFP FOR INMATE COMMISSARY AND BANKING SYSTEMS AT MCCJC

- a) McMurray presented a Request for Proposal (RFP) for an Inmate Commissary and Banking System for the MCCJC.
- b) Johnson reported on Commissary monies that have not been appropriately accounted for and tracked with the current system in place.
- c) The MCCJC has looked at a number of commissary and banking systems and desires to receive competitive bids to replace the current system.
- d) A Notice of Request for Proposals was presented for publishing in the Weekly News Journal on May 2, 2013 and May 9, 2013.

9:35 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE RFP FOR AN INMATE COMMISSARY AND BANKING SYSTEM FOR THE MCCJC AND THE PUBLISHED PUBLIC NOTICE AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11) 9:18 AM PUBLIC HEARING – REVIEW OF EMERGENCY SERVICE FEE

- a) The Board went on the record at 9:18 a.m. for a public hearing to review Emergency Service Fees.
- b) Chairman Crane introduced those present and requested that Prosecutor Barrus conduct the hearing. Barrus requested that 911 Coordinator Kent Searle address the Board.
- c) McMurray reported that this annual hearing is conducted under the auspices of the State of Idaho statutes requiring an annual review hearing and the current monthly use fee per phone service for emergency services is \$1 per month. Notice of this hearing was properly noticed and published on April 4, 2013.
- d) Searle introduced all six members of the 911 Emergency Committee.
- e) The Committee’s recommendation is to keep the current monthly use fee at its current amount of \$1 per phone.
- f) Todd Quast presented a list of revenues, expenses, planned expenditures for FY2013, and projected future expenditures.
- g) This year they are down about 6% in revenues from fees that is attributed to people shifting to prepaid phones.
- h) Barrus asked about how prepaid phones will be billed. Quast reported that for every \$50 block of time purchased that some money will go to the State Tax Commission which will be divided by population to each county.
- i) Searle reported that 92% of 911 calls currently come from cell phones.
- j) The hearing went off the record at 9:24 a.m.

9:25 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO REMAIN AT THE \$1 FEE A MONTH PER PHONE AS RECOMMENDED BY THE 911 COMMITTEE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

12) 9:36 AM INDIGENT MATTERS

9:36 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

Welfare Director Susan Keck presented the following:

- a) Case #2010072 request for relief on assignment of income tax refunds which was recommended by the Board.
- b) Case #2013025
- c) Certificate of Denial on Case #2013018, #2013016, #2013013, #2013015, and #2013012
- d) Notice of Lien and Application for Medically Indigent Benefits on Case #2013027, #2013028, #2013029, #2013030, #2013031, #2013032, and #2013033
- e) Release of Medically Indigent Lien on Case #2012112 and #2012136

9:55 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 9:55 AM.

10:04 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 10:18 AM.

10:18 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO DENY A CHANGE IN STATUS FOR THE SUBJECT IN QUESTION BASED ON JOB DESCRIPTION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

13) 11:30 AM MEETING WITH BOX ELDER COUNTY REGARDING NAF/STREVELL ROAD

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	County Administrator:	Kerry D. McMurray
	County Road Supervisor:	Sam Adams
	Box Elder County:	Stan Summers, Commissioner Bill Gilson, Road Supervisor
	Raft River Highway District:	Alvin Carpenter, Commissioner Gus Oman, Commissioner Scott Hitt, Road Supervisor Phyllis Wilson, District Secretary

- a) The entire group met at the turnout across the road from where the Naf-Strevell Road splits off from old Highway 30. Introductions were made and then it was decided to drive to the Naf Store, and review that part of the road. Upon arrival at the Naf Store, it was scheduled to eat lunch and discuss any matters of business that participants might have concerning the joint venture in maintaining the Naf-Strevell Road.
- b) The question was posed as to continued efficacy of the contract for Box Elder to continue maintenance of the Naf-Strevell Road. All parties are comfortable with the existing contract and working relationship. Box Elder Road Supervisor Gilson did discuss the need to have Cassia County law enforcement continue to work with them on placing weight restrictions on use of the

road to avoid tearing it up, especially in springtime by rock haulers. Mr. Gilson was encouraged to maintain contact with Cassia County to ensure we are working together.

- c) It was discussed that Box Elder County holds a permit from BLM to widen the Lynn Narrows roadway right-of-way. That work will take place within the next year or two.
- d) Following discussion and lunch, Cassia County participants and Mr. Gilson drove the rest of the roadway. It was determined that the road is generally in very good shape. A few spots of minor erosion were noted and will be repaired.

14) 5:30 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board