



# Cassia County Board of Commissioners

*Commissioner Chambers*

*1459 Overland Ave.*

*Burley, ID 83318*

[www.cassiacounty.org](http://www.cassiacounty.org)

**Board Chairman:**

*Dennis Crane*

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**Board Members:**

*Paul Christensen (District #1) ~ [pchristensen@cassiacounty.org](mailto:pchristensen@cassiacounty.org)*

*Bob Kunau (District #2) ~ [bob.kunau@cassiacounty.org](mailto:bob.kunau@cassiacounty.org)*

*Dennis Crane (District #3) ~ [dcrane@cassiacounty.org](mailto:dcrane@cassiacounty.org)*

Monday, December 31, 2012

The Board of Cassia County Commissioners met in regular session on Monday, December 31, 2012, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Patty Justesen, Treasurer Jay Lenkersdorfer, The Voice Brent Stoker, Gateway Task Force Vaughn Gibby, Gateway Task Force Jared Larsen Jordan Larsen

1) 12:15 PM AMENDMENT TO AGENDA

- a) Jared Larsen has been working on voting precinct recommendations at the direction of Clerk Larsen on a voluntary basis and has information that came to the Board's attention earlier today which was too late to be included on the agenda.

**12:15 PM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE ADDITION TO THE AGENDA DISCUSSION OF VOTING PRECINCT CONSIDERATIONS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

2) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY PAYABLES, COUNTY ROAD AND BRIDGE, BUILDING AND GROUNDS MATTERS, GATEWAY MATTERS

a) 9:05 AM CALENDAR

- i) Juvenile Probation Meeting changed from January 1, 2013, to 7:30 a.m. Tuesday, January 8, 2013, prior to Joint Jail Meetings in Rupert
- ii) Joint Jail Meetings on Tuesday, January 8, 2013, in Rupert

**CASSIA COUNTY COMMISSION**

**REGULAR SESSION**

**Monday, December 31, 2012**

- b) 9:05 AM           CORRESPONDENCE
  - i) Christmas Card from Pacific Steel and Recycling
  - ii) Christmas Card from Idaho State University
  - iii) Christmas Card from Senator Scott Bedke
  - iv) Christmas Card from the Cassia County Assessor's Office
  - v) Christmas Card from South Central Community Action
  - vi) Christmas Card from the Cassia County Extension Office and Weed Control Staff
- c) 9:13 AM           PERSONNEL
  - i) A letter of resignation dated December 27, 2012, was received by the Board from Sheriff Randy Kidd which was read by McMurray. Kidd's resignation is effective December 31, 2012.
  - ii) Chairman Crane suggested that Undersheriff George Warrell carry forth with the duties of that office until Sheriff-elect Jay Heward is sworn in on January 14, 2013.

**9:19 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO ACCEPT SHERIFF RANDY KIDD'S RESIGNATION EFFECTIVE DECEMBER 31, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- i) At 10:48 a.m., the Board discussed their suggestion with Cassia County Republican Central Committee Chairman Wayne Hurst by way of a telephone conference call regarding Kidd's resignation and carrying forth with Warrell in charge the remaining two weeks of Kidd's term of office. Hurst concurred with that recommendation.

- b) 9:22 AM           APPROVAL OF MINUTES

**9:22 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM A SPECIAL MEETING HELD ON DECEMBER 21, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

**9:23 AM**

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE MINUTES OF THE BOARD FROM A MEETING HELD ON DECEMBER 17, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- c) 9:30 AM           CSI RESIDENCY APPLICATIONS

- i) The Board reviewed 15 CSI Residency applications; four residencies for 2012-2013 and three high school dual credits for spring 2013.

