

# COMMISSIONER MINUTES

March 7, 2011

The Cassia County Board of Commissioners met this day with Chairman Dennis Crane and Bob Kunau, Board Members; Alfred E. Barrus, Prosecuting Attorney; Joseph W. Larsen, Clerk of the Board, and Kerry D. McMurray, County Administrator, present. Commissioner Paul Christensen was excused as he was out of town.

## PREVIOUS WEEK'S MINUTES

The Commissioner Minutes for February 28, 2011, were discussed. A motion was made and seconded to approve. Roll call vote was unanimous with Commissioner Kunau and Chairman Crane all voting yea.

## CORRESPONDENCE

The Board reviewed the following:

1. Invitation to the Burley FFA Chapter banquet at 6:00 p.m. Tuesday, March 15, 2011, at Burley High School cafeteria.
2. Thank you card from the Stoker family for flowers given for Deloss's funeral.
3. Thank you card from the Petterson family for flowers given for Cara's mother-in-law's funeral.
4. Invitation to Oath of Office Ceremony for Nicole L. Cannon, Magistrate Judge to be held at 3:00 p.m. Friday, March 11, 2011, at the Theron W. Ward Judicial Building in Twin Falls.

## CALENDAR

The Board reviewed the following:

1. Joint Jail Meeting on Tuesday, 8:00 a.m. March 8, 2011, in Rupert.
2. Monthly Snowmobile Meeting at 4:00 p.m. Tuesday, March 8, 2011.
3. Transportation Meeting at 7:00 a.m. Tuesday, March 8, 2011.
4. Veteran's Advisory Meeting at 7:00 p.m. Thursday, March 10, 2011.

## COUNTY EXPENDITURES

The Board reviewed the County's Payables Approval Report dated March 4, 2011. A motion was made and seconded to approve the report and the roll call vote was unanimous with Commissioner Kunau and Chairman Crane all voting yea.

CURRENT EXPENSES	104	\$17,817.41
INDIGENT FUND	105	\$6,880.96
DISTRICT COURT FUND	106	\$415.90
COUNTY ROADS & BRIDGES FUND	107	\$5,545.28
AMBULANCE SERVICE	110	\$13,916.67
REVALUATION FUND	114	\$855.20
911 COMMUNICATIONS FUND	115	\$8,238.79
JUSTICE FUND	130	\$22,126.55

PHYSICAL FACILITIES FUND	144	\$865.09
ADULT MISDEMEANOR PROBATION	149	\$893.05
	<b>TOTAL</b>	<b>\$77,554.90</b>

### **CHANGE OF STATUS**

A Request for Change of Status request was presented by the Sheriff's Office for Matthew J. Love for certification as Deputy Patrolman. It was moved and seconded to approve the change of status and roll call vote was unanimous with Commissioner Kunau, and Chairman Crane both voting yea.

### **EXECUTIVE SESSION**

At 9:35 a.m. it was proposed by Commissioner Kunau and seconded by Chairman Crane that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(d) with Commissioner Crane voting yea and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss indigent matters. Welfare Director Susan Keck presented and the Board discussed and approved the following: Relief on voluntary tax refund payment for Case # 206132; denial with the Findings of Fact, Conclusions of Law, and Decision for Case # 2010-100; Notice of Lien and Application for Medically Indigent Benefits on Case # 2011-030 and # 2011-031; and Certificate of Denial on Case # 2011-012. Following the discussion, the Board returned to regular session at 10:15 a.m.

### **EXECUTIVE SESSION**

At 1:35 p.m. it was proposed by Commissioner Kunau that the Board convene in Executive Session under Idaho Code Section 67-2345(1)(b) with Commissioner Crane voting yea and Commissioner Kunau voting yea. The purpose and general tenor of the meeting was to discuss employee matters. Following the discussion, the Board returned to regular session at 2:34 p.m.

### **OTHER BUSINESS ITEMS**

1. Chairman Crane and Administrator McMurray went to the Elba and Almo area to conduct a road system review with Road Supervisor Sam Adams. They observed that some landowners need to channel their ditches inside the fences and not in the County right-of-way. Policy is being developed with regard to culverts within the road system and also to respond to water issues in the right-of-way. Adams discussed problems with two trucks. He wants to sell one truck and use the proceeds to repair the other. Commissioner Kunau asked about the costs of fixing the truck and possibly getting bids for that repair. They attended the Cache Peak Civic Association meeting at the Association's invitation to discuss their concerns regarding a possible road board. The general consensus was that there currently was not a need to do such. Chairman Crane indicated that the chip seal, signage, and a guard rail near the Big Fill were being looked at.
2. A request was brought before the Board for the purchase of wireless dispatch headsets for the sheriff's dispatch center. The cost from All Wireless Communications for the wireless headset with base is \$ 1120 and for 3 headsets is \$ 435. Commissioner Kunau made a motion to approve the purchase, seconded by Chairman Crane, followed by a unanimous yea vote.

