



BOARD OF COUNTY COMMISSIONER MINUTES

October 3, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

CALENDAR

The Board reviewed the calendar.

1. Juvenile Justice Meeting at 8:00 a.m. Tuesday, October 4, 2011.
2. South Central Community Action open house in Gooding, at 11:00 a.m. Thursday October 6, 2011.
3. Cache Peak Civic Association meeting in Almo at 7:00 p.m. Thursday, October 6, 2011.

CORRESPONDENCE

The Board reviewed the following:

1. Invitation to Alternative Energy program sponsored by the Idaho Council on Industry and the Environment
2. Letter from Solid Waste District
3. Letter from the US Census Bureau requesting participation with the Governments Units Survey, a part of the 2011 Census of Governments.
4. Letter from BLB Resources regarding the HUD extending of its program for "Dollar Home Sales to Local Governments."

PREVIOUS WEEK'S MINUTES

The Board of County Commissioner Minutes for October 26, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CHANGE OF STATUS

The Board reviewed Request for Change of Status forms effective the first payroll date of FY2012 to reflect Department Head recommendations for merit pay increase. It was moved and seconded to approve the changes of status as presented and roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

STATEMENT OF QUALIFICATIONS FROM ARCHITECT FIRMS

Administration McMurray presented eight (8) architect firms who presented sealed Qualification Forms for consideration of the Board. Statement of Qualifications all came in prior to the deadline. Each were used for the ranking of the Board according to architect firms capability to perform, recent experience, key personnel, schedules or deadlines, quality of projects, and familiarity. Costs have not been a consideration in this initial stage. Architect submittals included the following:

1. Hummel Architects PLLC of Boise, ID,
2. CTA Architects Engineers of Boise, ID,
3. Milestone Management Consultants, LLC of Layton, UT,
4. Tate, Snyder, and Kimsey of Las Vegas, NV; Reno, NV; and Los Angeles, CA,
5. Myers Anderson of Evanston, WY; and Pocatello, ID,
6. LCA Architects of Boise, ID,
7. Design West Architects of Meridian, ID,
8. GSBS Architects of Salt Lake City, UT.

The Board discussed having McMurray provide the Design Committee with the Board's results of ranking of the respondent's qualifications.

HEALTH INSURANCE DISCUSSION – KELLY BOWEN

Kelly Bowen from Bowen Insurance Group presented a recommendation from a recent meeting of the County Benefits Committee for a suggested monthly premium increase for health insurance benefits for 2012. Accumulations of funds have tailed off in the past few years even though the County is still in great shape. Bowen expressed the concern to increase the premium cost differential between Plan A and Plan B. He further indicated that Plan A is the most benefit rich and consequently the most utilized. The Committee recommended moving towards a 17% goal for the employee premium on Plan A to encourage a higher utilization of Plan B. That equates to between a 3% and 5 % increase in plan costs for each employee. The Board discussed the findings of the Committee and agreed with their recommendations. Commissioner Christensen made a motion to adopt the recommendations, seconded by Commissioner Kunau, followed by a unanimous yeas vote. Commissioner Christensen asked Bowen about the differences between deductibles between Plan A and Plan B. Bowen said Plan A has a \$300 individual and a \$600 family deductible while Plan B has a \$600 individual and a \$1200 family deductible. Plan D is a health savings account. Due to the decrease in the accumulations of funds, Bowen further recommended doctor visit co-pay increases rather than deductible structure changes. Christensen asked for the schedule of increases presented by Bowen to be included as part of the minutes. Said schedule is attached as requested.

CONSOLIDATED ELECTION POLLING PLACE DESIGNATIONS FOR NOVEMBER 8, 2011 ELECTION

Deputy Elections Clerk Theresa Forthun presented polling place designations for the upcoming consolidated elections to be held on November 8, 2011, which was reviewed by Chairman Crane with the Board. Said municipal election includes the cities of Burley, Oakley, Albion, Declo, and Malta. A motion was made by Commissioner Kunau to approve said designations, seconded by Commissioner Christensen, followed by a unanimous yeas vote.

