

COMMISSIONER MINUTES

May 16, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane, Paul Christensen and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present.

PREVIOUS WEEK'S MINUTES

The Minutes for May 9, 2011, and the Special Meeting on May 11, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

ADDITIONAL AGENDA ITEM

A concern by citizen Bob Parke to the proposed Cassia Creek Irrigation District's correspondence from their attorney, Matt Darrington expressed to Chairman Crane came too late to make notice on the agenda. Commissioner Kunau made a motion to add that item to the agenda, seconded by Commissioner Christensen, followed by a unanimous yea vote.

CALENDAR

The Board reviewed the following calendar items:

1. Scholarship presentation for the Idaho Association of Counties tonight at the King Fine Arts Center
2. Idaho Department of Transportation meeting in Shoshone at 8:00 a.m. Thursday, May 19, 2011, which the Board and Clerk will attend
3. White Pine 4-H Afterschool Open House at 5:30 p.m. on Wednesday, May 18, 2011

CORRESPONDENCE

The Board reviewed the following correspondence:

1. Planning & Zoning training on June 20, 2011, from 1:00-4:00 p.m. at the Twin Falls Planning & Zoning Meeting Room. Jerry Mason will present assisting elected officials on legal procedures.

ASSESSOR'S OFFICE ASSESSMENT UPDATE AND PAYMENT OPTIONS

Assessor Dwight Davis indicated that assessment rolls are being prepared and will go out to property owners on May 31, 2011. He provided to the Board a handout from training on Board of Equalization appeals. Appeals should be sent to the Treasurer, the Assessor, and to the Clerk's Office. Property assessment value appeals must be received by the Commissioners by the 4th Monday in June and the 2nd Monday in July is the deadline for the Board's decision regarding appeals. After that they can appeal to the District Court or the State Tax Commission. It is required that tax assessments be paid while going through the appeal process. Davis indicated that there had not been much change in property value this year although the homeowner's exemption has gone down about \$12,000 per home.

Davis reviewed with the Board the Debit/Credit Card Touchpay Payment System. He indicated that his office gets daily requests to use credit/debit cards. There is no cost to the

County and no required contract for the Touchpay System. Costs are paid directly by the consumer. There was discussion of the use of a kiosk but it was determined not do that at this time until credit/debit card use is tried first. Davis will do more research and present the concept in Department Head Meeting. Commissioner Christensen made a motion that the Assessor's Office try the Touchpay system and report back after usage of the system, seconded by Commissioner Kunau, followed by a unanimous yea vote.

COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated May 13, 2011. A motion was made and seconded to approve the report. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$4,547.98
INDIGENT FUND	105	\$25,510.85
DISTRICT COURT FUND	106	\$190.19
COUNTY ROAD & BRIDGE FUND	107	\$4,433.41
REEVALUATION FUND	114	\$174.98
ELECTION FUND	116	\$848.95
ASSESSOR TRUST FUND	123	\$385.36
JUSTICE FUND	130	\$23,056.23
TAXING DISTRICTS FUND	132	\$86.99
COURT RESTITUTION FUND	139	\$25.00
PHYSICAL FACILITIES FUND	144	\$138.00
ADULT MISDEMEANOR PROBATION	149	\$1,235.59
	TOTAL	\$60,633.53

CHANGE OF STATUS

The Board reviewed one (1) change of status form for the hiring of Craig Munoz as Buildings and Grounds Maintenance Supervisor in the Administration Department. A motion was made and seconded to approve the change of status. Roll call vote was unanimous with Commissioner Kunau, Commissioner Christensen and Chairman Crane all voting yea.

EXECUTIVE SESSION

At 10:28 a.m. a motion was made and seconded for the Board to convene in Executive Session under Idaho Code Section 67-2345(1)(c). Roll call vote was unanimous with Commissioner Crane, Commissioner Christensen, and Commissioner Kunau all voting yea. The purpose and general tenor of the meeting was to discuss real property matters. Following the discussion, the Board returned to regular session at 10:38 a.m.

EXECUTIVE SESSION

At 10:40 a.m. a motion was made and seconded for the Board to convene in Executive Session under Idaho Code Section 67-2345(1)(d). Roll call vote was unanimous with Commissioner Crane, Commissioner Christensen, and Commissioner Kunau all voting yea. The purpose and general tenor of the meeting was to discuss medical indigent matters. Welfare

Director Susan Keck presented and the Board approved the following: Order of Dismissal on Case # 2010-154; Notice of Continuance of Hearing on Case # 2011-010; Notice of Lien and Application for Medically Indigent Benefits on Case # 2011-060, # 2011-061, and # 2011-062; Release of Medically Indigent Lien on Case # 2011-024, # 2011-046, and # 2010-154; Certificate of Approval for Additional Treatment on Case # 2010-126 and # 2011-007; and a Certificate of Approval for Case # 2011-054. The Board reviewed a request for release of lien on Case # 206101. Following review Commissioner Kunau made a motion to deny, seconded by Commissioner Christensen, followed by a unanimous yea vote. Following the discussion, the Board returned to regular session at 10:58 a.m.

