



Cassia County Board of Commissioners

Commissioner Chambers

1459 Overland Ave.

Burley, ID 83318

www.cassiacounty.org

Board Chairman:

Dennis Crane

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Board Members:

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Bob Kunau (District #2) ~ bob.kunau@cassiacounty.org

Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, August 6, 2012

The Board of Cassia County Commissioners met in regular session on Monday, August 6, 2012, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	Others:	Jay Heward, Republican Sheriff Nominee Kevin Horak, CCSO Detective Terry Greenman, Burley City Mayor Randall Hawkins, Burley City Councilman Caleb Kelsey
	News Media:	Renee Wells, The Voice Jay Lenkersdorfer, The Weekly Mailer

- 1) 9:00 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL, CSI RESIDENCIES, COUNTY EXPENDITURES, BUILDINGS AND GROUNDS, COUNTY ROAD AND BRIDGE
 - a) 9:05 AM CALENDAR
 - i) Joint Juvenile Probation Meeting at 8:00 a.m. Tuesday, August 7, 2012
 - ii) FY2013 budget goes to print on Monday, August 13, 2012
 - iii) FY2013 Budget Hearing on Monday, August 27, 2012
 - iv) BLM Sage Grouse Meeting and conference call at 10:00 a.m. August 9, 2012, at the Commissioner's Chambers
 - b) 9:05 AM CORRESPONDENCE
 - i) IAC County Commentary July/August 2012 edition spotlighting Cassia County
 - ii) Email from Idaho Bureau of Homeland Security concerning application amendment eligibility for the 2012 Emergency Management Performance Grant.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, August 6, 2012

1 | Page

- iii) Email from the Idaho Department of Environmental Quality announcing a materials management grant opportunity
- iv) Email from Neogov.com regarding human capital management solutions for government agencies
- v) Congressional delegation representatives for Sen. Crapo and Rep. Simpson will meet with the Board at 1:30 p.m. on Thursday, August 9, 2012.
- vi) Republican Central Committee Meeting at 8:00 p.m. Thursday, August 9, 2012, in the Commissioner's Chambers.
- vii) DEQ Source Water Protection Workshop to be held on September 11, 2012, in Twin Falls
- viii) Bonneville Power Administration at 4:00 p.m. Saturday, September 15, 2012, tour of the Bonneville Lock Island Visitors Center at Cascade Locks, Oregon
- ix) BPA Seminar Conference Center on September 27 & 28, 2012, in Boise
- x) Cassia County Fair Fat Stock Commissioner invitation to their breakfast at 7:00 a.m. on Saturday, August 11, 2012, and their sale following breakfast
- c) 9:05 AM ROAD AND BRIDGE
 - i) No Road and Bridge issues were discussed today.
- d) 10:05 AM BUILDINGS AND GROUNDS
 - i) The Board discussed the costs involved with the elevator to be reset when it was jammed up from an offender who was jumping up and down in the elevator.
 - ii) The cost of resetting the elevator was over \$1000 to have someone from Pocatello after hours to come and fix the elevator.
 - iii) The Board asked McMurray and Barrus to discuss the situation and recommend a solution.
 - iv) McMurray indicated that we are waiting to hear back from LCA Architects regarding the Justice Complex.
- e) 10:39 AM CHANGE OF STATUS
 - i) MINI-CASSIA CRIMINAL JUSTICE CENTER
 - (1) Kyle Madison Rawlins – Reduction in rate of pay for failure to meet physical fitness requirements
 - (2) Jason Loveless – increase in rate of pay for certification
 - (3) Chairman Crane asked Larsen to look into certifications increases comparative to other counties as a recommendation to the Board.

10:40 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE SAID CHANGE OF STATUS REQUESTS. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- f) 10:41 AM CSI RESIDENCY APPLICATIONS
 - i) The Board reviewed 31 CSI Residency applications.
 - ii) The Board asked to deny a previously approved application for Jordan A. Bowen to receive additional residency verification.

10:42 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE 31 CSI RESIDENCY APPLICATIONS. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- g) 11:41 AM ALCOHOLIC BEVERAGE LICENSE APPLICATION
 - i) The Board went on the record by recording to consider alcoholic beverage licenses.
 - ii) Shon Hing Restaurant, Inc. – License #2013-019

11:43 AM

MOTION: COMMISSIONER KUNAU MOVED THE AFOREMENTIONED ALCOHOLIC BEVERAGE LICENSE. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. A ROLL CALL VOTE WAS UNANIMOUS WITH CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU ALL VOTING IN THE AFFIRMATIVE.

