



# Cassia County Board of Commissioners

*Commissioner Chambers*

*1459 Overland Ave.*

*Burley, ID 83318*

[www.cassiacounty.org](http://www.cassiacounty.org)

**Board Chairman:**

*Dennis Crane*

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**Board Members:**

*Paul Christensen (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)*

*Bob Kunau (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)*

*Dennis Crane (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)*

Monday, October 15, 2012

The Board of Cassia County Commissioners met in regular session on Monday, October 15, 2012, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	George Warrell Kevin Horak
	Media:	Jay Lenkersdorfer, The Weekly Mailer Lori Bergsma, Balanced Rock Insurance Renee Wells, The Voice

1) 9:02 AM AMENDMENT TO AGENDA

**9:02 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO DISCUSS THE CASSIA COUNTY HISTORICAL SOCIETY (CCHS) BUDGET CONCERNS THAT CAME IN LATE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- i) The CCHS determined to close the museum at the beginning of October instead of the end of October as they were short on budgeted funds.
- ii) The Board pointed out that they are a museum Board answerable to the Board of County Commissioners.
- iii) The County has provided \$10,000 annually and that was increased to \$12,500 in FY2010.
- iv) They are sponsoring as a fundraiser the Patsy Cline drama performance that is having an encore performance tonight. They are hoping to raise funds that should solve some of their financial issues.
- v) Commissioner Kunau indicated that the last CCHS Board meeting held was to put together a budget.

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- vi) It was suggested by Commissioner Kunau for them to inquire about financial assistance from the Oregon Trail Recreation District as they had done in the past.
  - vii) Larsen indicated that there had been no changes with the FY2013 budget for them and the budget has already been finalized. He also recommended that the two annual payments be made in January and July to coincide with funds received from the tax drive.
  - viii) The Board asked Commissioner Kunau to advise them that the County will continue with the amount that has been set in the budget as a grant.
- 2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY EXPENDITURES, ELECTION UPDATE
- a) 9:05 AM CALENDAR
    - i) District IV Elected Officials Meeting from 1:00 to 2:30 p.m. Tuesday, October 16, 2012, in Shoshone
    - ii) Department Head IAC Webinar Training from 10:00 a.m. to 12:00 p.m. Wednesday, October 17, 2012
    - iii) Cassia Central Republican Committee Meeting at 8:00 p.m. Thursday, October 18, 2012, in the Commissioners Chambers
    - iv) Senator Denton Darrington's retirement party at the Burley Best Western from 6:00 to 9:00 p.m. October 23, 2012
    - v) Mid Snake Advisory Meeting Wednesday, October 17, 2012
    - vi) Planning and Zoning – Hearing regarding the Comprehensive Plan on Agriculture on Thursday, October 18, 2012
    - vii) Veterans Day on November 12, 2012 – the courthouse will be closed
    - viii) Idaho Association of Counties Initiation and Continuing Education (ICE) Training from 8:00 to 5:00 p.m. Monday and Tuesday, November 12 and 13, 2012, at the Canyon Crest Events Center in Twin Falls
    - ix) Gateway West Task Force Meeting at City Hall on Thursday, November 1, 2012 at 2:00 p.m.
    - x) Canvass the vote of the General Election – Special Board Meeting will be held on Friday, November 16, 2012
  - b) 9:05 AM CORRESPONDENCE
    - i) Thank you note from Lori Bergsma from Balanced Rock Insurance for renewal of the County's insurance policy
    - ii) 21<sup>st</sup> Annual National Workman's Compensation Disability Conference November 7 to 9, 2012, at the Las Vegas Convention Center
    - iii) University of Idaho Extension Dairy Manure Land Application Field Day on Tuesday, October 30, 2012, from 2:00 to 5:00 p.m. at Swager Dairy in Buhl
    - iv) Letter from the University of Idaho requesting an Annual Evaluation for Extension Office Supervisor Joel Packham
  - c) 9:29 AM APPROVAL OF MINUTES

**9:29 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM OCTOBER 5, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- d) 9:40 AM CSI RESIDENCY APPLICATIONS
  - i) The Board reviewed 12 CSI Residency applications

**9:40 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE 12 CSI RESIDENCY APPLICATIONS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

e) 10:23 AM COUNTY EXPENDITURES

CURRENT EXPENSES	104	\$46,331.16
INDIGENT FUND	105	\$396.53
DISTRICT COURT FUND	106	\$749.30
COUNTY ROADS & BRIDGES FUND	107	\$349.13
AMBULANCE SERVICE	110	\$14,627.50
REVALUATION FUND	114	\$403.63
911 COMMUNICATIONS FUND	115	\$1,352.65
JUSTICE FUND	130	\$15,822.62
MINI-CASSIA DRUG ENFORCEMENT TASK FORCE	136	\$9,500.40
D.A.R.E TRUST	137	\$253.73
ADULT MISDEMEANOR PROBATION	149	\$7,635.13
	<b>TOTAL</b>	<b>\$97,421.78</b>

**10:23 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY EXPENDITURES FOR FY2013 DATED OCTOBER 12, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

