



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

Phone: (208) 878-7302

Fax: (208) 878-9109

Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacounty.org

Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, April 22, 2013

The Board of Cassia County Commissioners met in regular session on Monday, April 22, 2013, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray Jay Heward, Sheriff George Warrell, Undersheriff
	City of Burley:	Terry Greenman, Mayor David Shirley, Counsel Casey Anderson, Councilman Gordon Hansen, Councilman Steve McGill, Councilman Randy Hawkins, Councilman
	Media:	Renee Wells, The Voice Jay Lenkersdorfer, The Weekly Mailer
	Others:	Ruthe Hobbs Randall Harris

- 1) 8:15 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND PRAYER
- 2) 8:15 AM LAW ENFORCEMENT AGREEMENT CONTRACT – MEET WITH THE BURLEY CITY COUNCIL
 - a) Chairman Crane reviewed a portion of the City of Burley’s contract for law enforcement with Cassia County regarding a timeframe for governing Boards of both parties to meet regarding the following year’s contract.
 - b) Commissioner Crane desired to establish parameters and times for discussion between appropriate representatives of both entities to that process.
 - c) Mayor Terry Greenman indicated that if attorneys are brought into the discussion too early it may create an adversarial relationship. He recommended Undersheriff George Warrell and

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whoever else the County designated to fill that role on the County's behalf. Sheriff Jay Heward agreed with that.

- d) Chairman Crane recommended that Commissioner Christensen represent the Board for preliminary discussions.
- e) City Attorney David Shirley indicated that City code calls for the City Council to choose one person regarding law enforcement in the absence of a Law Enforcement Committee. The Mayor could choose that one person and the Council would confirm the choice. That person could ask for whoever they desire from the City to sit in on that committee for discussions and ideas and would negotiate on behalf of the City with no binding decision authority.

8:25 AM

MOTION: COMMISSIONER KUNAU MOVED TO COMMISSIONER CHRISTENSEN BE THE NON-BINDING DESIGNEE FOR NEGOTIATIONS OF THE CITY LAW ENFORCEMENT AGREEMENT WITH THE COUNTY. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) A motion on behalf of the City of Burley was made by Council President Casey Anderson to appoint Councilman Randy Hawkins as a member of a sub-committee established for discussion of the City Law Enforcement Agreement with the County. That motion was seconded by Councilman Gordy Hansen and approved by Mayor Terry Greenman. Hawkins abstained.
 - g) Chairman Crane asked Auditor Larsen about financial estimates. Larsen spoke of financial constraints both the City and County are currently faced with and that the Auditor's Office is currently working with identifying estimated amounts the City would receive in taxes as a taxing district. New construction is the primary variable in determining those amounts. Mayor Greenman recommended the financial estimates be provided to City Administrator Mark Mitton.
 - h) It was established that City Councilman Randy Hawkins and Commissioner Paul Christensen negotiate on behalf of both entities. Initially it was suggested that Undersheriff George Warrell, City Administrator Mark Mitton, Auditor Joe Larsen, and County Administrator Kerry McMurray participate with those negotiations.
- 3) 9:00 AM REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS
- a) 9:05 AM CALENDAR
 - i) Joint Public Defender Meeting at 7:30 a.m. Tuesday, April 23, 2013, in Burley
 - ii) Joint Jail Meeting at 8:00 a.m. Tuesday, April 23, 2013, in Burley
 - iii) IAC Board Meeting in Riggins from April 23-26, 2013, for Commissioner Christensen
 - iv) Mid-Snake Recourse Conservation and Development meeting at 2:00 p.m. Tuesday, April 23, 2013, in Twin Falls for Commissioner Kunau
 - b) 9:05 AM CORRESPONDENCE
 - i) A request from Bill Jensen to conduct body language training to County employees
 - (1) The Board determined that the training is voluntary according to County policy and Jensen must find a location to conduct the proposed training.
 - (2) It cannot take place as a part of or during regular employee work hours.
 - (3) Jensen will meet with the Board to discuss whether or not he may hand out materials to County employees, through the workplace.
 - (4) McMurray expressed that the County should adopt a specific policy for matters such as this.