h) 11:43 AM APPROVAL OF MINUTES

11:43 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES FROM A SPECIAL MEETING OF THE BOARD FROM AUGUST 2, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11:43 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM JULY 30, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

i) 11:43 PM COUNTY EXPENDITURES

CURRENT EXPENSES	104	\$20,302.48
INDIGENT FUND	105	\$15,239.58
DISTRICT COURT FUND	106	\$182.20
COUNTY ROADS & BRIDGES FUND	107	\$3,098.22
AMBULANCE SERVICE	110	\$14,627.50
CASSIA FAIR FUND	111	\$46,250.00
REVALUATION FUND	114	\$91.07
911 COMMUNICATIONS FUND	115	\$4,308.87
COUNTY ELECTION FUND	116	\$193.09
COUNTY BOAT LICENSE FUND	117	\$310.00
AUCTION EXCESS FUND	128	\$2,945.82
JUSTICE FUND	130	\$247,006.15
PHYSICAL FACILITIES FUND	144	\$1,057.47
ADULT MISDEMEANOR PROBATION	149	\$6,421.30
	TOTAL	\$362,033.75

11:44 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY EXPENDITURES DATED AUGUST 3, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

2) 9:12 AM TRAILER PURCHASE FOR DIVE TEAM – KEVIN HORAK, CCSO

- a) Horak reported that a trailer containing gear and equipment for water-related law enforcement incidents is too small and needs to be replaced with a 18 foot long and 8 ½ foot wide larger trailer to accommodate necessary gear and equipment as well as providing an area for divers to put change into their gear.
- b) Horak talked to Waterways Committee Chairman Dick Randklev and they have approved funding for the purchase of that trailer. Sheriff Kidd has also approved the purchase.

***CASSIA COUNTY COMMISSION
REGULAR SESSION***

Monday, August 6, 2012

3 | Page

- c) Chairman Crane asked about plans for the current trailer. Horak indicated that they would like to keep it and use it as a graffiti cleanup trailer where it is already marked as a Sheriff's trailer.
- d) Kunau inquired about having barn doors on the trailer verses a ramp in case they wanted to use it for four wheelers. Horak indicated that when it is parked, they can leave the doors open to let the equipment dry. They would not use it for four wheeler storage where it is already full of gear.
- e) The purchase price for the proposed Mirage Excell trailer is \$5449.00 to be purchased from Friesen and Sons Trailers.

9:15 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE PURCHASE OF A NEW DIVE TRAILER FOR THE MIRAGE EXCELL TRAILER FOR THE SHERIFF'S OFFICE FOR \$5449.00. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:18 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING LABOR NEGOTIATIONS UNDER IDAHO CODE SECTION 67-2345(1)(C). COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 9:44 AM.

3) 9:30 AM BUDGET DISCUSSION

a) REVIEW REQUESTED CHANGES TO PROPOSED FY2013 BUDGET AND BOARD'S DETERMINATION

- i) Larsen indicated that the Auditor's Office has kept foremost in mind while budgeting, the need to fund the new Justice facility. He felt they have been just and equitable to every department. Historical expenditures have not been diminished, but expectations and requests beyond that have. To get through this budget year, The budget officer recommendation has excluded requests on new hiring, converting part time help to full time, and incentive or merit increases above the Board suggested wage and salary increases. Larsen suggested that any further increases in expenditures would need to be offset by adjustments of fund allocations from a different area.
- ii) Larsen went over the jail split reflecting a decrease in the extra help line to offset the increased approved an additional full time person along with wage increases in the "A" budget as approved by the joint Boards.
- iii) The Board discussed each departments proposed increases and reductions with accompanying explanations. All Board approved changes are reflected in the preliminary budget and any additional items can be changed and provided back to the Board for their final recommendations before approval to publish.
- iv) Deputy Auditor Cara Petterson went over estimated revenues, projected unspent FY2012 budget amounts, and revenue allocations for FY2013.
- v) The Board approved to fund one request for change in Adult Misdemeanor Probation for an increased need for copier supplies and one with the Prosecuting Attorney budget for rent increased to be in line with the Public Defender facility rent.

b) BOARD APPROVAL OF PROPOSED FY2013 BUDGET FOR PUBLICATION PURCHASES

4) 10:43 AM ZIONS ACCOUNT – AUTHORIZATION OF SIGNATURES

- a) A new Zions Bank Account associated with new credit cards requires signatures with the Board's approval.
 - i) McMurray recommended that Larsen, Cara Petterson, and Kris Zanone from the Auditor's Office be the approved signors on the account.
 - ii) Zions Bank requires approval to be reflected as an official action in the minutes.