JUVENILE CORRECTIONS DEPARTMENT UPDATE – BEV ASHTON

Bev Ashton, Idaho Juvenile Justice Commission Region IV Liaison for the Idaho Department of Juvenile Corrections, along with Mini-Cassia Juvenile Probation Director, Dixie Tate presented a Juvenile Corrections update to the Board. Ashton indicated that she meets as a liaison with the legislature. Ashton provided the Board with a Legislative Update – 2012 Edition from the Department of Juvenile Corrections. Substance use disorder services were addressed. Funds have been decreased to \$4 million to be managed by juvenile corrections and that is working much better. There is more accountability and money has been saved. Good

assessments and clinical recommendations are going directly through Juvenile Justice. Ashton explained the Restorative Justice Conferencing which includes the goal of working with the wrongdoer in restoring individual responsibility. Detention centers are seeing reduced numbers throughout the State.

MEDICAL INDIGENT MATTERS

The Board discussed medical indigent matters presented by Clerk Larsen and approved the following: Notice of Lien and Application for Medically Indigent Benefits on Case # 2011-109, Case # 2011-111, and # 2011-112; Release of Medically Indigent Lien on Case # 2011-091 and # 2010-018.

OTHER BUSINESS ITEMS

1. The Board reviewed sixty-five (65) CSI Residency Applications. A motion was made and seconded to approve said applications. The roll call vote was unanimous with Chairman Crane, Commissioner Christensen, and Commissioner Kunau voting yea.
2. The Board reviewed the County’s Payables Approval Report dated September 30, 2011. A motion was made and seconded to approve said report. The roll call vote was unanimous with Chairman Crane, Commissioner Christensen, and Commissioner Kunau voting yea.

CURRENT EXPENSES	104	\$28,580.60
INDIGENT FUND	105	\$34,166.50
DISTRICT COURT FUND	106	\$2,536.36
COUNTY ROADS & BRIDGES FUND	107	\$4,931.04
AMBULANCE SERVICE	110	\$1,719.00
911 COMMUNICATIONS FUND	115	\$3,157.04
COUNTY ELECTION FUND	116	\$3,181.16
JUSTICE FUND	130	\$42,415.41
D.A.R.E TRUST	137	\$301.51
PHYSICAL FACILITIES FUND	144	\$939.91
ADULT MISDEMEANOR PROBATION	149	\$4,480.14
	TOTAL	\$126,408.67

3. Clerk Larsen discussed with the Board the purchase of a computer printer for the Elections office. The current printer is in need of repair totaling \$327 and is old enough that it can’t receive some formatted print commands needed for printed templates. Larsen obtained prices from three (3) different vendors on the internet and Laser Xpress, who is our vendor of choice for cartridge refills and printer repair. They were willing to lower their price \$300 to match the \$1195 cost of the printer and to provide installation and setup of the printer at no additional cost. 50% will be attributed to Consolidated Election use, 30% for Elections, and 20% for the Recorder’s Office for printing marriage certificates. Commissioner Christensen made a motion approve said purchase, seconded by Commissioner Kunau, followed by a unanimous yea vote.
4. Misdemeanor Probation Director, Amber Prewitt presented to the Board bids for a proposed drug testing lab. McMurray indicated that if the amount of the project exceeds

\$10,000, it will be necessary that the contractor have a Public Works License (PWL). Building inspectors had previously advised Prewitt what needed to be done to put changes in compliance with building code. Commissioner Kunau discussed the wide differential in bids and wanted assurance that what was bid on was consistent. Prewitt indicated that they would like to get the refrigeration equipment from Sears and they were looking to get the whole project done for under \$17,000. However, as bids came in higher than budget limits, the Board discussed with Prewitt how to proceed. A motion was made by Commissioner Christensen to approve up to \$10,000 for remodeling a portion of the apartment area for the lab, seconded by Commissioner Kunau, followed by a unanimous yeas vote.

