



Cassia County Board of Commissioners

Commissioner Chambers

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Burley, ID 83318

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Board Chairman:

Dennis Crane

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Board Members:

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Dennis Crane (District #3) ~ dcrane@cassiacounty.org

Monday, April 2, 2012

The Board of Cassia County Commissioners met in regular session on Monday, March 26, 2012, at 9:00 a.m. in the Commissioner Chambers of the Cassia County Courthouse.

THOSE PRESENT:	County Commissioners:	Dennis Crane, Chairman Paul Christensen Bob Kunau
	Clerk of the Board:	Joseph W. Larsen
	Prosecuting Attorney:	Al Barrus
	County Administrator:	Kerry D. McMurray
	News Media:	Jay Lenkersdorfer (Weekly News Journal)

- 1) 9:04 AM CALL TO ORDER, PLEDGE OF ALLEGIANCE, REVIEW CALENDAR, MINUTES, CORRESPONDENCE, PERSONNEL
 - a) CALENDAR
 - i) Juvenile Justice Meeting Tuesday, April 3, 2012, in Rupert
 - ii) Community Meeting in Declo with Board and all elected officials
 - (1) 1:30 p.m. Monday, April 16, 2012, at the Declo City Building/Fire Station
 - (2) They have fifteen chairs and we will need to provide more if needed
 - b) CORRESPONDENCE
 - i) Cache Peak Civic Association Meeting on Thursday, April 5, 2012 in Almo
 - ii) 2012 Census of Governments, Survey of Public Employment and Payroll Notification Postcard reminder from the US Department of Commerce
 - iii) Thank you note from the Mini-Cassia Red Hatters for the County's support of the 2012 Red Hat Convention
 - iv) University of Idaho AgKnowledge Publication #277/2012, #278/2012, and #279/2012
 - v) News release from Times-News regarding the death of former Twin Falls Commissioner Marvin Hempleman
 - vi) Email from Brent Stoker from the Gateway West Task Force regarding considerations for they Goose Creek Power routing. Commissioner Christensen recommended that there be a meeting with our legislative delegation regarding the decisions and the way forward.
 - c) PERSONNEL

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- i) Auditor Larsen asked for the Board's clarification on payment to employees for mileage and clocked in time for providing service to go to the bank, the post office, UPS, etc. for County business. Several departments do this but charges have not been submitted previously. Administrator McMurray indicated that Fair Labor Standards Act and relevant Idaho Statutes may necessitate the payment of both.

d) APPROVAL OF MINUTES

9:08 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE MINUTES OF THE BOARD FROM MARCH 26, 2012. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

e) CHANGE OF STATUS

- i) Sheriff Kidd asked for a 60-day extension for Officer Terry Bell for use of his PTO and vacation due to an increased work load following personnel retirement and employee time off that did not allow for usage of time in the normal course of matters.

9:10 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE 60-DAY EXTENSION FOR BELL FOR PTO AND VACATION. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9:12 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE CHANGE OF STATUS FORMS AS PRESENTED. COMMISSIONER CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

2) 9:13 AM AMENDMENT TO AGENDA

a) MOU for Misdemeanor Probation

- i) A draft proposal was received after the agenda was posted from the State of Idaho from a recent meeting Prosecuting Attorney Barrus and Commissioner Christensen attended in Boise.

9:15 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO AD DISCUSSION OF AN MOU FOR MISDEMEANOR PROBATION TO THE AGENDA. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- ii) Following review of the Board of Corrections and changes needed to fit within the framework of the Joint Jail agreement between Minidoka and Cassia Counties, the Joint Jail Committee will consider said MOU.

3) 9:12 AM REVIEW OF INVASIVE SPECIES BUDGET ISSUES

- a) Weed and Pest Supervisor Gordon Edwards indicated that the Board had discussed in September about using a portion of the money from this program for payment of the supervisor and for clerical work. He indicated that when it was presented it was approved and we should be able to find it in minutes. He indicated that a lot of the work is its management. They will be hiring six new people until July and then six in July that will require re-training. Commissioner Christensen asked if they were taking more time if that will result in comp time and overtime. He also questioned how that would fit into the regular work day. Edwards indicated that It would be a combination of overtime and regular work and that it would be difficult to tell exactly the amount. Chairman Crane indicated that they would need to look at the Change of Status request further. Edwards indicated that Linda Cutler would absorb the work into her regular scheduled

time and that it would not be extra hours, just extra duties. Commissioner Kunau indicated that if no extra hours are used in a day then it is just a pay increase. The Board determined to hold on the Change of Status. Crane asked that the minutes be researched to clarify the Board's actions and decisions and then to resubmit the Change of Status. Christensen also asked for the budget submittal to be provided to the Board for review. Christensen asked if responsibilities are going to be delegated and if more hours were going to be worked or if it was just more efficient use of time. Edwards indicated that it would necessitate more efficient use of time.