CURRENT EXPENSES	104	\$3,875.01
DISTRICT COURT FUND	106	\$618.67
COUNTY BOAT LICENSE FUND	117	\$962.75
JUSTICE FUND	130	\$31,759.16
PHYSICAL FACILITIES FUND	144	\$8,971.70
ADULT MISDEMEANOR PROBATION	149	\$1,253.61
	<b>TOTAL</b>	<b>\$47,440.90</b>

**10:27 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY EXPENDITURES FOR FY2012 DATED OCTOBER 12, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- i) McMurray discussed with the Board the Conflict Public Defender Contract with attorney Clayne Zollinger. It was pointed out that there was an escalator clause that would increase payment to Zollinger when raises are provided to other Cassia County employees. Raises in FY2009, FY2012, and FY2013 had not been reflected as contracted. Implementation of those increased payments would increase the monthly amount paid to Zollinger from \$2500.00 to \$2758.15 beginning October 1, 2012.

**10:42 AM**

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**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PRESENTED INCREASE IN PAY FOR PUBLIC DEFENDER CLAYNE ZOLLINGER TO COINCIDE WITH CONTRACTUAL OBLIGATIONS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- f) 9:19 AM COUNTY ROAD AND BRIDGE
  - i) Road and Bridge Supervisor Sam Adams discussed with Chairman Crane whether or not it is advisable to utilize a fundraiser for youth at a cost to Road and Bridge or to just have their department do discussed work themselves.
  - ii) McMurray indicated that a letter will be drafted to send out to Elba area residents regarding the County gravel pit being restricted for County use only.
- g) 9:23 AM BUILDING MATTERS
  - i) McMurray indicated that everything is fine with County buildings.
  - ii) Changes as discussed by the Board were sent to LCA Architects this past Friday and they responded by email. Items need to be reviewed by McMurray and Barrus.
  - iii) Construction drawings should arrive today from LCA Architects.
  - iv) The District Court air conditioning unit failed and needs to be replaced. It will require a crane to put the unit in place.
- h) 9:24 AM ELECTION UPDATE
  - i) October 6, 2012 – Last day for General Election pre-registration. Election Day registration can take place on November 6<sup>th</sup>.
  - ii) October 13 – 23, 2012 – Mail-in Precinct ballots are to be sent out.
  - iii) October 25, 2012 – First notice of General Election to be published in The Weekly Mailer and The Times News
  - iv) October 25, 2012 – Last day for requests to the Clerk for Poll Watchers and Poll Challengers.
  - v) October 30, 2012 – 7 Day Pre-General Campaign Finance Report due covering October 1 to October 21, 2012
  - vi) October 31, 2012 – Last day for a mail-in absentee ballot to be received for the General Election
  - vii) November 1, 2012 – Second notice of General Election to be published in The Weekly Mailer and The Times News with a sample ballot.
  - viii) November 2, 2012 – Last day for in-person absentee voting at the Cassia County Courthouse for the General Election.
  - ix) November 5, 2012 – Poll Worker Training in the BHS Little Theater from 4:00 to 6:00 p.m.
  - x) November 6, 2012 – General Election from 8:00 a.m. to 8:00 p.m. The Clerk’s Office will remain open during that time. An 8:00 p.m. deadline for the return of all absentee ballots.
- 3) 9:10 AM REVIEW SPECIAL ASSESSMENTS – LISA HEISEL
  - a) Heisel presented as required by IC 63-1311 a list of special assessments that will be added to the 2012 tax roll upon the Board’s approval.
  - b) The Oregon Trail Recreation and the Solid Waste Districts may be different based on sub roll changes from the Assessor’s Office due to Circuit Breaker qualifications that could reduce the amounts added to the tax roll.

**9:17 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE ADDING SPECIAL ASSESSMENTS AS PRESENTED BY THE TREASURER’S OFFICE TO THE 2012 TAX ROLLS PROVIDING THAT IF AMOUNTS CHANGE, IT WOULD NEED TO BE BROUGHT BEFORE THE BOARD AGAIN FOR**

**APPROVAL. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- c) Assessment districts were detailed to the Board by Heisel at the request of Chairman Crane. The total amount added to the tax roll for 2012 is \$1,792,944.50.
- 4) 9:15 AM MARSHA GOODMAN REGARDING GEORGE KELLEY ELK FARM
  - a) Goodman was unable to attend and the item was tabled.
- 5) 9:30 AM CONSIDER REQUEST TO PURCHASE VEHICLE – CCSO
  - a) Undersheriff George Warrell and Detective Kevin Horak requested approval from the Board for the purchase from Goode Motor of a 2013 Ford Sedan Police Interceptor AWD vehicle for a total cost of \$24,222.
  - b) The bid was \$167 less than for a Dodge vehicle and it was pointed out that Goode Motor matched the State of Idaho bid price.
  - c) This is a new type of vehicle with a 3.5 liter V-6 and has been upgraded for appropriate law enforcement equipment adaptation.