OTHER BUSINESS ITEMS

1. Joyce Ward provided a picture belonging to her of the original EY Ranch house and had inquired of the Board if they had interest in duplicating it with its historical description to display in an area of the courthouse. The Board desired to acquire the history of that ranch house to verify its historical significance and then to proceed with its duplication.
2. Prosecutor Barrus discussed letters that will be sent following the tax deed sale of properties. Treasurer Justesen inquired as to how to disburse amounts above tax obligations if there are several claimants. Barrus indicated that they must prove their claim hasn't been precluded by statute of limitations. Barrus suggested that the Treasurer put those funds in a separate account and detail what monies belong to which tax deed sale.
3. Budget presentations and hearing dates and times need to be set for Ken Robinette from Southside Community Action and for the District Court with Judge Bevan and Linda Wright. Clerk Larsen indicated that dates will be proposed soon after his office receives all the budget requests from department heads.
4. The Board discussed the Elba-Almo road and meeting with the Subcommittee and Board of the Idaho Department of Transportation on Wednesday, May 18th in Shoshone. Administrator McMurray recommended that the Board consider the County's engineer contract and possibly negotiate a retainer agreement with an engineer closer to the County. The Board considered a bid from Road Solutions, LLC, of Rupert for DustGuard magnesium chloride where there is still grant money available. Commissioner Christensen made a motion to accept their bid, seconded by Commissioner Kunau, followed by a unanimous yea vote. The bid from Contech Construction Products, Inc., passed by motion last week was signed by the Board. McMurray discussed with the Board a letter from Hutchison Oil out of Midvale, Utah, requesting to bid on fuel for the County. The Board reviewed and signed a letter to Matt Darrington, attorney for Tommy Hutchison regarding barrow pit matters in Elba.
5. The Board reviewed and discussed proposed Digital Imaging Agreements with Family Search International/Genealogical Society of Utah. Recorder Larsen indicated that their proposal for digitizing County documents will be a positive thing for archival purposes as they will provide the County with all digitized copies. The Recorder's Office then could send the original documents to the Idaho Historical department for appropriate preservation. Commissioner Christensen made a motion for Larsen to sign and approve the contracts, seconded by Commissioner Kunau, followed by a unanimous yea vote.
6. The Board reviewed Resolution No. 2011-010 for acquiring an interest in real property. Commissioner Kunau made a motion to accept and execute said resolution along with

accompanying notice of rights for said acquisition, seconded by Commissioner Christensen, followed by a unanimous yeas vote.

7. The Board reviewed Resolution No. 2011-011 for updating Resolution No. 2004-06-1 designating emergency interim successors for continuity of local government operations during periods of emergency. Following review a motion was made by Commissioner Christensen, seconded by Commissioner Kunau, followed by a unanimous yeas vote.
8. An upcoming Gateway West Transmission Line meeting was discussed by the Board.
9. The Board reviewed the Mini-Cassia Board of Community Guardians Annual Report. Prosecutor Barrus indicated that the Board of Community Guardians provides a great service.
10. Treasurer Justesen presented a letter to the Board dated May 11, 2011, to request approval to cancel penalty and interest for the year 2010 for the parcels sold at public auction last week. The amount to cancel totaled \$26.78. Commissioner Christensen made a motion to approve cancellation of said interest and penalty, seconded by Commissioner Kunau, followed by a unanimous yeas vote.
11. Quitclaim Deeds were presented to be signed by the Board for the purchasers of tax deeds on properties sold at public auction last week. Commissioner Kunau made a motion to sign the Quitclaim Deeds, seconded by Commissioner Christensen, followed by a unanimous yeas vote.
12. The Board reviewed two (2) special event contracts from the Cassia County Fair Board with Jordan World Circus for a circus event and Judy Maestas for a non-alcohol graduation party. A motion to accept and sign those contracts was made by Commissioner Christensen, seconded by Commissioner Kunau, followed by a unanimous yeas vote. The Fair Board also presented mileage reports for reimbursement that they do not keep personally but give back for the benefit of the fair grounds. Clerk Larsen pointed out that to meet IRS mileage reimbursement criteria from the Auditor's standpoint; they need to provide the date, purpose, and mileage for approved travel.
13. There were no Board of Equalization matters.
14. The Board reviewed six (6) CSI Residency applications. Commissioner Kunau made a motion to accept and sign those residencies, seconded by Commissioner Christensen, followed by a unanimous yeas vote.
15. Chairman Crane relayed concerns from resident, Bob Parke regarding the voting rights and procedures of members of an LLC in the election process for the establishment of the Cassia Creek Irrigation District. Clerk Larsen indicated that he would follow up on those concerns and verify that the instructions Darrington provided potential members of that taxing district were in compliance with the statute.

RECESS

Meeting was recessed until 8:00 a.m., Thursday, May 19, 2011, when the Board will meet in Shoshone with the Idaho Board of Transportation.

OTHERS IN ATTENDANCE AT TODAY'S MEETING

Stacey Hughey – Weekly News Journal

ATTEST:

/s/
Joseph W. Larsen, Clerk

APPROVED:

/s/
Dennis Crane, Chairman