3. Prosecuting Attorney Barrus presented an Independent Medical Services Contract between the Mini-Cassia Justice Center and Ellen Judd for \$1541.56 for approval to be signed by Cassia and Minidoka County Boards for services at the jail. A motion for the Board to approve and sign said contract was made by Commissioner Kunau, seconded by Chairman Crane, followed by a unanimous yeas vote.
4. The Sheriff's Office asked the Board to approve upgrading their internet service with Project Mutual Telephone to accommodate increased upload speed to transfer pictures and video to the Prosecutor's Office. The cost would increase from \$62.90 to \$104.96. The base rate currently is paid as part of the Administrative Office budget. The increase will be paid through the Sheriff's Office budget. Next year the payment will be reviewed for the entire amount to be paid under the Sheriff's Office budget. Commissioner Kunau made a motion to allow the upgrade, seconded by Chairman Crane, followed by a unanimous yeas vote.
5. The Board reviewed a new Mini-Cassia Drug Enforcement Task Force Memorandum of Understanding proposal between Minidoka and Cassia County. This MOU was proposed to replace a previously dissolved agreement. A motion to accept and sign the proposal was made by Commissioner Kunau, seconded by Chairman Crane, followed by a unanimous yeas vote.
6. The Board reviewed the Fifth District Court's Memorandum of Agreement for Mini-Cassia Joint County Domestic Violence Court which obligates Cassia County for payment of up to \$1,000 per year for one-half the costs of office supplies, phone, copier, travel, and mileage related to services for Cassia County residents. Commissioner Kunau made a motion to accept said agreement, seconded by Chairman Crane, followed by a unanimous yeas vote.
7. Administrator McMurray indicated that Rosie Davids is working to develop an archery program with the 4-H and had requested purchase of arrows for that program which were approved by McMurray. The money for this program is grant money.
8. The Board approved the payment to Douglas J. Balfour for attorney services for Gateway/MSTI pursuant the Memorandum of Understanding between the four entities, Cassia County's share being \$ 239.25.
9. At 10:30 a.m. Commissioner Kunau made a motion to go into session to consider Board of Equalization matters, seconded by Chairman Crane, followed by a unanimous yeas vote. Assessor Davis presented Deleted Homeowner Exemptions from February 25, 2011 to March 3, 2011. He also presented a request for extending exemption status for Educational Media Foundation. A motion to accept those exemptions was made by Commissioner Kunau, seconded by Chairman Crane, followed by a unanimous yeas vote. The Board returned to regular session at 10:40 a.m.
10. The Mini-Cassia Juvenile Probation Director Dixie Tate requested of the Board to waive, as in the past, the Idaho JABG allocation to Cassia County for fiscal year 2010 to Minidoka County. Commissioner Kunau made a motion to approve that waiver, seconded by Chairman Crane, followed by a unanimous yeas vote.
11. Sheriff Kidd presented a proposal for the purchase of three (3) new Ford Crown Victoria vehicles from Goode Motor at \$23,544 each and one (1) Dodge pickup from Bonanza Motors for \$19,893 after trade-in of another vehicle. All of the preceding will be purchased on the Idaho State Bid at or below the State of Idaho bid price. Kidd indicated

that there is sufficient money available in his budget for the purchase. Commissioner Kunau made a motion to approve the purchases, seconded by Commissioner Crane, followed by a unanimous yeas vote.

12. Administrator McMurray presented the need for a County credit card policy. A request was received for a credit card for Criminal Justice Center Director Darwin Johnson and Deputy Director Russ Rasmussen. Clerk Larsen requested on behalf of the Auditor's Office to include in that resolution provisions for documentation for credit card charges that include all receipts, department head approval, purchaser, and purpose attached to billing. McMurray will draft a proposal for the Board's review.
13. The Fair Board requested funding for fence upgrades at the fairgrounds. The Board approved funding for the east boundary of the fencing near the track portion of the project that is in disrepair following the Board's conversation with Fair Board member Brice Beck. Commissioner Kunau made a motion to cover \$6300 of the expense of repairs of that portion of the fencing if the Fair Board would cover the balance, seconded by Chairman Crane, followed by a unanimous yeas vote. The funds will come from the risk management budget as there is a potential liability with the fence in its current state.
14. The Board reviewed Idaho PUC Commission Case # IPC-E-10-51 through # IPC-E-10-62 regarding Applications filed by Idaho Power Company requesting acceptance or rejection of Energy Sales Agreements between them and various entities for projects located near Declo, Burley, and Murphy, Idaho, and Lynn, Utah.
15. Clerk Larsen and Welfare Director Keck reviewed the Elected Clerks and Welfare Director meeting held in Twin Falls last week. A House Bill is due to be introduced that would increase by \$1000 per case the indigency CAT deductible paid by the County. That would account for roughly \$30,000 to \$40,000 in increased cost to the County per year at the current caseload. They also discussed dialogue that Clerks are conducting in regards to indigent burial to come up with a policy suggestion that could be used for each county. Larsen will be making a presentation regarding that to the Social Services Conference to be held in Meridian in April.
16. A Beer & Liquor License Review was presented to the Board on behalf of Kiko's Bar for approval for licensure of beer on premise. A motion to grant licensure was made by Commissioner Kunau, seconded by Chairman Crane, followed by a unanimous yeas vote.
17. Eight (8) CSI Residency Applications were reviewed and a motion to approve those applications was presented by Commissioner Kunau, seconded by Chairman Crane, followed by a unanimous yeas vote.

### **LUNCH**

At 11:35 a.m. the Board departed for lunch at Stevo's, where they discussed with Brice Beck from the Fair Board the prospects of replacement of fencing that is in bad repair near the racing track.

### **RECESS**

Meeting was recessed until 9:00 a.m., Monday, March 14, 2011.

### **OTHERS IN ATTENDANCE AT TODAY'S MEETING**

Renee Wells – The Voice; Stacey Hughey – The News Journal; and Laurie Welch – The Times News.

**ATTEST:**

**APPROVED:**

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Joseph W. Larsen, Clerk

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Dennis Crane, Chairman