



# Cassia County Board of Commissioners

*Commissioner Chambers*

*1459 Overland Ave.*

*Burley, ID 83318*

[www.cassiacounty.org](http://www.cassiacounty.org)

**Board Chairman:**

*Dennis Crane*

**Phone:** (208) 878-7302

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**Board Members:**

*Paul Christensen (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)*

*Bob Kunau (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)*

*Dennis Crane (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)*

Monday, October 29, 2012

The Board of Cassia County Commissioners met in regular session on Monday, October 29, 2012, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray

- 1) 9:06 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY EXPENDITURES, COUNTY ROAD AND BRIDGE, BUILDING MATTERS, ELECTION UPDATE
  - a) 9:05 AM CALENDAR
    - i) Gateway West Task Force meeting on Thursday, November 1, 2012, at 1:00 p.m.
    - ii) Veterans Day on November 12, 2012 – the courthouse will be closed
    - iii) Idaho Association of Counties Initiation and Continuing Education (ICE) Training from 8:00 to 5:00 p.m. Monday and Tuesday, November 12 and 13, 2012, at the Canyon Crest Events Center in Twin Falls
    - iv) Canvass the vote of the General Election – Special Board Meeting will be held at 11:30 a.m. on Thursday, November 15, 2012
    - v) Planning and Zoning Christmas Appreciation Luncheon will be held at 12:00 p.m. Thursday, November 15, 2012
    - vi) Walkthrough at the Cassia County Judicial Center building for contractors desiring to participate in the construction bid on Friday, November 2, 2012 at 11:00 a.m.
    - vii) ATI 66<sup>th</sup> Annual Taxpayer Conference on December 5, 2012 from 8:30 a.m. to 3:15 p.m.
    - viii) Solid Waste Board Meeting on Wednesday, October 31, 2012
  - b) 9:05 AM CORRESPONDENCE
    - i) Associated Taxpayers of Idaho (ATI) 66<sup>th</sup> Annual Taxpayer Conference invitation
  - c) 9:39 AM CHANGE OF STATUS

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- i) Mini-Cassia Criminal Justice Center – One Detention Deputy decrease in rate of pay for failure of physical fitness requirement
- ii) Adult Misdemeanor Probation – One hiring of Urinalysis Technician

**9:40 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- d) 9:37 AM APPROVAL OF MINUTES

**9:37 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM OCTOBER 26, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- e) 3:21 PM CSI RESIDENCY APPLICATIONS

- i) The Board reviewed 51 CSI Residency applications, one applicant for dual credit

**3:21 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 51 CSI RESIDENCY APPLICATIONS INCLUDING ONE DUAL CREDIT APPLICANT. CHAIRMAN CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- f) 10:27 AM COUNTY EXPENDITURES

CURRENT EXPENSES	104	\$13,339.70
INDIGENT FUND	105	\$243.75
DISTRICT COURT FUND	106	\$75.60
COUNTY ROADS & BRIDGES FUND	107	\$380.67
AMBULANCE SERVICE	110	\$14,627.50
REVALUATION FUND	114	\$253.00
911 COMMUNICATIONS FUND	115	\$13,980.00
ASSESSOR TRUST FUND	123	\$32.00
JUSTICE FUND	130	\$7,661.50
D.A.R.E TRUST	137	\$386.37
PHYSICAL FACILITIES FUND	144	\$447.95
ADULT MISDEMEANOR PROBATION	149	\$2,179.10
	<b>TOTAL</b>	<b>\$53,607.14</b>

**10:27 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY EXPENDITURES DATED OCTOBER 26, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- g) 9:41 AM COUNTY ROAD AND BRIDGE

- i) Chairman Crane talked with Road and Bridge Supervisor Sam Adam and he indicated that they were going to dress up work on cattle guard on the Narrows Road.
- ii) The road crew is currently doing work grading each day.
- iii) City of Burley is bringing their machinery to assist with work on Bruesch Lane in Almo.
- iv) City of Rocks requested that Road and Bridge assist with the use of a truck to pick up surplus trees. They will provide fuel.