**9:30 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE 15 CSI RESIDENCY APPLICATIONS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- d) 9:55 AM           COUNTY PAYABLES

CURRENT EXPENSES	104	\$3,980.95
DISTRICT COURT FUND	106	\$2,876.77
COUNTY ROADS & BRIDGES FUND	107	\$5,193.81
REVALUATION FUND	114	\$30.90
911 COMMUNICATIONS FUND	115	\$4,098.91
JUSTICE FUND	130	\$29,371.85
PHYSICAL FACILITIES FUND	144	\$2,207.84

TOTAL \$47,761.03

9:55 AM

**MOTION: COMMISSIONER KUNAU MOVED TO APPROVE COUNTY PAYABLES DATED DECEMBER 14, 2012. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- e) 9:06 AM COUNTY ROAD AND BRIDGE
  - i) The Road and Bridge Department has been keeping busy with snow removal.
  - ii) The Board plans to meet in Elba with Supervisor Sam Adams later today.
- f) 9:07 AM BUILDING AND GROUNDS MATTERS
  - i) The building maintenance crew is keeping up with snow removal.
- 2) 9:10 AM DISCUSS COUNTY BANK ACCOUNTS WITH TREASURER
  - a) Temporary \$250,000 FDIC insurance coverage per account will end tomorrow. Treasurer Patty Justesen expressed concern about the security of those funds.
  - b) Justesen is looking at setting up a sweep security account that transfers money back in the checking account each day to cover checks. The Board requested that bank representatives come and meet with them during regular Board Meeting on January 7, 2013, and explain the possibilities and answer questions.
- 3) 9:20 AM SOUTH CENTRAL COMMUNITY ACTION PARTNERSHIP REQUEST FOR FUNDS
  - a) Commissioner Kunau read a letter from the South Central Community Action Partnership requesting funds from the County.
  - b) Larsen confirmed that money was budgeted to provide them with the requested assistance.

9:22 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO SUPPORT THE REQUEST OF THE SOUTH CENTRAL COMMUNITY ACTION PARTNERSHIP FOR FINANCIAL ASSISTANCE IN THE AMOUNT OF \$2000.00 AS HAS BEEN DONE IN THE PAST. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 4) 9:30 AM SIGN A LETTER OF APPOINTMENT TO ANIMAL DAMAGE CONTROL BOARD
  - a) A letter presented ratifies the appointment of Doug Pickett to the Animal Damage Control Board as approved by the Board previously.

9:38 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO SIGN AND SEND A LETTER TO THE ANIMAL DAMAGE CONTROL BOARD RATIFYING THE APPOINTMENT OF DOUG PICKETT TO THEIR BOARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 5) 9:37 AM REVIEW COUNTY TRANSPORTATION PLAN AND DEVELOPMENT STANDARDS UPDATE; CONSIDER RESOLUTION NO. 2012-027 ADOPTING UPDATED PLAN
  - a) An updated Transportation Plan and development standards had previously been reviewed and discussed by all entities involved.

9:34 AM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT AND APPROVE RESOLUTION NO. 2012-027 ADOPTING AN UPDATED TRANSPORTATION PLAN AND DEVELOPMENT STANDARDS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- 6) 9:45 AM REVIEW CITY OF BURLEY NOTICE OF INTENT TO AMEND SECTION 5-4-4 CONCERNING BUILDING SETBACKS

- a) Commissioner Kunau read a letter from Jason Naess from Parsons, Smith, Stone, Loveland, and Shirley, representing the City of Burley regarding a hearing for an amendment pertaining to building setbacks that will be held on January 9, 2013.
- 7) 9:55 AM DISCUSSION REGARDING TAXATION OF NON-DE MINIMUS BENEFITS
  - a) Larsen discussed an IRS Publication that clarifies the necessity of the taxation to recipients of the County's employee Christmas certificate.
  - b) The Board asked Larsen to email all County employees to notify them of that amount that would be part of the final pay period of 2012.
- 8) 10:36 AM REVIEW CONTRACTS AND OTHER MATTERS RELEVANT TO MOVING FORWARD WITH THE CASSIA COUNTY JUDICIAL CENTER (CCJC) PROJECT
  - a) There were additional items of information in the contract between the County and Starr Corporation that needed review and clarification regarding insurance and bonding.
  - b) Starr Construction desires to start with construction as soon as possible.
- 9) 10:18 AM GATEWAY WEST TRANSMISSION LINE DISCUSSION AND REVIEW OF RECENT MEETINGS
  - a) Letters from Gateway West attorney Doug Balfour were read by the Board.
  - b) The EIS does not consider placement of underground DC power. Balfour stressed the point in a letter to Walt George the importance of that consideration within the current EIS.
  - c) A letter of support from Cassia County was requested by Gateway Task Force Chairman Brent Stoker to include underground burial of DC power lines in the current EIS study. Barrus recommended the Board's approval.