**9:36 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF A 2013 FORD INTERCEPTOR VEHICLE FOR \$24,222. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 6) 9:37 AM DISCUSS MINI-CASSIA COMMERCE AUTHORITY FUNDING
  - a) A letter was received that was read by McMurray from the MCCA requesting funding in the amount of \$500.00 per month beginning October 1, 2012, for a year to provide services from Idaho Policy Advisors, LLC.
  - b) Chairman Crane suggested follow up to see if Minidoka County is continuing with funding.
- 7) 9:51 AM DISCUSS GATEWAY WEST/SAGE GROUSE
  - a) A conference call occurred recently and an email was sent from Doug Balfour stressing for a couple of points to be submitted during the comment period
    - i) McMurray went over points presented by Balfour in his email following the conference call regarding wildfire and non-native invasive species as well as their push to put Gateway West on private land.
    - ii) Chairman Crane asked McMurray to follow up with comments that need to be put into the record.
    - iii) Brent Stoker has current detailed maps from the BLM and wants to schedule a Gateway West Task Force Meeting on November 1, 2012, at 2:00 p.m. to go over them.
- 8) 10:00 AM REVIEW SEPTEMBER 2012 AMBULANCE REPORT
  - a) The Board reviewed the September 2012 Monthly Ambulance Report provided by Doug Adams, Ambulance Supervisor for Life Run Ambulance.
- 9) 10:05 AM DISCUSS MINI-CASSIA CHAMBER OF COMMERCE FUNDING
  - a) McMurray reported on historical funding for the Mini-Cassia Chamber of Commerce from 2002 until 2011.
  - b) The County received a statement from the Mini-Cassia Chamber of Commerce requesting a \$3900 funding contribution for the Mini-Cassia Visitor Center.
  - c) Commissioner Kunau was asked to follow up to see what historical payments have been designated for and what the County is receiving for the funds expended.

- d) McMurray suggested to the Board that entities who have requests for funding from the County fill out an application detailing what their request is and what is gained by the County by the funding that would be made.

10) 10:10 AM DISCUSS ICRMP TRAINING PROGRAM

- a) Administrative Secretary Timbri Hurst presented to the Board an ICRMP training program that will take place. The County had done similar ICRMP training two years ago with employees.
- b) All employees do a portion of the training online. Group training will also take place under the direction of Department Heads. Hurst will send out information about that training which needs to be completed by December 31, 2012.
- c) 80% of employees must attend online training reviewing vehicle and personnel policies to receive a 5% discount on our ICRMP assessment.

11) 10:49 AM INDIGENT MATTERS

**10:49 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.**

Welfare Director Susan Keck presented the following:

- a) Certificate of Denial on Case #2012084 and #2012083
- b) Certificate of Approval on Case #2012052
- c) Notice of Lien and Application for Medically Indigent Benefits on Case #2012098, #2012099, #2012100, and #2012101
- d) Release of Medically Indigent Lien on Case #204136, #2012077, and #2012082
- e) Order of Reimbursement on Case #2012052
- f) Notice of Continuance of Hearing on Case #2011057 and #2012041
- g) Assignment for Collection on Case #202096 and #205041

**11:04 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:04 AM.**

- h) Keck reported on the Clerk and Welfare Meeting held last week in Twin Falls that was hosted by the Cassia County Welfare Office.
  - i) The Affordable Health Care Act and possible Medicare Expansion were discussed. The IAC recommended that all counties take a stance and be in contact with their legislators.
  - ii) Non-medical indigent disposition of the deceased resolution of various counties was shared and discussed with the group.

11:21 AM **EXECUTIVE SESSION**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE. THE BOARD RETURNED TO REGULAR SESSION AT 11:46 AM.**

12) 11:47 AM CONFER WITH LORI BERGSMA ON ICRMP POLICIES

- a) Balanced Rock Insurance Company representative, Lori Bergsma offered to the Board full coverage for acts of terrorism for the County Insurance Policy for their consideration as required

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under the Terrorism Risk Insurance Act. An additional amount of \$28,607 is required for terrorism coverage above the \$20,000,000 amount that is included in ICRMP's coverage for the County.

- b) Appraisals were completed and the County insurance policy was updated to reflect those values.
- c) The policy included changes in verbiage for clarification. One change included medical payments for those who experience an accident on County property. There used to be a no fault clause in the amount of \$5,000. The medical has been removed and it will be necessary for a tort claim to be filed in lieu of a no fault payment on accidents on the premises with the new insurance plan.

**11:51 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO REJECT THE TERRORISM COVERAGE WITH THE COUNTY'S INSURANCE. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

13) 12:10 PM WORKING LUNCH AT PERKINS RESTAURANT SPONSORED BY LORI BERGSMA FROM BALANCED ROCK INSURANCE

14) 1:40 PM RECONVENE

15) 1:40 PM DISCUSS AND REVIEW JUDICIAL COMPLEX PROPOSED BID DOCUMENTS

- a) The Board received architectural drawings from LCA Architects for the new Justice Complex
- b) The Board determined that the facility would be called the Cassia County Judicial Center
- c) Potential changes and alternatives were identified to present to LCA Architects

16) 2:34 PM ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/ \_\_\_\_\_

Joseph W. Larsen, Clerk of the Board