4) 9:19 AM ORDER FOR EXTERMINATING NOXIOUS WEEDS

- a) Edwards indicated that a legal notice in the newspaper is required regarding weed extermination.
- b) The Board reviewed the Notice to Comply with Order for Extermination of Noxious Weeds.
- c) No new weeds were added to the list this year.

9:22 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE AND SIGN SAID ORDERS FOR WEED CONTROL. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

5) 9:23 AM BLM PESTICIDE USE PROPOSAL

- a) Edwards provided the Board with a Bureau of Land Management (BLM) three (3) year Pesticide Use Proposal that outlines chemical application procedures and product restrictions for use on BLM ground.
- b) Five (5) enumerated mixtures and adjuvants that can be used as pesticide were detailed in the Proposal along with how it can be used. Said mixtures included the following:
 - i) Tordon
 - ii) Clarity
 - iii) Weedar 64
 - iv) Hi-Dep
 - v) 2,4-D LV6
- c) Edwards indicated that water issues will need to be dealt with. A number of groups are pressing the issue.

6) 9:31 AM GRANT FOR NOXIOUS WEEDS FOR THE GOOSE CREEK AREA

- a) Edwards presented a grant application for \$80,000 for noxious weed control in the Goose Creek area. The County's participation will be \$16,000, totaling \$96,000 for the project. Commissioner Kunau inquired if this is similar to past years. Edwards indicated that it was.
- b) Edwards indicated that some funds can be carried over.
- c) The Forest Service and the BLM meet with Edwards on April 15, 2012, and a field trip will be scheduled this summer for this Board. Crane requested that that it be incorporated with a FLAG Meeting.
- d) Edwards discussed the cooperative agreements with adjoining counties for working together with weed eradication.

9:34 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO AUTHORIZE APPLICATION FOR FEDERAL ASSISTANCE FOR NOXIOUS WEED CONTROL AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

7) 9:57 AM BOARD OF EQUALIZATION

- a) Assessor Davis reported that there was no need for BOE today.
- b) Davis reported on two (2) House Bills that were recently signed into law:

- i) House Bill 584A will continue Homeowner's Exemption after death of a homeowner for the current year and for the following year unless the home sells. There will be only a small number who will be affected by that in the County.
 - ii) House Bill 519 is in regards to site improvements of developments. It will have minimal impact in Cassia County as well.
 - c) Personal property exemption did not make it out of committee to the floor of the House.
 - d) Davis discussed splits and combos and the tracking of taxes due. Davis suggested including an agenda item next Board Meeting requiring by resolution that taxes be paid current prior to a split or combo.
- 8) 10:09 AM 2012 AMBULANCE SERVICE AGREEMENT
- a) IHC finally came to an agreement for ambulance services with Cassia County. McMurray indicated that the County has satisfied their concerns.
 - b) The Agreement includes a clause for renewal for the next four (4) years.

10:12 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO SIGN THE AGREEMENT WITH IHC FOR AMBULANCE SERVICES. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

9) 10:17 AM PUBLIC SURPLUS

- a) McMurray discussed a request for services for selling surplus items from The Public Group.
- b) Other Counties in Idaho are using their service.
- c) Barrus expressed doubt about the effectiveness of this type of service.
- d) Board discussed the potential promotion of surplus sales that might be enhanced with this type of service.
- e) Kunau discussed problems with the presentation of the County-run auctions and the small amount of returns that come from conducting them ourselves.
- f) Clerk Larsen was asked to contact Jerome County Clerk Denise Gill to gauge their level of satisfaction with services from The Public Group.

10:45 AM **EXECUTIVE SESSION**

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING PERSONNEL MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(A). COMMISSIONER CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 10:47 AM.