- ii) Letter to the Federal Communications Commission (FCC) regarding reasonable rates for inmate telephone calls. Costs are higher due to security requirements. Telmate requested that a notice be provided from the jail detailing the higher costs incurred for phone service.
- iii) Letter from the American Lands Council's request for funds for FY2014
- iv) Letter from the Idaho State Animal Damage Control Board and directors of ADC District #3 requesting FY2014 funds in the amount of \$3,000.
- v) Letter from Governor Otter regarding sequestration of Secure Rural Schools (SRS) funds from Title II payments by 5.1% or \$1,545,344.16.

c) 8:40 AM PERSONNEL

i) CHANGE OF STATUS

(1) MINI-CASSIA CRIMINAL JUSTICE CENTER

- (a) Certification for physical fitness and increase in rate of pay for Kyle Madison Rawlins
- (b) Certification for physical fitness and increase in rate of pay for Michael Stephen Rose

8:44 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

d) 8:41 AM APPROVAL OF MINUTES

8:41 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM APRIL 15, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

e) 8:43 AM CSI RESIDENCY APPLICATIONS

- i) The Board reviewed 13 CSI Residency applications; seven CSI for spring 2013 and six CSI for 2013-2014.

8:43 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE 13 CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

f) 9:14 AM COUNTY PAYABLES

ADULT MISDEMEANOR PROBATION	149	\$584.22
	TOTAL	\$584.22
CURRENT EXPENSES	104	\$6,406.38
SOCIAL SERVICES FUND	105	\$26,097.71
DISTRICT COURT FUND	106	\$159.25
COUNTY ROADS & BRIDGES FUND	107	\$157.95
COMMUNITY COLLEGE FUND	113	\$140,600.00
REVALUATION FUND	114	\$192.92
ASSESSOR TRUST FUND	123	\$10.00
JUSTICE FUND	130	\$39,624.38
D.A.R.E TRUST	137	\$278.00

9:14 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED APRIL 22, 2013. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

g) 8:44 AM COUNTY ROAD AND BRIDGE

i) Grading of roads took place this past week.

ii) They are looking to get bids for road treatment of magnesium chloride.

iii) The Board will meet next Monday at 11:30 a.m. in Naf with Box Elder Highway District, Raft River Highway District, and our County Road & Bridge personnel to discuss magnesium chloride road treatment.

h) 8:47 AM BUILDING AND GROUNDS MATTERS

i) No items

i) 8:48 AM GATEWAY MATTERS

i) McMurray led a discussion with the Board regarding Sage Grouse Management Plans from Box Elder County, Utah; Owyhee County, and Custer County. The South Magic Valley Local Working Group is headed by an Idaho Fish and Game person and includes Cassia County. Nothing has been really done as they have diverted to Governor Otter's Task Force. The issue appears to be funding.

ii) Sage Grouse management is an issue that impacts Cassia County. McMurray has copies of Elko County, Owyhee, and Custer County's Plan and each has been customized to their County's needs. It was recommended that Cassia County should also customize and adopt a plan to meet our needs. We should look at the Federal Lands Advisory Group in establishing a plan.

iii) Custer County has seen an increase in Sage Grouse population. A plan should identify predator issues, wildfire, and other concerns.

iv) Chairman Crane expressed a desire for the Board to put something together and discuss it at a future Board meeting.

j) 9:00 AM ELECTION UPDATE

i) Larsen reported that the Election's Office has received ballots for the May 21, 2013, election. Absentee ballots will be mailed out next week and the Cassia County Courthouse is now designated as an early voting and absentee polling location.

ii) A lot of time has been spent entering tax code areas, political subdivisions boundaries, and trustee zones into the Idaho Statewide Voter Registration System (ISVRS) in order to conduct the May 21, 2013, consolidated election.

iii) Larsen expressed appreciation for the assistance of County GIS/Mapper Todd Quast in identifying all ranges of streets that must be entered into the ISVRS in order to print the poll book appropriately and to conduct the political subdivision election.