5. The Board reviewed Cassia County Boards and Committees as of September 29, 2011. They reviewed and discussed appointment potentials and updates for the following Boards: Board of Appeals (Building Department), Mini-Cassia Commerce Authority, Community Guardians (Mini-Cassia), EMS Board, Fair Board, Field Burning Committee, Federal Lands Advisory Group, Historical Society, Industrial Revenue Board, Planning and Zoning Board, Snowmobile Advisory Board, South Central Resource Advisory (Health Board), Transportation Board, Mini-Cassia Veteran's Advisory Board, and Waterways Committee.
6. The Board reviewed County building matters including a Maintenance Agreement with the Idaho Transportation Department (ITD) regarding the Elba to Almo Highway (State Highway 77-Spur. The original agreement indicated that it could be terminated with thirty (30) days' notice in the event that the County determines it would become too burdensome as well as a proposal to keep the contract in force for five (5) years. McMurray stated that the benefits of our maintaining the roads are to keep them open for our citizens during winter months as well as for materials provided from the State and the providing of surplus vehicles and/or equipment. He further indicated that the contract keeps the County obligated into perpetuity without an option to terminate the contract. Chairman Crane asked McMurray to present proposed language changes to include an agreement for five (5) years and after that any party could terminate the contract. The Courthouse elevator motor unit failed and the elevator may be out of service for at least two (2) weeks. It will cost just under \$10,000 to engineer a new drive system for the County elevator as the current motor is obsolete and cannot be repaired.
7. The Board reviewed County Road and Bridge matters which included discussion regarding the progress of the EY Road Bridge where footings have been poured. Grading will begin soon on rural County roads. A draft letter was read by Chairman Crane from the Mini-Cassia Transportation Committee and some additions were added to the letter of support for Clay Handy to serve on the ITD Board to supplement the letter of support from the Board from the previous Board meeting.
8. The Board reviewed Gateway West Transmission Line matters. The Board received an email from Gateway West attorney, Doug Balfour. BLM desires to bring in Gary Schneider for an economic agriculture impact study. BLM and TechraTech does not desire to use the agricultural impact study conducted by the Task Force. Commissioner Christensen recommended that Commissioner Kunau contact the Task Force so their thoughts and concerns can be considered.
9. The Board reviewed Resolution No. 2011-024 declaring the County's AS400 Server that was replaced as surplus property and to approve transfer to another political entity. It was

determined that the City of Shelley, ID, has interest in exchanging the server for \$1800. Public notice was given of the sale of this surplus property where its value exceeds \$250. A motion was made and seconded to approve and sign said resolution. The roll call vote was unanimous with Chairman Crane, Commissioner Christensen, and Commissioner Kunau voting yea.