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- v) The Board discussed the reasoning for restrictive use of the shale pit in Elba. They attributed to potential County liability issues and that County property legally must be sold.
  - h) 9:38 AM BULDING MATTERS
    - i) Ramsey's Heating and Electric will be installing a new Heating/Cooling Unit today for the District Courtroom.
  - i) 9:39 AM ELECTION UPDATE
    - i) October 30, 2012 – 7 Day Pre-General Campaign Finance Report due covering October 1 to October 21, 2012
    - ii) October 31, 2012 – Last day for a mail-in absentee ballot request to be received for the General Election
    - iii) November 1, 2012 – Second notice of General Election to be published in The Weekly Mailer and The Times News with a sample ballot.
    - iv) November 2, 2012 – Last day for in-person absentee voting at the Cassia County Courthouse for the General Election.
    - v) November 5, 2012 – Poll Worker Training in the BHS Little Theater from 4:00 to 6:00 p.m.
    - vi) November 6, 2012 – General Election from 8:00 a.m. to 8:00 p.m. The Clerk's Office will remain open during that time. An 8:00 p.m. deadline for the return of all absentee ballots.
    - vii) November 16, 2012 – Canvass of the General Election vote in Special Board Meeting at 9:00 a.m.
  - 2) 9:18 AM DISCUSS PURCHASE OF WIDE FORMAT PRINTER – ASSESSOR'S OFFICE
    - a) Assessor Dwight Davis desired approval for the lease of a Ricoh MP W3601 wide format copier from Valley Office Systems on a 60 month contract for \$295.00 per month plus \$0.09 per square foot for printing.
    - b) Davis included the costs for this lease in the Assessor FY2013 budget.
    - c) He only received one bid following his request.
    - d) Their preference was to lease so that they could replace the copier every 5 years with updated technology.
    - e) They will receive from Valley Office Systems at no cost a four year old HP Plotter.
- 9:23 AM**
- MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE PURCHASE OF THE PRINTER FROM VALLEY OFFICE SYSTEMS FOR \$295.00 PER MONTH PLUS \$0.09 PER SQUARE FOOT FOR PRINTING. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**
- 3) 9:27 AM FOLLOWUP ON MUSEUM
    - a) The Board discussed the recent fundraiser conducted by the Burley Museum. It was not certain if they raised sufficient funds to meet immediate financial needs.
    - b) Commissioner Kunau will continue working with the Museum Board.
    - c) Chairman Crane indicated that the first priority was to assure they have a functioning Board and that they prepare a budget recommendation for approval of the Board.
  - 4) 9:25 AM REVIEW AND DISCUSS MINI-CASSIA COMMERCE AUTHORITY REPORT
    - a) The Board reviewed the 3<sup>rd</sup> Quarter Report for 2012 from the Mini-Cassia Commerce Authority
  - 5) 9:49 AM RESOLUTION NO. 2012-023 – MISDEMEANOR PROBATION OFFICE POLICY
    - a) The Board reviewed a new Mini-Cassia Misdemeanor Probation Department Policy and Procedure Manual for proposed adoption by resolution.

- b) The proposed resolution adopts said policy and procedure manual so far as it does not conflict with Cassia County Policy and Procedure.

**9:50 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE RESOLUTION NO. 2012-023 AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 6) 9:51 AM APPROVE REPLACEMENT OF CATTLE GUARD ON NARROWS ROAD – COUNTY ROAD AND BRIDGE

- a) The Board discussed the placement of the cattle guard on the Narrows Road

**9:52 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE ROAD AND BRIDGE TO WORK WITH PACIFIC STEEL TO TRADE SCRAP METAL FOR CREDIT FOR NEW METAL. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 7) 9:57 AM INDIGENT MATTERS

**9:58 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.**

Welfare Director Susan Keck presented the following:

- a) Case #2012093
- b) Certificate of Denial on Case #2012091, #2012089, and #2012094
- c) Certificate of Approval on Case #2012088
- d) Notice of Lien and Application for Medically Indigent Benefits on Case #2012102
- e) Release of Medically Indigent Lien on Case #2012032, #2012076, #2012078, #2012080, and #2012085
- f) Order of Reimbursement on Case #2012088
- g) Assignment for Collection on Case #2011007 and #2012003

**10:16 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:18 AM.**

- 8) 10:19 AM REVIEW AND SCHEDULE BUDGET AMENDMENTS

- a) The Board reviewed proposed budget amendments for FY2012 as presented by the Auditor's Office.
- b) The Board set November 19, 2012, at 9:15 a.m. to hold a hearing for consideration of amending the FY2012 Budget.
- c) Notice by publication in the News Journal will precede the public hearing.

- 9) 10:10 AM CHECK STATUS OF CAVE CANYON WILDFIRE SITE – FIELD TOUR

- a) The Board conducted a field tour of the site of the Cave Canyon wildfire

- 10) 12:00 PM LUNCH RECESS

- 11) 2:20 PM RECONVENE

- 12) 2:25 PM ADJOURNMENT

APPROVED:

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

**Monday, October 29, 2012**

/s/\_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/\_\_\_\_\_

Joseph W. Larsen, Clerk of the Board