4) 9:10 AM SOUTH CENTRAL PUBLIC HEALTH DISTRICT (SCPHD) BUDGET REQUEST

a) The SCPHD had the incorrect date for this meeting and will reschedule their presentation.

9:25 AM **EXECUTIVE SESSION**

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PENDING LITIGATION UNDER IDAHO CODE SECTION 67-2345(1)(F). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE,

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COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 9:35 AM.

9:35 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PENDING LITIGATION UNDER IDAHO CODE SECTION 67-2345(1)(F). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 9:47 AM.

5) 9:47 AM DEPARTMENT HEAD MEETING

a) JAY HEWARD – SHERIFF

- i) The door from the entryway of the Law Enforcement Building to the Sheriff's Office is no longer locked to provide more accessibility to the Sheriff.
- ii) A new door security system was recently installed by Global Surveillance. The courthouse, the Cassia County Judicial Center (CCJC), and the Sheriff's Office will all be tied together on the same system.
- iii) Concealed weapons permits have increased and the new enhanced concealed weapons permit will include firing range efficiency, gun retention, and safety by qualified teachers.
- iv) There have been longstanding issues with the Sheriff's Office jet boat. They recently took it back to the manufacturer in Lewiston. They fixed it at no cost to the County even though it was out of warranty.
- v) They currently have two trainees in dispatch.
- vi) J2 Solutions has finally accomplished what they have promised with their software.
- vii) Chairman Crane commented that Lieutenant Kevin Horak did a good job with the concealed weapons class.
- viii) There will be a surplus property sale at 4:00 p.m. Wednesday, May 8, 2013. Kevin Horak will need to be contacted to take surplus and excess County property that needs to be sold.
- ix) Homeland Security approved \$10,000 for the CCJC security system.
- x) Heward discussed utilizing excess A-budget funds to complete Law Enforcement Building roof repairs. Larsen indicated that it would be necessary to open the budget to do so.

b) PATTY JUSTESEN – TREASURER

- i) Tax reminders will be sent out by May 17, 2013.
- ii) Justesen presented the Treasurer's Cash Report and pointed out that more funds have needed to be taken out of the County's Zions Bank Money Market Fund than last year. Chairman Crane indicated that we knew that would be the case with the building of the CCJC.

c) DWIGHT DAVIS – ASSESSOR

- i) Circuit Breaker concluded last week and only 12 to 15 individuals didn't sign up this year that did last year.
- ii) They are busy with revaluations.
- iii) Personal property tax legislative changes include that the first \$100,000 of personal property is tax exempt. Davis is going to a meeting today to determine how those changes will be implemented in the Assessor's Office.

d) JOE LARSEN – CLERK

- i) Larsen reported on the upcoming election and the need to update the ISVRS definitions for tax code areas, precinct boundaries, and school trustee zones.

