



BOARD OF COUNTY COMMISSIONER MINUTES September 12, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEK'S MINUTES

The Board of County Commissioner Minutes for September 6, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CALENDAR

The Board reviewed the calendar.

1. Joint Jail Meeting at 8:00 a.m. on Tuesday, September 12, 2011 in Rupert.
2. County Picnic from 11:30 a.m. to 1:30 p.m., Tuesday, September 12, 2011, in the area north of the courthouse.
3. Idaho Association of Counties Meeting on September 19 to 22, 2011, in Moscow.
4. County Transportation Committee Meeting, 7:00 p.m. Tuesday, September 12, 2011.
5. Mini-Cassia Transportation Meeting at 7:00 a.m. Wednesday, September 14, 2011.
6. Gateway West Transmission Line Task Force meeting from 4:00-7:00 p.m. on September 21, 2011, at the Fairfield Inn in Burley.

CORRESPONDENCE

The Board reviewed the following:

1. Bonneville Power Administration Journal, September 2011.

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated September 9, 2011, as attached. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CHANGE OF STATUS

The Board reviewed 2 Request for Change of Status forms. It was moved and seconded to approve the changes of status and roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

ROAD AND BRIDGE DIVERSION BIDS – SAM ADAMS

Road and Bridge Supervisor Sam Adams presented four (4) quotes on plans for a concrete diversion on the west side of the road to replace a bridge near the Narrows between Almo and Malta. Adams wanted the Board to look closely at the Laumb quote due to their

special interest in the bid and that they have gone above and beyond the bid asked of him. He was also amenable to the timeframe requested. The Flood District participated with the costs of the culvert. Commissioner Kunau had a question regarding a difference in the dimensions of the project as contained in the bids presented. Chairman Crane asked Administrator McMurray if the County was required to accept the lowest bid. The Board asked for a clarification on the differences with the dimensions between said bids. All riprap and fabric work will be provided by the County. Prosecuting Attorney Al Barrus talked about having a performance contract with a penalty clause requiring the approved bidder to complete the project by an appropriate date. A motion was made by Commissioner Christensen to accept the lowest bid based on said performance clause, seconded by Commissioner Kunau, followed by a unanimous yea vote.

INVASIVE SPECIES CHECK STATION AND STIMULUS GRANT **GORDON EDWARDS**

BLM contacted Weed and Pest Supervisor, Gordon Edwards regarding a Stimulus Grant Program work that needs to be completed by the middle of September that will necessitate some overtime to complete by that date. They were originally scheduled to be done in October.

The Invasive Species Program is funded through the State of Idaho through sales of boat registration stickers. A check station is currently located near Juniper. It takes law enforcement over 90 minutes to arrive there when a violation occurs from vehicles required to be inspected that do not stop. Three individuals in Edward's office are certified and would take care of the inspection program. Edward's indicated that the longer we can keep the invasive species out of the waterways and subsequently out of the farm ground the better off we are. Commissioner Christensen expressed support of the recommendation to move the boat inspections from the Juniper area to the Port of Entry. The Idaho Department of Agriculture will provide power washing of boats. Edwards would work out with Sheriff Kidd oversight of enforcing the program. Edwards presented a cost estimate and Commissioner Kunau asked about enforcement and Edwards addressed impounding of offending boats. Commissioner Christensen asked Prosecuting Attorney Al Barrus to follow up on the legality of impounding. Barrus asked for Edwards to provide him with information about the program. Chairman Crane asked about Port of Entry personnel assisting with stopping violators. Kidd indicated that the port is not always opened and that his deputies could possibly conduct inspections. Edwards indicated that training from the Department of Agriculture would provide deputies with what they would need to inspect for invasive species. The offending boats are impounded when there are invasive species and the law enforcement personnel would escort them for cleaning.

Christensen asked about morning glory in items sold through businesses. Edwards indicated that they can legally remove such items from being sold in businesses.

EXECUTIVE SESSION

At 10:33 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Welfare Director Susan Keck presented the following to the Board: Case # 2011-099. The Board reviewed and approved the following: Order of Dismissal on Case # 2010-153; Order of Stipulation on Case # 2011-066 and # 2011-063; Release of Medically Indigent Lien on Case # 2011-094, # 2011-089, # 2010-151, # 2010-040, and # 2010-153; Notice

of Lien and Application for Medically Indigent Benefits on Case # 2011-096, # 2011-097, # 2011-100, # 2011-099, # 2011-101, and # 2011-102; Assignment to Collections on Case # 2010-092, # 206070, # 2009-122, # 2010-172, # 206131, # 2011-014, # 2010-143, # 208097, # 2010-155, # 2010-170, # 2010-158, # 2010-165, # 2010-146, # 2010-120; Certificate of Denial on Case # 2011-098 and # 2011-095. Following the discussion, the Board returned to regular session at 10:47. a.m.

At 10:56 p.m. it was proposed by Commissioner Christensen and seconded by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Christensen voting yea, Commissioner Crane voting yea, and Commissioner Kunau voting yea. Welfare Director Susan Keck presented information to the Board regarding Case # 2011-076. Following information presented, the Board convened a published indigent hearing scheduled for 11:00 a.m.

INDIGENT HEARING

At 11:00 a.m. the Board continued an Executive Session and convened an indigent hearing in Executive Session under Idaho Code Section 67-2345(1)(d). The purpose and general tenor of the meeting was to conduct a scheduled hearing regarding Case # 2011-076. Following the hearing, the Board determined to take the proceedings of the hearing under advisement.