10. The Board discussed setting a hearing date for public input on amendments and additions to the County's Coordinated Water Resource Management Plan adopted on June 9, 2003. Administrator McMurray proposed to the Board that said hearing be held on October 24, at 9:15 a.m. at the Commissioner Chambers of the courthouse. The Board concurred and instructed McMurray to prepare a Notice of Public Hearing.
11. The Board discussed BLM's Notice of Intent regarding proposed closure to rock climbing, staging, camping, ATV use, and trail-building activities at Cedar Fields and Castle Rocks. The Board determined that they would support continued multiple use in areas within Cassia County. The Board recommended also that the rock-climbing group attempting to curtail that management contact Power County, the location of said areas of concern, with their requests. McMurray was asked to prepare a draft letter for the Board's review in that regard.
12. The Board delayed discussion of proposals for the ambulance contract and Administrator McMurray will continue work regarding that bid.
13. The Board reviewed new job descriptions from the Administrative Department for a Geographical Information System (GIS) Specialist and Information Technology (IT)/GIS/Administrative Specialist. Said job descriptions reflect how the current mapping department will be handled. Todd Quast will function as the GIS Specialist and Sara Haynes the IT/GIS/Administrative Specialist and will be under the supervision of the Administrative/GIS Division through the Commissioners Department. A motion to adopt said new job descriptions was made by Commissioner Kunau, seconded by Commissioner Christensen, followed by a unanimous yea vote.
14. The Board reviewed the Conflict Public Defender's August 2011 report, which included 44.9 hours of service on Conflict Cases by attorney Clayne S. Zollinger, Jr.
15. Clerk Larsen requested that the Board review and sign a contract proposal in the amount of \$14,400 with US Imaging, Inc. for digitization of 1961-1991 rollfilm in the Recorder's office. Commissioner Christensen made a motion to approve and sign said contract, seconded by Commissioner Kunau, followed by a unanimous yea vote.
16. The Board reviewed a proposed contract with Intermountain Hospital in Boise for mental health services for involuntary mental holds. This is reflective of a rate change for that indigent care of \$24 per day, a 3% increase. A motion to sign and accept said agreement as a secondary indigent health provider was made by Commissioner Christensen, seconded by Commissioner Kunau, followed by a unanimous yea vote.

RECESS

Meeting was recessed until 9:00 a.m., Monday, October 17, 2011. The Board will not meet on Monday, October 10, 2011, as it is Columbus Day and the Courthouse will be closed.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Kari Merrill, Weekly News Journal and Laurie Welch, The Times News.

ATTEST:

APPROVED:

/s/ _____
Joseph W. Larsen, Clerk of the Board

/s/ _____
Dennis Crane, Chairman of the Board

PROPOSED EMPLOYEE HEALTH BENEFIT PREMIUM INCREASE
PREPARED BY BOWEN INSURANCE GROUP

**Suggested
Monthly**

Plan A	EE	ER	Total	EE%	Orig. EE	Recom.
	Med. Prem	Med. Prem	Med. Prem	Premium	Goal	Goal
Employee	\$ 73.26	\$ 490.27	\$ 563.52	13.00%	15%	17%
Employee & Child	\$ 97.42	\$ 651.99	\$ 749.42	13.00%	15%	17%
Employee & Children	\$ 114.29	\$ 764.86	\$ 879.14	13.00%	15%	17%
Employee & Spouse	\$ 147.25	\$ 985.44	\$ 1,132.69	13.00%	15%	17%
Family	\$ 187.99	\$ 1,258.09	\$ 1,446.08	13.00%	15%	17%
Plan B						
Employee	\$ 50.73	\$ 410.42	\$ 461.15	11.00%	13%	
Employee & Child	\$ 72.25	\$ 584.56	\$ 656.81	11.00%	13%	
Employee & Children	\$ 81.88	\$ 662.46	\$ 744.33	11.00%	13%	
Employee & Spouse	\$ 103.60	\$ 838.20	\$ 941.80	11.00%	13%	
Family	\$ 133.68	\$ 1,081.57	\$ 1,215.25	11.00%	13%	
Plan C						
Employee	\$ 11.82	\$ 382.24	\$ 394.07	3.00%	5%	
Employee & Child	\$ 17.48	\$ 565.21	\$ 582.69	3.00%	5%	
Employee & Children	\$ 20.50	\$ 662.92	\$ 683.42	3.00%	5%	
Employee & Spouse	\$ 25.90	\$ 837.56	\$ 863.47	3.00%	5%	
Family	\$ 33.79	\$ 1,092.67	\$ 1,126.46	3.00%	5%	
Plan D						
Employee	\$ -	\$ 369.38	\$ 369.38	0%	0%	
Employee & Child	\$ -	\$ 547.71	\$ 547.71	0%	0%	
Employee & Children	\$ -	\$ 643.23	\$ 643.23	0%	0%	
Employee & Spouse	\$ -	\$ 813.92	\$ 813.92	0%	0%	
Family	\$ -	\$ 1,034.28	\$ 1,034.28	0%	0%	