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- ii) A number of jury trials are scheduled which has kept the Jury Commission and the Court Clerks very busy.
 - iii) FY2014 Budget Paperwork will be provided to Department Heads soon. Expectation of decreased revenues in the County and costs related to the CCJC will necessitate decreases in expenditure requests.
 - e) AL BARRUS – PROSECUTING ATTORNEY
 - i) Barrus reported on a jury trial that starts this Wednesday and others are also scheduled.
 - ii) He expressed surprise to see that the jail population is down.
 - f) KERRY MCMURRAY – ADMINISTRATOR
 - i) McMurray provided a County building report and indicated that 19 building permits have been issued so far this year.
 - ii) County mappers have been busy.
 - iii) Planning and Zoning is down.
 - iv) Damaged roof joists have been put in place at the CCJC and things are moving on schedule.
 - g) AMBER PREWITT – ADULT MISDEMEANOR PROBATION
 - i) Not present
 - h) DARWIN JOHNSON – MINI-CASSIA CRIMINAL JUSTICE CENTER
 - i) County inmate population is down and there are currently 57 State holds. The work release area is currently housing State females. There are 68 County holds with 35 from Cassia County and 33 from Minidoka County.
 - ii) The jail is currently fully staffed and employee turnover is down compared to last year.
 - iii) Hopefully 3 employees will be going to POST in August. After that time all employees will be POST certified.
 - iv) Two graduated from Post on April 12, 2013.
 - v) Video visitation has been fully implemented and inmates use that for their requests. Triplicate forms for requests have been eliminated with the use of the video system. Inmate kites have currently increased and if the system is abused their privileges can be cut.
 - i) GORDON EDWARDS – WEED AND PEST CONTROL
 - i) Edwards reported on spraying for Scotch Thistle in the Jackson area.
 - ii) They are currently interviewing for summer help.
 - j) CRAIG RINEHART – CORONER
 - i) Not present
 - k) JOEL PACKHAM – EXTENSION AGENT
 - i) Poison grain is being used for voles.
 - ii) A QuickBooks class in Minidoka County begins tomorrow and will be held on Tuesday and Thursday nights for four weeks.
 - iii) 4H is currently very active.
 - iv) A Cooking 101 class has begun for youth from Cassia High School.
 - v) About a third of farmers are replanting beets that were frozen and alfalfa is not doing very well with the cold weather.
 - l) DENNIS CRANE – CHAIRMAN OF THE BOARD
 - i) Crane again challenged department heads to put together historical pictures of past officials of their department for display.
- 6) 9:35 AM BOARD OF EQUALIZATION
9:35 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO GO INTO BOARD OF EQUALIZATION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) Davis requested exemption for three parcels last week for the Presiding Bishopric of the LDS Church. Upon further review the Assessor's Office found that revenue is received on one parcel that excludes it from tax exemption.

9:37 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO DECLARE THE SAID PARCEL AS NON-EXEMPT FROM TAXES. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:37 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO RECONVENE IN REGULAR SESSION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:38 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PENDING LITIGATION UNDER IDAHO CODE SECTION 67-2345(1)(F). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 9:46 AM.

- a) The Board determined to draft a letter to the individual in question to address their concerns.

9:45 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT, SIGN, AND SEND A LETTER TO THE INDIVIDUAL IN QUESTION TO ADDRESS CONCERNS REGARDING PENDING LITIGATION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 10:30 AM DISCUSS INVASIVE SPECIES ISSUES AND CHECK STATIONS

- a) Commissioner Christensen expressed concern about continuing inspections of watercraft for invasive species in an attempt to keep the mussels out of our waterways.
- b) Edwards indicated that options are very limited with distances that need to be travelled, off-ramps large enough to handle the needed inspections, and detecting those who do not stop as required.
- c) Chairman Crane asked if the Port of Entry could be used during construction. Edwards indicated that would be impossible as there is no place to turn around.
- d) Edwards indicated that there a lot of hidden and incidental costs that the County has to bear. It would be simpler to have the State take care of the inspections.
- e) The Port of Entry remodel project will not be completed for approximately a year.

8) 10:35 AM AMEND APPROVAL OF CANCELLATION OF TAXES ON PARCEL NO. RP11S23E125750A

- a) Treasurer Justesen requested that the Board amend cancellation of taxes approved last Board meeting on Parcel No. RP11S23E125750A in the amount of \$499.29.
- b) The refund to Wade Schulthies in the amount of \$499.29 needs to be issued through Auditor's Office.
- c) Accompanying breakdowns of taxing district amounts of the refund were provided for accountability.

10:37 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO FOLLOW THE RECOMMENDATION OF TREASURER JUSTESEN AS PRESENTED AND REFUND \$499.29 ON PARCEL NO.

RP11S23E125750A. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 9) 10:40 AM REVIEW AND EXECUTE RESOLUTION NO. 2013-007 REGARDING DESTRUCTION OF ASSESSOR'S SEMI-PERMANENT RECORDS

10:40 AM

MOTION: COMMISSIONER KUNAU MOVED TO ACCEPT RESOLUTION NO. 2013-007 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 10) 10:45 AM REVIEW PROPOSED RECORD OF DECISION AND FINDING OF NO SIGNIFICANT IMPACT REGARDING BLM'S CASSIA RESOURCE MANAGEMENT PLAN AMENDMENT AT CASTLE ROCKS.