OTHER BUSINESS

1. The Board reviewed sixteen (16) CSI Residency applications. Following discussion, a motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.
2. The Board reviewed County Expenditures. Following discussion, a motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.
3. Sheriff Randy Kidd discussed with the Board issues regarding digital storage of Sheriff's Department information. Ben Stephenson of Stephenson Consultants proposed the purchase of additional equipment to provide for additional storage space for audio, video and photos that need to be archived rather than being purged. Kidd indicated that there was money remaining under office equipment maintenance in this year's budget to make said purchase. Clerk Larsen inquired if those funds were reported as funds that would be carried over during the FY2012 budgeting process. Kidd indicated that those funds were not included. Commissioner Christensen made a motion to approve expending approximately \$7700.00 for purchase of equipment to facilitate additional storage as enumerated, seconded by Commissioner Kunau, followed by a unanimous yea vote.
4. Auditor Larsen discussed with the Board a recommendation for the County to adopt a policy requiring electronic payroll payment to all employees. Larsen indicated that the State of Idaho and Social Security already have in place a policy as such to ensure timely and consistent payroll and other monetary distributions. Currently there are over 10% of County employees who are receiving payment by written check. At issue is the cost for time and materials as factors for recommending an electronic payment policy. The State offers few exceptions to that policy that must be approved by an appointed board they have in place in their payroll department. This all falls in line with our desires to progress to a paperless environment and with what many entities already require. Prosecuting

Attorney Barrus asked Larsen to see if the State has a policy or resolution we could get a copy of to review. Commissioner Christensen made a motion to approve and sign L1 and L2 proposals for the Auditor's Office, seconded by Commissioner Kunau, followed by a unanimous yeas vote.

5. The Board discussed the exchange of property between the County and Jay Black of Almo. Prosecuting Attorney Al Barrus presented to the Board a deed from Black to the County and a deed from the County to Black. Black asked the Board regarding a fence along the County's acquired property. Road & Bridge Supervisor Sam Adams suggested moving the existing fence to the new property line. Commissioner Kunau made a motion to accept and sign the transfer deeds of said property exchange, seconded by Commissioner Christensen, followed by a unanimous yeas vote.
6. The Board discussed the 2011 nomination for a two (2) year term for a board member representing District #4 on the Idaho Capital Crimes Defense Fund Board. Commissioner Christensen is currently serving as Chairman of that Board. Christensen expressed willingness to continue serving on that Board. Commissioner Kunau made a motion to nominate Commissioner Paul Christensen to said Board, seconded by Chairman Crane, followed by a unanimous yeas vote.
7. The Board discussed a scheduled meeting the Gateway West Transmission Line Task Force would be holding later today. The Board also discussed the billing from Gateway West Attorney Doug Balfour for our share totaling \$1600.00. Balfour provided a copy of the draft Environmental Impact Study (EIS) for the Board to review.
8. The Board discussed County Building matters. Administrator McMurray had received bids for temporary roof repairs on the judicial annex building. This bid is for patching areas of concern prior to any major structural changes. Commissioner Kunau made a motion to approve Robert's Roofing's bid in the amount of \$780.00, seconded by Commissioner Christensen, followed by a unanimous yeas vote. McMurray presented a scoring process for qualifications in hiring an architect for remodeling the judicial annex building. Architectural firms with proven experience with this type of project will receive a higher scoring in the hiring process. McMurray asked the Board to read through his proposal along with the design committee to make suggestions which he will need completed by October 12, 2011, as bids will be opened on October 17, 2011. Numerous people have expressed interest. The County uses Digline to work with fiber optic lines between our buildings. Commissioner Kunau made a motion to continue that contract at the increased amount, seconded by Commissioner Christensen, followed by a unanimous yeas vote.
9. The Board discussed Road and Bridge matters. The Idaho Transportation Department (ITD) contacted Road and Bridge Supervisor Sam Adams and suggested that the Board look at vehicles that may be available at a later date for exchange for highway services. A 404 permit is needed for culvert work. Chairman Crane asked if ITD had repaired settling damage at the Big Fill. Adams indicated that an excavator and a vibratory packer had been located near the Big Fill. Commissioner Christensen also referred to settling across the road on the north end of the Big Fill. Chairman Crane indicated that there had been a complaint he received regarding loose rock on the highway. The Board referred to the elimination of fog sealing in favor of chip sealing next spring. The County has spent a lot of money maintaining barrow pits in Elba. Adams met with Carl Boden and he will meet with Tommie Hutchison later today regarding work that will be done in Elba. The County

received \$7,621.39 from US Auction for a truck sold at auction which will go back to the operating fund. Sheriff Kidd discussed the prospects of putting a lift chair down stairways to the meeting room in the basement of the Sheriff's building.

LUNCH

At 11:20 a.m. the Board departed for a working lunch at Sage Mountain Grill in Albion, where they met with the Gateway West Transmission Line Task Force.

RECESS

Meeting was recessed until 11:00 a.m., Monday, September 19, 2011.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Kari Merrill – Weekly News Journal; Ginger Cooper – The Voice; Laurie Welch – The Times News;

ATTEST:

APPROVED:

/s/ _____
Joseph W. Larsen, Clerk of the Board

/s/ _____
Dennis Crane, Chairman of the Board

ACCOUNTS PAYABLE APPROVAL

CURRENT EXPENSES	104	\$88,964.31
INDIGENT FUND	105	\$13,730.76
DISTRICT COURT FUND	106	\$1,194.67
COUNTY ROADS & BRIDGES FUND	107	\$2,988.83
WEED & PEST FUND	108	\$14,560.48
REVALUATION FUND	114	\$1,517.74
911 COMMUNICATIONS FUND	115	\$1,016.36
COUNTY BOAT LICENSE FUND	117	\$16,770.90
JUSTICE FUND	130	\$28,167.56
D.A.R.E TRUST	137	\$212.65
ADULT MISDEMEANOR PROBATION	149	\$2,429.09
	TOTAL	\$171,553.35