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, August 6, 2012

4 | Page

10:43 AM

MOTION: COMMISSIONER KUNAU MOVED TO APPROVE THE AUTHORIZATION OF SIGNORS ON THE CASSIA COUNTY BANKING ACCOUNT AT ZIONS BANK OF AUDITOR LARSEN, DEPUTY AUDITOR CARA PETTERSON, AND DEPUTY AUDITOR KRIS ZANONE. COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 5) 10:44 AM REPORT ON TAC MEETING AND DISCUSS ISSUES SURROUNDING UPDATE OF COUNTY TRANSPORTATION PLAN
- a) McMurray indicated that a decision needs to be made whether or not to utilize Paragon Consulting with their proposal to update the transportation plan totaling \$14,500 based on ten entities being involved for equal sharing in that.
 - b) The agreement with Paragon Consulting has assisted in achieving grants by working together with the entities involved rather than competing with one another.
 - c) Methods of cost splitting with each entity were discussed.
 - i) Equal splitting, splitting based on mileage of road, and taking half the total amount as a split and the other half by road mileage.
 - ii) The Board preferred the last option.
 - d) Timeliness is critical for approaching grant application deadlines.

10:49 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO AUTHORIZE THE CHAIRMAN TO NEGOTIATE REGARDING THE PROPOSAL. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- 6) 10:50 AM REPORT ON LOCAL UTILITY COORDINATING COUNCIL MEETING
- a) The request was to have all who have underground facilities such as phone and water meet monthly and outline jobs to share trenches when putting multiple services in a single trench.
 - b) It was expressed that there are those currently doing that in other locations.
 - c) Gas utility companies and the PUC were involved with this request.
- 7) 10:50 AM MEMO REGARDING WORK SCHEDULE – DARWIN JOHNSON
- a) Johnson expressed concerned regarding flexibility of a work schedule memo received from the Board with his 12 hour schedule with staff.
 - b) Two of the jail employees desire to go to school and it would necessitate cutting their time requirement off a couple of hours and he desires the latitude to adjust their schedules.
 - c) Training to stay State POST certified with a person who is trained
 - d) Chairman Crane indicated that the reason for the memo was to allow for comp, vacation, or PTO time to be used when employees are not working during their regular scheduled time.
 - e) Johnson talked about allowing those going to school to adjust their time with other employees and to get it approved by him. Classes are in the evening and they leave early to get to their evening classes and they are required to get someone willing to work during that time. All Johnson would be doing is altering start and end times.
 - f) Christensen indicated there should be some latitude with department heads.
 - g) Chairman Crane said the Board would take it under advisement.

8) 11:12 AM INDIGENT MATTERS

11:12 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER KUNAU SECONDED THE MOTION FOLLOWED BY A ROLL CALL VOTE WITH

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, August 6, 2012

5 | Page

CHAIRMAN CRANE, COMMISSIONER CHRISTENSEN, AND COMMISSIONER KUNAU ALL VOTING YEA.

Welfare Director Susan Keck presented the following:

- a) Case #2012067
- b) Stipulation for Enlargement of Time Limitations on Case #2012041 and #2012043
- c) Notice of Continuance of Hearing on Case #2011057, #2012042, #2012043, and #2012041
- d) Corrected Findings Statement of Findings and Facts on Case #2011083
- e) Certificate of Denial on Case #2012075
- f) Release of Medically Indigent Lien on Case #203037, #208035, #2010067, and #2011052
- g) Medical Records/Utilization Management Review on CAT Case #4C-2012-00004 explanation of support of determination of indigency.

11:30 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:30 AM.

11:32 AM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING LABOR NEGOTIATION MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(C). COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:34 PM.

11:48 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO PUBLISH THE BUDGET AS PRESENTED AND APPROVED BY THE BOARD. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

11:49 AM EXECUTIVE SESSION

MOTION: COMMISSIONER KUNAU MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING LABOR NEGOTIATIONS UNDER IDAHO CODE SECTION 67-2345(1)(C). COMMISSIONER CHRISTENSEN SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 12:22 PM.

9) 12:24 PM LUNCH RECESS

12:35 PM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 1:50 PM.

10) 1:58 PM RECONVENE

11) 2:10 PM EXECUTIVE SESSION – PENDING LITIGATION

2:10 PM EXECUTIVE SESSION

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PENDING LITIGATION UNDER IDAHO CODE SECTION 67-2345(1)(F). COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 2:28 PM.

12) 2:29 PM ADJOURNMENT

CASSIA COUNTY COMMISSION

REGULAR SESSION

Monday, August 6, 2012

APPROVED:

/s/ _____

Dennis Crane, Chairman of the Board

ATTEST:

/s/ _____

Joseph W. Larsen, Clerk of the Board