- a) There have been temporary closures to staging, climbing, and camping and the BLM desires to make those closures permanent as a part of their Resource Management Plan. The Land Use Plan is currently under revision and they desire to include the change at Castle Rocks. It was historically closed because it was private property. Archeological and historical reasons have caused the BLM to desire to keep people from entering that area.
- b) In 2010, the Board recommended that the area be opened for public use. BLM has not followed that suggestion.

- 11) 10:54 AM INDIGENT MATTERS

10:54 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.

- a) TAX REFUND ASSIGNMENT CONSIDERATION FOR CASE NO. 2011041
 - i) Required payments regarding Case No. 2011041 are behind in the amount of \$250.00 with missed payments.
 - ii) The individual in question regarding Case No. 2011041 appeared and explained reasons for a request for relief of a portion of assigned tax refunds.

11:06 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RELIEF OF HALF OF ASSIGNED TAX PROCEEDS REGARDING CASE NO. 2011041 AS PRESENTED BASED ON THE REASONS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

Welfare Director Susan Keck presented the following:

- b) Case #2013015
- c) Notice of Lien and Application for Medically Indigent Benefits on Case #2013025 and #2013026
- d) Determination of Decision Held in Suspension on Case #2013014

11:11 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:12 AM.

- 12) 11:20 AM DISCUSS POLICY ADDITION OF CRIMINAL HISTORY CHECKS FOR APPLICANTS TO WORK, VOLUNTEER, AND SERVE IN CASSIA COUNTY

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- a) McMurray suggested to the Board incorporating a human resources ordinance in the County to provide for fingerprinting and background checks.
- b) Concern for background checks was brought forward by Undersheriff George Warrell.
- c) The Board determined to work towards adopting an ordinance pursuant to the code to establish a background check procedure.

13) 11:30 AM BLM/USFS

- a) SCOTT NANNENGA – FOREST SERVICE RANGER
 - i) Nannenga talked about SRS funding cutbacks as a result of Federal sequestration. The State will be returning Title II money. RAC's will be reduced by 40% this year.
 - ii) Grazing rights on Black Pine will be completed in May.
 - iii) They will be cutting down some Juniper Trees in the Eight Mile Creek area on the west side of Black Pine for trout and fishery preservation.
 - iv) High moisture has put the reservoirs a little up but springs and waterways only see increased flow with runoff. It is dry still, but not considered a drought, even though water sources are diminished.
- b) MIKE COURTNEY – BLM DIRECTOR
 - i) Gateway West EIS will be released on Friday, April 26, 2013. A public meeting will be scheduled for May 13, 2013.
 - ii) The Castle Rocks closure decision is up for a 60 day review and a 30 day protest period.
 - iii) The area hadn't been climbed since 2003 and there are about 40 climb areas at Castle Rock.
 - iv) Courtney indicated that it was an oversight that Cassia County wasn't listed as a cooperating agency. He will make a change to indicate such.
 - v) The desire is for the BLM to preserve pristine areas.

14) 12:23 PM JOINT WORKING LUNCH WITH MINIDOKA COUNTY COMMISSIONERS TO HEAR THE MINI-CASSIA COMMERCE AUTHORITY (MCCA) REPORT AT – PERKINS RESTAURANT

THOSE PRESENT:	Cassia Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Minidoka Commissioners:	Bob Moore, Chairman Sheryl Koyle Kent McClellan
	Clerk of Minidoka Board:	Patty Temple
	Mini-Cassia Commerce Association:	Winston Inouye

- a) Minidoka County Board Chairman, Bob Moore conducted the meeting.
- b) Winston Inouye from the Mini-Cassia Commerce Authority presented their 1st Quarter 2013 report. He indicated they are currently dealing with an awning company that has expressed interest in a possible location to the Mini-Cassia area.
- c) Kelly Anderson stepped down from the MCCA Board. Brent Whitesides was approached to fill a Board position and he declined. Jeff Harper is not going to continue with the Board. Steve Ormond has been selected to serve as a Board member.