10) 11:00 AM INDIGENT MATTERS

11:03 AM **EXECUTIVE SESSION**

MOTION: COMMISSIONER CHRISTENSEN MOVED TO CONVENE IN EXECUTIVE SESSION REGARDING MEDICAL INDIGENT MATTERS UNDER IDAHO CODE SECTION 67-2345(1)(D). COMMISSIONER CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

- a) Welfare Director Susan Keck presented the following for the Board's consideration: Case #2012027.
- b) Notice of Lien and Application for Medically Indigent Benefits on Case #2012031, #2012032, #2012033, and #2012034
- c) Release of Medically Indigent Lien on Case #201115, #201118, #2012005, #2012006, #2012007, #2012008, and #2012019
- d) Notice of Continuance of Hearing on Case #2011026 and #2011057
- e) Certificate of Denial on Case #2012027 and #2012025

11:11 AM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE THE MEDICAL INDIGENT ACTIONS AS PRESENTED. COMMISSIONER CRANE SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY. THE BOARD RETURNED TO REGULAR SESSION AT 11:12 AM.

11) 11:13 AM DIGITIZED RECORDER'S OFFICE DOCUMENTS

- a) Larsen discussed the resizing of archival digitized documents from the Recorder's Office projects to a smaller size for access and storage on the County server. There are nearly a quarter million documents that need to be processed and made available through his office. McMurray indicated that those documents would be processed through the IT Department as time permits with higher priority items taking precedence inasmuch as this was work not considered in setting the budget.

12) 11:15 AM COUNTY WEBSITE FOLLOW-UP

- a) Larsen suggested after a meeting with other elected officials that a committee be formed with those who have a direct interest in and whose departments are directly affected with the County website. It was suggested by Davis that initially that meeting be on a monthly basis to coordinate suggestions and procedures. The Board concurred and suggested meeting quarterly after that.
- b) Surf the Snake representatives Trish Guterrez and Brian Duncan presented a demonstration of improvements thus far of the County website.
- c) Duncan and Guterrez expressed that updates will be completed immediately after they are contacted with changes from department heads.

13) 11:38 AM FLAG COMMITTEE ANNUAL REPORT – MIKE POULTON & DOUG PICKETT

- a) Poulton is the Federal Lands Advisory Group (FLAG) Chairman
- b) Pickett discussed closure of a roads for certain use and the need for a County plan to coordinate issues and decisions of use for public lands.
- c) Update of members of the FLAG Committee was discussed as some members are not actively involved. Poulton suggested re-writing bylaws to make changes as often as needed. Hunters, four wheeler users, and people involved with livestock are included amongst active Board members. The Board reviewed individuals on the committee and discussed getting them involved. Crane suggested that Barrus review the bylaws to consider Poulton's recommendation.
- d) Meetings are noticed by letters sent out and by a personal phone call from Poulton.
- e) Piney Cabin, which is located on public lands, is threatened to be removed by the Forest Service and it needs to be addressed. Forest Service is requesting a Special Use Permit for its use.
- f) McMurray suggested a change of bylaws to include a range of board members such as 9 to 12 and a quorum of 5.

14) 12:14 PM LUNCH RECESS

15) 1:35 PM RECONVENE

16) 1:35 PM CSI RESIDENCY APPLICATIONS

- a) The Board reviewed and approved eight (8) CSI Residency Applications.

1:36 PM

MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE CSI RESIDENCY APPLICATIONS AS PRESENTED. COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.

17) 1:37 PM COUNTY EXPENDITURES

CURRENT EXPENSES

104

\$10,062.89

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DISTRICT COURT FUND	106	\$2,438.20
COUNTY ROADS & BRIDGES FUND	107	\$3,895.58
COUNTY ELECTION FUND	116	\$726.86
PHYSICAL FACILITIES FUND	144	\$658.30
ADULT MISDEMEANOR PROBATION	149	\$153.00
BOX ELDER CO. BOOKMOBILE TRUST	151	\$4,999.50
	TOTAL	\$22,934.33

1:48 PM

**MOTION: COMMISSIONER CHRISTENSEN MOVED TO APPROVE COUNTY EXPENDITURES.
COMMISSIONER KUNAU SECONDED THE MOTION. THE MOTION PASSED UNANIMOUSLY.**

18) 1:49 PM ELECTION UPDATE

- a) Larsen indicated that compliance with The Sunshine Law for Political Funds and Lobbyist Activity Disclosure is necessary for all candidates on the ballot for the Primary Election.
 - i) The Treasurer of each campaign or the Candidate, if no Treasurer is designated, is responsible to see that a C-1 report is on file at the County Elections Office.
 - ii) The Primary Election ballots are printed and absentee voting is currently being conducted until the day of the Primary Election, May 15, 2012, at the Courthouse.
 - iii) Electioneering within a 100 foot distance from all entries to polling places is prohibited.

19) 1:53 PM ADJOURNMENT

APPROVED:

/s/_____

Dennis Crane, Chairman of the Board

ATTEST:

/s/_____

Joseph W. Larsen, Clerk of the Board