**10:25 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO AUTHORIZE A LETTER TO BE SENT FROM DOUG BALFOUR REQUESTING THE INCLUSION OF UNDERGROUND DC POWER IN THE CURRENT EIS STUDY. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- d) Stoker asked that the Board consider solicitation of presentations from different companies who are involved with placement of DC underground power lines to explain the process.
- e) Stoker will advise the Board of potential costs involved with that request and will work to see if appropriate companies would be available the first of March.
- 10) 10:36 AM VARIOUS COUNTY ADVISORY BOARDS' MEMBERSHIP UPDATES AND APPOINTMENTS
  - a) Veterans Advisory Board
    - i) Don Gunderson from Cassia County was presented for reappointment for a three year term on the Board.
    - ii) Chuck Driscoll was presented as an alternate Board member

**10:45 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO ACCEPT THE APPOINTMENTS OF DON GUNDERSON FOR A THREE YEAR TERM AND CHUCK DRISCOLL AS AN ALTERNATE MEMBER OF THE VETERANS ADVISORY BOARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- b) Planning and Zoning Board
  - i) The terms of Dennis James & Daryl Whitehead expire today.
  - ii) James has requested to be re-appointed.
  - iii) Letters of interest for appointment to the P & Z Board were read by McMurray from Dennis James, Peter Petrowsky, Jim Grisenti, Wade Zollinger, Tony Morley, Calvin Jones, G. Reed Pickup, Marion Wadsworth, Mike Landrum, Gerald Egan, Heber Loughmiller, and Cody Beck.

**11:04 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO RE-APPOINT DENNIS JAMES TO THE PLANNING AND ZONING BOARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- iv) Christensen indicated the need for a strong agricultural background. McMurray indicated that it is important to have a diversified geographical representative on that Board.
- v) Following discussion of each candidate, the Board recommended the appointment of Cody Beck to the Planning and Zoning Board.

**11:16 AM**

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO OFFER CODY BECK THE POSITION AS BOARD MEMBER OF THE PLANNING AND ZONING BOARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

- c) The Board discussed the Museum Board and determined to have their Board meet with them at a later date to discuss what to do going forward.

11) 11:23 AM INDIGENT MATTERS

**11:23 AM EXECUTIVE SESSION**

**MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D), SECONDED BY COMMISSIONER CHRISTENSEN. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU VOTING IN THE AFFIRMATIVE.**

Clerk Larsen presented the following:

- a) Case #2012109 and #2012108
  - b) The Board returned to regular session at 11:32 a.m.
- 12) 11:45 AM COUNTY ROAD AND BRIDGE ROAD REVIEW – ELBA
- a) The Board determined to cancel the road review in Elba.
- 13) 12:17 PM WORKING LUNCH AT PERKINS TO REVIEW VOTING PRECINCTS
- a) The Board considered proposals for consideration in reducing the number of voting precincts from 26 to about 20 or 21 to assist with the reduction of costs for elections.
  - b) Larsen asked Jared Larsen to work on a voluntary basis with County GIS Supervisor, Todd Quast with logical consolidation of voting precinct boundaries. Jared Larsen was instrumental in providing public testimony and had proposed maps that were used for the recent State Legislature redistricting and is familiar with the demographical process.
  - c) The Board determined to present Quast and Larsen’s initial recommendations, once detailed, to both the Democratic and the Republican Central Committees for their input and feedback.
- 14) 1:10 PM ADJOURNMENT

APPROVED:

/s/ \_\_\_\_\_

Dennis Crane, Chairman of the Board

ATTEST:

/s/ \_\_\_\_\_

Joseph W. Larsen, Clerk of the Board