- d) Inouye requested to be put on the mailing list of the Idaho Department of Commerce. They were previously on that list but no longer are for some reason. They desire to get more involved at the State level for commerce development.
- e) Inouye reported that their Board is comprised of business-minded individuals who have contacts, history, passion, knowledge, networks, and the ability to work with other businessmen.
- f) Inouye has been working with other area groups to develop solutions and best practices in recruiting businesses to the Magic Valley through the Southern Idaho Transportation Summit.
- g) They are partnering with SEIDO and the Board desired that MCCA make a concerted effort to generate their own leads for businesses to locate in our area.
- h) Inouye is working with City of Rupert Superintendent Kelly Anthon and City of Burley Economic Development Director Doug Manning.

15) 150 PM RECONVENE AT THE COMMISSIONER CHAMBERS AT THE CASSIA COUNTY COURTHOUSE

16) 1:53 PM GRANITE PASS COMMUNICATIONS SITE/TENANT INVENTORY

- a) The Granite Pass Communications site/tenant inventory was discussed by the Board.

1:54 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE GRANITE PASS COMMUNICATIONS SITE/TENANT INVENTORY AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

17) 1:54 PM DISCUSS ACH AGREEMENT PROPOSED BY D.L. EVANS BANK

- a) McMurray discussed items of the ACH Agreement with D.L. Evans Bank of concern
 - i) Security procedures changed to include that D.L. Evans Bank will do their best effort with security procedures.
 - ii) It was changed to state that the County will provide the bank with financial information when there is not enough money in an account rather than take that out of any County account.
 - iii) It was added that amendments to the agreement must include the consent of both parties.
 - iv) The agreement was changed from it being governed by the laws of the State of New York to the State of Idaho.
 - v) D.L. Evans Bank can assign rights and duties of the agreement but Cassia County cannot. If they sell to another bank, then we can terminate the agreement. D.L. Evans would not change that part of the agreement.
 - vi) With those changes made, the Board will consider approval.

18) 2:10 PM EXECUTE ASSIGNMENT INFORMATION FORM

- a) Xerox Copy machine for the courthouse needs a 20 Amp dedicated line.
- b) The purchase of this used copier is a transfer from Valley Wholesale, Inc. to Cassia County.

2:13 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE TRANSFER OF AGREEMENT FROM VALLEY WHOLESAL, INC. TO CASSIA COUNTY FOR A USED XEROX COPIER FOR THE CLERK'S OFFICE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

19) 2:20 PM DISCUSS COUNTY ELECTION PRECINCT REALIGNMENT

- a) Mapper Todd Quast presented a map of the City of Burley and of Cassia County as a whole with proposed precinct boundary changes as requested by Chairman Crane.
- b) Suggested changes included some boundary changes and one precinct consolidation to balance the number of registered voters, to account for population shifts, and to include future growth with the City of Burley for their political subdivision and taxing district elections.

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- c) Larsen recommended to the Board that any changes in precincts take place following the November election and that the Board make their final decisions after this years consolidated elections to facilitate further monitoring of voter turnout and polling place worker needs.

20) 2:18 PM JUDICIAL CENTER (CCJC) CONSTRUCTION MATTERS

- a) Commissioner Christensen discussed the sign in front of the CCJC.
- b) The Board discussed the placement of dedicated 20 amp connections for copiers in the clerk's work area.
- c) The Board discussed the removal of stucco to facilitate the placement of the roof membrane in such a way as to minimize the potential of roof leaks in the future.

2:24 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE CHANGES IN THE CLERK COPY MACHINE AREAS FOR DEDICATED ELECTRICAL OUTLETS FOR COPIERS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

2:32 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE REMOVAL OF STUCCO ON THE BACK SIDE OF THE DOMED ROOF TO FACILITATE PLACEMENT OF A ROOF MEMBRANE TO MINIMIZE POTENTIAL LEAKS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- d) McMurray and Larsen will meet with vendors for pricing of furniture, desks, chairs, pews, and benches that are outside of the construction bid.

21) 2:35 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board