



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

Paul Christensen (District #1) ~ pchristensen@cassiacounty.org

Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Friday, October 5, 2012

The Board of Cassia County Commissioners met in a special session on Friday, October 5, 2012, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Russ Rasmussen, MCCJC Greg Thain

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY EXPENDITURES, COUNTY ROAD AND BRIDGE, AND BUILDING MATTERS
 - a) 9:05 AM CALENDAR
 - i) Idaho State FFA and 4H Land and Soil Evaluation Event Conservation Judging and The Idaho State Rangeland Assessment Event on Tuesday, October 9, 2012, at Skaggs Ranch
 - ii) Jail Meeting at 8:00 a.m. Tuesday, October 9, 2012
 - b) 9:05 AM CORRESPONDENCE
 - i) Census from the Highway District for the Elba-Almo Highway District
 - ii) Letter from the Burley Area Airport Users Association regarding misconceptions pertaining to the relocation of the Burley Airport.
 - iii) Brice Beck from the Fair Board reported to Chairman Crane that he has a calendar schedule for the rest of the year for managing comp time for employee Cory Parish.
 - c) 9:19 AM CHANGE OF STATUS
 - i) Mini-Cassia Criminal Justice Center
 - (1) Debbie Jo Bell – hired as Medical Services Coordinator
 - ii) Coroner's Office
 - (1) Carmen Draper – increase of wage for merit as approved by the Board for County employees

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9:20 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

2) 9:11 AM MCCJC – BID DOCUMENTS

- a) McMurray discussed the proposed upgrading of the Security System at the MCCJC
- b) The entire project will cost approximately \$200,000.00 to be divided between FY2012 and FY2013
- c) McMurray is working on a presentation bid with specifications, instructions, and a proposed contract
- d) Board approval is needed to proceed with publication for bids
- e) Bids will be opened on October 29, 2012, and contracts will be awarded by November 5, 2012
- f) Fire system, a Programmable Logic Controller Detention Monitoring and Control System, and a CCTV system will all be replaced
- g) Kunau asked questions regarding the bid process and the procedure used to find those who you solicit bids from

9:14 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SIGN APPROVAL TO PROCEED WITH THE BIDDING PROCESS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

3) 9:21 AM APPROVAL OF MINUTES

9:21 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM OCTOBER 5, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

4) 9:23 AM COUNTY ROAD AND BRIDGE

- a) The Board discussed the limitation of use of the shale pit in Elba for County purposes only.
- b) A map of the area was reviewed to determine the County-owned property boundaries.
- c) The Board proposed a letter to be sent to landowners in the Elba area to advise them of the change.

9:24 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CLOSE THE PIT FOR PUBLIC USE AND FOR IT TO BE USED FOR COUNTY PURPOSES ONLY. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 9:38 AM CONSIDER ANNUAL SUBSCRIPTION TO IAC WEBINARS

- a) Webinars are going to be presented in lieu of some meetings to reduce the cost for travel and other expenses and to involve more County employees.
- b) Webinars can be purchased individually for \$75.00 for a single use or the whole package of twelve at \$425.00 per County with the ability to download a recording of the webinar.

9:39 AM

MOTION: COMMISSIONER KUNAU MOVED TO ALLOW THE PURCHASE OF THE COMPLETE WEBINAR ANNUAL SUBSCRIPTION AT \$425.00 AS PRESENTED. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

6) 9:41 AM CONSIDERATION OF RESOLUTION NO. 2012-022 REGARDING NON-MEDICAL INDIGENT

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- a) The Non-Medical Indigent Resolution discussed by the Board on a number of occasions has been altered to reflect the desires of the Board. The Board reviewed the final document.

9:41 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE AND SIGN THE NON-MEDICAL INDIGENT RESOLUTION NO. 2012-022. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 9:48 AM BUILDING MATTERS

- a) McMurray presented the need to replace a failed fire panel in the courthouse.
- b) The cost of replacement from SimplexGrinnell for the fire panel is \$2,476.00

9:50 AM

MOTION: COMMISSIONER KUNAU MOVED TO ALLOW PURCHASE OF THE FIRE PANEL FROM SIMPLEX-GRINNELL FOR \$2,476.00. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

8) 9:54 AM DISCUSS BUILDING BID CONTRACT ITEMS

- a) Barrus presented LCA Architects presentation for project specifications for the Cassia County Justice Complex project.
- b) The Board discussed advertisements for bid and a pre-bid conference and a tour to take place approximately two weeks later.
- c) Barrus and McMurray went over provisions of the AIA documents as presented by LCA Architects for the Board’s consideration and discussion.

9) 11:08 PM COUNTY EXPENDITURES

11:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY EXPENDITURES DATED OCTOBER 5, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

CURRENT EXPENSES	104	\$21,505.95
INDIGENT FUND	105	\$7,530.15
DISTRICT COURT FUND	106	\$1,357.20
COUNTY ROADS & BRIDGES FUND	107	\$8,965.27
WEED & PEST FUND	108	\$7,087.13
911 COMMUNICATIONS FUND	115	\$4,988.18
COUNTY BOAT LICENSE FUND	117	\$1,310.00
ASSESSOR TRUST FUND	123	\$83.18
JUSTICE FUND	130	\$57,403.53
INVASIVE SPECIES FUND	142	\$21.56
PHYSICAL FACILITIES FUND	144	\$1,075.16
	TOTAL	\$111,327.31

10) 11:36 PM ADJOURNMENT

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board